

Mayor and Council of the Borough of Allendale
Regular Session Meeting Minutes
December 13, 2018

PRESENT: Mayor Elizabeth White and Councilmembers Ari Bernstein, Edward O’Connell, Steve Sasso, Jim Strauch and Amy Wilczynski

ABSENT: Councilmember Liz Homan

ALSO PRESENT: Borough Attorney Raymond Wiss
Municipal Clerk Anne Dodd

A Regular Session Meeting of the Mayor and Council of the Borough of Allendale was held in the Municipal Building at 500 West Crescent Avenue, Allendale, NJ on December 13, 2018. The meeting was called to order at 8:01 p.m. by Mayor White who asked that the Municipal Clerk read the open public meetings statement: “In compliance with the Open Public Meetings Act, the notice requirements have been satisfied. The meeting dates for the year are confirmed at the Annual Meeting, are posted on the public bulletin board in the Municipal Building, published in the Record within the first 10 days of the New Year, and copies are sent to the Ridgewood News and Star Ledger.”

The Mayor led those present in a salute to the flag.

Approval of Minutes:

Motion by Councilman Strauch, second by Councilwoman Wilczynski, that the Minutes of November 29, 2018 Work Session, November 29, 2018 Regular Session and November 29, 2018 Closed Executive Session (not to be released) are approved.

On a roll call, the vote was recorded as follows:

Councilman Bernstein:	aye	Councilman Sasso:	aye
Councilwoman Homan:	absent	Councilman Strauch:	aye
Councilman O’Connell:	aye	Councilwoman Wilczynski:	aye

Public Comment

Kristen Tsarnas, 74 Heights Road, asked that the governing body consider paving Heights Road in 2019 due to the condition of the road.

Mayor White stated that Heights Road was one of the first roads that had been paved when she began on Council and expressed her surprise that it is in need of paving. She advised that they would place this road on the list to investigate.

Councilman O’Connell noted that they drive each road on the list to determine which are in the worst condition and address those first.

Ms. Tsarnas requested an update on wildlife management.

Mayor White advised that although the Borough has not implemented a wild management program at this time, this topic is on Councilman Sasso’s radar for the Public Safety Committee to address. She noted that Saddle River has made great strides in reducing its deer population. She explained

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that, as New Jersey is an open hunting state, there is nothing to prohibit residents from engaging a licensed bow hunter provided that they comply with the NJ DEP regulations for bow hunting.

Walter Widmer, 38 Hamilton Street, thanked Tyler Yaccarino, Borough Webmaster, for his assistance in learning how to use the Borough website. He expressed concern regarding a new high intensity streetlight which was recently installed near his property.

Mayor White advised that they will take a look at his issue, but noted that streetlights are owned by the utilities and the Borough does not have control over them.

Ron Kistner, Administrative Officer/Director of Operations, commented that another resident also contacted the Borough regarding the same issue. He advised that this resident was provided with the contact information for Orange & Rockland and the Borough has also filed a complaint with O&R on this issue.

Mr. Widmer inquired whether there has been a resolution to the recycling issues discussed at a previous meeting.

Mayor White confirmed that the Borough is still recycling. Councilwoman Wilczynski stated that the Recycling Newsletter will be going out shortly and the Borough will continue recycling as it always has despite the industry being in slight turmoil right now. She noted that the Borough will be promoting sustainability by asking residents to avoid use of single use plastics when possible.

Introduction of Ordinances:

Ordinance 18-23

Motion by Councilman Strauch that the following ordinance be introduced and passed on first reading and setting December 27, 2018 at 8:00 p.m. or as soon thereafter as the as the matter can be heard as the date and time and the Council Chambers of the Allendale Municipal Building as the place for a hearing on said ordinance. Second by Councilwoman Wilczynski.

The Municipal Clerk read the title of the ordinance into the record:

ORDINANCE 18-23 – AN ORDINANCE TO AMEND, SUPPLEMENT AND REVISE THE CODE OF THE BOROUGH OF ALLENDALE, CHAPTER 100-3, BUILDING CONSTRUCTION FEES

On a roll call, the vote was recorded as follows:

Councilman Bernstein:	aye	Councilman Sasso:	aye
Councilwoman Homan:	absent	Councilman Strauch:	aye
Councilman O’Connell:	aye	Councilwoman Wilczynski:	aye

(See Ordinance 18-23 attached and made a part hereof.)

