

AGENDA
BOROUGH OF ALLENDALE
MAYOR AND COUNCIL
JULY 25, 2019
8:00 P.M.

A Regular meeting of the Mayor and Council of the Borough of Allendale, will be held in the Municipal Building, 500 West Crescent Avenue, Allendale, NJ on July 25, 2019.

- I. CALL TO ORDER
 - A. Open Public Meetings Act Announcement
 - B. Salute to Flag
- II. ROLL CALL
- III. APPROVAL OF MINUTES
 - July 11, 2019 Work Session
 - July 11, 2019 Regular Session
- IV. PUBLIC COMMENT ON AGENDA ITEMS ONLY

Audience members wishing to speak will have a five (5) minute time limit to address the governing body on agenda items only. Large groups are asked to have a spokesperson represent them.
- V. ORDINANCES FOR SECOND READING AND PUBLIC HEARING

The following ordinance published herewith was first read by title only on June 27, 2019 and posted on the bulletin board of the lobby of the municipal building.

ORDINANCE 19-11 – AN ORDINANCE TO AMEND, SUPPLEMENT AND REVISE CHAPTER 270-33 OF THE CODE OF THE BOROUGH OF ALLENDALE ENTITLED “AWNINGS, CANOPIES AND MARQUEES”

The following ordinances published herewith were first read by title only on July 11, 2019 and posted on the bulletin board of the lobby of the municipal building.

ORDINANCE 19-12 – AN ORDINANCE TO AMEND, SUPPLEMENT AND REVISE THE CODE OF THE BOROUGH OF ALLENDALE, DEPARTMENTS, CHAPTER 26

ORDINANCE 19-13 – AN ORDINANCE TO AMEND CHAPTER 53 OF THE CODE OF THE BOROUGH OF ALLENDALE, “OFFICERS AND EMPLOYEES”, TO FIX THE SALARIES, WAGES AND COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE BOROUGH OF ALLENDALE FOR THE YEAR 2019

- VI. SWEARING IN OF POLICE OFFICER
 - A. **19-190**/Authorize Hire of Class III Special Law Enforcement Officer (SLEO III)
 - B. Oath of Office to SLEO III William Wright
- VII. CONSENT AGENDA

Matters listed below are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

 - A. **19-191**/Approval of Bill List
 - B. **19-192**/Authorize Liquor License Renewal – 2019-2020 Term

AGENDA
BOROUGH OF ALLENDALE
MAYOR AND COUNCIL
JULY 25, 2019
8:00 P.M.

- C. **19-193**/Authorize Purchase – Radio Communication Equipment – Allendale Police Department
- D. **19-194**/Authorize Agreement – 2019-2020 Flu Program
- E. **19-195**/Award Contract – Drainage & Sidewalk Improvements (The Woods) Franklin Turnpike
- F. **19-196**/Certify 2018 Audit
- G. **19-197**/Approve “Corrective Action Plan” – Fiscal Year 2018 Audit Report
- H. **19-198**/Authorize Consent Letter – Equipment Modification – T-Mobile
- I. **19-199**/Authorize Maintenance & Repair of 2007 American LaFrance 100’ Platform Truck
- J. **19-200**/Authorize Refund – Redemption of Tax Sale Certificate – Block 1702 Lot 8
- K. **19-201**/2019 Crestwood Lake Salary Resolution – Supplement Five
- L. **19-202**/Authorize Refund of Crestwood Lake Overpayments
- M. **19-203**/Amend Crestwood Lake Rules and Regulations
- N. **19-204**/Amend 2019 Fees for Crestwood Lake

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

X. COMMITTEE REPORTS AND COMMENTS

XI. STAFF REPORTS

XII. PUBLIC COMMENTS

Audience members wishing to speak will have a five (5) minute time limit to address the governing body. Large groups are asked to have a spokesperson represent them.

XIII. CLOSED SESSION

A. Attorney-Client Privilege

1. 220/230 West Crescent Avenue Contract Negotiations Update

XIV. ADJOURNMENT

Bulletin Board
Borough Website

*****AGENDA AND AGENDA MATERIALS SUBJECT TO CHANGE*****

**BOROUGH OF ALLENDALE
COUNTY OF BERGEN
STATE OF NEW JERSEY**

ORDINANCE 19-11

**AN ORDINANCE TO AMEND, SUPPLEMENT AND REVISE CHAPTER 270-33
OF THE CODE OF THE BOROUGH OF ALLENDALE ENTITLED
“AWNING, CANOPIES AND MARQUEES”**

BE IT ORDAINED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that Chapter 270-33, entitled “Awnings, canopies and marquees”, of the Code of the Borough of Allendale be, and hereby is, amended, supplemented and revised in its entirety to read as follows:

§ 270-33 **Awnings, canopies and marquees.**

A. Definitions. As used in this section, the following terms shall have the meanings indicated:

AWNING

Any structure of any material with an extendable or retractable frame attached to a building or structure and projecting over a public or quasi-public right-of-way or sidewalk which is so constructed as to rest against the building when not in use.

CANOPY or MARQUEE

Any structure of any material of a permanent or fixed construction which is attached to a building or structure and which permanently extends over a public or quasi-public right-of-way or sidewalk.

