

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 05/09/2019

RESOLUTION# 19-128

Council	Motion	Second	Yes	No	Abstain	Absent
Homan		✓	✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch			✓			
Wilczynski	✓		✓			
Mayor Bernstein	---	---				

Self-Examination of 2019 Municipal Budget

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Borough of Allendale has been declared eligible to participate in the program by the Division of Local government Services, and the Chief Financial officer has determined that the local government meets the necessary conditions to participate in the program for the 2019 budget year.

NOW THEREFORE BE IT RESOLVED by the governing body of the Borough of Allendale that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes.

2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for

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exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).

3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.

4. That pursuant to the Local Budget Law:

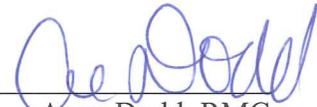
- a. All estimates of revenue are reasonable, accurate and correctly stated,
- b. Items of appropriation are properly set forth
- c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.

5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.

6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on May 9, 2019.



Anne Dodd, RMC
Municipal Clerk

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CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the Approved Budget complies with the requirements of law and approval is given pursuant to N.J.S.A. 40A:4-78(b) and N.J.A.C. 5:30-7.

It is further certified that the municipality has met the eligibility requirements of N.J.A.C. 5:30-7.4 and 7.5, and that I, as Chief Financial Officer, have completed the local examination in compliance with N.J.A.C. 5:30-7.6.

Dated: 5/9/2019

By: M. Alissa Mayer
Chief Financial Officer

This certification form and resolution of the governing body executing such certification should be annexed to the adopted budget (N.J.A.C. 5:30-7.6(e))

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O'Connell			✓			
O'Toole			✓			
Sasso	✓		✓			
Strauch			✓			
Wilczynski		✓	✓			
Mayor Bernstein						

Municipal Budget to be Read by Title Only

Whereas, the Budget, as advertised, shall be read in full, or it may be read by title, if the following conditions have been met:

1. At least one week prior to the date of the hearing, a complete copy of the approved budget shall be made available to each person requesting the same, and
2. The governing body shall, by resolution passed by not less than a majority of the full membership, determine that the budget shall be read by title only.

Now, Therefore Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that the aforementioned conditions have been met, and the 2019 Municipal Budget may be read by title only.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on May 9, 2019.



Anne Dodd, RMC
Municipal Clerk

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O'Connell			✓			
O'Toole			✓			
Sasso	✓		✓			
Strauch			✓			
Wilczynski		✓	✓			
Mayor Bernstein	---	---				

Amend 2019 Local Municipal Budget

WHEREAS, the local municipal budget for the year 2019 was approved on the 28th day of March, 2019, and

WHEREAS, the public hearing on said budget has been held as advertised, and

WHEREAS, it is desired to amend said approved budget,

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Allendale, County of Bergen, that the following amendments to the approved budget of 2019 be made:

CURRENT FUND

General Revenues

	<u>From</u>	<u>To</u>
3. Miscellaneous Revenues- Section G: Special Items of General Revenue Anticipated with prior written consent of Director of Local Government Services- Other Special Items		
General Capital Fund Surplus	\$ -	\$ 3,500
Total Section G: Special Items of general Revenue Anticipated with Prior Written Consent of Director of Local Government Services- Other Special Items	1,044,000	1,047,500
3. Miscellaneous Revenues- Section G: Special Items of General Revenue Anticipated with prior written consent of Director of Local Government Services- Other Special Items	1,044,000	1,047,500
Total Miscellaneous Revenues	3,568,778	3,572,278
5. Subtotal General Revenues (Items 1,2,3, and 4)	5,243,778	5,247,278
7. Total General Revenues	<u>\$ 14,972,797</u>	<u>\$ 14,976,297</u>

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8. General Appropriations

(C) Capital Improvements - Excluded from "CAPS"

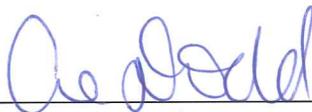
Capital Improvement Fund	\$ 37,500	\$ 41,000
Total Capital Improvements Excluded from "CAPS"	37,500	41,000
(H-2) Total General Appropriations for Municipal Purposes Excluded from "CAPS"	5,378,142	5,381,642
(0) Total General Appropriations Excluded from "CAPS"	5,378,142	5,381,642
(L) Subtotal General Appropriations (Items H-1 and 0)	14,547,797	14,551,297
9. Total General Appropriations	<u>\$ 14,972,797</u>	<u>\$ 14,976,297</u>

BE IT FURTHER RESOLVED, that two certified copies of this resolution be filed forthwith in the Office of the Director of the Division of Local Government Services for certification of the 2019 local municipal budget so amended.

