

Mayor and Council of the Borough of Allendale
Regular Session Meeting Minutes
June 13, 2019

PRESENT: Mayor Ari Bernstein and Councilmembers Edward O’Connell, Matthew O’Toole, Jim Strauch and Amy Wilczynski

ABSENT: Councilmembers Liz Homan and Steve Sasso

ALSO PRESENT: Borough Attorney Raymond Wiss
Municipal Clerk Anne Dodd

A Regular Session Meeting of the Mayor and Council of the Borough of Allendale was held in the Municipal Building at 500 West Crescent Avenue, Allendale, NJ on June 13, 2019. The meeting was called to order at 8:00 p.m. by Mayor Ari Bernstein who asked that the Municipal Clerk read the open public meetings statement: “In compliance with the Open Public Meetings Act, the notice requirements have been satisfied. The meeting dates for the year are confirmed at the Annual Meeting, are posted on the public bulletin board in the Municipal Building, published in the Record within the first 10 days of the New Year, and copies are sent to the Ridgewood News and Star Ledger.”

The Mayor led those present in a salute to the flag.

Approval of Minutes:

Motion by Councilwoman Wilczynski, second by Councilman O’Connell, that the Minutes of May 23, 2019 Work Session and May 23, 2019 Regular Session are approved.

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	absent	Councilman Sasso:	absent
Councilman O’Connell:	abstain	Councilman Strauch:	aye
Councilman O’Toole:	aye	Councilwoman Wilczynski:	aye

Public Comment

No one came forward.

Introduction of Ordinances

Ordinances 19-09

Motion by Councilwoman Wilczynski that the following ordinance be introduced and passed on first reading and setting June 27, 2019 at 8:00 p.m. or as soon thereafter as the as the matter can be heard as the date and time and the Council Chambers of the Allendale Municipal Building as the place for a hearing on said ordinance. Second by Councilman O’Connell.

The Municipal Clerk read the title of the ordinance into the record:

ORDINANCE 19-09 – AN ORDINANCE TO AMEND CHAPTER 53 OF THE CODE OF THE BOROUGH OF ALLENDALE, “OFFICERS AND EMPLOYEES”, TO FIX THE SALARIES, WAGES AND

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COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE BOROUGH OF ALLENDALE FOR THE YEAR 2019.

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	absent	Councilman Sasso:	absent
Councilman O'Connell:	aye	Councilman Strauch:	aye
Councilman O'Toole:	aye	Councilwoman Wilczynski:	aye

(See Ordinance 19-09 attached and made a part hereof.)

Consent Agenda

- A. **19-160**/Approval of Bill List
- B. **19-161**/Authorize Contract – Cherry Hill Winner Ford – Ford F-250 Crew Cab 4x4 – Allendale Fire Department
- C. **19-162**/Authorize 2019 Salaries – Crestwood Lake Swim Club
- D. **19-163**/Authorize Refunds – Overpayment of 2018 Taxes – Various Properties
- E. **19-164**/Appoint Unpaid Seasonal Interns – Allendale Police Department
- F. **19-165**/Approve Adjustment – 2019 Crestwood Lake Membership Fees
- G. **19-166**/Authorize Refunds – 2019 Crestwood Lake Membership Fees
- H. **19-167**/Authorize Auction – GovDeals.com
- I. **19-168**/Authorize Change Order No. 1 – Resurfacing Program (2018)

Motion by Councilwoman Wilczynski, second by Councilman O'Connell, that the Consent Agenda be approved.

On a roll call, the vote on the Consent Agenda was recorded as follows:

Councilwoman Homan:	absent	Councilman Sasso:	absent
Councilman O'Connell:	aye	Councilman Strauch:	aye
Councilman O'Toole:	aye	Councilwoman Wilczynski:	aye

All members present voting in favor, the Consent Agenda was approved.

