

Mayor and Council of the Borough of Allendale
Regular Session Meeting Minutes
November 29, 2018

PRESENT: Mayor Elizabeth White and Councilmembers Ari Bernstein, Liz Homan, Edward O'Connell, Steve Sasso, Jim Strauch and Amy Wilczynski

ABSENT: None

ALSO PRESENT: Borough Attorney Raymond Wiss
Municipal Clerk Anne Dodd

A Regular Session Meeting of the Mayor and Council of the Borough of Allendale was held in the Municipal Building at 500 West Crescent Avenue, Allendale, NJ on November 29, 2018. The meeting was called to order at 8:02 p.m. by Mayor White who asked that the Municipal Clerk read the open public meetings statement: "In compliance with the Open Public Meetings Act, the notice requirements have been satisfied. The meeting dates for the year are confirmed at the Annual Meeting, are posted on the public bulletin board in the Municipal Building, published in the Record within the first 10 days of the New Year, and copies are sent to the Ridgewood News and Star Ledger."

The Mayor led those present in a salute to the flag.

Approval of Minutes:

Motion by Councilwoman Wilczynski, second by Councilwoman Homan, that the Minutes of November 19, 2018 Regular Session are approved.

On a roll call, the vote was recorded as follows:

| | | | |
|-----------------------|---------|--------------------------|---------|
| Councilman Bernstein: | aye | Councilman Sasso: | abstain |
| Councilwoman Homan: | aye | Councilman Strauch: | aye |
| Councilman O'Connell: | abstain | Councilwoman Wilczynski: | aye |

Public Comment

Walter Widmer, 38 Hamilton Street, requested that there be seating available at the polling locations during the elections. He requested contact information for the Allendale Volunteer Ambulance Corps as he had been a volunteer member in Upper Saddle River and would like to offer his services to Allendale. In terms of snow removal during the recent storm, he expressed his belief that vehicles experienced difficulty on Allendale Avenue making the grade by Route 17. He inquired whether this area is Allendale's responsibility. Mr. Widmer stated that he would like to learn more about the Borough's website and how to navigate it.

Mayor White responded that she would have Ms. Dodd look into addressing his issue with respect to seating at the polling locations. In regard to the referenced area on Allendale Avenue, Mayor White explained that this area is not the Borough's responsibility, but commented that it was the perfect storm as the ground was cold and the snow came down at such a rate that salt could not be put down fast enough. Although emergency services and the DPW were out, they were busy assisting stranded motorists. Mayor White advised that Tyler Yaccarino, Borough Webmaster, would be able to assist with the website. She also suggested that Mr. Widmer reach out to Josh Bandstra at the Lee Memorial Library who is also very helpful with technology.

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Mr. Widmer expressed his congratulations to those who won the election and noted that his political sign was removed from his property very quickly.

Councilman Bernstein explained that the candidates wanted the community to move forward as quickly as possible which began with the quick removal of political signs.

Councilman Strauch advised that the Boy Scouts will be repurposing the signs. Councilman O'Connell added that these signs are used to construct wings in their rocket launch. In addition, he advised that the Holiday Observers also used political signs for the lights above Santa.

James Thomas, 30 Arlton Avenue, inquired whether an agreement has been drafted from the LOI that was entered into for the purchase of 220 and 230 West Crescent Avenue. He further inquired whether the conditions noted in the LOI have survived into the agreement.

Mayor White confirmed receipt of the agreement but advised that it still being negotiated. Borough Attorney Wiss explained that, as the contract is still being negotiated, it is premature to answer Mr. Thomas' question.

Mr. Thomas cited two of the closing conditions with respect to variances and site plan included in the LOI and asked for an explanation of each.

Mr. Wiss advised that, as this matter is still under contract negotiations, he is unable to answer Mr. Thomas' question. He confirmed that this project will be subject to applicable zoning and that the contemplated uses are consistent with the zone. He also confirmed that the parties have always contemplated that there will be an application that is submitted to the Land Use Board as the lot lines will be changing and this proceeding will take place in the public forum.

Mr. Thomas inquired whether there will be a required timeframe within which construction is to be completed. He further inquired whether the contract is currently available to the public

Mr. Wiss confirmed that there will be a construction agreement which will be included as an appendix to the main agreement and answers regarding timelines would be answered within this agreement. He advised that, as the current contract is still under negotiation, it is considered a work in progress and is not within the public domain at this time.

Jaqueline McSwiggan, 70 Green Way, advised that she had a car fire at her house the night before Thanksgiving and she expressed her gratitude to all emergency services who responded, commenting that she was impressed with the entire team.

Consent Agenda

- A. **18-254**/Approval of Bill List
- A. **18-255**/Authorize Snow Plowing Agreement – County of Bergen
- B. **18-256**/Authorize Budget Transfers
- C. **18-257**/Authorize Water Bill Adjustments
- D. **18-258**/Authorize Refund – Water Overpayment – Hurley
- E. **18-259**/Amend Resolution #18-250 – Correct Contract Amount – GovPilot Municipal Management Software

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Motion by Councilman O’Connell, second by Councilwoman Wilczynski, that the Consent Agenda be approved.

On a roll call, the vote on the Consent Agenda was recorded as follows:

| | | | |
|-----------------------|-----|--------------------------|-----|
| Councilman Bernstein: | aye | Councilman Sasso: | aye |
| Councilwoman Homan: | aye | Councilman Strauch: | aye |
| Councilman O’Connell: | aye | Councilwoman Wilczynski: | aye |

All members present voting in favor, the Consent Agenda was approved.

