

AGENDA
BOROUGH OF ALLENDALE
MAYOR AND COUNCIL
DECEMBER 19, 2019
8:00 P.M.

A Regular meeting of the Mayor and Council of the Borough of Allendale will be held in the Municipal Building, 500 West Crescent Avenue, Allendale, NJ on December 19, 2019.

- I. CALL TO ORDER
 - A. Open Public Meetings Act Announcement
 - B. Salute to Flag
- II. ROLL CALL
- III. APPROVAL OF MINUTES
 - December 5, 2019 Work Session
 - December 5, 2019 Regular Session
- IV. PUBLIC COMMENT ON AGENDA ITEMS ONLY

Audience members wishing to speak will have a five (5) minute time limit to address the governing body on agenda items only. Large groups are asked to have a spokesperson represent them.
- V. ORDINANCES FOR SECOND READING AND PUBLIC HEARING

The following ordinance published herewith was first read by title only on December 5, 2019 and posted on the bulletin board of the lobby of the municipal building.

ORDINANCE 19-15 – AN ORDINANCE TO AMEND CHAPTER 53 OF THE CODE OF THE BOROUGH OF ALLENDALE, “OFFICERS AND EMPLOYEES”, TO FIX THE SALARIES, WAGES AND COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE BOROUGH OF ALLENDALE FOR THE YEAR 2019.

- VI. CONSENT AGENDA

Matters listed below are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

 - A. **19-255**/Approval of Bill List
 - B. **19-256**/Authorize Change Order No. 1 – 2019 NW Bergen Pricing Cooperative Paving Program
 - C. **19-257**/Authorize GovDeals.com Auction
 - D. **19-258**/Authorize Cancellation of Taxes – Properties Owned by Borough
 - E. **19-259**/Rescind Crestwood Swim Club & Water Utility Petty Cash Funds
 - F. **19-260**/Budget Transfer
- VII. UNFINISHED BUSINESS
- VIII. NEW BUSINESS
- IX. COMMITTEE REPORTS AND COMMENTS
- X. STAFF REPORTS
- XI. PUBLIC COMMENTS

AGENDA
BOROUGH OF ALLENDALE
MAYOR AND COUNCIL
DECEMBER 19, 2019
8:00 P.M.

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XII. ADJOURNMENT

Bulletin Board
Borough Website

*****AGENDA & AGENDA MATERIALS SUBJECT TO CHANGE*****

**BOROUGH OF ALLENDALE
SALARY ORDINANCE – 2019
ORDINANCE 19-15**

AN ORDINANCE TO AMEND CHAPTER 53 OF THE CODE OF THE BOROUGH OF ALLENDALE, “OFFICERS AND EMPLOYEES”, TO FIX THE SALARIES, WAGES AND COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE BOROUGH OF ALLENDALE FOR THE YEAR 2019.

WHEREAS, the 2019 Salary Ordinance was previously adopted on January 31, 2019; and

WHEREAS, certain amendments to the Salary Ordinance are necessary;

NOW, THEREFORE, BE IT ORDAINED, by the Governing Body of the Borough of Allendale that the salaries of the following officers and employees of the Borough of Allendale shall be paid bi-weekly and fixed in the amounts as set forth below:

TITLE	MINIMUM	MAXIMUM
Board of Health/Tax Assessor Clerk Part Time Hourly	16.00	21.00

All other provisions of the 2019 Salary Ordinance, if not amended herein, shall remain in full force and effect.

This ordinance shall take effect upon passage and publication as required by law.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 12/19/2019

RESOLUTION# 19-255

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

List of Bills

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated December 5, 2019 in the amounts of:

Bill List Numbers	December 19, 2019
Current Fund	\$1,702,170.54
Payroll Account	\$231,194.86
General Capital	\$49,672.05
Animal Fund	\$0.00
Grant Fund	\$2,719.00
COAH/Housing Trust	\$1,166.00
Improvement & Beautification	\$0.00
Unemployment Fund	\$0.00
Trust Fund	\$12,559.91
Water Operating	\$100,223.81
Water Capital	\$42,253.03
Total	\$2,141,959.20

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on December 19, 2019.

Anne Dodd, RMC
Municipal Clerk



Borough of Allendale

500 WEST CRESCENT AVENUE
ALLENDALE, NEW JERSEY 07401

OFFICE OF TAX COLLECTOR
OFFICE OF CHIEF FINANCIAL OFFICER

TEL: 201-818-4400 EXT 205
FAX 201-818-0193

I, M. Alissa Mayer, Chief Financial Officer of the Borough of Allendale,
having reviewed the bill list for the Borough, do hereby certify that funds
are available in the accounts so designated.

Certified December 19, 2019

M. Alissa Mayer

M. Alissa Mayer, CMFO
Chief Financial Officer

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 12/19/2019

RESOLUTION# 19-256

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein						

Change Order Number One – 2019 NW Bergen Pricing Cooperative Paving Program

Whereas, the Borough Engineer has requested that certain changes are needed in the 2019 NW Bergen Pricing Cooperative Paving Program contract; and

Whereas, a net increase of \$6,866.27 will result from the actual quantities of work measured and performed; and

Whereas, the CFO has certified that sufficient funds are available.

