

AGENDA
BOROUGH OF ALLENDALE
MAYOR AND COUNCIL
JANUARY 3, 2019
7:30 P.M.

A meeting of the Mayor and Council of the Borough of Allendale, held in the Municipal Building, 500 West Crescent Avenue, Allendale, NJ on January 3, 2019 at 7:30 p.m.

I. CALL TO ORDER

- A. Open Public Meetings Act Announcement
- B. Salute to Flag

II. SWEARING IN OF ELECTED OFFICIALS

- A. Ari Bernstein, Mayor – Sworn in by Mayor Emeritus Elizabeth White
- B. Elizabeth Homan, Councilwoman – Sworn in by Mayor Emeritus Elizabeth White
- C. Jim Strauch, Councilman – Sworn in by Mayor Emeritus Elizabeth White

III. ROLL CALL

IV. RESOLUTIONS

- A. **19-01**/Order of Voting
- B. **19-02**/Election of Council President
- C. **19-03**/Time and Place of Mayor and Council Meetings for 2019
- D. **19-04**/Appointment of Borough Professionals
- E. **19-05**/Standing Committees
- F. **19-06**/Appointments to Standing Committees
- G. **19-07**/Appointment of Fire Chief and Asst. Fire Chief
- H. **19-08**/Appointment of Fire Official
- I. **19-09**/Appointment of Assistant Fire Official

V. SWEARING IN OF FIRE DEPARTMENT OFFICERS

- Ryan Shute, Chief
- John Rubino III, Assistant Chief
- Thomas Smith, 1st Captain
- Todd Peterson, 2nd Captain
- Jeffery Hirsch, 1st Lieutenant
- Michael Dillon, 2nd Lieutenant
- Pierre Gauthier, Fire Official
- James Moritz, Assistant Fire Official

VI. SWEARING IN OF AMBULANCE CORPS OFFICERS

- | | |
|---|---------------------------------------|
| Daryl E. D'Amore-Bottaro, Captain | Vincenzo Bottaro, President |
| Stephanie Alvarez-Dominguez, Asst. Cptn. | Richard Savino, Vice President |
| Joseph Buttacavoli, 1 st Ltieutenant | Karen Donohue-Garcia, Recording Sec. |
| Robert M. Oddo, 2 nd Lieutenant | Linda Morgan, Corresponding Secretary |
| Stephanie Pini, 3 rd Lieutenant | |

VII. MAYOR'S APPOINTMENTS

- A. Land Use Board Class II – one (1) year

AGENDA
BOROUGH OF ALLENDALE
MAYOR AND COUNCIL
JANUARY 3, 2019
7:30 P.M.

- B. Land Use Board Class III– one (1) year
- C. Land Use Board Class IV – four (4) years
- D. Land Use Board Alternate No. 1 – two (2) years
- E. Library Board of Trustees – unexpired five (5) years (Martin)
- F. Library Board Superintendent Representative

VIII. INTRODUCTION OF ORDINANCES

Motion that the following ordinance be introduced and passed on first reading and setting January 17, 2019 at 8:00 p.m. or as soon thereafter as the matter can be heard as the date and time and the Council Chambers of the Allendale Municipal Building as the place for a hearing on said ordinances.

ORDINANCE 19-01 – AN ORDINANCE TO AMEND CHAPTER 53 OF THE CODE OF THE BOROUGH OF ALLENDALE, “OFFICERS AND EMPLOYEES”, TO FIX THE SALARIES, WAGES AND COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE BOROUGH OF ALLENDALE FOR THE YEAR 2019.

IX. CONSENT AGENDA

Matters listed below are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

- A. **19-10**/Council Appointments –Various Boards
- B. **19-11**/Appointment of Continuing Disclosure Agent and Independent Registered Municipal Advisor
- C. **19-12**/Appointment of Assessment and Tax Search Officers
- D. **19-13**/Appointment of Fund Commissioner
- E. **19-14**/Appointment of PACO Officer, Personnel Officer and Anti-Sexual Harassment Officer
- F. **19-15**/Appointment of Fire Inspectors
- G. **19-16**/Claims Account/Withdrawal of Borough Funds
- H. **19-17**/ADA Compliance Officer
- I. **19-18**/Adoption of By-Laws
- J. **19-19**/Official Newspapers
- K. **19-20**/Withdrawal of Water Utility Funds
- L. **19-21**/Official Depositories
- M. **19-22**/Payroll Account
- N. **19-23**/Payments Between Meeting Dates
- O. **19-24**/Cash Management Plan
- P. **19-25**/Authorization for Telephone/Electronic Transfer of Funds
- Q. **19-26**/Petty Cash Funds
- R. **19-27**/Interest on Delinquent Taxes
- S. **19-28**/Authorization to Conduct Tax Sale

AGENDA
BOROUGH OF ALLENDALE
MAYOR AND COUNCIL
JANUARY 3, 2019
7:30 P.M.

- T. **19-29**/Fee for Returned Checks
- U. **19-30**/Continued Compensation for Borough Employees
- V. **19-31**/Insurance for Non-Profit Organizations
- W. **19-32**/Coverage of Quasi-Public Entities by JIF
- X. **19-33**/Appointment of Police Chaplain
- Y. **19-34**/Appointment of Zoning Officer
- Z. **19-35**/Appointment of Property Maintenance Officer
- AA. **19-36**/Volunteer Tuition Credit Program
- BB. **19-37**/Appointment of Administrative Officer
- CC. **19-38**/Appointment of Allendale Housing, Inc. Board of Trustees
- DD. **19-39**/Appointment of Qualified Purchasing Agent
- EE. **19-40**/Appointments to Allendale Senior Housing Board of Trustees
- FF. **19-41**/Appointment of Crestwood Lake Director
- GG. **19-42**/Donation of Crestwood Lake Pass
- HH. **19-43**/Appointment of Water Collector
- II. **19-44**/Appointment of Licensed Water Operator
- JJ. **19-45**/Appointment of Part-Time CCO Inspector
- KK. **19-46**/Appointment of Director of Operations
- LL. **19-47**/Appointment of Deputy Municipal Clerk
- MM. **19-48**/Appointment of Crew Chiefs for the DPW
- NN. **19-49**/Appointment of Court Officials
- OO. **19-50**/Appointment of 9-1-1 System Coordinator – Police Officer Michael T. Dillon
- PP. **19-51**/Approval of 2019 Temporary Budget
- QQ. **19-52**/Authorize Participation in Mutual Aid & Rapid Deployment Force
- RR. **19-53**/Approve 2019 Salaries – Teamsters Local 11 Employees
- SS. **19-54**/Approve 2019 Salaries – UPSEU Employees
- TT. **19-55**/Approve 2019 Salary – Police Department Employees
- UU. **19-56**/Approve Shared Service Agreement – Licensed Sewer Operator Services
- VV. **19-57**/Approve Shared Service Agreement – Sanitary Sewer Cleaning
- WW. **19-58**/Approve Shared Service Agreement – TV Inspection
- XX. **19-59**/Award Janitorial Services 2019- Guy’s Maintenance
- YY. **19-60**/Designate Acting Municipal Court Administrator
- ZZ. **19-61**/Appoint Police Physician

X. UNFINISHED BUSINESS

XI. NEW BUSINESS

XII. COMMITTEE REPORTS AND COMMENTS

XIII. STAFF REPORTS

XIV. PUBLIC COMMENTS

AGENDA
BOROUGH OF ALLENDALE
MAYOR AND COUNCIL
JANUARY 3, 2019
7:30 P.M.

XV. ADJOURNMENT

****AGENDA & AGENDA MATERIALS SUBJECT TO CHANGE****

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/03/2019

RESOLUTION# 19-01

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Order of Voting

Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that order of voting for the governing body in 2019 will be as follows:

Councilwoman Homan
Councilman O'Connell
Councilman Sasso
Councilman Strauch
Councilwoman Wilczynski

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 3, 2019.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/03/2019

RESOLUTION# 19-02

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Election of Council President

Be It Resolved that _____ is hereby elected President of the Borough Council for the year 2019.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 3, 2019.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/03/2019

RESOLUTION# 19-03

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Time & Place of Mayor and Council Meetings for 2019

Whereas, the Open Public Meetings Act, NJSA 10-4-18 et seq. took effect on January 19, 1976; and,

Whereas, the Borough Council desires to be in complete compliance with the requirements and spirit of that act.

