

Mayor and Council of the Borough of Allendale
Regular Session Meeting Minutes
July 11, 2019

PRESENT: Mayor Ari Bernstein and Councilmembers Liz Homan, Matthew O’Toole, Steve Sasso and Amy Wilczynski

ABSENT: Councilmembers Edward O’Connell and Jim Strauch

ALSO PRESENT: Borough Attorney Raymond Wiss
Municipal Clerk Anne Dodd

A Regular Session Meeting of the Mayor and Council of the Borough of Allendale was held in the Municipal Building at 500 West Crescent Avenue, Allendale, NJ on July 11, 2019. The meeting was called to order at 8:01 p.m. by Mayor Ari Bernstein who asked that the Municipal Clerk read the open public meetings statement: “In compliance with the Open Public Meetings Act, the notice requirements have been satisfied. The meeting dates for the year are confirmed at the Annual Meeting, are posted on the public bulletin board in the Municipal Building, published in the Record within the first 10 days of the New Year, and copies are sent to the Ridgewood News and Star Ledger.”

The Mayor led those present in a salute to the flag.

Approval of Minutes:

Motion by Councilwoman Wilczynski, second by Councilman O’Connell, that the Minutes of June 27, 2019 Work Session and June 27, 2019 Regular Session are approved.

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	aye	Councilman Sasso:	aye
Councilman O’Connell:	absent	Councilman Strauch:	absent
Councilman O’Toole:	aye	Councilwoman Wilczynski:	aye

Public Comment

No one came forward.

Public Hearings for Advertised Ordinances:

Ordinance 19-10

The Municipal Clerk read into the record:

The following ordinance published herewith was first read by title only on June 27, 2019 and posted on the bulletin board of the lobby of the municipal building.

ORDINANCE 19-10 – AN ORDINANCE TO AMEND, SUPPLEMENT AND REVISE THE CODE OF THE BOROUGH OF ALLENDALE, FLOODPLAIN MANAGEMENT, CHAPTER 132

Public Comments on Ordinance 19-10

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No one came forward.

Motion by Councilwoman Homan, second by Councilman O'Toole, that Ordinance 19-10 be passed on second and final reading and is hereby adopted and notice of same shall be published according to law.

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	aye	Councilman Sasso:	aye
Councilman O'Connell:	absent	Councilman Strauch:	absent
Councilman O'Toole:	aye	Councilwoman Wilczynski:	aye

(See Ordinance 19-10 attached and made a part hereof.)

Introduction of Ordinances

Ordinances 19-12 & 19-13

Motion by Councilwoman Wilczynski that the following ordinances be introduced and passed on first reading and setting July 25, 2019 at 8:00 p.m. or as soon thereafter as the as the matter can be heard as the date and time and the Council Chambers of the Allendale Municipal Building as the place for a hearing on said ordinances. Second by Councilman Sasso.

The Municipal Clerk read the title of the ordinances into the record:

ORDINANCE 19-12 – AN ORDINANCE TO AMEND, SUPPLEMENT AND REVISE THE CODE OF THE BOROUGH OF ALLENDALE, DEPARTMENTS, CHAPTER 26

ORDINANCE 19-13 – AN ORDINANCE TO AMEND CHAPTER 53 OF THE CODE OF THE BOROUGH OF ALLENDALE, “OFFICERS AND EMPLOYEES”, TO FIX THE SALARIES, WAGES AND COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE BOROUGH OF ALLENDALE FOR THE YEAR 2019

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	aye	Councilman Sasso:	aye
Councilman O'Connell:	absent	Councilman Strauch:	absent
Councilman O'Toole:	aye	Councilwoman Wilczynski:	aye

(See Ordinance 19-12 & 19-13 attached and made a part hereof.)

Consent Agenda

As discussed during the Work Session, Mayor Bernstein noted that language has been inserted into Resolution #19-183 to indicate that the amount of the emergency appropriation is not to exceed \$55,000.

- A. **19-179/**Approval of Bill List
- B. **19-180/**Change in Petty Cash Custodian – Julia Burdge for DPW
- C. **19-181/**2019 Crestwood Lake Salary Resolution – Supplement Four

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- D. **19-182**/Approve Town Wide Garage Sale – Allendale Woman’s Club
- E. **19-183**/Authorize Emergency Budget Appropriation – Fire Department
- F. **19-184**/Authorize Refund of Water Overpayment – Bank of America
- G. **19-185**/Authorize Water Bill Adjustment – 27 Scott Court
- H. **19-186**/Authorize Agreement for Purchase of Hydraulic Lift
- I. **19-187**/Authorize Appointment of Municipal Representatives to the Bergen County Community Development Regional Committee
- J. **19-188**/Authorize Refund of Crestwood Lake Overpayments
- K. **19-189**/Amend 2019 “Police Chief for a Day” Event

Motion by Councilman Sasso, second by Councilwoman Homan, that the Consent Agenda be approved as amended.

