

Mayor and Council of the Borough of Allendale
Regular Session Meeting Minutes
February 14, 2019

PRESENT: Mayor Ari Bernstein and Councilmembers Liz Homan, Edward O'Connell, Matthew O'Toole Steve Sasso, Jim Strauch and Amy Wilczynski

ABSENT: None.

ALSO PRESENT: Borough Attorney Raymond Wiss
Municipal Clerk Anne Dodd

A Regular Session Meeting of the Mayor and Council of the Borough of Allendale was held in the Municipal Building at 500 West Crescent Avenue, Allendale, NJ on February 14, 2019. The meeting was called to order at 8:01 p.m. by Mayor Bernstein who asked that the Municipal Clerk read the open public meetings statement: "In compliance with the Open Public Meetings Act, the notice requirements have been satisfied. The meeting dates for the year are confirmed at the Annual Meeting, are posted on the public bulletin board in the Municipal Building, published in the Record within the first 10 days of the New Year, and copies are sent to the Ridgewood News and Star Ledger."

The Mayor led those present in a salute to the flag.

A moment of silence was observed in remembrance of Nancy Donnelly who sadly passed away after 17 years of dedicated service to the Borough of Allendale as the Tax Clerk.

Approval of Minutes:

Motion by Councilman Sasso, second by Councilwoman Homan, with Councilman O'Toole abstaining on the January 31, 2019 Work Session Minutes, and all other members present voting in favor, that the Minutes of January 31, 2019 Work Session and January 31, 2019 Regular Session are approved.

Public Comment

No one came forward.

Consent Agenda

- A. **19-80**/Approval of Bill List
- B. **19-81**/Authorize Refund – 2018 County Board Judgment – Block 301 Lot 39.02
- C. **19-82**/Authorize Refund – Overpayment of 2019 Taxes – Block 2101 Lot 1.2004
- D. **19-83**/Appoint Licensed Water Operator
- E. **19-84**/Amend Signatories – Lakeland Bank
- F. **19-85**/Award Revised Contract – Purchase of Band Shell – ESCNJ Cooperative
- G. **19-86**/Approve 2017 Salaries – Non-Contractual Borough Employees
- H. **19-87**/Authorize Change in Custodians – Department of Public Works & Mayor and Council Petty Cash Fund

Motion by Councilman Strauch, second by Councilwoman Wilczynski, that the Consent Agenda be approved.

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On a roll call, the vote on the Consent Agenda was recorded as follows:

Councilwoman Homan:	aye	Councilman Sasso:	aye
Councilman O'Connell:	aye	Councilman Strauch:	aye
Councilman O'Toole:	aye	Councilwoman Wilczynski:	aye

All members present voting in favor, the Consent Agenda was approved.

Resolution 19-80

List of Bills

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated February 14, 2019 in the amounts of:

Current Fund	\$950,537.00
Payroll Account	\$225,990.69
General Capital	\$21,138.33
Animal Fund	\$0.00
Grant Fund	\$0.00
COAH/Housing Trust	\$4,714.90
Improvement & Beautification	\$0.00
Unemployment Fund	\$0.00
Trust Fund	\$2,456.25
Water Operating	\$0.00
Water Capital	\$0.00
Total	\$1,204,837.17

Resolution 19-81

County Board Judgment

BE IT RESOLVED by the Council of the Borough of Allendale that the Tax Collector is hereby authorized to issue the following overpayment due to a 2018 County Board Judgment on Added Assessment:

301/39.02	Blondin, Joseph & Barbara 127 Crescent Place Allendale, NJ 07401	\$1,414.95
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Resolution 19-82

OVERPAYMENT

BE IT RESOLVED by the Council of the Borough of Allendale that the Tax Collector is hereby authorized to issue the following check on the property listed below and charge same to Overpayment of 2019 Taxes:

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Block/ Lot	Name	Property Location	Amount
2101/1.2004	Wells Fargo R/E Tax Services Attn: Refunds/Financial Support MAC # X2302-04D 1 Home Campus Des Moines, IA 50328	2004 Whitney Lane	\$2,193.64

Resolution 19-83

**Appointment of Licensed Water Operator
of the Sewer Department**

Whereas, via Resolution #19-44, it was noted that Suez Water had appointed Anthony Bruno as the licensed Water Operator of the Water Department; and

Whereas, Suez has advised that Jeffrey Piccinich will be replacing Anthony Bruno as the Borough's Licensed Water Operator.

Be It Resolved and Noted that pursuant to the current contract with Suez Water (formerly known as United Water), Suez Water has appointed Jeffrey Piccinich to replace Anthony Bruno as the licensed Water operator of the Water Department.

Resolution 19-84

WHEREAS, the Mayor and Council has determined it to be in the best interest of the Borough of Allendale to establish a banking relationship with Lakeland Bank.

NOW, THEREFORE, BE IT RESOLVED, that the Borough of Allendale execute and deliver to said bank a duly signed original of the completed banking resolution as is annexed thereto, and that the authority to transact business, including but not limited to the maintenance of savings, checking and other accounts as well as borrowing by the Borough of Allendale, shall be contained in said resolution with the named officers therein authorized to so act on behalf of the Borough of Allendale as specified hereto.