Now, Therefore, Be It Resolved by the Governing Body as follows:

1. The schedule listed below of regular meetings of this public body is hereby adopted for the year 2019;
2. A copy of the schedule shall be:
 - a. Posted and maintained through the year on the bulletin board in the Allendale Borough Hall, 500 West Crescent Avenue, Allendale, New Jersey 07401
 - b. Mailed at no cost to the following newspapers: The Record and the Ridgewood News
 - c. Filed in the Office of the Borough Clerk
 - d. Mailed to those who have requested same and have prepaid the sum of \$10.00 fixed to cover the cost of providing such notice
 - e. Official action may be taken.

(See copy attached and made a part hereof)

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 3, 2019.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/03/2019

RESOLUTION# 19-03

**Borough of Allendale
Mayor and Council
Calendar for 2019**

Work Sessions will be held at 7:30 p.m. followed by the Regular Sessions at 8:00 p.m.

January	Reorganization Meeting	Thursday, January 3 (7:30 p.m.) Thursday, January 17 Thursday, January 31
February		Thursday, February 14 Thursday, February 28
March		Thursday, March 14 Thursday, March 28
April		Thursday, April 11 Thursday, April 25
May		Thursday, May 9 Thursday, May 23
June		Thursday, June 13 Thursday, June 27
July		Thursday, July 11 Thursday, July 25
August		Thursday, August 8 Thursday, August 22
September		Thursday, September 12 Thursday, September 26
October		Thursday, October 10 Thursday, October 24
November		Thursday, November 14 Monday, November 25
December		Thursday, December 5 Thursday, December 19

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/03/2019

RESOLUTION# 19-04

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Appointment of Borough Professionals

Whereas, the Borough of Allendale requires the service of professionals for the calendar year 2019; and,

Whereas, it is contemplated that the temporary and permanent budgets will contain the necessary appropriations estimated to be reasonably required for each such professional service; and,

Whereas, the professionals named herein will be required to execute a contract for the services to be rendered which shall set forth the compensation for such services therein; and,

Whereas, a Certification of availability of funds has been received from the Chief Financial Officer or that such funds will be encumbered by Purchase Order on an as-needed basis pursuant to the provisions of NJAC 5:30-5.4 et seq; and,

Whereas, in any instance where it is anticipated that the expenditure for each such professional service will exceed the sum of \$17,500 for said calendar year, the named professionals have completed, submitted and filed a Business Entity Certification Disclosure which certifies that the above named persons and/or entities have not made any reportable contributions to any political or candidate committee including (Republicans for Responsible Government, Allendale Republican Club, Allendale Democratic Club, Candidates for Allendale Municipal Government, Bergen County Democratic Organization, Bergen County Republican Organization) in the previous one (1) year, and that the contract will prohibit the above named professionals/business entities from making any reportable contributions through the term of the contract.

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale that the following appointments be and they are hereby made for the year:

Be It Further Resolved that these contracts are being awarded as a non-fair and open contract, pursuant to the provisions of NJSA 19:44A-20.5;

Be It Further Resolved that the Business Disclosure Entity Certification and the determination of value be placed on file with this Resolution.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/03/2019

RESOLUTION# 19-04

Animal Control
Appraisal Firms

Affordable Housing Consultant
Bond Counsel
Grant Writer
Municipal & Labor Attorney
Planner
Risk Management Consultant
Municipal Engineer

Tax Appeal Attorney

Tyco Animal Control Service
Izenberg Appraisal Associates
Associated Appraisal Group
Clarke Caton Hintz
Rogut McCarthy, LLC
Capital Alternatives Corporation
Wiss & Bouregy
Burgis Associates
Eifert, French & Company
Michael Vreeland of the firm
Guerin & Vreeland Engineering
JoAnn Riccardi of the firm
Norton, Murphy, Sheehy & Corrubia, P.C.

The compensation for the aforesaid positions to be established by the salary ordinance or the contract for such services which shall be executed by each of the professionals named herein; and,

Be It Further Resolved that the aforesaid appointments were made without competitive bidding under the provisions of NJSA 40A:11-5(1)(a) which exempts from competitive bidding Professional Services rendered by persons authorized by law to practice a recognized profession and whose practice is regulated by law; and,

Be It Further Resolved that the appropriate Borough Officials be and they are hereby authorized to execute contracts with each of the professionals named herein for the services to be rendered; and,

Be It Further Resolved that the compensation to be paid for the professionals named herein shall not exceed the budget appropriation for such services unless properly ordained in accordance with law; and,

Be It Further Resolved that a copy of this resolution be filed with the Borough Clerk and made available for inspection and that a brief notice of the passage thereof be published in The Record within ten days of the passage as required by law.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 3, 2019.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/03/2019

RESOLUTION# 19-05

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Standing Committees

Be It Resolved that the following Standing Committees shall be appointed by the Mayor:

Administration, Finance and Human Resources

Water, Sewer and Public Utilities

Public Works

Facilities, Parks and Recreation

Land Use and Construction Code

Public Safety

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 3, 2019.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/03/2019

RESOLUTION# 19-06

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Appointments to Standing Committees

Be It Resolved that the first named Council member shall act as Chair of the Committee:

Administration, Finance and Human Resources
Councilman Sasso and Councilwoman Wilczynski

Water, Sewer and Public Utilities
Councilwoman Homan and Vacant

Public Works
Vacant and Councilman O'Connell

Facilities, Parks and Recreation
Councilwoman Wilczynski and Councilwoman Homan

Land Use and Construction Code
Councilman O'Connell and Councilman Strauch

Public Safety
Councilman Strauch and Councilman Sasso

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 3, 2019.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/03/2019

RESOLUTION# 19-07

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Appointment of Fire Chief and Assistant Fire Chief

Be It Resolved that the Mayor and Borough Council do hereby confirm the election of the following individuals for the term expiring December 31, 2019:

Ryan Shute
John Rubino

Fire Chief
Assistant Fire Chief

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 3, 2019.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/03/2019

RESOLUTION# 19-08

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Appointment of Fire Official

Be It Resolved that the following individual be and is hereby appointed by the Mayor and Council as Fire Official for the Borough of Allendale for the year 2019.

Fire Official – Pierre Gauthier

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 3, 2019.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/03/2019

RESOLUTION# 19-09

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Appointment of Assistant Fire Official

Now, Therefore, Be It Resolved that the following individual be and is hereby appointed by the Mayor and Council as Assistant Fire Official for the Borough of Allendale for the year 2019.

Assistant Fire Official – James Moritz

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 3, 2019.

Anne Dodd, RMC
Municipal Clerk

BOROUGH OF ALLENDALE

PUBLIC NOTICE

ORDINANCE 19-01 – AN ORDINANCE TO AMEND CHAPTER 53 OF THE CODE OF THE BOROUGH OF ALLENDALE, “OFFICERS AND EMPLOYEES”, TO FIX THE SALARIES, WAGES AND COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE BOROUGH OF ALLENDALE FOR THE YEAR 2019.

was introduced at the Reorganization Meeting of the Mayor and Council of the Borough of Allendale, in the County of Bergen, New Jersey, held on Thursday, January 3, 2019 and will be further considered for final passage after public hearing at a regular meeting of the Mayor and Council to be held in the Council Chambers, Allendale Municipal Building, 500 West Crescent Avenue, Allendale, New Jersey on Thursday, January 17, 2019 at 8:00 P.M. prevailing time, or as soon thereafter as the matter can be heard.

A clear and concise statement of this ordinance is to establish the salary ranges of the Officers and Employees of the Borough of Allendale in Chapter 53 of the Borough Code for the year 2019 as set forth in the ordinance.

