

AGENDA
BOROUGH OF ALLENDALE
MAYOR AND COUNCIL
FEBRUARY 14, 2019
8:00 P.M.

A Regular meeting of the Mayor and Council of the Borough of Allendale, will be held in the Municipal Building, 500 West Crescent Avenue, Allendale, NJ on February 14, 2019.

- I. CALL TO ORDER
 - A. Open Public Meetings Act Announcement
 - B. Salute to Flag
- II. ROLL CALL
- III. APPROVAL OF MINUTES
 - January 31, 2019 Work Session
 - January 31, 2019 Regular Session
- IV. PUBLIC COMMENT ON AGENDA ITEMS ONLY

Audience members wishing to speak will have a five (5) minute time limit to address the governing body on agenda items only. Large groups are asked to have a spokesperson represent them.
- V. CONSENT AGENDA

Matters listed below are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

 - A. **19-80**/Approval of Bill List
 - B. **19-81**/Authorize Refund – 2018 County Board Judgment – Block 301 Lot 39.02
 - C. **19-82**/Authorize Refund – Overpayment of 2019 Taxes – Block 2101 Lot 1.2004
 - D. **19-83**/Appoint Licensed Water Operator
 - E. **19-84**/Amend Signatories – Lakeland Bank
 - F. **19-85**/Award Revised Contract – Purchase of Band Shell – ESCNJ Cooperative
 - G. **19-86**/Approve 2019 Salaries – Non-Contractual Borough Employees
 - H. **19-87**/Authorize Change in Custodians – Department of Public Works & Mayor and Council Petty Cash Fund
- VI. UNFINISHED BUSINESS
- VII. NEW BUSINESS
- VIII. COMMITTEE REPORTS AND COMMENTS
- IX. STAFF REPORTS
- X. PUBLIC COMMENTS

Audience members wishing to speak will have a five (5) minute time limit to address the governing body on any subject. Large groups are asked to have a spokesperson represent them.
- XI. ADJOURNMENT

AGENDA
BOROUGH OF ALLENDALE
MAYOR AND COUNCIL
FEBRUARY 14, 2019
8:00 P.M.

****AGENDA & AGENDA MATERIALS SUBJECT TO CHANGE****

Bulletin Board
Borough Website

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 02/14/2019

RESOLUTION# 19-80

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

List of Bills

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated February 14, 2019 in the amounts of:

Current Fund	\$950,537.00
Payroll Account	\$225,990.69
General Capital	\$21,138.33
Animal Fund	\$0.00
Grant Fund	\$0.00
COAH/Housing Trust	\$4,714.90
Improvement & Beautification	\$0.00
Unemployment Fund	\$0.00
Trust Fund	\$2,456.25
Water Operating	\$0.00
Water Capital	\$0.00
Total	\$1,204,837.17

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on February 14, 2019.

Michelle Ryan
Deputy Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 02/14/2019

RESOLUTION# 19-81

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor White	---	---				

County Board Judgment

BE IT RESOLVED by the Council of the Borough of Allendale that the Tax Collector is hereby authorized to issue the following overpayment due to a 2018 County Board Judgment on Added Assessment:

301/39.02	Blondin, Joseph & Barbara 127 Crescent Place Allendale, NJ 07401	\$1,414.95
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I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on February 14, 2019.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 02/14/2019

RESOLUTION# 19-82

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor White	---	---				

OVERPAYMENT

BE IT RESOLVED by the Council of the Borough of Allendale that the Tax Collector is hereby authorized to issue the following check on the property listed below and charge same to Overpayment of 2019 Taxes:

Block/ Lot	Name	Property Location	Amount
2101/1.2004	Wells Fargo R/E Tax Services Attn: Refunds/Financial Support MAC # X2302-04D 1 Home Campus Des Moines, IA 50328	2004 Whitney Lane	\$2,193.64

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on February 14, 2019.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 02/14/2019

RESOLUTION# 19-83

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

**Appointment of Licensed Water Operator
of the Sewer Department**

Whereas, via Resolution #19-44, it was noted that Suez Water had appointed Anthony Bruno as the licensed Water Operator of the Water Department; and

Whereas, Suez has advised that Jeffrey Piccinich will be replacing Anthony Bruno as the Borough's Licensed Water Operator.

Be It Resolved and Noted that pursuant to the current contract with Suez Water (formerly known as United Water), Suez Water has appointed Jeffrey Piccinich to replace Anthony Bruno as the licensed Water operator of the Water Department.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on February 14, 2019.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 02/14/2019

RESOLUTION# 19-84

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor White	---	---				

WHEREAS, the Mayor and Council has determined it to be in the best interest of the Borough of Allendale to establish a banking relationship with Lakeland Bank.

NOW, THEREFORE, BE IT RESOLVED, that the Borough of Allendale execute and deliver to said bank a duly signed original of the completed banking resolution as is annexed thereto, and that the authority to transact business, including but not limited to the maintenance of savings, checking and other accounts as well as borrowing by the Borough of Allendale, shall be contained in said resolution with the named officers therein authorized to so act on behalf of the Borough of Allendale as specified hereto.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on February 14, 2019.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 02/14/2019

RESOLUTION# 19-85

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein						

Authorize Revised Agreement for Purchase of Band Shell

Whereas, the purchase a band shell for Crestwood Lake from RCP Shelters, Inc c/o MRC, Inc. in the amount of \$89,994.00 was authorized via Resolution #19-71; and

Whereas, a revised proposal dated February 7, 2019 was received for a metal roof and installation in the amount of \$95,589.00; and

Whereas, MRC, Inc. is an approved vendor through the ESCNJ via NJ State Approved Co-op #65MCESCCPS, RFP# ESCNJ 17/18-20 Bid Term: 07/01/2017 – 06/30/2019 and

Whereas, the Borough was approved as a member of the ESCNJ Cooperative Pricing System on December 4, 2017; and

Whereas, the Chief Financial Officer has attached hereto a certification that adequate funds have been or will be duly budgeted and appropriated to pay for the contract.

