

Mayor and Council of the Borough of Allendale
Regular Session Meeting Minutes
March 28, 2019

PRESENT: Mayor Ari Bernstein and Councilmembers Liz Homan, Matthew O'Toole, Steve Sasso, Jim Strauch and Amy Wilczynski

ABSENT: Councilmember Edward O'Connell

ALSO PRESENT: Borough Attorney Raymond Wiss
Municipal Clerk Anne Dodd

A Regular Session Meeting of the Mayor and Council of the Borough of Allendale was held in the Municipal Building at 500 West Crescent Avenue, Allendale, NJ on March 28, 2019. The meeting was called to order at 8:01 p.m. by Mayor Ari Bernstein who asked that the Municipal Clerk read the open public meetings statement: "In compliance with the Open Public Meetings Act, the notice requirements have been satisfied. The meeting dates for the year are confirmed at the Annual Meeting, are posted on the public bulletin board in the Municipal Building, published in the Record within the first 10 days of the New Year, and copies are sent to the Ridgewood News and Star Ledger."

The Mayor led those present in a salute to the flag.

Approval of Minutes:

Motion by Councilwoman Homan, second by Councilman Sasso, that the Minutes of March 14, 2019 Work Session and March 14, 2019 Regular Session are approved.

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	aye	Councilman Sasso:	aye
Councilman O'Connell:	absent	Councilman Strauch:	aye
Councilman O'Toole	aye	Councilwoman Wilczynski:	aye

Public Comment

No one came forward.

Mayor Bernstein announced that Resolution #19-102 would be addressed next.

Swearing in of Fire Department Officers

19-102/Appointment of Fire Chief

Motion by Councilman Strauch, second by Councilwoman Wilczynski, that Resolution #19-102 be approved.

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	aye	Councilman Sasso:	aye
Councilman O'Connell:	absent	Councilman Strauch:	aye
Councilman O'Toole	aye	Councilwoman Wilczynski:	aye

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Mayor Bernstein administered the Oath of Office to Fire Chief John Rubino III.

Chief Rubino expressed that he looks forward to following in Chief Shute's footsteps in leading this department.

Mayor Bernstein noted that he and the governing body are thrilled for Chief Rubino's willingness to serve in this position and are so appreciative for what the entire department does for the community.

Resolution 19-102

Appointment of Fire Chief

Whereas, Ryan Shute was appointed as Fire Chief via Resolution #19-03; and

Whereas, Ryan Shute has resigned from this position.

Be It Resolved that the Mayor and Borough Council do hereby confirm the appointment of John Rubino as Fire Chief for the term expiring December 31, 2019.

Public Hearings for Advertised Ordinances:

Ordinance 19-03

The Municipal Clerk read into the record:

The following ordinance published herewith was first read by title only on February 28, 2019 and posted on the bulletin board of the lobby of the municipal building.

ORDINANCE 19-03 – AN ORDINANCE OF THE BOROUGH OF ALLENDALE, COUNTY OF BERGEN, NEW JERSEY, ADOPTING A REDEVELOPMENT PLAN FOR CERTAIN PROPERTIES SITUATED ALONG WEST CRESCENT AVENUE.

Mayor Bernstein advised that this ordinance was referred to the Land Use Board for review. Bob Benecke, Financial Consultant, was present and answered questions from the Land Use Board which Mayor Bernstein commented were insightful. He stated that the Land Use Board was in favor of adopting this ordinance.

Public Comments on Ordinance 19-03

No one came forward.

Councilwoman Wilczynski explained that an expert was hired to assist the Borough in developing this plan which is the mechanism for the public-private partnership for this economic development. She advised that this plan will lead to an additional agreement which will set forth the obligations of the redeveloper to the Borough. These obligations include providing both residential and first responder housing, accommodating the Borough's affordable housing needs, building a new Borough Hall facility, and building storage space.

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Motion by Councilwoman Wilczynski, second by Councilwoman Homan, that Ordinance 19-03 be passed on second and final reading and is hereby adopted and notice of same shall be published according to law.

