

Mayor and Council of the Borough of Allendale
Regular Session Meeting Minutes
February 28, 2019

PRESENT: Mayor Ari Bernstein and Councilmembers Liz Homan, Edward O’Connell, Matthew O’Toole, Steve Sasso, Jim Strauch and Amy Wilczynski

ABSENT: None

ALSO PRESENT: Borough Attorney Raymond Wiss
Municipal Clerk Anne Dodd

A Regular Session Meeting of the Mayor and Council of the Borough of Allendale was held in the Municipal Building at 500 West Crescent Avenue, Allendale, NJ on February 28, 2019. The meeting was called to order at 8:00 p.m. by Mayor Ari Bernstein who asked that the Municipal Clerk read the open public meetings statement: “In compliance with the Open Public Meetings Act, the notice requirements have been satisfied. The meeting dates for the year are confirmed at the Annual Meeting, are posted on the public bulletin board in the Municipal Building, published in the Record within the first 10 days of the New Year, and copies are sent to the Ridgewood News and Star Ledger.”

The Mayor led those present in a salute to the flag.

Approval of Minutes:

Motion by Councilwoman Wilczynski, second by Councilwoman Homan, that the Minutes of February 14, 2019 Work Session and February 14, 2019 Regular Session are approved.

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	aye	Councilman Sasso:	aye
Councilman O’Connell:	aye	Councilman Strauch:	aye
Councilman O’Toole:	aye	Councilwoman Wilczynski:	aye

Public Comment

No one came forward.

Introduction of Ordinances:

Ordinances 19-03

Motion by Councilwoman Wilczynski the following ordinance be introduced and passed on first reading and setting March 28, 2019 at 8:00 p.m. or as soon thereafter as the as the matter can be heard as the date and time and the Council Chambers of the Allendale Municipal Building as the place for a hearing on said ordinance. Second by Councilwoman Homan.

The Municipal Clerk read the title of the ordinance into the record:

ORDINANCE 19-03 – AN ORDINANCE OF THE BOROUGH OF ALLENDALE, COUNTY OF BERGEN, NEW JERSEY, ADOPTING A REDEVELOPMENT PLAN FOR CERTAIN PROPERTIES SITUATED ALONG WEST CRESCENT AVENUE.

Mayor and Council of the Borough of Allendale
Regular Session Meeting Minutes
February 28, 2019

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	aye	Councilman Sasso:	aye
Councilman O'Connell:	aye	Councilman Strauch:	aye
Councilman O'Toole:	aye	Councilwoman Wilczynski:	aye

Consent Agenda

- A. **19-88**/Approval of Bill List
- B. **19-89**/Approve Donation – Crestwood Lake 2019 Season Pass – AWC 2019 Fashion Show
- C. **19-90**/ Consent to Execution of Order of Provisional Authorization & Designation of Acting Municipal Court Administrator
- D. **19-91**/Authorize Refund – 2018 State Board Judgment – Block 1203 Lot 9.02
- E. **19-92**/Appoint Municipal Humane Law Enforcement Officers

Motion by Councilwoman Wilczynski, second by Councilwoman Homan, that the Consent Agenda be approved.

On a roll call, the vote on the Consent Agenda was recorded as follows:

Councilwoman Homan:	aye	Councilman Sasso:	aye
Councilman O'Connell:	aye	Councilman Strauch:	aye
Councilman O'Toole:	aye	Councilwoman Wilczynski:	aye

All members present voting in favor, the Consent Agenda was approved.

Resolution 19-88

List of Bills

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated February 28, 2019 in the amounts of:

Current Fund	\$2,079,505.57
Payroll Account	\$172,293.37
General Capital	\$5,276.74
Animal Fund	\$468.60
Grant Fund	\$0.00
COAH/Housing Trust	\$0.00
Improvement & Beautification	\$0.00
Unemployment Fund	\$0.00
Trust Fund	\$437.50
Water Operating	\$174,247.96
Water Capital	\$0.00
Total	\$2,432,229.74

Resolution 19-89

Donation of Crestwood Lake Season Pass
To Allendale Woman's Club 2019 Fashion Show

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the donation of a family (parents and children) Crestwood Lake 2019 Season Pass to the Allendale Woman's Club for the 2019 Fashion Show on April 10, 2019.

Resolution 19-90

**CONSENT & AGREEMENT
TO THE EXECUTION OF AN ORDER OF PROVISIONAL AUTHORIZATION AND DESIGNATION
OF AN ACTING MUNICIPAL COURT ADMINISTRATOR BETWEEN THE MUNICIPALITY OF
ALLENDALE AND THE MUNICIPALITY OF UPPER SADDLE RIVER**

WHEREAS, pursuant to N.J.S.A. 2B:12-10 the Municipality of Upper Saddle River and the Municipality of Allendale are required to provide for a Municipal Court Administrator; and

WHEREAS, pursuant to N.J.S.A. 40A:65-1 et. Seq., any municipality of the State of New Jersey may contract with any other municipality or municipalities to share services that any party to the agreement is empowered to provide within its own jurisdiction; and

WHEREAS, in accordance with N.J.S.A. 2B:12-1(c) the Municipality of Upper Saddle River and the Municipality of Allendale consent and agree to share the professional services of the Municipal Court Administrator on a provisional basis to undertake the duties of the absent Municipal Court Administrator during scheduled and/or unscheduled leaves, within the two respective municipalities; and

WHEREAS, as required by N.J.S.A. 2B:12-10(b), the pay rate is \$20 per hour, not to exceed \$2,000 annually.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Allendale that the Municipality of Allendale and the Municipality of Upper Saddle River consent to the agreement attached hereto and incorporated herein by reference.