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that an Agreement is hereby authorized for the purchase of the band shell from RCP Shelters, Inc c/o MRC, Inc. in the amount of \$95,589.00; and

Be It Further Resolved that the Mayor, Borough Clerk and Borough Attorney are hereby authorized to take such action as may be necessary to implement this Resolution, including the execution of an Agreement or Proposal for the above services.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on February 14, 2019.

Anne Dodd, RMC
Municipal Clerk

Certification of Availability of Funds

This is to certify to the Borough of Allendale that funds for the following resolution will be available in the 2019 Capital Ordinance.

Resolution Date: February 14, 2019

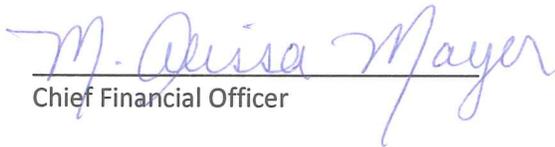
Resolution Number: 19-85

Vendor: RCP Shelters, Inc. c/o MRC, Inc.

Contract: Band Shell

Account Number: General Capital Budget

Amount: \$95,589


Chief Financial Officer

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 02/14/2019

RESOLUTION# 19-86

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein						

SALARY RESOLUTION

Be It Resolved that the following are the salaries for Borough employees for the year 2019. All salaries are retroactive to January 1, 2019.

Anne Dodd, Municipal Clerk	\$86,353
Michelle Ryan, Deputy Municipal Clerk	\$46,693
M. Alissa Mayer, Chief Financial Officer	\$102,289
M. Alissa Mayer, Water Collector	\$5,384
Harold Laufeld, III, Tax Collector, Part-time	\$8,697
Angela Mattiace, Tax Assessor, Part-time	\$47,207
Joe Citro, Qualified Purchasing Agent	\$3,500
Ron Kistner, Director of Operations	\$136,792
Ron Kistner, Administrative Officer	\$7,199
Anthony Hackett, Construction Code Official, Part-time	\$56,087
Anthony Hackett, Building Sub Code Official, Part-time	\$1,877
Anthony Hackett, Zoning Officer	\$4,969
Michael Dalessio, Electrical Sub Code Official, Part-time	\$13,633
Fred W. Depken, CCO Inspector, Part-time Salary	\$5,306
David Nizborski, Plumbing Sub Code Official, Part-time	\$11,820
Michael Limatola, Property Maintenance Official, Part-time Hourly	\$21.23
Robert Connell, Fire Sub Code Official, Part-time	\$11,820
Pierre Gauthier, Fire Official, Part-time	\$4,810
James Moritz, Assistant Fire Official, Part-time	\$1,000
Steven Cameron, Fire Inspector, Hourly	\$16.21
Pierre Gauthier, Fire Inspector, Hourly	\$19.35
James Moritz, Fire Inspector, Hourly	\$16.53
James Schultz, Fire Inspector, Hourly	\$15.89
George Scherb, Chief of Police	\$160,566
Nicholes Biondi, Radio Police Dispatcher, Part-time Hourly	\$15.92
Peggy Timony, Radio Police Dispatcher, Part-time Hourly	\$18.69
Scott Zieber, Radio Police Dispatcher, Part-time Hourly	\$17.55
Joseph Rapp, Radio Police Dispatcher, Part-time Hourly	\$15.61

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 02/14/2019

RESOLUTION# 19-86

Ryan Berger, Radio Police Dispatcher, Part-time Hourly	\$18.00
Shafeq Zarif, Radio Police Dispatcher, Part-time Hourly	\$17.31
Magro, Andrew, Radio Police Dispatcher, Part-time Hourly	\$15.30
Scott Zieber, Emergency Management Official, Part-time Salary	\$3,714
Harry Norton, Municipal Magistrate	\$14,473
Richard Rosa, Municipal Prosecutor	\$5,526
Crossing Guards, Part-time Hourly	\$18.00

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on February 14, 2019.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 02/14/2019

RESOLUTION# 19-87

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor White	---	---				

Change in Custodian of Petty Cash Fund

WHEREAS, Tatiana Marquis was custodian of the Department of Public Works Petty Cash Fund and Diane Vander Wende was the was custodian of the Petty Cash Fund for the Mayor and Council; and

WHEREAS, in accordance with N.J.S.A. 40:5-21, the Borough of Allendale Department of Public Works is changing custodians to Michelle Ryan and Mayor and Council Petty Cash Fund is changing custodians to Gina Wittmaack; and

WHEREAS, Michelle Ryan and Gina Wittmaack are bonded in the amount of \$1,000,000.00 by virtue of a surety bond.

NOW, THEREFORE, BE IT RESOLVED that the Borough of Allendale, County of Bergen, State of New Jersey hereby authorizes such action and two copies of this resolution be filed with the Division of Local Government Services, New Jersey Department of Community Affairs for approval.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on February 14, 2019.

Anne Dodd, RMC
Municipal Clerk