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	aye	Councilman Sasso:	aye
Councilman O'Connell:	absent	Councilman Strauch:	aye
Councilman O'Toole	aye	Councilwoman Wilczynski:	aye

(See Ordinance 19-03 attached and made a part hereof.)

Introduction of Ordinances:

Ordinances 19-04 & 19-05

Motion by Councilman Sasso that the following ordinances be introduced and passed on first reading and setting April 11, 2019 at 8:00 p.m. or as soon thereafter as the as the matter can be heard as the date and time and the Council Chambers of the Allendale Municipal Building as the place for a hearing on said ordinances. Second by Councilwoman Wilczynski.

The Municipal Clerk read the title of the ordinances into the record:

ORDINANCE 19-04 – AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK

ORDINANCE 19-05 – AN ORDINANCE TO AMEND, SUPPLEMENT AND REVISE THE CODE OF THE BOROUGH OF ALLENDALE, OUTDOOR CAFES, CHAPTER 185

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	aye	Councilman Sasso:	aye
Councilman O'Connell:	absent	Councilman Strauch:	aye
Councilman O'Toole	aye	Councilwoman Wilczynski:	aye

Resolutions

Bergen County Open Space Repurpose Grant Application – Crestwood Park Playground Area Improvements

Councilwoman Wilczynski explained that the 2018 Bergen County Open Space grant, the original purpose of which was to restore the trails at Crestwood Lake, is being repurposed to install new ADA accessible playground equipment in the same area as the band shell that is being installed.

Public comments on Grant Application

Kristen Tsarnas, 74 Heights Road, asked for confirmation that there would be no work done to the paths in the woods behind the fields.

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Councilwoman Wilczynski advised that the paths would not be addressed at this time.

19-100/Authorize Submission of Bergen County Open Space Trust Fund Municipal Program Park Improvement Repurpose Application – Crestwood Park Playground Area Improvements

Motion by Councilman Strauch, second by Councilwoman Wilczynski, that Resolution #19-100 be approved.

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	aye	Councilman Sasso:	aye
Councilman O’Connell:	absent	Councilman Strauch:	aye
Councilman O’Toole	aye	Councilwoman Wilczynski:	aye

Resolution 19-100

TRUST FUND APPLICATION
MUNICIPAL ENDORSING RESOLUTION

WHEREAS, the Bergen County Open Space, Recreation, Floodplain Protection, Farmland & Historic Preservation Trust Fund (the “County Trust Fund”), provides matching grants to municipal governments for assistance in the development or redevelopment of municipal recreation facilities; and,

WHEREAS, the Borough of Allendale (the “Borough”) had received a 2018 Trust Fund matching grant award of \$ which was approved via County of Bergen Board of Chosen Freeholders Resolution No. 195-19, dated March 6, 2019, for its “Crestwood Park Trail Circuit” project (Project Contract No. 1900036); and,

WHEREAS, Crestwood Park Trail Circuit project was to include restoring, enhancing and completing a cross country trail circuit at Crestwood Park, located at 300 W. Crescent Avenue, Block 1003, Lot 6; and

WHEREAS, the Borough of Allendale desires to transfer its 2018 Trust Fund Municipal Program grant award to the Crestwood Park Playground Area Improvements project; and,

WHEREAS, the governing body has reviewed the County Trust Fund Program Statement, and the Trust Fund Municipal Program Park Improvement application and instructions and desires to make such a request for use of its grant and provide application information and furnish such documents as may be required; and,

WHEREAS, as part of such request, the governing body received public comments on the proposed transfer and use of its 2018 Trust Fund Municipal program grant award on March 28, 2019; and,

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WHEREAS, the County of Bergen shall determine whether the proposed request and use of the 2018 Trust Fund grant award are complete and in conformance with the scope and intent of the County Trust Fund; and,

WHEREAS, the Borough is willing to use the County Trust Fund grant in accordance with such rules, regulations and applicable statutes, and is willing to enter into an agreement with the County of Bergen for the approved project and ensure its completion on or about the project contract expiration date of March 6, 2021.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council:

1. That it is hereby authorized to withdraw its 2018 Crestwood Park Cross Country Trail Circuit project application to the County; and,
2. That it will submit a certified copy of this resolution along with its written request to the County Trust Fund to withdraw its 2018 Crestwood Park Cross Country Trail Circuit project and to apply its 2018 Trust Fund grant award towards the Crestwood Park Playground Area Improvements; and
3. That it has, or will secure, the balance of funding necessary to complete the Crestwood Park Playground Area Improvements project, or modify the project as necessary; and,
4. That it is committed to providing a dollar for dollar cash match for the Crestwood Park Playground Area Improvements project; and,
5. That only those park improvements identified and approved in its Crestwood Park Playground Area Improvements project application, its Trust Fund contract, or other documentation will be considered eligible for reimbursement.
6. That it agrees to comply with all applicable federal, state, and local laws, rules, and regulations in its performance of the project; and,
7. That this resolution shall take effect immediately.

Appointment of Redeveloper

19-101/Designate Redeveloper – 2019 Allendale Redevelopment Plan – West Crescent Avenue Redevelopment Project

Councilwoman Wilczynski explained that, as part of the redevelopment plan process, this resolution designates Hampshire Venture Group, LLC as the redeveloper for 220 and 230 West Crescent Avenue.

Motion by Councilwoman Homan, second by Councilwoman Wilczynski, that Resolution #19-101 be approved.

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	aye	Councilman Sasso:	aye
Councilman O’Connell:	absent	Councilman Strauch:	aye
Councilman O’Toole	aye	Councilwoman Wilczynski:	aye

**Designating a Redeveloper for the 2019 Allendale Redevelopment Plan
to Carry out the West Crescent Avenue Redevelopment Project**

WHEREAS, on March 28, 2019 the Borough Council of the Borough of Allendale adopted ordinance number 19-03 establishing a redevelopment plan for the properties at 220-230 West Crescent Avenue, Allendale, Bergen County, New Jersey; and

WHEREAS, the contract purchaser of the property situated at Block 1005, Lots 3, 20 and 11 has requested that the repurposing of this area in need of redevelopment proceed subject to the terms and conditions of the redevelopment plan and the redevelopment agreement so that the project proceed and the appropriate land use (or re-use) may be accomplished; and

WHEREAS, Borough Council desires that the current contract property owner, Hampshire Venture Partners, LLC, a New Jersey based company, or a successor or related entity, be the designated redeveloper to perform all project work in accordance with the objectives of the aforesaid redevelopment plan as may be modified to incorporate the appropriate land use and subject to Allendale Planning Board Project review; and

WHEREAS, the Borough Council finds that it is in the best interest of the public to implement the aforesaid redevelopment project, with the contract property owner, and consistent with the redevelopment plan as may be amended.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Allendale, Bergen County, New Jersey, pursuant to the provisions of N.J.S.A. 40A:12A-1 et seq., that Hampshire Venture Partners, LLC, or a successor or related entity organized for the purposes of carrying out the aforesaid redevelopment project, is hereby designated as the redeveloper of the property situated at Block 1005, Lots 3, 20 and 11 as may be necessary to carry out the redevelopment project, upon the premises hereinbefore described, and subject to any required amendments or modifications of the redevelopment plan that may be required;

BE IT FURTHER RESOLVED, that the above preamble (WHEREAS clauses) is made a part of this resolution as though it is a material and actionable part of this resolution;

BE IT FURTHER RESOLVED, pursuant to N.J.S.A. 40A:12A-8, the Mayor is hereby authorized to execute on behalf of the Borough of Allendale a Redevelopment Agreement, consistent with the adopted Redevelopment Plan (ordinance as may be amended), between the Borough of Allendale and the herein designated redeveloper, Hampshire Venture Partners, LLC, or a successor or related entity, so as to carry out the terms and conditions of the redevelopment project, as may be amended or modified; a copy of said agreement shall be placed on file in the office of the Borough Clerk upon execution thereof; and

BE IT FURTHER RESOLVED, that the Borough Mayor, Attorney and Redevelopment Consultant are hereby authorized to enforce and carry out the terms and conditions of the Redevelopment Agreement authorized herein.