B. Site plan application.

- (1) Awnings, canopies and marquees are deemed to be structural components of any building, and no site plan approval for any building or structure shall be granted until the applicant has set forth the information required by Subsection **E**, Permit procedure, and presented to the Land Use Board plans setting forth how the same shall be located upon the building or structure to which it is to be attached so that the Land Use Board may determine and ensure compliance with the requirements of this chapter.
- (2) No modification, repair (other than normal maintenance), reconstruction, relocation or alteration of a structure or structural component of an existing awning, canopy or marquee shall be permitted unless an application has been filed and presented to the Construction Code Official for approval, setting forth the information required by Subsection **E**, Permit procedure, and how the same shall be located upon the building or structure to which it is to be attached so that the Construction Code Official may determine and ensure compliance with the requirements of this chapter.

C. Prohibitions.

- (1) No structural support may extend from the building above the top surface of the awning, canopy or marquee.
- (2) No awning, canopy or marquee shall be of more than three colors, inclusive of any color used for the permitted lettering or logo. White and black shall be deemed to be colors.
- (3) No lettering, signs, symbols or logos are permitted on any part of the awning, canopy or marquee, except that lettering constituting the name of the business conducted on the premises and/or a logo

symbol shall be permitted and such name and/or logo symbol shall be deemed to be a sign. Address number(s) shall be required.

- (4) No lettering, logo or symbol identifying the business shall exceed twelve inches in height. The address numbers shall not exceed six inches and be located within the bottom 1/3 of the awning, canopy or marquee. Any business identifying lettering, logo or symbol, existing as of July 1, 2019 on any existing awning, canopy or marquee, shall be exempt from any height restrictions set forth in this Section 270-33(C)(4), provided however that any modification, repair, reconstruction, relocation or alteration of such preexisting lettering, logo or symbol after July 1, 2019 shall be subject to the foregoing limitations of this § 270-33(C)(4).
- (5) No awning, canopy or marquee shall be permitted which will be in such a form or presented in such a manner as may confuse or dangerously distract motorists within view thereof.
- (6) No awning, canopy or marquee shall be constructed in such a manner so as to permit the framework or structure to be viewed from either end, and, where necessary, the ends shall be enclosed with the same material used to construct the canopy or awning.
- (7) No awning, canopy or marquee shall be backlighted or be constructed of any material which permits the passage of light or allows light to be seen through the material so as to illuminate the exterior of the awning, canopy or marquee.
- (8) No awning, canopy or marquee shall be permitted to extend above the height of the first floor in a two- or more story building, or 15 feet in a one-story building, except that individual awnings, canopies or marquees may be erected over windows located on floors above the first floor.
- (9) No awning, canopy or marquee shall be supported from the ground where such support rests upon or interferes with public property or a public right-of-way.
- (10) No awning, canopy or marquee shall be affixed to any commercial building or structure in any zone district so as to have a minimum height of less than seven feet from the ground at any point; nor shall any awning extend more than five feet from the building or structure to which it is attached or four feet in the case of a canopy or marquee.

D. Maintenance.

- (1) All awnings, canopies or marquees shall be maintained in a clean and neat-appearing condition, and such maintenance, where applicable, shall include regular cleaning and removal and repainting of any chipped or blistered paint or replacement of fabric or material which is cracked, torn, ripped or otherwise disintegrating.
- (2) Any awning, canopy or marquee which no longer identifies a bona fide business shall be taken down and removed or modified by the owner of the premises within 30 days after such business has ceased, and any permits or approvals therefor shall be deemed to have expired at such time.
- (3) If the Construction Code Official finds that any awning, canopy or marquee has been erected in such a manner or has deteriorated to such a degree as to be unsightly or to constitute a hazard to the general public, the hazard shall be eliminated within 24 hours and the awning, canopy or marquee shall be removed or repaired to the satisfaction of the Construction Code Official within seven days after written notice of such condition has been served upon the owner, owner's agent, lessee or occupant. Failure to comply therewith shall be a violation of this Zoning Code and subject the offender to its penalties.

E. Permit procedure.

- (1) No awning, canopy or marquee (unless otherwise specifically provided herein) shall be erected

without first having obtained a permit from the Construction Code Official and, whenever necessary, an approval as required herein by the Land Use Board. Applications for said permit shall be made in writing and shall set forth the following information:

- (a) The name, address and telephone number of both the applicant and the owner of the premises.
 - (b) The location of the building upon which the awning, canopy or marquee is to be erected.
 - (c) The proposed location and position of the awning, canopy or marquee, including its relationship to adjoining buildings or structures, height from grade and distance from property line located on a survey.
 - (d) A sketch or drawing showing all dimensions, coloration and lettering.
 - (e) Materials and details of construction.
- (2) Application for a permit for the erection of an awning, canopy or marquee shall be to the Construction Code Official. Where the awning, canopy or marquee is a new part of the structure of the building and the subject of a site plan application or where the structure or canopy has been altered, relocated or otherwise reconstructed and is the subject of an amended site plan, prior approval from the Land Use Board is required. Nothing herein shall prevent the Land Use Board from reviewing such information as it deems necessary with regard to any application before it to ensure compliance with the provisions of this chapter and any other applicable ordinance.
 - (3) The normal maintenance, cleaning and repair of an awning, canopy or marquee shall not require a permit.
 - (4) Any approvals granted by the Land Use Board under the provisions of this section may, at the option of said Board, be specifically conditioned upon the approval of the Construction Code Official.
 - (5) Every application, except that made by a municipal, county or state authority or agency, shall be accompanied by a fee as prescribed by Chapter **100**, Building Construction.