BE IT FURTHER RESOLVED, that the Mayor and Municipal Clerk be and are hereby authorized to sign said agreement.

Resolution 19-91

State Board Judgement

BE IT RESOLVED, by the Council of the Borough of Allendale that the Tax Collector is hereby authorized to issue the following overpayment check due to a State Board Judgement for the tax year 2018:

Mayor and Council of the Borough of Allendale
Regular Session Meeting Minutes
February 28, 2019

Block/Lot	Name	Amount
1203/9.02	Jennifer R. Jacobus, Trustee for Graf, Patricia R. Jacobus & Associates, LLC 201 Littleton Road, 1 st Floor Morris Plains, NJ 07950	\$2,788.56

Resolution 19-92

Appointment of PO Mike Dillon and Det. Dan Rosendahl as the Humane Law Enforcement Officers for the Borough

Be It Resolved that pursuant to N.J.S.A. 4:22-11.11 that the Mayor and Council of the Borough of Allendale, hereby appoint PO Michael Dillon and Det. Dan Rosendahl as the Humane Law Enforcement Officers for the Borough effective February 28, 2019.

Unfinished Business:

There was no unfinished business.

New Business:

There was no new business.

Council Committee Reports and Comments

Councilwoman Homan – Water, Sewer and Public Utilities

Councilwoman Homan reported that the Water, Sewer and Public Utilities Committee met on February 19th. She announced that a water rate increase is not anticipated this year. She noted that residents are responsible for metered water lost due to a leak and encouraged residents to review their bill to ensure that it is not larger than normal. She further requested that residents contact Suez to have their meter checked if their bill is estimated. Suez has requested a rate increase to the BPU. Councilwoman Homan and Mike Vreeland, Borough Engineer, met to work on the Asset Management Report. Councilwoman Homan requested that residents contact the Allendale Police Department if a large amount of water is seen in the roadway as the extreme temperature changes can cause the ground to shift. The next Water, Sewer, and Public Utilities meeting is scheduled on March 19th.

Councilman O’Connell – Land Use and Construction Code

Councilman O’Connell advised that the Land Use and Construction Code Committee is scheduled to meet on March 11th. Ron Kistner, Administrative Officer/Director of Operations, is drafting revisions to the portion of the Borough Code pertaining to outdoor seating.

Mayor’s Report:

Mayor Bernstein commented that he has been honored to sit in as a member on all of the committee meetings and commended the members of the governing body for their hard work. He

Mayor and Council of the Borough of Allendale
Regular Session Meeting Minutes
February 28, 2019

reported that the Borough Clerk's office will be training on Compost, Garage Sale, and Red Barn/West Beach/Field Use Permits through GovPilot. These applications will be available online to complete soon thereafter. He noted that the goal of automating these applications is to make the process of obtaining licenses and permits more user-friendly and convenient for residents as it will eliminate the need to come to Borough Hall.

Staff Reports:

Ray Wiss, Municipal Attorney, advised that he has been working with Mr. Kistner on land use and property maintenance issues. He has also been assisting Chief Scherb with Police Department initiatives that include the Junior Police Academy and Ride to School Program. With respect to 220 and 230 West Crescent Avenue, Borough Attorney Wiss reported that he has been busy working with the prospective purchaser, Mr. Benecke, and Mary Beth Lonergan, COAH Planner. He noted that he has a conference call scheduled with Ms. Lonergan to discuss tying 220 and 230 West Crescent into the Borough's COAH approval as well as additional administrative items which need to be addressed prior to final approval.

Anne Dodd, Municipal Clerk, reported that 24 OPRA requests were received this month and 67 requests have been received to date this year. She advised that she attended an election meeting at the County this morning and received the petitions for candidates to run in the Primary Election which will be distributed to the County Committees early next week.

Ron Kistner, Administrative Officer/Director of Operations, announced that there will be a preconstruction meeting for the band shell next week.

With respect to OPRA, Councilman Strauch noted that the Allendale Police Department is also inundated with requests. He advised that Borough Clerk Dodd and Chief Scherb will be meeting next week to discuss the handling of requests for the Police Department. He stated that the Police Department is now accepting applications for the summer internship program, the deadline for which is May 1st.

Public Comment on any issue:

Justin Sammarco, 78 Heather Court, Michael Bukosky, 9 Yeomans Lane, Ryan Monagle, 244 Schuyler Road, and Tom Cornacchia, 70 Arlton Avenue, advised that they are in 8th grade and are present this evening to earn their Citizenship in the Community badge with the Boy Scouts.

Adjournment:

There being no further business to come before the Mayor and Council, on a motion by Councilman Strauch, second by Councilman O'Connell, and unanimously carried, to adjourn this meeting. The meeting was adjourned at 8:18 p.m.

Respectfully submitted,

Anne Dodd, RMC
Municipal Clerk