A copy of this ordinance may be obtained without cost between the hours of 9:00 a.m. and 4:30 p.m. at the Office of the Municipal Clerk, 500 West Crescent Avenue, Allendale, New Jersey.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/03/2019

RESOLUTION# 19-10

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Council Appointments

Be It Resolved that the following individuals are appointed to the named Board or Commission for the period specified:

NAME AND BOARD OR COMMISSION

TERM EXPIRES

Board of Health

Heidi Askin
Nadine Benoit

12/31/2021
12/31/2021

Allendale Volunteer Goose Patrol

Trish Cellary
Carlton Frost
Jen Klemchalk Gill
John Merchant
Jim Strauch

12/31/2019
12/31/2019
12/31/2019
12/31/2019
12/31/2019

Marsh Wardens

Mike Limatola
Jim Wright

12/31/2019
12/31/2019

Sports Alliance

Peter Borzilleri
Bridget Egan
John Hottinger
Rich Le Blancq
Jim Mulanaphy

12/31/2019
12/31/2019
12/31/2019
12/31/2019
12/31/2019

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 3, 2019.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/03/2019

RESOLUTION# 19-11

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

**Appointment of Continuing Disclosure Agent and
Independent Registered Municipal Advisor**

Whereas, the Borough of Allendale is in need of a Continuing Disclosure Agent and Independent Registered Municipal Advisor; and

Whereas, Phoenix Advisors, LLC satisfactorily performed these services in 2018; and

Whereas, Phoenix Advisors, LLC has submitted a proposal for services in 2019;

Now, Therefore Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that Phoenix Advisors, LLC is hereby appointed as the Continuing Disclosure Agent and Independent Registered Municipal Advisor for the Borough of Allendale for the year 2019;

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 3, 2019.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/03/2019

RESOLUTION# 19-12

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Appointment of Assessment and Tax Search Officers

Be It Resolved that Anne Dodd is hereby appointed as Assessment Search Officer of the Borough of Allendale; and,

Be It Further Resolved that Harold E. Laufeld III is hereby appointed as Tax Search Officer of the Borough of Allendale.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 3, 2019.

Anne Dodd, RMC
Municipal Clerk

**BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/03/2019

RESOLUTION# 19-13

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Appointment of Fund Commissioner

Be It Resolved that the following individual is appointed as Fund Commissioner of the Bergen County Municipal Joint Insurance Fund for the year 2019:

Fund Commissioner Ronald Kistner

Be It Further Resolved that Ari Bernstein is appointed as the Alternate of the Bergen County Municipal Joint Insurance Fund for the year 2019.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 3, 2019.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/03/2019

RESOLUTION# 19-14

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

**Appointment of PACO Officer, Personnel Officer
And Anti-Sexual Harassment Officer**

Be It Resolved that Ron Kistner is hereby appointed as Affirmative Action Public Agency Compliance Officer (PACO) in accordance with P.L. 1975 C.127 (N.J.A.C. 17:27) for the year 2019; and,

Be It Further Resolved that Ron Kistner is hereby appointed Personnel Officer; and,

Be It Further Resolved that Anne Dodd is hereby appointed as the Anti-Sexual Harassment Officer.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 3, 2019.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/03/2019

RESOLUTION# 19-15

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Appointment of Fire Inspectors

Be It Resolved that the following individuals listed below are appointed by the Mayor and Council as Fire Inspectors for the Borough of Allendale for the year 2019:

Steven Cameron	#124453
Pierre Gauthier	#116445
James Moritz	#139921
James Schultz	#180149

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 3, 2019.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/03/2019

RESOLUTION# 19-16

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Claims Account and Withdrawal of Borough Funds

Now, Therefore, Be It Resolved that the Chief Financial Officer is hereby authorized and directed to maintain in the official depository an account designated as the Borough of Allendale Claims Account; and,

Be It Further Resolved that all funds deposited in the account must be withdrawn by proper warrants of the Borough signed by two of the following: the Mayor, the Chief Financial Officer, the Municipal Clerk or Finance Committee Member.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 3, 2019.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/03/2019

RESOLUTION# 19-17

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Appointment of ADA Compliance Officer

Be It Resolved that Ron Kistner is hereby appointed as ADA Compliance Officer for the Borough of Allendale for the year 2019.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 3, 2019.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/03/2019

RESOLUTION# 19-18

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Adoption of By Laws

Whereas, pursuant to the Code of the Borough of Allendale, By-laws, Chapter A276 need to be adopted annually.

Now, Therefore, Be It Resolved that the By-laws recorded in the Code of the Borough of Allendale be and they are hereby adopted for the year 2019.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 3, 2019.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/03/2019

RESOLUTION# 19-19

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Designation of Official Newspapers

Be It Resolved that The Record and The Star Ledger be and are hereby designated as the official newspapers of the Borough of Allendale for the year 2019.

Be It Further Resolved that notice will also be sent to the Ridgewood News, posted on the Borough's official website and posted on the bulletin board in Borough Hall.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 3, 2019.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/03/2019

RESOLUTION# 19-20

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Withdrawal of Water Utility Funds

Be It Resolved that all funds of the Water Account or Water Utility deposited in the official depositories may be withdrawn by proper warrants of the Borough signed by two of the following: the Mayor, Chief Financial Officer, the Municipal Clerk, and a member of the Finance Committee except as provided in Resolution 19-22.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 3, 2019.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/03/2019

RESOLUTION# 19-21

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Official Depositories

Be It Resolved that Lakeland Bank, J.P. Morgan Chase Bank, and New Jersey Cash Management be designated as official depositories for the Borough funds for the year 2019.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 3, 2019.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/03/2019

RESOLUTION# 19-22

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Payroll Account

Be It Resolved that the Chief Financial Officer be and she is hereby authorized and directed to maintain in the official depository an account designated as the Borough of Allendale Payroll Account; and,

Be It Further Resolved that all funds of the Borough deposited in the account be withdrawn by proper warrants of the Borough signed by the Chief Financial Officer.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 3, 2019.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/03/2019

RESOLUTION# 19-23

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Payments Between Meeting Dates

Whereas, it becomes necessary at times to issue checks for certain fixed charges which are due on periodic dates, such as County Taxes, Payroll and other miscellaneous items, which dates frequently occur between Council meetings.

Now, Therefore, Be It Resolved that the proper Borough Officials be and are hereby authorized to issue and sign checks for payment when such payments become due for ratification at the next following meeting.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 3, 2019.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/03/2019

RESOLUTION# 19-24

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Cash Management Plan

Whereas, it is in the best interest of the Borough of Allendale to earn additional revenue through the investment and prudent management of its cash receipts; and,

Whereas, P.L. 1983, Chapter 8 and P.L. 1997, Chapter 148, is an act concerning the Local Fiscal Affairs Law and amends N.J.S.A. 40A:5-2 and N.J.S.A. 40A:5-14; and,

Whereas, the law requires that each local unit shall adopt a cash management plan.

Now, Therefore, Be It Resolved that the following shall constitute the Cash Management Plan for the Borough of Allendale and the Chief Financial Officer shall deposit and manage its funds pursuant to this plan.

(See attached)

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 3, 2019.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/03/2019

RESOLUTION# 19-24

Cash Management Plan
Borough of Allendale
YEAR 2019

Purpose:

It is in the best interest of the Borough of Allendale to earn additional revenue through the investment and prudent management of its cash receipts. Public Law 1983, Chapter 8, revised as Public Laws 1997, Chapter 148 is an act concerning the Local Fiscal Affairs Law and amends NJSA 40A:5-14. This law requires that each local unit shall adopt a Cash Management Plan.

The following shall constitute the Cash Management Plan for the Borough of Allendale, which shall deposit and manage its funds pursuant to this Plan.

Definitions:

1. Chief Financial Officer shall mean the Chief Financial Officer of the Borough of Allendale.
2. Fiscal Year shall mean the twelve month period ending December thirty first.
3. Cash Management Plan shall mean that Plan as approved by resolution of the Governing Body of the Borough of Allendale.