2019 Budget Introduction

19-103/Introduce 2019 Municipal Budget

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Mayor Bernstein advised that the 2019 budget is being introduced this evening and the adoption will be scheduled on May 9, 2019. He noted that, on May 9th, both the Borough Auditor and CFO will give an in-depth presentation on the budget. He thanked the committee as well as the staff for their work on the budget and expressed appreciation to Alissa Mayer, CFO, for her guidance and foresight throughout the process. He advised that the municipal increase is approximately 0.9%.

Councilwoman Wilczynski noted that a meeting was held with the Financial Advisory Committee to seek input from the community on this budget. Mayor Bernstein added that their comments were insightful and gave the committee good ideas for next year.

Councilman Sasso moved to adopt Resolution #19-103 and set May 9, 2019 8:00 p.m. or as soon thereafter as the matter can be heard as the date and time and the Council Chambers of the Allendale Municipal Building as the place for a hearing on the adoption of the 2019 Municipal Budget. Seconded by Councilwoman Wilczynski.

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	aye	Councilman Sasso:	aye
Councilman O'Connell:	absent	Councilman Strauch:	aye
Councilman O'Toole	aye	Councilwoman Wilczynski:	aye

Resolution 19-103

Introduction of 2019 Budget

BE IT RESOLVED, that the following statement of revenues and appropriations attached hereto constitute the local Budget of the Borough of Allendale, Bergen County, New Jersey for the year 2019.

BE IT FURTHER RESOLVED, that the said budget be published in the Record in the issue of April 1st, 2019 and that a hearing on the Budget will be held at the Municipal Building, 500 West Crescent Ave on May 9, 2019 at 8:00 PM or as soon thereafter as the matter may be reached.

Consent Agenda

As Agenda Review was not conducted during the Work Session due to time constraints, Mayor Bernstein provided a brief overview of each resolution on the Consent Agenda. He highlighted Resolution #19-105, advising that the Memorial Day Parade is scheduled on Monday, May 27th at 9:30 a.m. He noted that Resolution #19-106 authorizes the closing of West Allendale Avenue on May 11th from 11 a.m. to 2 p.m. for the Allendale Veterinary Hospital's 4th Annual Pet Adoption event. Mayor Bernstein stated that this request was reviewed and approved by the Allendale Police Department. In regard to Resolution #19-108, Councilwoman Wilczynski explained that a grant is being sought to repair the attic at the Fell House. Resolutions #19-109 and #19-110 approve Chamber of Commerce events, the first of which is Festival Day and Car Show to be held on October 5th and the second is the Holiday Walk which is scheduled on December 6th.

- A. **19-104/**Approval of Bill List
- B. **19-105/**Approve 2019 Memorial Day Parade Request
- C. **19-106/**Approve Road Closure – Allendale Veterinary Hospital Pet Adoption Event

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- D. **19-107**/Authorize Emergency Temporary Budget Appropriations
- E. **19-108**/Acknowledge Bergen County Open Space Trust Fund Application – Concerned Citizens of Allendale
- F. **19-109**/Authorize Festival Day & Car Show – Chamber of Commerce
- G. **19-110**/Approve Holiday Walk – Chamber of Commerce
- H. **19-111**/Authorize Agreement – 2019 Turf Program – TruGreen Commercial

Motion by Councilman Strauch, second by Councilman O’Toole, that the Consent Agenda be approved.

On a roll call, the vote on the Consent Agenda was recorded as follows:

Councilwoman Homan:	aye	Councilman Sasso:	aye
Councilman O’Connell:	absent	Councilman Strauch:	aye
Councilman O’Toole	aye	Councilwoman Wilczynski:	aye

All members present voting in favor, the Consent Agenda was approved.