Resolution 19-160

List of Bills

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated June 13, 2019 in the amounts of:

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Current Fund	\$997,774.92
Payroll Account	\$410,845.20
General Capital	\$25,398.00
Animal Fund	\$12.60
Grant Fund	\$0.00
COAH/Housing Trust	\$2,440.10
Improvement & Beautification	\$1,500.00
Unemployment Fund	\$0.00
Trust Fund	\$1,267.46
Water Operating	\$0.00
Water Capital	\$15,800.00
Total	\$1,455,038.28

Resolution 19-161

WHEREAS, the Fire Department is in need of purchasing a 2019 Ford F-250 pickup truck;
 and

WHEREAS, the Borough of Allendale as a Local Government Unit, may without advertising for bids, purchase any goods or services under any contract for such goods or services entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury pursuant to the provision of N.J.S.A. 40A: 11 -12; and

WHEREAS, the State Division of Purchase and Property has awarded a contract to Cherry Hill Winner Ford, 250 Haddonfield-Berlin Road, Cherry Hill, New Jersey 08034 for various vehicles and trucks; and

WHEREAS, the Borough of Allendale desires to authorize the purchase of a 2019 Ford F-250 Crew Cab 4x4 with options as described in the State of New Jersey Contract #A88726, T2100 for a total cost of \$37,713.00.

WHEREAS, the Chief Financial Officer has advised that funding is available for this purchase.

NOW THEREFORE BE IT RESOLVED that the purchase of a 2019 Ford F-250 Crew Cab 4x4 in the amount of \$37,713.00 from Cherry Hill Winner Ford, having its principal office at 250 Haddonfield-Berlin Road, Cherry Hill, New Jersey 08034, is hereby authorized based on quote obtained via the State of New Jersey Contract #A88726, T2100 attached hereto and incorporated herein by reference.

Resolution 19-162

2019 Crestwood Lake Salary Resolution – Supplement Two

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby hires the following individuals at the corresponding rates of pay for the Crestwood Lake Swim Club 2019 Season effective May 24, 2019 as follows:

Colin Hascup	Lifeguard	\$9.25 per hour
Parker Rutter	Substitute Lifeguard	\$9.25 per hour

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Martin Granada
Lucas Bottini

Substitute Lifeguard
Substitute Lifeguard

\$9.25 per hour
\$9.25 per hour

Resolution 19-163

OVERPAYMENT

BE IT RESOLVED by the Council of the Borough of Allendale that the Tax Collector is hereby authorized to issue refund checks as requested by property owners listed below, due to overpayment of 2018 Taxes.

Block/Lot	Name	Property Location	Amount
1809/14	Cload, Lisbeth W.	13 Allison Court	\$2,606.61
1403/9	Artale, Paul M & Stacey A	42 Bradrick Lane	\$4,892.62
1701/14	Groome, James J II, Anita J	133 Dale Ave.	\$3,142.43
1809/8	Glock, Janeen	98 Elm Street	\$299.94
701/22	Bonham, Simon A & Samantha	66 Heather Ct.	\$6,138.90
403/14	Curci, Jayna & Daniel L	77 Heights Road	\$4,100.00
203/7	McKenna, Donald & Crista	1 Leigh Ct.	\$4,511.86
905/7	Salome, Elizabeth	89 Myrtle Ave.	\$1,426.44
2004/20.08	Pensa, Laury	27 Rozmus Ct.	\$8,030.88
908/8	Novak, Stephen C & Lynn A	64 Talman Place	\$3,592.12
904/20	Gombach, Alexander & Huang, Ziyin	254 W. Allendale Ave.	\$512.92
916/5	Fisher, Paul D & Linda J	102 W. Crescent Ave.	\$3,672.82
909/2	Santry, Richard J & Tara A	128 W. Crescent Ave.	\$3,841.39

Resolution 19-164

Appointment of Unpaid Seasonal Interns

Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that Jason Rodriguez, Sarah Fontanese and Anthony Iacovelli be appointed to unpaid summer internships at the Allendale Police Department effective June 1, 2019; and,

Be It Further Resolved that this appointment shall expire August 31, 2019.