Designation of Depositories:

At least once each fiscal year at its reorganization meeting, the Governing Body shall by resolution, designate the depositories in accordance with NJSA 40A:5-14.

The official depositories for the Borough of Allendale are as follows:

Lakeland Bank, JP Morgan Chase, and NJCM (New Jersey Cash Management).

Audit Requirement:

The Cash Management Plan shall be subject to the annual audit conducted pursuant to NJSA 40A:5-14.

Authority to Invest-Effect Telephone Transfers and Withdrawal:

1. The Chief Financial Officer shall make and be responsible for all municipal deposits and investments.
2. The Chief Financial Officer is hereby authorized to effect telephone or electronic transfers for renewal of notes or investments into or out of authorized Borough and Water Utility Accounts.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/03/2019

RESOLUTION# 19-24

3. All Borough and Water Utility Warrants shall be signed by two of four of the following: the CFO, the Mayor, Municipal Clerk and a member of the Finance committee.
4. The Chief Financial Officer is authorized and directed to maintain an account designated as the Borough of Allendale Payroll Account, and all funds are withdrawn by proper warrants of the Borough signed by the Chief Financial Officer.

Investment Instrument

The Chief Financial Officer shall invest at her discretion in any investments as approved by the State of New Jersey, Department of Community Affairs, Division of Local Government Services and in accordance with NJSA 40A:5-15.1. The Borough of Allendale is currently receiving the best investment rates at Lakeland Bank and with Certificates of Deposits.

Records and Reports

1. The Chief Financial Officer shall report all investments in accordance with NJSA 40A:5-15.2.
2. At a minimum, the Chief Financial Officer shall:
 - a. Keep a record of all investments.
 - b. Keep a cash position record which reveals, on a daily basis, the status of the Borough's cash in its bank accounts.
 - c. Report investments to the Mayor and Council at regularly scheduled meetings of the Governing Body.
 - d. Report monthly to the Mayor and Council as to the status of cash balances, revenue collection, interest rates and interest earned.

Cash Flow:

1. The Chief Financial Officer shall ensure that the Borough's accounting system provides regular information concerning the Borough's cash position and investment performance.
2. All monies shall be turned over to the Chief Financial Officer and deposited in accordance with NJSA 40A:5-15.
3. The Chief Financial Officer is authorized and directed to invest funds of the Borough as the availability of funds permit. In addition, it shall be the responsibility of the Chief Financial Officer to minimize the possibility of idle cash by depositing the Borough's monies in interest bearing accounts wherever practical and in the best interest of the Borough of Allendale.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/03/2019

RESOLUTION# 19-25

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Authorization for Telephone Transfer/Electronic Transfer of Funds

Be It Resolved that M. Alissa Mayer, Chief Financial Officer, is hereby authorized on behalf of the Borough of Allendale to effect telephone/electronic transfers of funds for renewal of notes or investments into or out of authorized Borough and Water Utility Accounts.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 3, 2019.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/03/2019

RESOLUTION# 19-26

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Petty Cash Funds

Be It Resolved that the Chief Financial Officer is hereby authorized to draw current account checks for petty cash to the following individuals in the amounts stated:

George Scherb (Police Department)	\$150
Michelle Ryan (Dept. of Public Works)	\$150
M. Alissa Mayer (Finance Department)	\$250
Gina Wittmaack (Mayor and Council)	\$250

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 3, 2019.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/03/2019

RESOLUTION# 19-27

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Interest on Delinquent Taxes

Be It Resolved that interest will be charged at the rate of eight (8%) per cent per annum on the first \$1,500 of all delinquent taxes, assessments and Borough charges and eighteen (18%) per cent of any amounts over \$1,500 delinquency, except that no interest will be charged on taxes for the current quarter if the said taxes are paid within the tenth calendar day following the date upon which the same became payable; and,

Be It Further Resolved that the interest rates shall revert to the percentages as aforesaid from the first day of any current quarter unless taxes for the same quarter are paid during the first ten days of such quarter; and,

Be It Further Resolved that a certified copy of this resolution be transmitted to the Collector of Taxes forthwith.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 3, 2019.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/03/2019

RESOLUTION# 19-28

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Authorization to Conduct Tax Sale

Be It Resolved that the Governing Body of the Borough of Allendale, County of Bergen, State of New Jersey hereby authorizes the Tax Collector to conduct the annual tax sale for delinquent property taxes and any other municipal charges.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 3, 2019.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/03/2019

RESOLUTION# 19-29

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Fee for Returned Checks

Whereas, N.J.S.A. 40:5-18 provides for the imposition of a service charge to be added to any amount owing to the municipality if payment tendered on the account was tendered by a check which was returned for insufficient funds.

Now, Therefore, Be It Resolved by the Council of the Borough of Allendale that the Chief Financial Officer is hereby authorized to impose a \$28.00 fee for all returned checks to any General Fund Account and Water Utility Account of the Municipality.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 3, 2019.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/03/2019

RESOLUTION# 19-30

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Continued Compensation for Borough Employees

Be It Resolved that the Chief Financial Officer be and she is authorized and directed to continue the compensation of Borough employees at previously authorized levels until such time as a resolution is adopted or as stated in a contractual agreement by the Governing Body of the Borough of Allendale setting forth the salaries of Borough employees for the year 2019.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 3, 2019.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/03/2019

RESOLUTION# 19-31

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Insurance for Non-profit Organizations

Whereas, the Borough of Allendale, from time to time, authorizes use of public facilities for certain non-profit organizations which do not have insurance coverage; and,

Whereas, the Borough is willing to permit use of its public facilities to such organizations provided that such use is consistent with the underwriting guidelines of the Borough's insurer.

Now, Therefore, Be It Resolved by the Governing Body that it does hereby agree to waive insurance for the following not-for-profit organizations:

- Republican Club
- Democratic Club
- American Legion
- Veterans of Foreign Wars
- Allendale Civic Association
- Allendale Housing, Inc.
- Allendale Senior Housing, Inc.

Be It Further Resolved that the waiver of insurance herein shall extend for a period of one (1) year only and must be renewed annually.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 3, 2019.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/03/2019

RESOLUTION# 19-32

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Coverage of Quasi-Public Entities by JIF

Whereas, the Borough of Allendale is a participating member of the Bergen County Municipal Joint Insurance Fund relative to General Liability and other coverage; and

Whereas, the “Fund” has adopted certain criteria to distinguish between bona fide municipal activities and other quasi-public entities not sponsored by the municipality and therefore, not subject to coverage by the “Fund”, and

Whereas, it has been determined that in order to be covered by the “Fund” an organization or activity meet the test that its function is of the type that historically municipalities have undertaken themselves or have provided with insurance coverage and/or is one which advances a bona fide local public purpose on a non-profit basis typically met by local government, the benefits of which are available to the municipality in general; and

Whereas, the Borough has asked the “Fund” to extend General Liability and non-owned Automobile Liability Coverage to the following entities:

- Class I – Allendale Firemen’s Relief Association
- Class I – Allendale Volunteer Firemen’s Association
- Class I – Allendale Exempt Firemen’s Association
- Class I – Allendale Junior Fire Association
- Class I – Allendale Community Emergency Response Team
- Class III – XYZ Senior Citizens
- Class III – Friends of the Library
- Class III – Allendale Historical Society
- Class III – Holiday Observers
- Class III- Allendale Garden Club
- Class III – Allendale Volunteer Goose Patrol
- Class IV – Allendale Recreation Committee
- Class IV – Crestwood Lake Swim Team
- Class IV – Aleoop

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/03/2019

RESOLUTION# 19-32

Class IV – Allendale Sports Alliance
Class IV – Fell House – Concerned Citizens of Allendale

Whereas, the Borough wishes to list the following sports program activities that are covered under the Allendale Recreation Committee:

Soccer – 5 years
Soccer – 13 to 15
Soccer – 12 & Under
Basketball – 13 to 15
Basketball – 12 & Under
Kickball – 12 & Under
T-Ball – 12 & Under
Softball – 12 & Under
Softball – 13 to 15
Baseball – 12 & Under
Baseball – 13 to 15
Volleyball – 12 & Under
Volleyball – 13 to 15
Traveling Softball – 13 to 15
Traveling Softball – 12 & Under

Now, Therefore, Be It Resolved by the Borough Council of the Borough of Allendale as follows:

It is hereby certified that the above listed organizations exist within the Borough of Allendale as a bona fide charitable, educational, or recreational activity of the municipality and is, in fact an organization that supports and/or provides services to the municipality in general and as such is sponsored or subsidized directly or indirectly by the municipality.