It is hereby certified that this is a true copy of a resolution amending the budget, approved by the Borough Council on the 9th day of May, 2019.

Certified by me

May 9, 2019



Borough
Clerk



Mayor

It is hereby certified that the approved Budget Amendment annexed hereto and hereby made a part is an exact copy of the original on file with the Clerk of the Governing Body, that all additions are correct. All statements contained herein are in proof and the total of anticipated revenues equals the total of appropriations.

Certified by me, this 9th day of May, 2019



Registered Municipal Accountant

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Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso	✓		✓			
Strauch			✓			
Wilczynski		✓	✓			
Mayor Bernstein						

Resolution to Adopt the 2019 Municipal Budget

Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of \$9,138,145 for Municipal Purposes, \$84,556 for Open Space Trust Fund Levy and \$590,874 for Minimum Library Levy.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on May 9, 2019.



Anne Dodd, RMC
Municipal Clerk

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Council	Motion	Second	Yes	No	Abstain	Absent
Homan	✓		✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch		✓	✓			
Wilczynski			✓			
Mayor Bernstein	- - -	- - -				

List of Bills

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated May 9, 2019 in the amounts of:

Current Fund	\$1,474,565.89
Payroll Account	\$165,572.58
General Capital	\$8,290.75
Animal Fund	\$0.00
Grant Fund	\$0.00
COAH/Housing Trust	\$1,674.62
Improvement & Beautification	\$0.00
Unemployment Fund	\$6,327.00
Trust Fund	\$312.50
Water Operating	
Water Capital	\$6,450.00
Total	\$1,663,193.34

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on May 9, 2019.



Anne Dodd, RMC
Municipal Clerk

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Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch		✓	✓			
Wilczynski	✓		✓			
Mayor Bernstein	---	---				

**RESOLUTION AUTHORIZING THE CANCELLATION OF UNEXPENDED WATER
UTILITY CAPITAL ORDINANCE BALANCES**

WHEREAS, certain unexpended ordinance appropriation balances remain open in the Water Utility Capital Fund, and

WHEREAS, the capital projects have been completed, and

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Allendale, County of Bergen, New Jersey that the following ordinance appropriation balances in the Water Utility Capital Fund be cancelled of record.

ORD. #	DESCRIPTION	Unexpended Improvement Authorization Balance	Allocation	
			Reserve For Capital Infrastructure	Reserve for Payment of Bonds
10-05 B	SCADA UPGRADES	1,037.65		1,037.65
10-05 B	CONVERSION OF MASON TRUCK	5,168.79		5,168.79
14-06 A	RAMSEY WATER TANK REHAB	46,520.00	46,520.00	
14-06 B	WELL 17 SEEPAGE PIT	725.00	725.00	
15-05 A	TOOLS	8,467.00	8,467.00	
15-05 C	RAMSEY WATER TANK	24,000.00		24,000.00
15-05 C	NEW STREET WATER TREATMENT	42,220.00	-	42,220.00
		128,138.44	55,712.00	72,426.44

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on May 9, 2019.