Resolution 19-104

List of Bills

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated March 28, 2019 in the amounts of:

Current Fund	\$1,367,972.80
Payroll Account	\$171,552.40
General Capital	\$4,200.00
Animal Fund	\$0.00
Grant Fund	\$0.00
COAH/Housing Trust	\$0.00
Improvement & Beautification	\$0.00
Unemployment Fund	\$0.00
Trust Fund	\$500.00
Water Operating	\$15,083.62
Water Capital	\$500.00
Total	\$1,559,808.82

Resolution 19-105

Be It Resolved by the Mayor and Borough Council of the Borough of Allendale, County of Bergen, State of New Jersey that it does hereby grant permission to the Veterans of Foreign Wars Post 10181 to conduct the annual Memorial Day Parade on Monday, May 27, 2019 at 9:30 a.m.

Resolution 19-106

Whereas, a request was received from the Allendale Veterinary Hospital to close West Allendale Avenue from the town clock to Central Avenue to hold its 4th annual pet adoption event on May 11, 2019 from 11 a.m. to 2 p.m.; and

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Whereas, this request was reviewed by the Allendale Police Department who approves of same; and

Whereas, the Allendale Veterinary Hospital will, after approval, coordinate the event with the Police Department, the Fire Department and the Department of Public Works;

Now, Therefore, Be It Resolved by the Mayor and Council that this request be and is hereby approved.

Resolution 19-107

Authorizing Emergency Temporary Budget Appropriations

WHEREAS, an emergent condition has arisen with respect to certain budget appropriations and no adequate provision has been made in the 2019 Temporary Budget, and N.J.S.A. 40A: 4-20 provides for the creation of emergency temporary appropriations for said purpose; and

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Allendale that in accordance with the provisions of N.J.S.A. 40A: 4-20;

1. An emergency temporary appropriation be and the same is hereby made in the total amount of:

DEPARTMENT/ACCOUNT	AMOUNT
ADMINISTRATION	
SALARIES & WAGES, ADMINISTRATION	20,000
OTHER EXPENSES - ADMINISTRATION	2,000
MAYOR & COUNCIL	
OTHER EXPENSES - MAYOR & COUNCIL	2,000
MUNICIPAL CLERK	
SALARIES & WAGES - MUNICIPAL CLERK	17,000
FINANCE	
SALARIES & WAGES - FINANCE	18,000
OTHER EXPENSES - FINANCE	10,000
TAX COLLECTION	
OTHER EXPENSES - TAX COLLECTION	4,000
TAX ASSESSMENT	
SALARIES & WAGES - TAX ASSESSMENT	6,000
LEGAL SERVICES	
OTHER EXPENSES - LEGAL	25,000

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ENGINEERING	
OTHER EXPENSES - ENGINEERING	20,000
PLANNING AND ZONING BOARD	
SALARIES & WAGES, PLANNING & ZONING	6,000
OTHER EXPENSES, PLANNING & ZONING	2,000
CONSTRUCTION CODE/BUILDING DEPT.	
SALARIES & WAGES, CONSTRUCTION CODE/BLDG	10,000
ELECTRICAL INSPECTOR	
SALARIES & WAGES, ELECTRICAL INSPECTOR	1,500
PLUMBING SUBCODE	
SALARY & WAGE - PLUMBING SUBCODE	1,000
FIRE SUBCODE	
SALARY & WAGE, FIRE SUBCODE	1,500
INSURANCE - OTHER	
OTHER EXPENSES - INSURANCE - OTHER	40,000
WORKERS' COMPENSATION	40,000
GROUP INSURANCE	
OTHER EXPENSES - GROUP INSURANCE	200,000
POLICE	
SALARY & WAGE - POLICE	300,000
OTHER EXPENSES - POLICE	15,000
EMERGENCY MGMT SERVICES	
SALARY & WAGE - EMERGENCY MGMT SVCS	200
FIRE	
OTHER EXPENSES - FIRE	5,000
FIRE OFFICIAL	
SALARY & WAGE - FIRE OFFICIAL	1,000
OTHER EXPENSES - FIRE OFFICIAL	1,000
RADIO EQUIPMENT MAINTENANCE	
OTHER EXPENSES - RADIO EQUIPMENT	1,500
MUNICIPAL PROSECUTOR	