Financial Hardship Discounts for 2019 Season Crestwood Lake Membership

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves a discount for Family Membership at Crestwood Lake for the 2019 Season to the following families for financial hardship reasons:

1. Crestwood Membership Account Number: 241885
Family Resident Rates (before May 27th): \$330.00
Discount: \$130.00
2. Crestwood Membership Account Number: 3351111
Family Resident Rates (before May 27th): \$750.00
Discount: \$112.50
3. Crestwood Membership Account Number: 515606
Family Resident Rates (before May 27th): \$450.00
Discount: \$450.00
4. Crestwood Membership Account Number: 767805
Family Resident Rates (before May 27th): \$330.00
Discount: \$330.00
5. Crestwood Membership Account Number: 245003
Family Resident Rates (before May 27th): \$330.00
Discount: \$330.00
6. Crestwood Membership Account Number: 339272
Family Resident Rates (after May 27th): \$425.00
Discount: \$425.00

Crestwood Lake Refunds

Whereas, the Crestwood Lake members listed below are due refunds for the following reasons.

Now, Therefore, Be It Resolved by the Council of the Borough of Allendale that said refunds be granted, to the following Crestwood Lake member:

Name/Address	Crestwood ID Number	Amount
Lindsey Kearl 15 Homewood Avenue Allendale, NJ 07401 REASON: Additional Family Member Resident Rates (April 15 th to May 27 th) \$60 each, but system charged \$100 each for (3) additional family members.	166978	\$120.00
Tiana Grieco 109 Dale Avenue		\$60.00

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Allendale, NJ 07401

REASON: Duplicate Registration of Additional Family Member Resident Rate (April 15th to May 27th)
\$60.00

Resolution 19-167

Authorize GovDeals.com Auction

WHEREAS, the Borough of Allendale is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, N.J.S.A. 40A 11-36 authorizes municipalities to offer for sale, public property which is no longer needed for public service; and

WHEREAS, the Mayor and Council of the Borough of Allendale is desirous of selling said surplus property in an "as is" condition without express or implied warranties.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, as follows:

- (1) The sale of the surplus property shall be conducted through GovDeals.com pursuant to State Contract A-83453/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Borough Clerk.
- (2) The sale will be conducted online and the address of the auction site is govdeals.com.
- (3) The sale is being conducted pursuant to Local Finance Notice 2008-9.
- (4) A list of the surplus property to be sold attached as Exhibit A.
- (5) The surplus property as identified shall be sold in an "as-is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.
- (6) The Borough of Allendale reserves the right to accept or reject any bid submitted.

Resolution 19-168

Change Order Number One –Resurfacing Program (2018)

Whereas, the Borough Engineer has requested that certain changes are needed in the Resurfacing Program (2018) contract; and

Whereas, a net increase of \$10,412.00 will result from the actual quantities of work measured and performed; and

Whereas, the CFO has certified that sufficient funds are available.

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that Change Order Number One resulting in an increase of \$10,412.00,

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a 0.04% increase in the original contracted amount, be approved for the Resurfacing Program (2018), resulting in a new contract amount of \$264,287.

Be It Further Resolved that Change Order Number One in the increased amount of \$10,412.00 be approved for performance by DLS Contracting, 271 Highway 46 West, Fairfield, NJ 07004.

Unfinished Business:

There was no unfinished business.

New Business:

There was no new business.

Council Committee Reports and Comments

As Councilman Sasso was absent, Mayor Bernstein announced that the Administration, Finance and Human Resources Committee is scheduled to meet again in June.

Councilman O'Connell – Land Use and Construction Code

Councilman O'Connell advised that the Land Use and Construction Code Committee met this past Monday. They also met a few Saturdays ago to review proposed changes to the Borough Code. An ordinance to amend the section of the Borough Code pertaining to awnings has been circulated to the governing body members by Borough Attorney Wiss with the hope that it will be introduced on June 27th. The committee is looking to implement a requirement that businesses provide contact information to the Borough through completion of a form on a yearly basis. The committee is also continuing to work on proposed revisions to the portion of the Borough Code pertaining to signs.