Resolution 19-85

Authorize Revised Agreement for Purchase of Band Shell

Whereas, the purchase a band shell for Crestwood Lake from RCP Shelters, Inc c/o MRC, Inc. in the amount of \$89,994.00 was authorized via Resolution #19-71; and

Whereas, a revised proposal dated February 7, 2019 was received for a metal roof and installation in the amount of \$95,589.00; and

Whereas, MRC, Inc. is an approved vendor through the ESCNJ via NJ State Approved Co-op #65MCESCCPS, RFP# ESCNJ 17/18-20 Bid Term: 07/01/2017 – 06/30/2019 and

Whereas, the Borough was approved as a member of the ESCNJ Cooperative Pricing System on December 4, 2017; and

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Whereas, the Chief Financial Officer has attached hereto a certification that adequate funds have been or will be duly budgeted and appropriated to pay for the contract.

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that an Agreement is hereby authorized for the purchase of the band shell from RCP Shelters, Inc c/o MRC, Inc. in the amount of \$95,589.00; and

Be It Further Resolved that the Mayor, Borough Clerk and Borough Attorney are hereby authorized to take such action as may be necessary to implement this Resolution, including the execution of an Agreement or Proposal for the above services.

Resolution 19-86

SALARY RESOLUTION

Be It Resolved that the following are the salaries for Borough employees for the year 2019. All salaries are retroactive to January 1, 2019.

Anne Dodd, Municipal Clerk	\$86,353
Michelle Ryan, Deputy Municipal Clerk	\$46,693
M. Alissa Mayer, Chief Financial Officer	\$102,289
M. Alissa Mayer, Water Collector	\$5,384
Harold Laufeld, III, Tax Collector, Part-time	\$8,697
Angela Mattiace, Tax Assessor, Part-time	\$47,207
Joe Citro, Qualified Purchasing Agent	\$3,500
Ron Kistner, Director of Operations	\$136,792
Ron Kistner, Administrative Officer	\$7,199
Anthony Hackett, Construction Code Official, Part-time	\$56,087
Anthony Hackett, Building Sub Code Official, Part-time	\$1,877
Anthony Hackett, Zoning Officer	\$4,969
Michael Dalessio, Electrical Sub Code Official, Part-time	\$13,633
Fred W. Depken, CCO Inspector, Part-time Salary	\$5,306
David Nizborski, Plumbing Sub Code Official, Part-time	\$11,820
Michael Limatola, Property Maintenance Official, Part-time Hourly	\$21.23
Robert Connell, Fire Sub Code Official, Part-time	\$11,820
Pierre Gauthier, Fire Official, Part-time	\$4,810
James Moritz, Assistant Fire Official, Part-time	\$1,000
Steven Cameron, Fire Inspector, Hourly	\$16.21
Pierre Gauthier, Fire Inspector, Hourly	\$19.35
James Moritz, Fire Inspector, Hourly	\$16.53
James Schultz, Fire Inspector, Hourly	\$15.89
George Scherb, Chief of Police	\$160,566
Nicholes Biondi, Radio Police Dispatcher, Part-time Hourly	\$15.92
Peggy Timony, Radio Police Dispatcher, Part-time Hourly	\$18.69
Scott Zieber, Radio Police Dispatcher, Part-time Hourly	\$17.55
Joseph Rapp, Radio Police Dispatcher, Part-time Hourly	\$15.61
Ryan Berger, Radio Police Dispatcher, Part-time Hourly	\$18.00
Shafeq Zarif, Radio Police Dispatcher, Part-time Hourly	\$17.31

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Magro, Andrew, Radio Police Dispatcher, Part-time Hourly	\$15.30
Scott Zieber, Emergency Management Official, Part-time Salary	\$3,714
Harry Norton, Municipal Magistrate	\$14,473
Richard Rosa, Municipal Prosecutor	\$5,526
Crossing Guards, Part-time Hourly	\$18.00

Resolution 19-87

Change in Custodian of Petty Cash Fund

WHEREAS, Tatiana Marquis was custodian of the Department of Public Works Petty Cash Fund and Diane Vander Wende was the was custodian of the Petty Cash Fund for the Mayor and Council; and

WHEREAS, in accordance with N.J.S.A. 40:5-21, the Borough of Allendale Department of Public Works is changing custodians to Michelle Ryan and Mayor and Council Petty Cash Fund is changing custodians to Gina Wittmaack; and

WHEREAS, Michelle Ryan and Gina Wittmaack are bonded in the amount of \$1,000,000.00 by virtue of a surety bond.

NOW, THEREFORE, BE IT RESOLVED that the Borough of Allendale, County of Bergen, State of New Jersey hereby authorizes such action and two copies of this resolution be filed with the Division of Local Government Services, New Jersey Department of Community Affairs for approval.

Unfinished Business:

There was no unfinished business.

New Business:

There was no new business.

Council Committee Reports and Comments

This agenda item was addressed during the Work Session.

Staff Reports:

This agenda item was addressed during the Work Session.

Public Comment on any issue:

Walter Widmer, 38 Hamilton Street, inquired whether the municipality has any control over the intensity of the street lights.

Ron Kistner, Administrative Officer/Director of Operations, advised that he will be meeting with Orange & Rockland to request that a panel be placed over the lights to dim the intensity.

Mayor Bernstein explained that, although the municipality does not have jurisdiction, steps will be taken in an attempt to have the issue addressed.

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Adjournment:

There being no further business to come before the Mayor and Council, on a motion by Councilwoman Homan, second by Councilman Sasso, and unanimously carried, to adjourn this meeting. The meeting was adjourned at 8:10 p.m.

Respectfully submitted,

Anne Dodd, RMC
Municipal Clerk