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SALARY & WAGE - MUNICIPAL PROSECUTOR	1,000
STREETS & ROADS	
SALARY & WAGE - STREETS & ROADS	81,000
OTHER EXPENSES - STREETS & ROADS	15,000
SHADE TREE	
OTHER EXPENSES - SHADE TREE	2,000
GARBAGE & TRASH REMOVAL	
OTHER EXPENSES - GARBAGE & TRASH REMOVAL	50,000
MUNICIPAL RECYCLING	
OTHER EXPENSES - MUNICIPAL RECYCLING	20,000
BUILDINGS & GROUNDS	
OTHER EXPENSES - BUILDINGS & GROUNDS	10,000
BOARD OF HEALTH	
SALARY & WAGE - BOARD OF HEALTH	5,000
ANIMAL CONTROL	
OTHER EXPENSES - ANIMAL CONTROL	2,000
PARKS	
OTHER EXPENSES - PARKS	3,000
CRESTWOOD	
OTHER EXPENSES - CRESTWOOD	15,000
SENIOR CITIZEN ACTIVITIES	
OTHER EXPENSES - SR. CITIZEN ACTIVITIES	2,000
MUNICIPAL ALLIANCE	
OTHER EXPENSES - MUNICIPAL ALLIANCE	3,000
ELECTRICITY	
OTHER EXPENSES - ELECTRICITY	10,000
STREET LIGHTING	13,000
TELEPHONES	
OTHER EXPENSES - TELEPHONES	14,000
GAS (NATURAL)	
OTHER EXPENSES - GAS (NATURAL)	8,000
SEWER	

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OTHER EXPENSES - SEWER	3,000
GASOLINE	
OTHER EXPENSES - GASOLINE	5,000
PERS	
SOCIAL SECURITY	30,000
MUNICIPAL COURT	
SALARY & WAGE - MUNICIPAL COURT	2,000
OTHER EXPENSES - MUNICIPAL COURT	2,000
PUBLIC DEFENDER	
OTHER EXPENSE - PUBLIC DEFENDER	400
<i>SUB-TOTAL APPROPRIATIONS WITHIN "CAPS"</i>	<i>1,046,100</i>
<i>OPERATIONS OUTSIDE "CAPS"</i>	
LIBRARY	
OTHER EXPENSES - LIBRARY	148,000
N W BERGEN SEWER AUTHORITY	
OTHER EXPENSES - NW BERGEN SEWER	430,000
<i>SUB-TOTAL APPROPRIATIONS OUTSIDE "CAPS"</i>	<i>578,000</i>
<i>TOTAL APPROPRIATIONS</i>	<i>1,624,100</i>
<i>APPROPRIATIONS EXCLUDED FROM TEMPORARY BUDGET</i>	
PAYMENT OF BOND PRINCIPAL	330,000
PAYMENT OF BOND INTEREST	26,200
PAYMENT OF NOTE INTEREST	364,000
<i>TOTAL EXCLUDED FROM TEMPORARY BUDGET</i>	<i>720,200</i>

2. That said emergency temporary appropriation will be provided in the 2019 budget;
3. That one certified copy of this resolution be filed with the Director of Local Government Services.

Resolution 19-108

Municipal Resolution of Acknowledgement

Whereas, the Bergen County Open Space Acquisition Program of the Bergen County Open Space, Recreation, Farmland and Historic Preservation Trust Fund provides grants to non-profit organizations for assistance in the preservation of historic buildings, districts and sites; and

Whereas, as part of the 2019 application by the Concerned Citizens of Allendale to the County of Bergen is the requirement that the applicant must obtain a resolution of acknowledgement that the municipality in which the project it is located knows that the application is being made; and

Whereas, the Concerned Citizens of Allendale has informed the Borough of Allendale of its intent to apply for a Bergen County Open Space Trust Fund in the amount of \$18,750 for assistance in the historic preservation of the John Fell property located at 475 Franklin Turnpike, Allendale, Block 1809, Lot 14 on the tax map of the Borough of Allendale.

Whereas, the Borough of Allendale does not assume any financial liability or other responsibilities related to the application or the project.