 Anne Dodd, RMC
 Municipal Clerk

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Homan	✓		✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch		✓	✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

2019 Crestwood Lake Salary Resolution

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that the following salaries are hereby approved for the Crestwood Lake Swim Club 2019 Season as follows:

Director		
First Name	Last Name	Salary
Tom	Viscardi	\$17,171.43
Assistant Directors		
First Name	Last Name	Salary
Leighton	Yates	\$9,872.75
Kevin	Hughes	\$9,872.75
Head Guard		
Tierney	Benvenuto	\$5,500.00
Swim/Dive Team Coach		
First Name	Last Name	Stipend
Kristi	Rutter	\$500.00
Gate People		
First Name	Last Name	Hourly Pay
Anna	Walsh	\$9.00
Danielle	Vitti	\$8.85
Olivia	Dowicz	\$8.85
Gabriella	Guevara	\$9.00

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Kimberly	Edelson	\$9.00
Olivia	DeLorenzo	\$9.00
Substitute Gate People		
First Name	Last Name	Hourly Pay
Katie	Eidschun	\$8.85
Lifeguards		
First Name	Last Name	Hourly Pay
Sean	Alfonso	\$10.00
Francis	Biagioli	\$10.25
Katrina	Brauer	\$9.75
Rachel	Cary	\$10.00
Lauren	Cooney	\$9.50
Dani	Dougherty	\$9.50
Lauren	Fisher	\$9.50
Olivia	Friedland	\$9.50
Kevin	Grady	\$9.75
Brayden	Hascup	\$9.50
Zania	Jouejati	\$9.50
Brian	Koch	\$15.00
Sarah	Marconi	\$9.50
Peter	McFarren	\$11.00
Megan	McKaba	\$9.50
Nicole	Moodie	\$9.75
Kristi	Moodie	\$9.75
Grace	Morrissey	\$9.50
Margaret	Mulder	\$11.25
Chloe	Pielka	\$9.50
Amanda	Pook	\$10.00
Liam	Roy	\$9.50
Kristi	Rutter	\$10.50

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Olivia	Schlackman	\$9.50
Kenneth	Morrissey	\$9.25
Bradley	Cary	\$9.25
Grace	Aboussleman	\$9.25
Substitute Lifeguards		
First Name	Last Name	Hourly Pay
Julia	Blass	\$9.25
Luke	Bussetti	\$9.25
Alakh	Chauhan	\$9.25
Cole	Chemam	\$9.25
Aidan	Connolly	\$9.25
Matthew	Cooney	\$9.25
Mikayla	Covello	\$9.25
Erik	Diedrichs	\$9.25
Reilly	Fox	\$9.25
Jacqueline	Herrera	\$9.25
Julia	Hill	\$9.25
Kate	McFarren	\$9.25
Edward	Moodie	\$9.25
Siena	Pennington	\$9.25
Sophia	Pereira	\$9.25
Laura	Pereira	\$9.25
Elizabeth	Sheehy	\$9.25
Jeremy	Unanue	\$9.25
Shah	Yajas	\$9.25
Michael	Menichino	\$9.25
Gary	Mylson	\$9.25
Michael	Horkan	\$9.25
Zoe	Kearney	\$9.00
Emma	Cary	\$9.25

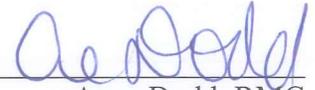
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Be It Further Resolved that the date of hire for the above employees is effective May 15, 2019

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on May 9, 2019.



Anne Dodd, RMC
Municipal Clerk

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Homan	✓		✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch		✓	✓			
Wilczynski			✓			
Mayor Bernstein	- - -	- - -				

Award Bid for 2019 Road Resurfacing Program

Whereas, the Borough of Ramsey acting as the lead agency through the Northwest Bergen Corporative Pricing Program advertised for bids for the resurfacing of certain streets within the Boroughs of Allendale, Glen Rock, Ho-Ho-Kus, Midland Park, Ramsey, Saddle River, and Waldwick; and,

Whereas, a total of five (5) bids were accepted on April 17, 2019 and were reviewed by the appropriate recommending authorities; and,

Whereas, Mike Fitzpatrick & Son, Inc., 18 Cozy Lake Road, Oak Ridge, New Jersey 07438 is the lowest responsible, responsive bidder;

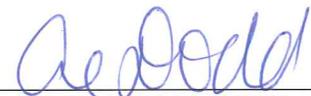
Whereas, the Borough of Allendale's share of the resurfacing is One Hundred Sixty-One Thousand, Six Hundred Fourteen Dollars and Seventy-One Cents (\$161,614.71); and,

Whereas, the Chief Financial Officer has attached a Certification that adequate funds have been duly budgeted and appropriated to pay for the contract.