The Borough of Allendale does hereby request that this organization described herein be named as an additional insured for General Liability and Non-owned Automobile Liability Coverage in accordance with the applicable limits and restrictions.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 3, 2019.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/03/2019

RESOLUTION# 19-33

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Appointment of Police Chaplain

Be It Resolved that Father Raphael Iannone of Saint Joseph's Church in New Paltz, New York and Father Michael Allen of Trinity Episcopal Church in Allendale, New Jersey be and are hereby appointed as Police Chaplains of the Borough of Allendale for the year 2019.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 3, 2019.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/03/2019

RESOLUTION# 19-34

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Appointment of Zoning Officer

Whereas, the Borough of Allendale is in need of the services of a Zoning Officer.

Now, Therefore, Be It Resolved that Anthony Hackett is hereby appointed to the aforementioned position to be effective January 1, 2019 for a term to expire December 31, 2019.

Be It Further Resolved that the Mayor, the Chief Financial Officer, Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 3, 2019.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/03/2019

RESOLUTION# 19-35

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Appointment of Property Maintenance Officer

Whereas, the Borough of Allendale is in need of the services of a Property Maintenance Officer.

Now, Therefore, Be It Resolved that Michael Limatola is hereby appointed to the aforementioned position to be effective January 1, 2019 for a term to expire December 31, 2019.

Be It Further Resolved that the Mayor, the Chief Financial Officer, Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 3, 2019.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/03/2019

RESOLUTION# 19-36

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Volunteer Tuition Credit Program

Whereas, the Mayor and Council of the Borough of Allendale in the County of Bergen, deems it appropriate to enhance the recruitment of volunteer firefighters and emergency medical volunteers in the Borough of Allendale, and

Whereas, the State of New Jersey has enacted P.L. 1998, c. 145 which permits municipal governments to allow their firefighting and emergency medical volunteers to take advantage of the Volunteer Tuition Credit Program at no cost to the municipal government.

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale in the County of Bergen that the Volunteer Tuition Credit Program as set forth in P.L. 1998, c. 145 is herewith adopted for volunteer firefighters and emergency medical volunteers in the municipality, and

Be It Further Resolved that the Municipal Clerk is herewith delegated the responsibility to administer the program and is authorized to enter into all agreements and to maintain files of all documents as may be required under the P.L. 1998, c. 145, a copy of which is herewith made part of this resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 3, 2019.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/03/2019

RESOLUTION# 19-37

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Appointment of Administrative Officer

Whereas, Ron Kistner was appointed Administrative Officer of the Borough of Allendale on August 27, 2015 by Resolution 15-251; and,

Whereas, Ron Kistner has performed all of the necessary functions of the Administrative Officer;

Now, Therefore, Be It Resolved, by the Mayor and Council of the Borough of Allendale that Ron Kistner is hereby reappointed Administrative Officer of Allendale pursuant to Code Section 53-48 et. seq. for the one-year term of January 1, 2019 to December 31, 2019; and,

Be It Further Resolved that the annual salary for the position of Administrative Officer shall be commensurate with the 2019 Salary Ordinance; and

Be it Further Resolved that the Mayor, Chief Financial Officer, Municipal Attorney and Municipal Clerk are authorized to take all appropriate actions so as to implement this resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 3, 2019.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/03/2019

RESOLUTION# 19-38

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

**Appointment of Board of Trustees
Allendale Housing, Inc.**

Whereas, Allendale Housing, Inc. has been incorporated since September 12, 2008; and,

Whereas, it is necessary to appoint a Board of Trustees; and,

Whereas, there shall be seven (7) Trustees; six (6) Trustees from the general public and one (1) Trustee from the Council of the Borough of Allendale.

Now, Therefore, Be It Resolved, that Mayor Ari Bernstein is appointed as Trustee representing the Municipal Council for a term ending December 31, 2019.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 3, 2019.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/03/2019

RESOLUTION# 19-39

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Appointment of Qualified Purchasing Agent

Be It Resolved by the Governing Body that Joseph Citro is hereby appointed as Qualified Purchasing Agent effective until December 31, 2019.

Be It Further Resolved that the Mayor, the Chief Financial Officer, Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 3, 2019.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/03/2019

RESOLUTION# 19-40

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Appointments to Allendale Senior Housing Board of Trustees

Be It Resolved that the following individuals are hereby appointed as representatives to Allendale Senior Housing for the period specified:

NAME		TERM EXPIRES
Liz Homan	Allendale Senior Housing	December 31, 2019
Ari Bernstein	Allendale Senior Housing	December 31, 2019

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 3, 2019.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/03/2019

RESOLUTION# 19-41

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Appointment of Crestwood Lake Director

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves Tom Viscardi as the Lake Director for Crestwood Lake for the 2019 swim season.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 3, 2019.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/03/2019

RESOLUTION# 19-42

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

**Donation of Crestwood Lake Season Pass
To Allendale Foundation for Educational Excellence**

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the donation of a family (parents and children) Crestwood Lake 2019 Season Pass to the Allendale Foundation for Educational Excellence.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 3, 2019.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/03/2019

RESOLUTION# 19-43

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Appointment of Water Collector

Whereas, the Borough of Allendale is in need of the services of a Water Collector.

Now, Therefore, Be It Resolved that M. Alissa Mayer is hereby appointed to the aforementioned position to be effective January 1, 2019 for a term to expire December 31, 2019.

Be It Further Resolved that the Mayor, the Chief Financial Officer, Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 3, 2019.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/03/2019

RESOLUTION# 19-44

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

**Appointment of Licensed Water Operator
of the Sewer Department**

Be It Resolved and Noted that pursuant to the current contract with Suez Water (formerly known as United Water), Suez Water has appointed Anthony Bruno as the licensed Water operator of the Water Department.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 3, 2019.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/03/2019

RESOLUTION# 19-45

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Authorization to Hire and Appointment of Part-Time CCO Inspector

Whereas, a need for a part-time CCO Inspector exists in the Borough; and

Whereas, Fred W. Depken is qualified for said position;

Now, Therefore Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that Fred W. Depken is hereby hired and appointed a part-time CCO Inspector for the year 2019.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 3, 2019.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/03/2019

RESOLUTION# 19-46

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Appointment of Director of Operations

Whereas, there is a need to appoint a Director of Operations for the Borough of Allendale.

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it does hereby appoint Ron Kistner as Director of Operations.

Be It Further Resolved that the Mayor, the Chief Financial Officer, Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 3, 2019.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/03/2019

RESOLUTION# 19-47

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Appointment of Deputy Municipal Clerk

Whereas, pursuant to Chapter 53-52.1 of the Code of the Borough of Allendale a Deputy Municipal Clerk shall be appointed for a term of one year commencing on January 1 and terminating December 31.

Now, Therefore, Be It Resolved that Michelle Ryan is hereby appointed to the position of Deputy Municipal Clerk effective January 1, 2019 for a term to expire December 31, 2019.

Be It Further Resolved that the Mayor, the Chief Financial Officer, Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 3, 2019.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/03/2019

RESOLUTION# 19-48

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

**Appointment of Crew Chiefs
for the Department of Public Works**

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that the following appointments and corresponding salaries be made:

Dan Richards	Crew Chief	\$10,000 annually
Richard McDowell	Crew Chief	\$3,000 annually
John Pasquino	Crew Chief	\$3,000 annually

Be It Further Resolved that the foregoing appointment and accompanying compensation be made effective as of January 1, 2019, and expire on December 31, 2019.