Now, Therefore, Be It Resolved that the Borough of Allendale acknowledges that Concerned Citizens of Allendale is applying to the Bergen County Open Space Trust Fund.

Resolution 19-109

Allendale Festival Day and Car Show

Whereas, there is a request by the Allendale Chamber of Commerce to hold the Allendale Festival Day and Car Show on Saturday, October 5, 2019 from 7:00 a.m. to 6:00 p.m.; and

Whereas, West Allendale Avenue will be closed for this event from the town clock to DeMercurio Drive; and

Whereas, the event will also take place in the NJ Transit parking area; and

Whereas, the Chamber of Commerce will, after approval, coordinate the event with the Police Department, the Fire Department and the Department of Public Works.

Now, Therefore, Be It Resolved by the Mayor and Council that this request be and is hereby approved.

Resolution 19-110

Allendale Holiday Walk

Whereas, there is a request by the Allendale Chamber of Commerce to hold the Allendale Holiday Walk on Friday, December 6, 2019 from 6:30 p.m. to 9:00 p.m., and

Whereas, West Allendale Avenue will be closed for this event from the town clock to DeMercurio Drive beginning at 6:30 p.m.,

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Whereas, the Chamber of Commerce will, after approval, coordinate the event with the Police Department, the Fire Department and the Department of Public Works;

Now, Therefore, Be It Resolved by the Mayor and Council that this request be and is hereby approved.

Resolution 19-111

Authorize Agreement for 2019 Turf Program

Whereas, there is a need for landscaping services for the 2019 Turf Program; and

Whereas, the Borough of Allendale solicited requests for quotes on Friday, March 15, 2019 with a deadline to respond by Tuesday, March 26, 2019 at 12 noon; and

Whereas, the Borough of Allendale received three responses from Harvest Lawn Care, TruGreen Commercial and Savalawn; and

Whereas, TruGreen Commercial was the lowest responsive bidder; and

Whereas, the Chief Financial Officer has attached hereto a certification that adequate funds have been or will be duly budgeted and appropriated to pay for the contract.

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that an Agreement is hereby authorized for landscaping services for the 2019 Turf Program with TruGreen Commercial, 118 Route 17 North, Upper Saddle River, New Jersey 07458 in the amount of \$12,263.00; and

Be It Further Resolved that the Mayor, Borough Clerk and Borough Attorney are hereby authorized to take such action as may be necessary to implement this Resolution, including the execution of an Agreement with TruGreen Commercial for the above services.

Unfinished Business:

There was no unfinished business.

New Business:

There was no new business.

Council Committee Reports and Comments

Councilman Strauch – Public Safety

Councilman Strauch announced that the next Public Safety Committee meeting is scheduled on April 2nd.

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Councilman O'Toole – Public Works

Councilman O'Toole reported that there are currently only eight full-time employees in the DPW and commented that they are working hard to prepare the Borough for spring. Dan Richards, Crew Chief, is conducting final inspections on the winter equipment as well as preparing the lawn equipment. Street sweeping took place this week under the recently awarded contract with TSS Facility Services, Inc. Spring cleanup is scheduled next week for a number of Borough properties. Landscaping services that were awarded this evening through TruGreen are scheduled to take place during the week of April 14th when the schools are closed.

Councilwoman Wilczynski – Facilities, Parks and Recreation

Councilwoman Wilczynski advised that, as the Borough is still in the due diligence period with respect to the sale of 220 and 230 West Crescent Avenue, there are reports and paperwork that are in the process of being reviewed and completed. There was a meeting with the Vision Committee to provide them with a brief update. The next Vision Committee meeting is scheduled on April 2nd.

With respect to Crestwood Lake, the lake is being prepared for the upcoming season with the walls being painted and bottom being scraped. It is anticipated that the lake will begin to be filled on April 15th. Councilwoman Wilczynski commented that the fields are looking great. The turf blankets were removed and the grass underneath is nice and green. Opening day is scheduled on April 1st. Field 2 had a nice overhaul as new dugouts were installed and sprinklers and electricity will be installed next. The floors at the Red Barn will be painted. The band shell has been ordered and delivery is awaited. Two newsletters will be sent to residents in the near future. Councilwoman Wilczynski commented that they both will be full of useful information. She noted that the Borough is celebrating its 125th anniversary and a lot of events will be planned in honor of this milestone. The mural project in the downtown is underway.