BE IT FURTHER ORDAINED that, except as modified herein, all other provisions of Chapter 270 shall remain in full force and effect as previously adopted.

**BOROUGH OF ALLENDALE
COUNTY OF BERGEN
STATE OF NEW JERSEY**

ORDINANCE 19-12

**AN ORDINANCE TO AMEND, SUPPLEMENT AND REVISE THE CODE
OF THE BOROUGH OF ALLENDALE, DEPARTMENTS, CHAPTER 26**

BE IT ORDAINED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that Chapter 26, entitled “Establishment; composition; table of organization; Chief of Police; Director of Public Safety; vacancies and duties.”, of the Code of the Borough of Allendale be, and hereby is, amended, supplemented and revised in its entirety to read as follows:

§ 26-21 Establishment; composition; table of organization; Chief of Police; Director of Public Safety; vacancies and duties.

- A. The Police Department of the Borough of Allendale is hereby established and shall consist of the following personnel to be appointed to these positions by the Borough Council in accordance with **§ 26-22**: not more than one Chief of Police or one Director of Public Safety, as the case may be; up to four sergeants; up to one detective; up to nine patrol officers, and one Class Three Special Law Enforcement Officer (SLEO III) who is a retired regular police officer and who may from time to time be appointed and shall serve at the pleasure of the governing body for a term not to exceed one year, which officers shall not be members of the regular police force but shall nevertheless be under the control and supervision of the Chief of Police for use solely as school security officers as detailed in N.J.S.A. 40A:14-146.10, et seq. as necessary.

BE IT FURTHER ORDAINED that, except as modified herein, all other provisions of Chapter 26 shall remain in full force and effect as previously adopted.

**BOROUGH OF ALLENDALE
SALARY ORDINANCE – 2019
ORDINANCE 19-13**

AN ORDINANCE TO AMEND CHAPTER 53 OF THE CODE OF THE BOROUGH OF ALLENDALE, “OFFICERS AND EMPLOYEES”, TO FIX THE SALARIES, WAGES AND COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE BOROUGH OF ALLENDALE FOR THE YEAR 2019.

WHEREAS, the 2019 Salary Ordinance was previously adopted on January 31, 2019; and

WHEREAS, certain amendments to the Salary Ordinance are necessary;

NOW, THEREFORE, BE IT ORDAINED, by the Governing Body of the Borough of Allendale that the salaries of the following officers and employees of the Borough of Allendale shall be paid bi-weekly and fixed in the amounts as set forth below:

TITLE	MINIMUM	MAXIMUM
Class III Special Law Enforcement Officer (SLEO III), Hourly	28.00	32.00

All other provisions of the 2019 Salary Ordinance, if not amended herein, shall remain in full force and effect.

This ordinance shall take effect upon passage and publication as required by law.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 07/25/2019

RESOLUTION# 19-190

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Authorization to Hire Class Three Special Law Enforcement Officer (SLEO III)

Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, upon recommendation of the Chief of Police and Public Safety Committee that William Wright is hereby appointed as Class III Special Law Enforcement Officer (SLEO III) of the Allendale Police Department effective August 1, 2019 at the salary of \$30 per hour.

Be It Further Resolved that the Borough of Allendale is to be reimbursed by Northern Highlands Regional High School District for all costs related to the Borough's hiring, training, outfitting and employment of SLEO III William Wright as per the agreement authorized via Resolution #19-122 on April 25, 2019.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on July 25, 2019.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 07/25/2019

RESOLUTION# 19-191

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

List of Bills

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated July 25, 2019 in the amounts of:

Bill List Numbers	July 25, 2019
Current Fund	\$1,535,859.27
Payroll Account	\$194,365.31
General Capital	\$3,542.68
Animal Fund	\$0.00
Grant Fund	\$0.00
COAH/Housing Trust	\$0.00
Improvement & Beautification	\$195.00
Unemployment Fund	\$0.00
Trust Fund	\$71,548.52
Water Operating	\$391,438.01
Water Capital	\$1,690.00
Total	\$2,198,638.79

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on July 25, 2019.

Anne Dodd, RMC
Municipal Clerk



BOROUGH OF ALLENDALE

500 West Crescent Avenue, Allendale, NJ 07401-1792

OFFICE OF TAX COLLECTOR
OFFICE OF CHIEF FINANCIAL OFFICER

201-818-4400 EXT 205
FAX: 201-818-0193

I, M. Alissa Mayer, Chief Financial Officer of the Borough of Allendale, having reviewed the bill list for the Borough, do hereby certify that funds are available in the accounts so designated.