Resolution 18-254

List of Bills

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated November 29, 2018 in the amounts of:

| | |
|------------------------------|-----------------------|
| Current Fund | \$1,374,648.12 |
| Payroll Account | \$193,899.91 |
| General Capital | \$23,037.50 |
| Animal Fund | \$0.00 |
| Grant Fund | \$0.00 |
| COAH/Housing Trust | \$605.25 |
| Improvement & Beautification | \$0.00 |
| Unemployment Fund | \$0.00 |
| Trust Fund | \$4,379.00 |
| Water Operating | \$184,766.85 |
| Water Capital | \$21,283.00 |
| Total | \$1,802,619.63 |

Resolution 18-255

Approval of Snow Plowing Program

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby authorizes the Mayor to sign the 2018-2020 County of Bergen Snow Plowing Agreement with a reimbursable operating rate of \$110 per hour due to the Borough of Allendale for plowing of County of Bergen roadways.

Resolution 18-256

BUDGET TRANSFERS

WHEREAS, Budget Transfers are permitted during the last two months of the current year and the first three months of the following year;

NOW THEREFORE, BE IT RESOLVED, BY THE Mayor & Council of the Borough of Allendale that the following transfers be made between the following 2018 Budget Appropriations:

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| DEPARTMENT | FROM | TO |
|-------------------------------------|-----------------|-----------------|
| Planning/Zoning, S&W | | \$200 |
| Construction Code, S&W | | \$5,500 |
| Electrical Inspector, S&W | | \$700 |
| Property Maintenance Inspector, S&W | | \$2,300 |
| Group Insurance, Other Expenses | | \$35,000 |
| Police, S&W | | \$40,000 |
| Fire, O E | | \$5,000 |
| Salary & Wage Adjustment | \$40,000 | |
| Planning/Zoning, Other Expenses | \$200 | |
| Crestwood, S&W | \$17,000 | |
| Engineering, S&W | \$26,500 | |
| Streets & Roads, S&W | \$5,000 | |
| | | |
| | | |
| | | |
| Totals | \$88,700 | \$88,700 |

Resolution 18-257

Water Adjustment

Whereas, the utility payer listed below has been found to have their utility bill reduced by the amount shown, and

Whereas, this adjustment is due to an estimated bill, incorrectly reported water usage or incorrect readings,

Now, Therefore, Be It Resolved by the Council of the Borough of Allendale that this adjustment be granted, with a credit, to the following utility bill payer:

| Name | Account Number | Amount |
|----------|-----------------|----------|
| Jacobsen | 3117149337611 | \$314.36 |
| Toxiri | 311 06065113776 | \$118.94 |

Resolution 18-258

Water Overpayment

BE IT RESOLVED by the Council of the Borough of Allendale that the Water Collector is hereby authorized to issue the following refund check for an overpayment on the account listed below and charge same to Water Rents for 2018:

| Account Number | Name | Amount |
|----------------|--------------|---------|
| 3118161612331 | Kelly Hurley | \$78.94 |

WHEREAS, via Resolution #18-250, a contract was authorized with GovPilot Municipal Management Software System, under State Bid Contract #A89851 from Nick Grappone, Account Executive, SHI International Corp. in Somerset, NJ in the amount of \$32,500.00; and

WHEREAS, the cost for said contract should have, instead, read \$34,500.00; and

WHEREAS, the Chief Financial Officer has advised that funding will be made available for this purchase.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Allendale that it hereby amends Resolution #18-250 to authorize the purchase of GovPilot Municipal Management Software System, under State Bid Contract #A89851 from Nick Grappone, Account Executive, SHI International Corp. in Somerset, NJ at a cost of \$34,500.00.

Unfinished Business:

There was no unfinished business.

New Business:

Correspondence – Bergen Community College Grant Opportunity

Mayor White advised that a letter was received from Bergen Community College regarding a grant opportunity for residents and she wanted to make the public aware of this opportunity.

Council Committee Reports and Comments

This agenda item was addressed during the Work Session.

Staff Reports:

This agenda item was addressed during the Work Session.

Public Comment on any issue:

No one came forward.

Closed Session:

Mayor White requested a motion on Resolution 18-260:

BE IT RESOLVED in compliance with N.J.S.A. 10:4-12, the Mayor and Council of the Borough of Allendale entered into Closed Executive Session to discuss the following matters:

- A. Pending & Prospective Litigation
 - 1. COAH Litigation Matter/Contract Negotiations

Minutes will be taken of the meeting and released to the public at the time that the matter is

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resolved. After Closed Executive Session, the Mayor and Council will reconvene in the Council Chambers to adjourn this work session.

There being no further business to come before the Council, on a motion from Councilman Strauch, seconded by Councilman Bernstein, and all present voting in favor, the meeting was adjourned to the Closed Executive Session in the Council Chambers at 8:27 p.m.

Adjournment:

There being no further business to come before the Mayor and Council, on a motion by Councilwoman Wilczynski, second by Councilman O'Connell, and unanimously carried, to adjourn this meeting. The meeting was adjourned at 8:49 p.m.

Respectfully submitted,

Anne Dodd, RMC
Municipal Clerk