Councilman Sasso – Administration, Finance and Human Resources

Councilman Sasso commented that his committee report was covered by Resolution #19-103 and noted that the Administration, Finance and Human Resources Committee works very hard on preparing the budget. He expressed his opinion that the committee has done a phenomenal job and stated that he is humbled to be a part of this committee.

Councilwoman Homan – Water, Sewer and Public Utilities

Councilwoman Homan advised that the Water, Sewer and Public Utilities Committee met on March 19th. The capital budget was discussed which will include funds to power wash the Fairhaven Tank and complete valve repairs. She explained that the valves will be checked in a systematic fashion as is required by the Water Accountability Act. She reminded residents to continue to check their water bill to ensure that it is not estimated. She advised that, as streets are paved each year, the water lines are checked to see if any repairs are needed. Mike Vreeland is coordinating with Suez and Layne Simon of the DPW on the Asset Management Plan. The first version of this plan is expected to be completed in mid-April. The portion of the Borough Code pertaining to water was also reviewed to see what changes, if any, were necessary.

As Councilman O'Connell was absent, Mayor Bernstein noted that the Land Use and Construction Code Committee is scheduled to meet on April 8th.

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Mayor's Report:

Mayor Bernstein reported that the Vision Committee met on March 18th and commented that it was a very good meeting. He advised that this committee is scheduled to meet again on April 2nd.

Mayor Bernstein and Councilwoman Wilczynski met with the Holiday Observers to discuss the Centennial Celebration which is scheduled on September 7th.

Compost permit sales began this past Monday and the application is available to submit online through GovPilot.

Staff Reports:

Ray Wiss, Municipal Attorney, reported that he has spent a lot of time on 220 and 230 West Crescent Avenue. He explained that one of the components involved is the affordable housing component as it is the final element in receiving unconditional approval from the court. Time was also spent on agenda items, contract matters and personnel matters. Borough Attorney Wiss also discussed with Chief Scherb positive initiatives being undertaken by the Police Department which included the SLEO Class III discussed earlier this evening.

Anne Dodd, Municipal Clerk, advised that 28 OPRA requests have been received to date this month and 93 total requests have been received to date this year. Her office has been busy issuing compost permits. She noted that she is in the process of updating the Borough's roster of local government officers who are required to file Financial Disclosure Statements. The deadline to complete this roster update is tomorrow and she will be notifying those who are required to file once notification is received from the Local Finance Board that filing can begin.

Alissa Mayer, CFO, stated that homestead credits have been applied to accounts and the new revised 2nd quarter payment will be sent out tomorrow. She noted that only half was received at this point and the other half is expected in November.

Public Comment on any issue:

Tyler Yaccarino, 108 Hillside Avenue, thanked the governing body, on behalf of the Chamber of Commerce, for approving both Resolution #19-109 and #19-110.

Walter Widmer, 38 Hamilton, inquired about the new construction that is being built across the street from Savini's Restaurant.

Councilwoman Wilczynski explained that there are 5 special needs bedrooms that are being built at this location and will be credited towards the Borough's affordable housing obligation.

Mr. Widmer advised that he received information on the "Hamilton Street Neighbors" and inquired if the governing body had any information on this organization. He was informed that it is a social media site and is not affiliated with the Borough.

Ryan Heath, 43 Hamilton, advised that the fence on Hamilton near the 220 and 230 site is in need of replacement.

Councilwoman Wilczynski responded that this fence should be replaced as part of this project.

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Adjournment:

There being no further business to come before the Mayor and Council, on a motion by Councilman Sasso, second by Councilman Strauch, and unanimously carried, to adjourn this meeting. The meeting was adjourned at 8:47p.m.

Respectfully submitted,

Anne Dodd, RMC
Municipal Clerk