On a roll call, the vote on the Consent Agenda was recorded as follows:

Councilwoman Homan:	aye	Councilman Sasso:	aye
Councilman O’Connell:	absent	Councilman Strauch:	absent
Councilman O’Toole:	aye	Councilwoman Wilczynski:	aye

All members present voting in favor, the Consent Agenda was approved as amended.

Resolution 19-179

List of Bills

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated July 11, 2019 in the amounts of:

Current Fund	\$1,499,210.68
Payroll Account	\$254,805.45
General Capital	\$16,002.17
Animal Fund	\$26.40
Grant Fund	\$0.00
COAH/Housing Trust	\$0.00
Improvement & Beautification	\$0.00
Unemployment Fund	\$0.00
Trust Fund	\$2,494.87
Water Operating	\$0.00
Water Capital	\$0.00
Total	\$1,772,539.57

Resolution 19-180

Change in Custodian of Petty Cash Fund

WHEREAS, Michelle Ryan was custodian of the Department of Public Works Petty Cash Fund; and

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WHEREAS, in accordance with N.J.S.A. 40:5-21, the Borough of Allendale Department of Public Works is changing custodians to Julia Burdge; and

WHEREAS, Julia Burdge bonded in the amount of \$1,000,000.00 by virtue of a surety bond.

NOW, THEREFORE, BE IT RESOLVED that the Borough of Allendale, County of Bergen, State of New Jersey hereby authorizes such action and two copies of this resolution be filed with the Division of Local Government Services, New Jersey Department of Community Affairs for approval.

Resolution 19-181

2019 Crestwood Lake Salary Resolution – Supplement Four

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby hires the following individuals at the corresponding rates of pay for the Crestwood Lake Swim Club 2019 Season effective July 6, 2019 as follows:

Sargi Singh	Substitute Lifeguard	\$9.25 per hour
Kate Darling	Substitute Lifeguard	\$9.25 per hour
Victoria Moya	Substitute Lifeguard	\$9.25 per hour

Resolution 19-182

Approval of Town Wide Garage Sale

Be It Resolved that the Annual Town Wide Garage Sale to be held on September 21, 2019, with a rain date of September 22, 2019, by the Allendale Woman’s Club is hereby approved.

Be It Further Resolved that no individual garage sale licenses be issued for the date of the Allendale Town Wide Garage Sale.

Be It Further Resolved that the Allendale Women’s Club will comply with the Borough’s requirements for insurance and hold harmless approval.

Resolution 19-183

**Authorize Emergency Budget Appropriation –
Fire Department – Other Expenses – Fire Truck Repair**

WHEREAS, an emergency has arisen with respect to the Fire Department- Other Expenses- unforeseen repairs to the newly purchased used fire truck and, no adequate provision was made in the 2019 budget for the aforesaid purpose, and N.J.S.A. 40A:4-46 provides for the creation of an emergency appropriation for the purpose mentioned above, and

WHEREAS, the total amount of the emergency appropriations created including the appropriation to be created by this resolution is not to exceed \$55,000 and three (3) percent of the total operating appropriations in the budget for the year 2019 is \$341,477 and

WHEREAS, the foregoing appropriation together with prior appropriations does not exceed three (3) percent of the total operating appropriations in the budget for 2019.

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NOW, THEREFORE, BE IT RESOLVED, (by not less than 2/3 of all governing body members affirmatively concurring) that in accordance with N.J.S.A. 40A:4-48:

1. An emergency appropriation is hereby made for the Fire Department Other Expenses-unforeseen repairs to the newly purchased used fire truck in the amount not to exceed \$55,000.
2. That said emergency appropriation shall be provided for in full in the 2020 budget and is requested to be excluded from CAPS, pursuant to NJS 40A:4-53.3c(1).
3. That two (2) certified copies of this Resolution be filed with the Director of the Division of Local Government Services.

Resolution 19-184

Water Overpayment

BE IT RESOLVED by the Council of the Borough of Allendale that the Water Collector is hereby authorized to issue the following refund checks for overpayments on the accounts listed below and charge same to Water Rents for 2019:

Account Number	Name	Amount
31106468684854	Bank of America P.O. Box 1027 Mandan, ND 58554	\$33.30

Resolution 19-185

Water Adjustment

Whereas, the utility payer listed below has been found to have their utility bill reduced by the amount shown, and

Whereas, this adjustment is due to an estimated bill, incorrectly reported water usage or incorrect readings,

Now, Therefore, Be It Resolved by the Council of the Borough of Allendale that this adjustment be granted, with a credit, to the following utility bill payer:

Name and Address	Account Number	Amount
John J. & Judith Simons 27 Scott Court Allendale, NJ 07401	3113576772288	\$204.99