Be It Further Resolved that the Mayor, the Chief Financial Officer, Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 3, 2019.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/03/2019

RESOLUTION# 19-49

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Appointment of Court Officials

Whereas, the Borough of Allendale requires the professional services of a Judge, Prosecutor, Alternate Prosecutor, Public Defender and Alternate Public Defender for the calendar year 2019; and,

Whereas, it is anticipated that the expenditure for each of such professional services will not exceed the sum of \$17,500 in said calendar year and therefore, the “Pay to Play” Statute and Regulations do not apply to these appointments; and,

Whereas, the Chief Financial Officer in accordance with the Local Public Contracts Law has duly certified that adequate funds have been or will be appropriated in the 2019 temporary or permanent budget for fees reasonably required by each of such professionals in the appropriate line items in said budget(s).

Now, Therefore, Be It Resolved by the Governing Body of the Borough of Allendale that the following appointments are hereby made:

Municipal Judge: Harry D. Norton, for a term of three years commencing January 1, 2019 until December 31, 2021 and until a successor is appointed and qualified pursuant to NJSA 2B:12-4a;

Municipal Prosecutor: Richard Rosa, Esq., for a term of one year commencing January 1, 2019 until December 31, 2019 and until a successor is appointed and qualified pursuant to NJSA 2B:25-4a;

Alternate Prosecutor: John Guerin, Esq., for a term of one year commencing January 1, 2019 until December 31, 2019;

Public Defender: Robert Metzdorf, Esq., for a term of one year commencing January 1, 2019 until December 31, 2019 and until a successor is appointed and qualified pursuant to NJSA 2B:24-4a;

Alternate Public Defender: Matthew Miller, Esq., for a term of one year commencing January 1, 2019 until December 31, 2019;

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/03/2019

RESOLUTION# 19-49

Be It Further Resolved that the Mayor and Borough Clerk are authorized to execute contracts with each of the said professionals and to take all of the steps necessary to carry this resolution into effect; and,

Be It Further Resolved that the foregoing appointments are made without competitive bidding under the provisions of the Local Public Contracts Law which exempts from competitive bidding “professional services” rendered by persons authorized by law to practice a recognized profession and whose practice is regulated by law.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 3, 2019.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/03/2019

RESOLUTION# 19-50

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

**APPOINTING A COORDINATOR FOR THE
BOROUGH'S EMERGENCY TELEPHONE SYSTEM**

WHEREAS, the Borough of Allendale is required pursuant to State law and the regulations of the State Department of Treasury to appoint a coordinator for the Borough's emergency telephone 9-1-1 System; and

WHEREAS, the municipal coordinator of the 9-1-1 System is responsible for maintaining a plan for enhanced emergency services throughout the Borough and for developing such revisions to the plan as may be necessary for review by the Mayor and Council of the Borough; and

WHEREAS, the Borough is empowered by law to appoint and employ professionals, technical advisors and experts as the Borough may determine to be necessary for its efficient operation; and

WHEREAS, the Borough has received a written recommendation from George Scherb, Chief of Police of the Allendale Police Department, requesting the appointment of Police Officer Michael T. Dillon as the municipal coordinator of the 9-1-1 System; and

WHEREAS, the Mayor and Council of the Borough are desirous of appointing Police Officer Michael T. Dillon to serve as municipal coordinator for the 9-1-1 System in accordance with the requirements and procedures mandated under N.J.S.A. 52: 17C-1 et seq., and N.J.A.C. 17:24-5.,1 et seq.,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, as follows:

1. That Police Officer Michael T. Dillon of the Allendale Police Department is hereby appointed to serve as the municipal coordinator for the Borough's 9-1-1 System.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/03/2019

RESOLUTION# 19-50

2. That Police Officer Michael T. Dillon shall perform all such duties and carry out all of the responsibilities as set forth in the existing plan for enhanced emergency services throughout the Borough and in accordance with the requirements and procedures mandated under N.J.S.A. 52: 17C-1 et seq, and N.J.A.C. 17:24-5.,1 et seq.,

3. That no further action of the Borough shall be required.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 3, 2019.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/03/2019

RESOLUTION# 19-51

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Approval of 2019 Temporary Budget

Whereas, 40A:4-19 Local Budget Act provides that (where any contracts, commitments or payments are to be made prior to the final adoption of the 2019 budget) temporary appropriations be made for the purposes and amounts required in the manner and time therein provided; and,

Whereas, the date of this resolution is within the first thirty days of 2019; and,

Whereas, the total appropriations in the 2018 Budget, less appropriations made for capital improvement fund, debt service and relief of the poor (public assistance) are as follows:

General	\$11,829,551
Water Utility	\$ 1,354,275

Whereas, 26.25 percent of the total appropriations in the 2018 Budget, less appropriations for capital improvement fund, debt service and relief of the poor (public assistance) in the said 2018 Budget is as follows:

General	\$ 3,105,257
Water Utility	\$ 355,497

Now, Therefore, Be It Resolved by the Mayor and Borough Council of the Borough of Allendale, County of Bergen, that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for her records.

(See copy attached)

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 3, 2019.

Anne Dodd, RMC
Municipal Clerk

DEPARTMENT/ACCOUNT	AMOUNT
ADMINISTRATION	-
SALARIES & WAGES, ADMINISTRATION	11,500
OTHER EXPENSES - ADMINISTRATION	12,239
MAYOR & COUNCIL	-
OTHER EXPENSES - MAYOR & COUNCIL	1,425
MUNICIPAL CLERK	-
SALARIES & WAGES - MUNICIPAL CLERK	35,000
OTHER EXPENSES - MUNICIPAL CLERK	25,000
FINANCE	-
SALARIES & WAGES - FINANCE	40,000
OTHER EXPENSES - FINANCE	8,567
TAX COLLECTION	-
SALARIES & WAGES - TAX COLLECTION	17,500
OTHER EXPENSES - TAX COLLECTION	4,151
TAX ASSESSMENT	-
SALARIES & WAGES - TAX ASSESSMENT	13,000
OTHER EXPENSES - TAX ASSESSMENT	10,000
LEGAL SERVICES	-
OTHER EXPENSES - LEGAL	30,000
ENGINEERING	-
OTHER EXPENSES - ENGINEERING	12,000
PLANNING AND ZONING BOARD	-
SALARIES & WAGES, PLANNING & ZONING	10,200
OTHER EXPENSES, PLANNING & ZONING	4,898
CONSTRUCTION CODE/BUILDING DEPT.	-
SALARIES & WAGES, CONSTRUCTION CODE/BLDG	26,000
OTHER EXPENSES, CONSTRUCTION CODE/BLDG.	16,000
ELECTRICAL INSPECTOR	-
SALARIES & WAGES, ELECTRICAL INSPECTOR	4,000
PLUMBING SUBCODE	-
SALARY & WAGE - PLUMBING SUBCODE	3,500
PROPERTY MAINTENANCE INSPECTOR	-
SALARY & WAGE - PROPERTY MAINTENANCE	5,000
OTHER EXPENSES - PROPERTY MAINTENANCE	1,957
FIRE SUBCODE	-
SALARY & WAGE, FIRE SUBCODE	3,500
INSURANCE - OTHER	-
OTHER EXPENSES - INSURANCE - OTHER	60,000
WORKERS' COMPENSATION	40,000
GROUP INSURANCE	-
OTHER EXPENSES - GROUP INSURANCE	300,000
POLICE	-
SALARY & WAGE - POLICE	650,000
OTHER EXPENSES - POLICE	39,066
EMERGENCY MGMT SERVICES	-
SALARY & WAGE - EMERGENCY MGMT SVCS	980
FIRE	-
OTHER EXPENSES - FIRE	20,000
FIRE OFFICIAL	-
SALARY & WAGE - FIRE OFFICIAL	1,500
OTHER EXPENSES - FIRE OFFICIAL	150