The remaining Council Reports were addressed during the Work Session.

Mayor's Report:

Mayor Bernstein reported that he attended the Girl Scouts Gold Awards Ceremony and commented that he was honored to present certificates to 10 Girl Scouts.

He noted that the Primary Election went smoothly and he thanked Anne Dodd, Municipal Clerk, for her work in overseeing this election as well as Councilman Sasso and Councilman O'Toole for agreeing to seek reelection.

He attended a ribbon-cutting event for CKO Kickboxing this past Saturday as well as the grand reopening of Mezzaluna on Monday. He announced that there will be a ribbon-cutting for the veterans housing at 221 E. Crescent Avenue this Friday at 10 a.m. which the governing body is invited to attend. Mayor Bernstein recognized Mayor Emeritus White for her instrumental role in having this housing built. He noted that the Borough has exhibited continued support for veterans, special needs, and first responders in the community.

Mayor Bernstein requested that Mr. Kistner provide information on an event this Wednesday that the Borough is hosting for the Bergen County Community Development Commission.

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Mr. Kistner explained that this commission will be touring various projects for which funds have been received which will include special needs housing at 200 West Crescent Avenue, Crescent Commons, veterans housing at 223 East Crescent Avenue and special needs housing at 221 East Crescent Avenue. Time permitting, they will also tour additional ADA projects completed by the Borough. He noted that Mr. Esposito, Director of the Division of Community Development, refers to Allendale as the model of community development and special needs housing in Bergen County.

Mayor Bernstein advised that there was a recent article regarding Allendale's proactive approach with respect to affordable housing which highlighted Mayor White's initiatives. He announced that 3rd quarter estimated tax bills will be mailed this week and will be due on August 1st. There was a Northwest Mayors meeting this past Saturday which Mayor Bernstein commented was very informative. The next "Saturday Morning with the Mayor and Council" event will take place this Saturday from 9 a.m. to 10:30 a.m.

Staff Reports:

Ray Wiss, Municipal Attorney, reported that matters pertaining to 220 and 230 West Crescent Avenue are ongoing. The Borough's final compliance submission with respect to the Borough's low- and moderate-housing obligation was submitted to the court at the end of last week. It is anticipated that final certification will be received which will provide the Borough with immunity from builder's remedy lawsuits through 2025. He noted that 221 E. Crescent Avenue, which was mentioned earlier, was part of the Borough's compliance plan. He advised that he has also been involved in preparation of ordinances which are currently in committee review, personnel and employment matters with Mr. Kistner, and zoning and land use matters.

Anne Dodd, Municipal Clerk, advised that 34 OPRA requests have been received since the last Mayor and Council meeting and 208 requests have been received to date this year. She expressed gratitude to her staff for their assistance during the Primary Election. Her office continues to be busy with garage sale licenses, compost permits, and Crestwood Lake registrations.

Ron Kistner, Administrative Officer/Director of Operations, stated that he will be attending a meeting this Saturday with the Borough's IT Consultant to discuss preventative measures for cyber-attacks. He will be taking the Police Chief and other members of the Police Department as well as the Fire Chief and the Assistant Fire Chief to 220 and 230 West Crescent Avenue on Saturday so that they can familiarize themselves with the building.

Public Comment on any issue:

Walter Widmer, 38 Hamilton Avenue, advised that Orange & Rockland still has not addressed the intensity of the streetlight near his property. He then inquired where the "Saturday Morning with the Mayor and Council" event will take place.

Mayor Bernstein responded that, depending on the weather, it would either be in front of Borough Hall at a picnic table or in Council Chambers.

Adjournment:

There being no further business to come before the Mayor and Council, on a motion by Councilwoman Wilczynski, second by Councilman Strauch, and unanimously carried, to adjourn this meeting. The meeting was adjourned at 8:17 p.m.

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Respectfully submitted,

Anne Dodd, RMC
Municipal Clerk