Resolution 19-186

Authorize Agreement for Purchase of Hydraulic Lift

Whereas, a need exists to purchase a new hydraulic lift for the Department of Public Works; and

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Whereas, the Borough of Allendale authorized participation in the Educational Services Commission of New Jersey Cooperative Pricing System (ESCNJ) via Resolution 17-259 on October 12, 2017; and

Whereas, the Borough was approved as a member of the ESCNJ Cooperative Pricing System on December 4, 2017; and

Whereas, the ESCNJ offers competitively-bid contracts for its members to purchase from on an as-needed basis; and

Whereas, Mohawk Lifts is an approved vendor offering hydraulic lifts through the ESCNJ via NJ State Approved Co-op #65MCESCCPS, Bid# ESCNJ 18/19-36 Bid Term: 11/16/2018 – 11/15/2020; and

Whereas, the Chief Financial Officer has attached hereto a certification that adequate funds have been or will be duly budgeted and appropriated to pay for the contract.

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that an Agreement is hereby authorized for the purchase of a hydraulic lift from Mohawk Lifts in the amount of \$59,309.59; and

Be It Further Resolved that the Mayor, Borough Clerk and Borough Attorney are hereby authorized to take such action as may be necessary to implement this Resolution, including the execution of an Agreement or Proposal for the above services.

Resolution 19-187

A RESOLUTION AUTHORIZING APPOINTMENT OF MUNICIPAL REPRESENTATIVES TO THE BERGEN COUNTY COMMUNITY DEVELOPMENT REGIONAL COMMITTEE

WHEREAS, the Municipality of Allendale has entered into a three-year Cooperative Agreement with the County of Bergen as provided under the Interlocal Services Act N.J.S.A. 40A:8a-1 et seq. and Title 1 of the Housing and Community Development Act of 1974; and

WHEREAS, said Agreement requires that the Municipal Council to appoint a representative and alternate and that the Mayor appoint a representative and alternate for the FY 2018-2019 term starting July 1, 2019 and ending on June 30, 2020.

NOW, THEREFORE, BE IT RESOLVED that the Municipal Council hereby appoints Councilwoman Amy Wilczynski as its representative and Councilman Steve Sasso as its alternate and that the Mayor hereby appoints Ronald Kistner as his representative and Michelle Ryan as his alternate to serve on the Community Development Regional Committee for FY 2019-2020; and

BE IT FURTHER RESOLVED that an original copy of this resolution be forwarded to Robert Esposito, Director; Bergen County Division of Community Development, One Bergen County Plaza, Fourth Floor, Hackensack, New Jersey 07601 for receipt no later than Monday, July 15, 2019.

Authorize Crestwood Lake Refunds

Whereas, the Crestwood Lake members listed below are due refunds for the following reasons.

Now, Therefore, Be It Resolved by the Council of the Borough of Allendale that said refunds be granted, to the following Crestwood Lake members:

Name/Address	Crestwood ID Number	Amount
Ashley Casale 26 Ripplewood Drive Upper Saddle River, NJ 07458 REASON: Multiple 1 st Family Member Non-Resident Registrations for same individual (4 x \$325.00).	1157248	\$1,300.00

Resolution Amending Approval of Police Chief for a Day Event

WHEREAS, the Mayor and Council authorized the “Chief for a Day” event via Resolution 19-173 on June 27, 2019; and

WHEREAS, the event will now be held on July 24, 2019 instead of July 9, 2019 as originally planned.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Allendale wish to amend its approval to reflect the new event date of July 24, 2019 or any other mutually agreed upon date in 2019.

BE IT FURTHER RESOLVED that all other terms and conditions contained within Resolution 19-173 remain in effect.

BE IT FURTHER RESOLVED that the Mayor, the Borough Clerk, the Chief of Police, the Borough Attorney, and such other Borough representatives as may be appropriate, are authorized to take all appropriate actions so as to implement this Resolution.

Unfinished Business:

There was no unfinished business.

New Business:

There was no new business.

Council Committee Reports and Comments

This agenda item was addressed during the Work Session.

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Mayor's Report:

This agenda item was addressed during the Work Session.

Staff Reports:

This agenda item was addressed during the Work Session.

Public Comment on any issue:

Mayor Bernstein recognized Erick Navarez of 215 Park Avenue who was present in the audience, noting that one of Erick's dreams and aspirations is to attend West Point. Mayor Bernstein commended Erick for being proactive in finding ways to give back to the community.

Mr. Kistner added that Erick has assisted in the Memorial Day Parade as well as the 4th of July celebration and will be asked to assist in Labor Day festivities.

Adjournment:

There being no further business to come before the Mayor and Council, on a motion by Councilwoman Homan, second by Councilman O'Toole, and unanimously carried, to adjourn this meeting. The meeting was adjourned at 8:09 p.m.

Respectfully submitted,

Anne Dodd, RMC
Municipal Clerk