Certified July 25, 2019

M. Alissa Mayer
M. Alissa Mayer, CMFO
Chief Financial Officer

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 07/25/2019

RESOLUTION# 19-192

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Renewal of ABC Liquor Licenses for 2019-2020

Whereas, all Plenary Retail Consumption, Retail Distribution, Limited Distribution and Club Licenses expired on June 30, 2019; and,

Whereas, the following applicants have complied with the provisions of the Act of the Legislature entitled, "An Act Concerning Alcoholic Beverages", being Chapter 436 of the Laws of 1933, its supplements and amendments, and with the Rules and Regulations issued or to be promulgated by the State Commissioner of Alcoholic Beverage Control applicable.

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that the Borough Clerk be and is hereby authorized to issue licenses to expire June 30, 2020, to the following:

PLENARY RETAIL DISTRIBUTION LICENSES - \$2,500.00

<u>LICENSE#</u>	<u>LICENSEE</u>	<u>LICENSED PREMISES</u>
0201-44-004-004	Walgreens Eastern Co., Inc. t/a Rite Aid #10404	44 West Allendale Avenue Allendale, NJ 07401

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on July 25, 2019.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 07/25/2019

RESOLUTION# 19-193

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

WHEREAS, the Allendale Police Department is in need of radio communication equipment for its Portable Radio project; and

WHEREAS, the Borough of Allendale as a Local Government Unit, may without advertising for bids, purchase any goods or services under any contract for such goods or services entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury pursuant to the provision of N.J.S.A. 40A: 11 -12; and

WHEREAS, the State Division of Purchase and Property has awarded a contract to Icom America, Inc., 12421 Willows Road NE, Kirkland, WA 98034 for Radio Communication Equipment and Accessories; and

WHEREAS, the Borough of Allendale desires to authorize the purchase of radio communication equipment for its Portable Radio Project as described in the quote from ESS, Inc., authorized dealer/reseller, for State of New Jersey Contract #A83923, T0109 for a total cost of \$61,473.15; and

WHEREAS, the Chief Financial Officer has advised that funding is available for this service.

NOW THEREFORE BE IT RESOLVED that the purchase of radio communication equipment for the Allendale Police department in the amount of \$61,473.15 from Icom America, Inc., having its principal office at 12421 Willows Road NE, Kirkland, WA 98034, is hereby authorized based on quote obtained via ESS, Inc., 141 River Road, Nutley, NJ 07110, authorized dealer/reseller for the State of New Jersey Contract #A83923, T0109 attached hereto and incorporated herein by reference.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on July 25, 2019.

Anne Dodd, RMC
Municipal Clerk

Certification of Availability of Funds

This is to certify to the Borough of Allendale that funds for the following resolution are available in the Capital Budget.

Resolution Date: July 25, 2019
Resolution Number: 19-193

Vendor: ESS, Inc.
141 River Road, Unit #6
Nutley, NJ 07110

Contract: Radio Communication Equipment
For Portable Radio Project

Account Number: C-04-55-929-251

Amount: \$61,473.15


Chief Financial Officer



Quote

Date 7/10/2019

Sales Associate Name ESS, Inc.
Daniel Miller
 Address 141 River Road
 City, State, Zip Nutley, NJ 07110
 Phone # 201-790-3698

Quotation valid for 90 days
 Prepared by: Daniel Miller
 Email: dmiller@gotoess.com
 Fax: 201-621-4334

Quotation for: Mike Dillon Telephone: _____
Allendale Police Department Fax: _____
290 Franklin Turnpike e-mail: _____
Allendale, New Jersey, 07401 A/C: _____

Reference:

ICOM Equipment NJ State contract T-0109 83923 Contract Pricing is as follows:						SHIP DATE	TERMS NET 30 DAYS	
ITEM	QTY	MODEL	DESCRIPTION	LIST PRICE	Discount %	DISCOUNTED PRICE	EXTENDED AMOUNT	
1	18	F7020S 31	450-512MHz P25 conventional portable without a full keypad. Purchase antenna and charger	\$ 1,580.00	25%	\$ 1,185.00	\$ 21,330.00	
1a	18	BC225	Smart rapid charger; 100-240V with a US style plug	\$ 135.00	25%	\$ 101.25	\$ 1,822.50	
1b	18	ISL-P25TR	P25 Phase 1 trunking license	\$ 500.00	25%	\$ 375.00	\$ 6,750.00	
1c	18	UT134	AES/DES encryption board	\$ 185.00	25%	\$ 138.75	\$ 2,497.50	
1d	18	ISL-P25AES	AES encryption license	\$ 360.00	25%	\$ 270.00	\$ 4,860.00	
1e	18	FAS82US	450-490MHz stubby antenna for F4400	\$ 17.00	25%	\$ 12.75	\$ 229.50	
1f	18	EXTWARR813	P25 one year extended warranty for a total of six years	\$ 130.00	37%	\$ 81.90	\$ 1,474.20	
2	8	F7010S	136-174MHz P25 conventional portable without a full keypad. Purchase antenna and charger	\$ 1,580.00	25%	\$ 1,185.00	\$ 9,480.00	
2a	8	FAS82V	148-162MHz antenna	\$ 17.00	25%	\$ 12.75	\$ 102.00	
2b	8	EXTWARR813	P25 one year extended warranty for a total of six years	\$ 130.00	37%	\$ 81.90	\$ 655.20	
3	26	HM222	Waterproof High-Volume Speaker Mic 14pin	\$ 145.00	25%	\$ 108.75	\$ 2,827.50	
4	26	BP284	7.2V 3210mAh li-ion battery	\$ 175.00	25%	\$ 131.25	\$ 3,412.50	