RADIO EQUIPMENT MAINTENANCE	-
OTHER EXPENSES - RADIO EQUIPMENT	1,485
MUNICIPAL PROSECUTOR	-
SALARY & WAGE - MUNICIPAL PROSECUTOR	1,459
STREETS & ROADS	-
SALARY & WAGE - STREETS & ROADS	250,000
OTHER EXPENSES - STREETS & ROADS	15,000
SNOW REMOVAL	-
OTHER EXPENSES - SNOW REMOVAL	65,000
SHADE TREE	-
OTHER EXPENSES - SHADE TREE	6,874
GARBAGE & TRASH REMOVAL	-
OTHER EXPENSES - GARBAGE & TRASH REMOVAL	75,000
MUNICIPAL RECYCLING	-
SALARY & WAGE - MUNICIPAL RECYCLING	77
OTHER EXPENSES - MUNICIPAL RECYCLING	25,000
BUILDINGS & GROUNDS	-
OTHER EXPENSES - BUILDINGS & GROUNDS	26,000
BOARD OF HEALTH	-
SALARY & WAGE - BOARD OF HEALTH	15,000
OTHER EXPENSES - BOARD OF HEALTH	7,000
ANIMAL CONTROL	-
OTHER EXPENSES - ANIMAL CONTROL	2,000
PARKS	-
OTHER EXPENSES - PARKS	8,555
CRESTWOOD	-
OTHER EXPENSES - CRESTWOOD	8,554
SENIOR CITIZEN ACTIVITIES	-
OTHER EXPENSES - SR. CITIZEN ACTIVITIES	800
MUNICIPAL ALLIANCE	-
OTHER EXPENSES - MUNICIPAL ALLIANCE	83
ELECTRICITY	-
OTHER EXPENSES - ELECTRICITY	14,431
STREET LIGHTING	17,711
TELEPHONES	-
OTHER EXPENSES - TELEPHONES	11,523
WATER	-
OTHER EXPENSES - WATER	2,000
GAS (NATURAL)	-
OTHER EXPENSES - GAS (NATURAL)	16,194
SEWER	-
OTHER EXPENSES - SEWER	1,041
GASOLINE	-
OTHER EXPENSES - GASOLINE	19,193
PERS	186,140
SOCIAL SECURITY	80,000
PFRS	252,511
RESERVE FOR TAX APPEALS	-
LONGTERM DISABILITY ASSESSMENT	1,094
DCRP	5,000
MUNICIPAL COURT	-
SALARY & WAGE - MUNICIPAL COURT	4,000

OTHER EXPENSES - MUNICIPAL COURT	1,000
PUBLIC DEFENDER	-
OTHER EXPENSE - PUBLIC DEFENDER	200
<i>SUB-TOTAL APPROPRIATIONS WITHIN "CAPS"</i>	<i>2,527,057</i>

OPERATIONS OUTSIDE "CAPS"

LIBRARY	-
OTHER EXPENSES - LIBRARY	148,000
N W BERGEN SEWER AUTHORITY	-
OTHER EXPENSES - NW BERGEN SEWER	430,000
INTERLOCAL WALDWICK WELL BABY	
OTHER EXPENSE - WALDWICK WELL BABY	200
<i>SUB-TOTAL APPROPRIATIONS OUTSIDE "CAPS"</i>	<i>578,200</i>

TOTAL APPROPRIATIONS ***3,105,257***

APPROPRIATIONS EXCLUDED FROM TEMPORARY BUDGET

CAPITAL IMPROVEMENT FUND	47,500
PAYMENT OF BOND PRINCIPAL	450,000
PAYMENT OF BOND INTEREST	56,202
<i>TOTAL EXCLUDED FROM TEMPORARY BUDGET</i>	<i>553,702</i>

BOROUGH OF ALLENDALE WATER UTILITY

2019 TEMPORARY BUDGET

Salaries & Wages	7,400.00
Other Expenses	237,097.00
Purchase of Water	110,000.00
Social Security	1,000.00
Total Appropriations	355,497.00

Debt Service	
Principal on Bonds	10,000.00
Interest on Bonds	26,000.00
Total Debt Service	36,000.00

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/03/2019

RESOLUTION# 19-52

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Bergen County Law Enforcement Mutual Aid Resolution

WHEREAS, the police departments in Bergen County have a day to day responsibility to provide for the security of lives and property, for the maintenance and preservation of the public peace and order, and

WHEREAS, Law Enforcement Officials also have a responsibility to provide for preparedness against natural emergencies, such as floods, hurricanes, earthquakes, major storms, etc., man-made causes, civil unrest, and civil disobedience such as riot, strikes, jail or prison riots, train wrecks, aircraft crashes, major fires, ethnic disorders, riots, terrorist incidents and bombings, state and national emergencies, and

WHEREAS, the Bergen County Police Chief's Association has proposed a Mutual Aid Plan and Rapid Deployment Force to deal with these emergencies, and

WHEREAS, this Plan is adopted in accordance with the provisions of N.J.S.A. 40A:14-156, N.J.S.A. 40A:14-156.1, N.J.S.A. 40A:14-156.4 and N.J.S.A. App. A:9-40.6, and

WHEREAS, this Plan will provide a uniform procedure for the coordination of the requesting, dispatching, and utilization of law enforcement personnel and equipment whenever a local law enforcement agency requires mutual aid assistance from any other jurisdiction, both contiguous and non-contiguous, in the event of an emergency, riot or disorder, in order to protect life and property, and

WHEREAS, it is also recognized that the Allendale Chief of Police, in accordance with the provisions of N.J.S.A. 40A:14-118 and under the authority of the Bergen County Prosecutor, has the authority to assign officers to a Task Force, Rapid Deployment Team, or Regional SWAT Team operated in conjunction with the Bergen County Prosecutor's Office, and

WHEREAS, it is the desire of the Mayor and Council of the Borough of Allendale to participate in a Mutual Aid Plan and Rapid Deployment Force in accordance with the Plan as submitted by the Bergen County Police Chief's Association.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/03/2019

RESOLUTION# 19-52

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale that the police Department of the Borough of Allendale under the direction of the Chief of Police, cooperate with the Bergen County Police Chief's Association to create an Interlocal Services Agreement with all municipalities in the County of Bergen in order to put into place the Mutual Aid Plan and Rapid Deployment Force, and

BE IT FURTHER RESOLVED that a copy of the Resolution be forwarded to the County Executive, the Board of Chosen Freeholders, the County Prosecutor, and all municipalities in the County of Bergen.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 3, 2019.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/03/2019

RESOLUTION# 19-53

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

TEAMSTERS SALARY RESOLUTION

Be It Resolved that the following are the salaries for Borough employees for the year 2019. All salaries are retroactive to January 1, 2019.

Steve Cameron, DPW Laborer	\$60,880
Dan Davis, DPW Laborer	\$60,880
Dan Davis, Crew Chief (Effective 1/1/19 – 1/4/19)	\$4,000
Ray Frazier, DPW Laborer	\$60,880
Richard McDowell, DPW Laborer	\$60,880
Richard McDowell, Crew Chief	\$3,000
Jim Moritz, DPW Laborer	\$60,880
John Pasquino, DPW Laborer	\$48,244
John Pasquino, Crew Chief	\$3,000
Dan Richards, DPW Laborer, Mechanic	\$60,880
Dan Richards, Crew Chief	\$10,000
Layne Simon, DPW Laborer	\$68,921
Layne Simon, Water Projects Coordinator	\$3,500
Lonnie Simon, DPW Laborer	\$57,434
Standby, Weekly	\$325

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 3, 2019.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/03/2019

RESOLUTION# 19-54

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

SALARY RESOLUTION

Be It Resolved that the following are the salaries for Borough employees for the year 2019. All salaries are retroactive to January 1, 2019.