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that the contract for resurfacing of designated streets in the Borough of Allendale is hereby awarded to Mike Fitzpatrick & Son, Inc. for the amount of One Hundred Sixty-One Thousand, Six Hundred Fourteen Dollars and Seventy-One Cents (\$161,614.71); and,

Be It Further Resolved that the Mayor and Municipal Clerk are authorized to sign an agreement with Mike Fitzpatrick & Son, Inc. following legal review.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on May 9, 2019.



Anne Dodd, RMC
Municipal Clerk

Certification of Availability of Funds

This is to certify to the Borough of Allendale that funds for the following resolution will be available in the 2019 Capital Budget.

Resolution Date: May 9, 2019
Resolution Number: 19-135

Vendor: Mike Fitzpatrick Contractors, LLC

Contract: 2019 Paving Program
Account Number: General Capital Budget
Amount: \$161,614.71


Chief Financial Officer

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O'Toole			✓			
Sasso			✓			
Strauch		✓	✓			
Wilczynski			✓			
Mayor Bernstein						

**BOROUGH OF ALLENDALE
RESOLUTION AUTHORIZING EXECUTION OF LIMITED RELEASE
WITH ANDERSEN LOGISTICS AND ANDERSON WINDOWS
REGARDING 230 WEST CRESCENT AVENUE, ALLENDALE, NEW JERSEY**

WHEREAS, the Borough of Allendale (“Allendale”) is the successor Landlord to a Lease Agreement dated October 15, 2009, by which Andersen Distribution, Inc. d/b/a Andersen Logistics (“Andersen Logistics”) leased that certain premises located at 230 West Crescent Avenue, Allendale, New Jersey; and

WHEREAS, the October 15, 2009 Lease was previously amended by way of four amendments, dated June 21, 2011, March 22, 2016, May 24, 2017 and January 31, 2019, respectively, (the October 15, 2009 lease as amended being hereinafter referred to as the “Lease”); and

WHEREAS, Andersen Windows, Inc. (“Andersen Windows”) by Lease Guaranty signed by it on October 15, 2009 is the guarantor of all of Andersen Distribution’s obligations under the Lease (Andersen Logistics and Andersen Windows being collectively referred to hereinafter as “Andersen”); and

WHEREAS, the foregoing Lease has terminated as of April 30, 2019; and

WHEREAS, Allendale has agreed, in exchange for the sum of \$45,000 to be paid by Andersen, to provide Andersen a limited release from certain obligations required of them under the Lease at the time of the termination of the Lease and to enter into a Limited Release agreement

memorializing such agreement, the terms of which Limited Release are incorporated herein by reference;

NOW, THEREFORE, BE IT RESOLVED that the Mayor be and hereby is authorized to execute and enter into the Limited Release agreement on behalf of the Borough; and

BE IF FURTHER RESOLVED that the Mayor, Borough Clerk and Borough Attorney are authorized to take any and all appropriate actions to implement the terms of the Limited Release agreement.

BE IT FURTHER RESOLVED that the Mayor, the Borough Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on May 9, 2019.



Anne Dodd, RMC
Borough Clerk

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Sasso			✓			
Strauch		✓	✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

Appointment of Borough Professional

Whereas, there exists in the Borough of Allendale a need for the services of a firm specializing in the investigation, research, planning, preparation and pursuit of programs submitted to various federal, state and county authorities and foundations for obtaining vital financial and other aid for municipal programs; and

Whereas, such services involve professional knowledge and public relations consultants as well as specialized knowledge of available federal, state, county and foundation grant programs and the numerous applications, submissions and actions necessary to obtain and successfully pursue such programs and involve such qualified services and knowledge that specifications cannot reasonably be formulated and public bidding is not feasible; and

Whereas, it is contemplated that the temporary and permanent budgets will contain the necessary appropriations estimated to be reasonably required for each such professional service; and,

Whereas, the professional named herein will be required to execute a contract for the services to be rendered which shall set forth the compensation for such services therein; and,