5	1	KA KVL125	KVL unit powered by 9-volt battery	\$ 3,185.00	25%	\$ 2,388.75	\$ 2,388.75
6	1	OPC-IAKVL14	Interface Cable with 14 Pin Connector between F9011/F9021 & KA KVL125	\$ 230.00	25%	\$ 172.50	\$ 172.50
7	1	OPC2338	14-pin programming cable plus transparent data transfer	\$ 235.00	25%	\$ 176.25	\$ 176.25
8	18	LCF1035SW	Leather case swivel belt loop with D-ring F7010S	\$ 45.00	25%	\$ 33.75	\$ 607.50
9	18	NCF1035C	Nylon case with metal clip with display F7010S	\$ 27.00	25%	\$ 20.25	\$ 364.50
10	1	BC214	Six unit charger for radios with the BP279/BP280 battery (includes AC adapter with US plug and cups	\$ 495.00	25%	\$ 371.25	\$ 371.25
11	26	MB133	Alligator type belt clip	\$ 17.00	25%	\$ 12.75	\$ 331.50
12	18	3140B-ML	Icom 7010 Nylon cases with mole	\$ 25.00	0%	\$ 25.00	\$ 450.00
13	26	Labor	Code-plug Creation and programming	\$ 45.00		\$ 45.00	\$ 1,170.00
Notes:						TOTAL	\$ 61,473.15
						SALES TAX	n/a
						GROUND SHIPPING	included
						TOTAL	\$ 61,473.15



Sales Terms and Conditions:

Payment Terms: Payment is due within 30 days after the equipment is shipped from our factories. Individual items are billed as they are shipped.

Price & Terms: Net 30 Days from Invoice Date

Please make out Purchase orders to ESS Inc. Please include "bill to" and "ship to" address information on purchase order. Please

Purchase order: note that if equipment is shipping to manufacturers representative facility the purchase order should indicate the appropriate ship to address information.

A tax-exempt form may be required if a form is presently not on file.

Please mail or forward purchase order to:

ESS, Inc.
141 River Road
Nutley, NJ 07110
Att: Daniel Miller

Warranty Period: Standard warranty is one year on parts and labor, from the date of shipment date of the equipment, except if noted differently.

Shipping: Shipping is done via UPS, truck freight, or electronics delivery van. Delivery is FOB origin and ground shipping charges are paid by ESS. Ground shipping time normally takes approximately 4 to 5 working days. If requested, priority shipping is available, however there is an additional charge for this option.

Delivery All delivery times are from the date the FACTORY receives the order.

Schedule: 2 weeks after receipt of order.

Customer Programming Software End users are required to sign a software agreement as per manufacturer before software can be shipped or downloaded. For additional information, please confer with your sales associate.

Generally orders can be expedited for quicker delivery if necessary, please let me know if you would like me to expedite this order.

ESS Inc appreciates the opportunity to provide this proposal to your organization.

Please let us know if we can provide any additional information.

Learn more about ESS' solutions at
www.gotoess.com



Thank You,
Daniel Miller
201-790-3698

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 07/25/2019

RESOLUTION# 19-194

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Approval of Flu Program

Whereas, there is a need for a flu program in the Borough of Allendale, and

Whereas, the County of Bergen will provide this program under the Department of Health Services, and

Whereas, the County of Bergen provides flu vaccine at a cost of \$177.00 per ten dose vial, and

Whereas, the Allendale Board of Health has a need for five (5) vials of flu vaccine, and

Whereas, the Chief Financial Officer has certified that there are funds for this agreement;

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approved the agreement between the Borough of Allendale and the County of Bergen for the flu vaccination program;

Be It Further Resolved that the Mayor is hereby authorized to sign said agreement.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on July 25, 2019.

Anne Dodd, RMC
Municipal Clerk

Certification of Availability of Funds

This is to certify to the Borough of Allendale that funds for the following resolution are available in the 2019 Budget.

Resolution Date: July 25, 2019

Resolution Number: 19-194

Vendor: Bergen County Department of Health Services

Contract: Flu Vaccination Program

Account Number: 9-01-27-330-174

Amount: \$885


Chief Financial Officer

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 07/25/2019

RESOLUTION# 19-195

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Award Contract for Drainage
& Sidewalk Improvements (The Woods) Franklin Turnpike

Whereas, four (4) sealed bids were received on July 16, 2019 for the project known as Drainage & Sidewalk Improvements (The Woods) Franklin Turnpike for the Borough of Allendale;

Whereas, the bid documents have been reviewed and it is determined that the bid of ONQUE Technologies Inc. is the lowest responsible, responsive bidder with a total base bid in the amount of \$177,020.52; and

Whereas, the Chief Financial Officer has attached hereto a Certification that adequate funds are or will be, duly budgeted to pay for the contract for the above project.

Now, Therefore, Be It Resolved by the Governing Body that it hereby does award a contract for Drainage & Sidewalk Improvements (The Woods) Franklin Turnpike to ONQUE Technologies Inc. of Oradell, NJ in the amount of \$177,020.52 on such further terms and conditions set forth in the contract to be prepared as are acceptable to the Borough and Borough Counsel; and

Be It Further Resolved that the Mayor and Municipal Clerk are authorized to sign such contract with ONQUE Technologies Inc. following legal review and approval.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on July 25, 2019.