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that Change Order Number One resulting in an increase of \$6,866.27, a 4.2% increase in the original contracted amount, be approved for the 2019 NW Bergen Pricing Cooperative Paving Program, resulting in a new contract amount of \$168,480.98.

Be It Further Resolved that Change Order Number One in the increased amount of \$6,866.27 be approved for performance by Mike Fitzpatrick Contractors Inc., 18 Cozy Lake Road, Oak Ridge, NJ 07438.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on December 19, 2019.

Anne Dodd, RMC
Municipal Clerk

Certification Of Availability of Funds

This is to certify to the of the Borough of Allendale that funds for the following resolutions are available.

Contract Amount: 168,480.98
Resolution Date: 12/13/19
Resolution Number: 19-256

Vendor: M0369 MIKE FITZPATRICK CONTRACTORS
18 COZY LAKE ROAD
OAK RIDGE, NJ 07438

Contract: C1900003 2019 ROAD PAVING

Account Number	Amount	Department Description
C-04-55-929-101	6,866.27	ORDINANCE 19-06
Total	6,866.27	

Only amounts for the 2019 Budget Year have been certified. Amounts for future years are contingent upon sufficient funds being appropriated.



Chief Financial Officer

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 12/19/2019

RESOLUTION# 19-257

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein						

Authorize GovDeals.com Auction

WHEREAS, the Borough of Allendale is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, N.J.S.A. 40A 11-36 authorizes municipalities to offer for sale, public property which is no longer needed for public service; and

WHEREAS, the Mayor and Council of the Borough of Allendale is desirous of selling said surplus property in an "as is" condition without express or implied warranties.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, as follows:

- (1) The sale of the surplus property shall be conducted through GovDeals.com pursuant to State Contract A-83453/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Borough Clerk.
- (2) The sale will be conducted online and the address of the auction site is govdeals.com.
- (3) The sale is being conducted pursuant to Local Finance Notice 2008-9.
- (4) A list of the surplus property to be sold attached as Exhibit A.
- (5) The surplus property as identified shall be sold in an "as-is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.
- (6) The Borough of Allendale reserves the right to accept or reject any bid submitted.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on December 19, 2019.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 12/19/2019

RESOLUTION# 19-257

EXHIBIT A

Department of Public Works Equipment:

1. 2001 GMC Sierra 3500 Pickup
Vehicle Identification No.: GDJK34192F138215
Mileage: Unknown

DRAFT

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 12/19/2019

RESOLUTION# 19-258

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein						

Cancellation of Taxes – Properties Owned by Borough

WHEREAS, the Borough purchased various properties listed during 2019 as listed below in which the following 2019 taxes need to be formally cancelled.

<u>Block</u>	<u>Lot</u>	<u>Property Location</u>	<u>Amount</u>
1005	3	230 W Crescent Ave	\$ 142,500.00
1005	20	220 W Crescent Ave	<u>67,350.99</u>
			\$ 209,850.99

BE IT RESOLVED, that the Tax Collector be authorized to cancel the taxes listed on the above properties in the amount of \$ 209,850.99.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on December 19, 2019.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 12/19/2019

RESOLUTION# 19-259

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein						

WHEREAS, it is the desire of the Borough of Allendale, County of Bergen, that the petty cash fund for the Crestwood Swim Club and the Water Utility be rescinded.

NOW, THEREFORE, BE IT RESOLVED that the Borough of Allendale, County of Bergen hereby authorizes such action and two copies of this resolution be filed with the Division of Local government Services, New Jersey Department of Community Affairs for approval.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on December 19, 2019.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 12/19/2019

RESOLUTION# 19-260

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein						

BUDGET TRANSFERS

WHEREAS, Budget Transfers are permitted during the last two months of the current year and the first three months of the following year;

NOW THEREFORE, BE IT RESOLVED, BY THE Mayor & Council of the Borough of Allendale that the following transfers be made between the following 2019 Budget Appropriations:

DEPARTMENT	ACCOUNT	FROM	TO
CURRENT FUND			
Tax Assessment, O.E.	9-01-20-150-108	\$5,000	
Legal Services, O.E.	9-01-20-155-027	\$5,000	
Planning & Zoning	9-01-21-180-063	\$5,000	
Crestwood, S&W	9-01-28-371-012	\$5,000	
Electricity, O. E.	9-01-31-430-078	\$10,000	
Street Lighting, O.E.	9-01-31-435-000	\$15,000	
Water Charges, O.E.	9-01-31-445-230	\$10,000	
Gasoline, O.E.	9-01-31-460-080	\$20,000	
Police, S&W	9-01-25-240-014		\$75,000
Totals		\$75,000	\$75,000

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on December 19, 2019.

Anne Dodd, RMC
Municipal Clerk