Whereas, a Certification of availability of funds has been received from the Chief Financial Officer or that such funds will be encumbered by Purchase Order on an as-needed basis pursuant to the provisions of NJAC 5:30-5.4 et seq; and,

Whereas, in any instance where it is anticipated that the expenditure for each such professional service will exceed the sum of \$17,500 for said calendar year, the named professionals have completed, submitted and filed a Business Entity Certification Disclosure which certifies that the above named persons and/or entities have not made any reportable contributions to any political or candidate committee including (Republicans for Responsible Government, Allendale Republican Club, Allendale Democratic Club, Candidates for Allendale Municipal Government, Bergen County Democratic Organization, Bergen County Republican Organization) in the previous one (1) year, and that the contract will prohibit the above named professionals/business entities from making any reportable contributions through the term of the contract.

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Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale that the following appointment be and is hereby made for the year:

Be It Further Resolved that the contract is being awarded as a non-fair and open contract, pursuant to the provisions of NJSA 19:44A-20.5;

Be It Further Resolved that the Business Disclosure Entity Certification and the determination of value be placed on file with this Resolution.

Grant Writer

Bruno Associates, Inc.

The compensation for the aforesaid position to be established by the salary ordinance or the contract for such services which shall be executed by the professional named herein; and,

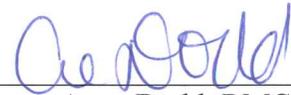
Be It Further Resolved that the aforesaid appointment was made without competitive bidding under the provisions of NJSA 40A:11-5(1)(a) which exempts from competitive bidding Professional Services rendered by persons authorized by law to practice a recognized profession and whose practice is regulated by law; and,

Be It Further Resolved that the appropriate Borough Officials be and they are hereby authorized to execute contracts with the professional named herein for the services to be rendered; and,

Be It Further Resolved that the compensation to be paid for the professional named herein shall not exceed the budget appropriation for such services unless properly ordained in accordance with law; and,

Be It Further Resolved that a copy of this resolution be filed with the Borough Clerk and made available for inspection and that a brief notice of the passage thereof be published in The Record within ten days of the passage as required by law.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on May 9, 2019.



Anne Dodd, RMC
Municipal Clerk

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O'Toole			✓			
Sasso			✓			
Strauch		✓	✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

Resolution Approving Ride to School Program

WHEREAS, Allendale Police Department (“APD”) has recommended the establishment of a Ride-to-School (the “Program”) for students at Brookside School; and

WHEREAS, representatives of the Borough of Allendale (“Borough”) have met with representatives of the APD to discuss the Program which, at present, is intended to provide students with the opportunity to earn the reward of a ride to school in a marked Allendale Police Department patrol vehicle through the L.E.A.D. and Junior Police Academy Programs; and

WHEREAS, the Program will require completion of an Activity Permission and Release Form by a parent or guardian and use of a safety harness while riding in the patrol vehicle; and

WHEREAS, the Borough has confirmed that the Program and its participants are covered by the Borough’s liability insurance policy; and

WHEREAS, the Mayor and Council by adoption of this resolution, wish to formalize their approval of the Program.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Allendale that the Ride to School Program be and hereby is approved, and that the same shall be conducted under the auspices and supervision of the Allendale Police Department; and

BE IT FURTHER RESOLVED that the Mayor, the Borough Clerk, the Chief Financial Officer, the Allendale Police Department and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on May 9, 2019.


 Anne Dodd, RMC
 Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 05/09/2019

RESOLUTION# 19-139

Council	Motion	Second	Yes	No	Abstain	Absent
Homan	✓		✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch		✓	✓			
Wilczynski						
Mayor Bernstein	---	---				

OVERPAYMENT

BE IT RESOLVED by the Council of the Borough of Allendale that the Tax Collector is hereby authorized to issue the following check on the property listed below and charge same to Overpayment of 2019 Taxes:

Block/Lot	Name	Property Location	Amount
911/7	Lynn Krimmert 41 Ivers Road Allendale, NJ	41 Ivers Road	\$2,215.46

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on May 9, 2019.


 Anne Dodd, RMC
 Municipal Clerk