Anne Dodd, RMC
Municipal Clerk

Certification Of Availability of Funds

This is to certify to the of the Borough of Allendale that funds for the following resolutions are available.

Contract Amount: 177,020.52
Resolution Date: 07/25/19
Resolution Number: R19-195

Vendor: 00057 ONQUE TECHNOLOGIES INC
 297-146 KINDERKAMACK ROAD
 SUITE 101
 ORADELL, NJ 07649

Contract: C1900006 Sidewalk/Drainage Franklin tpk

Account Number	Amount	Department Description
C-04-55-929-151	142,500.00	ORDINANCE 19-06
C-04-55-929-152	34,520.52	ORDINANCE 19-06
Total	177,020.52	

Only amounts for the 2019 Budget Year have been certified. Amounts for future years are contingent upon sufficient funds being appropriated.



Chief Financial Officer

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 07/25/2019

RESOLUTION# 19-196

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Review of Annual Audit

Whereas, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and,

Whereas, the Annual Report of Audit for the year 2018 has been filed by a Registered Municipal Accountant with the Municipal Clerk as per the requirements of N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and,

Whereas, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 52:27BB-334; and,

Whereas, the Local Finance Board has promulgated NJAC 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, at a minimum, the sections of the annual audit entitled “Comments and Recommendations”; and,

Whereas, the members of the governing body have personally reviewed at a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled “Comments and Recommendations”, as evidenced by the group affidavit form of the governing body attached hereto; and,

Whereas, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to NJAC 5:30-6.5; and,

Whereas, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and,

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 07/25/2019

RESOLUTION# 19-196

Whereas, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52 – to wit:

R.S. 52:27BB-52 – “A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.”

Now, Therefore Be It Resolved, that the Mayor and Council of the Borough of Allendale, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on July 25, 2019.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 07/25/2019

RESOLUTION# 19-197

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Approval of Corrective Action Plan

Whereas, the Division of Local Government Services requires the Chief Financial Officer to file a “Corrective Action Plan” outlining the actions to be taken relative to the findings and recommendations in the annual audit report; and

Whereas, the “Corrective Action Plan” shall be prepared by the Chief Financial Officer with the assistance of the departments affected by the audit finding and recommendations, and

Whereas, the Governing Body is required by resolution, to approve said “Corrective Action Plan” and shall be placed on file and made available for public inspection in the Office of the Municipal Clerk,

Now, Therefore, Be It Resolved that the Governing Body of the Borough of Allendale hereby approves the “Corrective Action Plan” for the fiscal year 2018 Audit Report submitted by the Chief Financial Officer.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on July 25, 2019.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 07/25/2019

RESOLUTION# 19-198

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein						

WHEREAS, the Borough of Allendale and Crown Atlantic Company, LLC, (Crown Atlantic) previously executed a Lease Agreement dated August 31, 1995 (the Lease), pursuant to which property was leased from the Borough located at 300 West Crescent Avenue, Allendale, New Jersey and being described as a portion of the property known as Lot 6, Block 1003 and Lots 9 and 10 of Block 201 (the property) for the construction of a monopole and installation/ maintenance of utility wires, poles, cable, conduits and pipes; and

WHEREAS five (5) Amendments to the Lease Agreement have been signed; and

WHEREAS, Crown Atlantic, on behalf of T-Mobile, seeks to update/add antennas to the monopole, and other work associated with same as more specifically referenced in Crown Castle JDE Job Number 574162; Crown Castle Work Order Number 1738209, and Crown Castle Order Number 492358 Rev. 0; and

WHEREAS, Crown Atlantic, on behalf of T-Mobile, seeks the Borough's consent under the terms and conditions of the Lease;

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body that it does hereby consent to the foregoing modification and the Mayor is hereby authorized to execute a consent letter for modification subject, however, to the following conditions:

1. Crown Atlantic or T-Mobile, shall make application for appropriate building permits and shall pay all fees in connection with those permits;
2. Crown Atlantic or T-Mobile, shall comply with any and all land use requirements and pay any fees associated therewith;
3. Crown Atlantic or T-Mobile, shall provide for a professional escrow deposit, if required, for review of its application in accordance with law.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on July 25, 2019.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 07/25/2019

RESOLUTION# 19-199

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

WHEREAS, the Fire Department is in need of maintenance and repair of its 2007 American LaFrance 100' Platform Truck; and

WHEREAS, the Borough of Allendale as a Local Government Unit, may without advertising for bids, purchase any goods or services under any contract for such goods or services entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury pursuant to the provision of N.J.S.A. 40A: 11 -12; and

WHEREAS, the State Division of Purchase and Property has awarded a contract to Campbell Freightliner LLC, 1015 Cranberry South River Road, South Brunswick, New Jersey 08831 for Maintenance & Repair of Heavy-Duty Vehicles (Class 5 or Higher, over 15,000 LB GVWR); and

WHEREAS, the Borough of Allendale desires to authorize the repairs to the 2007 American LaFrance 100' Platform Truck as described in the quote from State of New Jersey Contract #A89264, T2108 for a total cost of \$51,946.74.