Jean Manus, Board of Health/Registrar/Tax Assessor Clerk	\$49,979
Carol Savoy, Bookkeeper	\$43,860
Nancy Donnelly, Tax/Finance Clerk	\$55,224
Linda Garofalo, Land Use Administrative Assistant	\$40,800
Tatiana Marquis, Administrative Assistant	\$39,780
Diana Bradley, Administrative Secretary, Police	\$37,885
Michael, Schell, Radio Police Dispatcher, Full-time	\$36,720
Anthony Iacovo, Radio Police Dispatcher, Full-time	\$37,255
Chelsea Ferrara, Radio Police Dispatcher, Full-time	\$36,720
Stephanie Geisler, Building Department Technical Assistant, P/T Hourly	\$26.53
Gina Wittmaack, Administrative Assistant, P/T Hourly	\$16.83
Tyler Yaccarino, Clerk Typist, P/T Hourly	\$15.92
Tyler Yaccarino, Webmaster	\$1,500

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 3, 2019.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/03/2019

RESOLUTION# 19-55

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
Sasso						
Strauch						
Wilczynski						
Mayor White	---	---				

POLICE SALARY RESOLUTION

Be It Resolved that the following are the salaries for Borough employees for the year 2019. All salaries are retroactive to January 1, 2019.

Kevin Azevedo, Police Officer (1/1/19 - 1/17/19)	\$83,684
Kevin Azevedo, Police Officer (1/18/19 - 12/31/19)	\$93,350
Michael Dillon, Police Officer	\$137,753
Todd Griffith, Sergeant	\$152,048
Jamie Hillgardner, Police Officer (1/1/19-1/17/19)	\$83,684
Jamie Hillgardner, Police Officer (1/18/19-12/31/19)	\$93,350
Sean Hubbard, Police Officer	\$140,352
William Kroepke, Sergeant	\$152,048
Scott Kuenzel, Police Officer	\$140,352
Terry Lawler, Sergeant	\$152,048
John Mattaice, Sergeant	\$152,048
Vincent Rizzo, Police Officer	\$131,256
Dan Rosendahl, Police Officer (1/1/19 - 7/15/19)	\$93,350
Dan Rosendahl, Police Officer (7/16/19-12/31/19)	\$103,017
Dan Rosendahl, Detective	\$1,500
Paul Stettner, Police Officer	\$142,952
Victor Bartoloma, Police Officer (1/1/19 - 1/29/19)	\$74,017
Victor Bartoloma, Police Officer (1/30/19 - 12/31/19)	\$83,684
Alex Helmer, Police Officer (1/1/19 - 7/21/19)	\$54,142
Alex Helmer, Police Officer (7/22/19 - 12/31/19)	\$63,713

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 3, 2019.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/03/2019

RESOLUTION# 19-56

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

**Authorized Shared Service Agreement with NorthWest Bergen County Utilities Authority
for NJ Licensed Sewer Operator Services**

Whereas, the Borough of Allendale seeks to enter into an agreement with the Northwest Bergen County Utilities Authority to provide Licensed Sewer Operator Services for the period January 1, 2019 to December 31, 2019 pursuant to the terms of the Shared Service Agreement.

Now, Therefore Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby authorized the Mayor and Municipal Clerk to sign a Shared Service Agreement offered through the NorthWest Bergen County Utilities Authority (NBCUA) for sewer operator services effective January 1, 2019 until December 31, 2019.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 3, 2019.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/03/2019

RESOLUTION# 19-57

Council	Motion	Second	Yes	No	Abstain	Absent
Bernstein						
Homan						
O'Connell						
Sasso						
Strauch						
Wilczynski						
Mayor White	---	---				

**Approval of Shared Service Agreement with the NorthWest Bergen
County Utilities Authority for Sanitary Sewer Cleaning**

Whereas, the Borough of Allendale seeks to enter into an Interlocal Agreement with the Northwest Bergen County Utilities Authority whereby provide sanitary sewer jetting services on an as needed basis to the Municipality for the years 2019 and 2020; the Municipality will pay to the NWBCUA a per foot price of fifty-one cents (\$0.51) in 2019 and a per foot price of fifty-two cents (\$0.52) in the year 2020.

Now, Therefore Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby authorizes the Mayor and Municipal Clerk to sign a Shared Service Agreement offered through the NorthWest Bergen County Utilities Authority (NBCUA) for sanitary sewer jetting services effective January 1, 2019 until December 31, 2020.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 3, 2019.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 1/03/2019

RESOLUTION# 19-58

Council	Motion	Second	Yes	No	Abstain	Absent
Bernstein						
Homan						
O'Connell						
Sasso						
Strauch						
Wilczynski						
Mayor White	---	---				

Authorize Mayor to Sign Agreement
Shared Service Agreement
For TV Inspection

Be It Resolved that the Mayor is hereby authorized to sign a Shared Service Agreement for TV Inspection with the Northwest Bergen County Utilities Authority for the years 2019 and 2020.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 3, 2019.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/03/2019

RESOLUTION# 19-59

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

**Award of Janitorial Services Contract
to Guy's Maintenance, Inc.**

Whereas, the Borough finds the need to contract certain janitorial services; and,

Whereas, a Request for Quotes for 2019 Janitorial Services was sought by the Borough's Director of Operations on December 11, 2018; and

Whereas, the deadline to submit quotations and pricing was December 21, 2018 at 12 noon; and

Whereas, Guy's Maintenance Co., Inc. was the only vendor responsive; and

Whereas, the proposal by Guy's Maintenance Co., Inc. was deemed to be the lowest responsive, responsible proposal; and

Whereas, the Chief Financial Officer has attached hereto a certification that adequate funds have been or will be duly budgeted and appropriated to pay for the contract.

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that a contract for standard Janitorial Services be awarded to Guy's Maintenance Co., Inc. located at 49 Cherokee Avenue, Allendale, NJ 07401 for the term January 1, 2019 to December 31, 2019, in the amount of \$2,425.00 per month for a total yearly amount of \$29,100.00; and

Be It Further Resolved that the Borough also wishes to contract with Guy's Maintenance Co., Inc. for specialty services on an as-needed basis, not to exceed \$2,500 in total, for the term January 1, 2019 to December 31, 2019, in accordance with the pricing contained in their proposal.

Be It Further Resolved that this contract shall commence as of January 1, 2019 and conclude on December 31, 2019.

Be It Further Resolved that the Mayor, Borough Clerk and Borough Attorney are hereby authorized to take such action as may be necessary to implement this Resolution, including the execution of an Agreement with Guy's Maintenance Co. for the above services.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/03/2019

RESOLUTION# 19-59

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 3, 2019.

Anne Dodd, RMC
Municipal Clerk

DRAFT

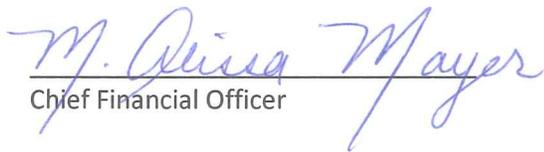
Certification of Availability of Funds

This is to certify to the Borough of Allendale that funds for the following resolution will be available in the 2019 Budget.

Resolution Date: January 3, 2019
Resolution Number: 19-59

Vendor: Janitorial Services

Contract: Guy's Maintenance
Account Number: 9-01-26-310-029
Amount: \$29,100


Chief Financial Officer

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/03/2019

RESOLUTION# 19-60

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Appoint Acting Court Administrator

WHEREAS, the Municipal Court of the Borough of Allendale finds it necessary to appoint a person as Acting Court Administrator, as part-time, as needed; and

WHEREAS, Sherri D'Alessandro, CMCA, has the appropriate certifications and has been appointed to the position of Municipal Court Administrator in the Municipality of Upper Saddle River.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Allendale that Sherri D'Alessandro, CMCA is hereby appointed as Acting Court Administrator; and

BE IT FURTHER RESOLVED, as required by N.J.S.A. 2B:12-10(b), the pay rate is \$20 per hour, not to exceed \$2,000 annually.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 3, 2019.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/03/2019

RESOLUTION# 19-61

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Appointment of Police Physician

Be It Resolved that the following physician is hereby designated as the Police Physician for the Borough of Allendale for the year 2019:

Jerald Hershman, M.D.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 3, 2019.

Anne Dodd, RMC
Municipal Clerk