WHEREAS, the Chief Financial Officer has advised that funding is available for this service.

NOW THEREFORE BE IT RESOLVED that the maintenance and repair of the 2007 American LaFrance 100' Platform Truck in the amount of \$51,946.74 from Campbell Freightliner LLC, having its principal office at 1015 Cranberry South River Road, South Brunswick, New Jersey 08831, is hereby authorized based on quote obtained via the State of New Jersey Contract #A89264, T2108 attached hereto and incorporated herein by reference.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on July 25, 2019.

Anne Dodd, RMC
Municipal Clerk

Certification of Availability of Funds

This is to certify to the Borough of Allendale that funds for the following resolution are available in the 2019 Current Fund Budget.

Resolution Date: July 25, 2019
Resolution Number: 19-199

Vendor: Campbell Freightliner LLC/Campbell Supply Co.
1015 Cranberry South River Road
South Brunswick, NJ 08831

Contract: Repair of 2007 American LaFrance Platform Fire Truck

Account Number: 9-01-25-255-102

Amount: \$51,946.74


Chief Financial Officer

Campbell Supply Company
 1015 Cranbury South River Road
 South Brunswick, NJ 08831
 Phone: 732-287-8884
 Fax: 732-656-1955

nraymond@campbellsupply.com

***** SERVICE ESTIMATE *****

ALLENDALE FD
 VIN# Y97464
 Email: walters930@gmail.com
 PH# 201-450-6679
 Date:4/15/2019

Repair Order # 11368

TOWER 941
DAVID WALTERS
 DC MICHAEL DILLON
mdillon@allendalefire.org

STATE CONTRACT # A89264



Labor Rate \$124.00

CONCERN

#1 PLATFORM HYD. LINES LEAKING { class 3 leak }

HYD. LINES PLATFORM (4)

FLUID & MISC.

CAT TRACK HYD. LINE

LABOR

#2 REAR KICKPLATE (REAR PLATFORM STEP INSIDE PLATFORM) CRACKED PLATFORM

PARTS

materials

LABOR

repair

#3 JACK DOWN LIGHT ON ALL THE TIME

PARTS

LABOR

#4 SUPPLY AND INSTALL AIR AUTO EJECT/DISCONNECT ON BOARD COMPRESSOR

PARTS

LABOR

#5 CHASSIS AIR LEAK

PARTS

DRAIN & DRYIER

these parts need replaced first and then retest

LABOR

#6 TANDEM AXLE REAR BRAKES

PARTS

DRUMS/SHOES/SLACK ADJUSTERS/HARDWARE/CHAMBERS

LABOR

#7 DIFFERANTIAL LEAKING {class 3 leak }

PARTS

LABOR

#8 REPLACED FAILED CAB MOUNT BUSHINGS

PARTS

LABOR

#9 POWER STEERING LEAKING

PARTS

HOSES

LABOR

hoses need replaced first then recheck leaks

#10 MANUAL CAB LFT LEAKING

PARTS

HOSE

LABOR

PARTS LABOR (Hours) SUBTOTAL

1,400.00 \$1,400.00

\$395.00

2,218.75 \$2,218.75

36.0 \$4,464.00

49.00 \$49.00

5.0 \$620.00

1,200.00 \$1,200.00

12.0 \$1,488.00

895.00 \$895.00

12.0 \$1,488.00

926.36 \$926.36

12.0 \$1,488.00

3,995.00 \$3,995.00

25.0 \$3,100.00

200.00 \$200.00

30.0 \$3,720.00

295.00 \$295.00

12.0 \$1,488.00

900.00 \$900.00

8.0 \$992.00

149.00 \$149.00

7.0 \$868.00

#11 CHECK REAR JUMP SEATS FOR PROPER INSTALLATION

this needs to be performed by the seat manufacture

LABOR

#12 PLATFORM INTERCOM INOP.

PARTS SHIPPING 75.00 \$75.00

LABOR to remove and send to manufacture for evaluation and pricing 4.0 \$496.00

an addition quote we be sent after evaluation

#13 MASTER INTAKE & DISCHARGE GAUGES FAILED

PARTS 320.00 \$640.00

LABOR W/TESTING 4.0 \$496.00

#14 HYDRAULIC LEAK AT TOP OF ROAD TRANS AREA

PARTS PTO 5,500.00 \$5,500.00

LABOR 8.0 \$992.00

#15 REPAIR BROKEN GREASE FITTINGS ON AERIAL WATERWAY

PARTS 100.00 \$100.00

LABOR 3.0 \$372.00

#16 REPAIR COOLANT SMELL

PARTS

LABOR pressor test cooling system {complete} 2.0 \$248.00

cannot find a coolant leak or smell

#17 AIR CONDITIONING INOP

PARTS/new compressor/dryier/2 expansion valves/freon/orings 2,800.00 \$2,800.00

LABOR 21.0 \$2,604.00

these parts need replaced first and then retest

#18 CAB LIFT CYCLINDS LEAKING

PARTS 2,900.63 \$2,900.63

LABOR 16.0 \$1,984.00

FLUID/MISC. 250.00 \$250.00

Subtotal: \$51,796.74

Shop Supplies: \$150.00

Total: \$51,946.74

** Please note: quotes are subject to change upon tear down and inspection for anything unforeseen at this time

All items that are 'Check and Advise' may require more parts and labor

* Estimates Guaranteed for 30 Days of Created Date:

Customer Signature X _____

Customer Printed Name X _____

Customer PO# X _____

Customer PO# X _____

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 07/25/2019

RESOLUTION# 19-200

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

REDEMPTION OF TAX SALE CERTIFICATE

BE IT RESOLVED, that a Redemption has occurred, Block 1702 Lot 8, Certificate # 17-00001 and;

WHEREAS, by Resolution of the Governing Body of Allendale, the Tax Collector is hereby authorized to refund a check in the amount of \$112,322.50 which includes the redemption amount on the certificate of \$49,758.16, and the return of premium in the amount of \$69,000.00 to the following:

US Bank – Custodian for BV002 Trust & CRDTRS
50 South 16th St-Suite 2050

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on July 25, 2019.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 07/25/2019

RESOLUTION# 19-201

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	- - -	- - -				

2019 Crestwood Lake Salary Resolution – Supplement Five

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby hires the following individuals at the corresponding rates of pay for the Crestwood Lake Swim Club 2019 Season effective July 16, 2019 as follows:

Jack Krause	Substitute Lifeguard	\$9.25 per hour
Brayden Rutter	Substitute Lifeguard	\$9.25 per hour
Andli Singh	Substitute Lifeguard	\$9.25 per hour
Maggie Travers	Substitute Lifeguard	\$9.25 per hour

Be It Further Resolved that the rate of pay for Kristi Rutter, Substitute Lifeguard, authorized via Resolution #19-134 is hereby amended from \$10.50 to \$12.00 per hour effective retroactive to May 15, 2019.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on July 25, 2019.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 07/25/2019

RESOLUTION# 19-202

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Authorize Crestwood Lake Refunds

Whereas, the Crestwood Lake members listed below are due refunds for the following reasons.

Now, Therefore, Be It Resolved by the Council of the Borough of Allendale that said refunds be granted, to the following Crestwood Lake members:

Name/Address	Crestwood ID Number	Amount
Bill Ford 112 Edgewood Road Allendale, NJ 07401 REASON: Mistakenly charged 2x for (1) Guest Book. Credit issued for this account. Other transaction was processed through POS at Crestwood Lake on 06/27/19, Payment ID 7480487, Jane Ford picked up.	230282	\$90.00
Alix Burns 108 Ardmore Road Ho-Ho-Kus, NJ 07423 REASON: Paid Resident Rates (before May 28 th) and system mistakenly allowed purchase of (4) Guest Books. Non-resident rates apply. Should pay 1st Non-Resident \$325, 2nd \$200, 3rd \$125 and (1) 2019 Guest Book \$90 for a total due of \$740. Total paid was \$810.	1335931	\$70.00
Miguel Granda 54 Cherokee Avenue Allendale, NJ 07401 REASON: Eligible for Veteran Discount. Paid \$450.00 for Resident Rates (before May 28 th) with 25% discount applied should have only paid \$337.50.	508397	\$112.50

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 07/25/2019

RESOLUTION# 19-202

Crista McKenna 1289344 \$183.75
1 Leigh Court
Allendale, NJ 07401

REASON: Mistakenly charged Non-Resident Teacher Rate of \$243.75 when Additional Family Member Resident Rate (before May 28th) of \$60.00 applied. Credit due of \$183.75.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on July 25, 2019.

Anne Dodd, RMC
Municipal Clerk

DRAFT

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 07/25/2019

RESOLUTION# 19-203

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Amend Crestwood Lake Rules and Regulations

Whereas, pursuant to Chapter 203, Section 20B of the Code of the Borough of Allendale, the governing body has established rules and regulations for Crestwood Lake; and

Whereas, the Facilities, Parks and Recreation Committee reviews said rules and regulations periodically and makes recommendations for updates and changes; and

Whereas, the Facilities, Parks and Recreation Committee has recommended that updates be made to the current rules and regulations regarding the use of umbrellas and tents at Crestwood Lake; and

Whereas, the governing body accepts these recommendations and wishes to memorialize them.

Now, Therefore, Be It Resolved by the governing body of the Borough of Allendale that the Rules and Regulations dated July 25, 2019 be and are hereby approved; and

Be It Further Resolved that the Mayor, Borough Clerk, Lake Manager and Borough Attorney are hereby authorized to take such action as may be necessary to implement this Resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on July 25, 2019.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 07/25/2019

RESOLUTION# 19-204

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Amend 2019 Fees for Crestwood Lake

Whereas, pursuant to Chapter 203, Section 20A of the Code of the Borough of Allendale, fees for the use of recreational facilities are to be established annually by resolution of the governing body; and

Whereas, the governing body established the 2019 fees via Resolution 19-115 on April 11, 2019; and

Whereas, the governing body wishes to amend the fees charged at Crestwood Lake to include umbrella anchor rentals

Now, Therefore, Be It Resolved by the governing body of the Borough of Allendale that a \$3.00 daily fee for umbrella anchor rentals be and is hereby approved.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on July 25, 2019.

Anne Dodd, RMC
Municipal Clerk