Consent Agenda

- A. **18-261**/Approval of Bill List
- B. **18-262**/Confirm Endorsement of Community Development Project – All Access ADA Matting System

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- C. **18-263**/Authorize Refund – Overpayment of 2018 Taxes – Block 801 Lot 33
- D. **18-264**/Authorize Refund – Redemption of Tax Sale Certificate – Block 911 Lot 14
- E. **18-265**/Authorize Budget Transfers
- F. **18-266**/ Approve Municipal Court Administrator Interlocal Service Agreement – Borough of Ho-Ho-Kus

Motion by Councilwoman Wilczynski, second by Councilman Bernstein, that the Consent Agenda be approved.

On a roll call, the vote on the Consent Agenda was recorded as follows:

Councilman Bernstein:	aye	Councilman Sasso:	aye
Councilwoman Homan:	absent	Councilman Strauch:	aye
Councilman O’Connell:	aye	Councilwoman Wilczynski:	aye

All members present voting in favor, the Consent Agenda was approved.

Resolution 18-261

List of Bills

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated December 13, 2018 in the amounts of:

Current Fund	\$1,023,713.24
Payroll Account	\$233,646.85
General Capital	\$108,344.10
Animal Fund	\$0.00
Grant Fund	\$0.00
COAH/Housing Trust	\$0.00
Improvement & Beautification	\$0.00
Unemployment Fund	\$0.00
Trust Fund	\$42,000.00
Water Operating	\$0.00
Water Capital	\$16,754.00
Total	\$1,424,458.19

Resolution 18-262

Resolution Confirming Endorsement of Community Development Projects

WHEREAS, a Bergen County Community Development grant of \$35,000 has been proposed by The Borough of Allendale for All Access ADA Matting System in the municipality of Allendale, NJ; and

WHEREAS, pursuant to the State Interlocal Services Act, Community Development funds may not be spent in a municipality without authorization by the Governing Body; and

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WHEREAS, the aforesaid project is in the best interest of the people of Allendale and their guests; and

WHEREAS, this resolution does not obligate the financial resources of the municipality and is intended solely to expedite expenditure of the aforesaid CD funds.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of Allendale hereby confirms endorsement of the aforesaid project; and

BE IT FURTHER RESOLVED, that a copy of this resolution shall be sent to the Director of the Bergen County Community Development Program so that implementation of the aforesaid project may be expedited.

Resolution 18-263

OVERPAYMENT

BE IT RESOLVED by the Council of the Borough of Allendale that the Tax Collector is hereby authorized to issue the following check on the property listed below and charge same to Overpayment of 2018 Taxes:

Block/ Lot	Name	Property Location	Amount
801/33	Ludewig, David & Kelliann	26 Green Way 625 St. Charles Place Fayetteville, GA 30215	\$5,310.84

Resolution 18-264

REDEMPTION OF TAX SALE CERTIFICATE

BE IT RESOLVED, that a Redemption has occurred, Block 911 Lot 14, Certificate # 15-00002 and;

WHEREAS, by Resolution of the Governing Body of Allendale, the Tax Collector is hereby authorized to refund a check in the amount of \$112,322.50 which includes the redemption amount on the certificate of \$70,322.50, and the return of premium in the amount of \$42,000.00 to the following:

US BankCust PC6, Sterling Nat^l
US Bank Global Corp Trust Svc
TLSG 50 South 16th St-Suite 2050
Philadelphia, PA 19102

Resolution 18-265

BUDGET TRANSFERS

WHEREAS, Budget Transfers are permitted during the last two months of the current year and the first three months of the following year;

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NOW THEREFORE, BE IT RESOLVED, BY THE Mayor & Council of the Borough of Allendale that the following transfers be made between the following 2018 Budget Appropriations:

DEPARTMENT	ACCOUNT	FROM	TO
Construction Code, S&W	8-01-22-195-012		\$2,000
Electricity, O.E.	8-01-31-430-078		\$5,000
Street Lighting, O.E.	8-01-31-435-000		\$8,000
Telephones, O.E.	8-01-31-440-190		\$5,000
Gas Heat, O.E.	8-01-31-446-073		\$5,000
Worker's Compensation, O.E.	8-01-23-215-000	\$15,000	
Crestwood, O.E.	8-01-28-371-168	\$5,000	
Water, O.E.	8-01-31-445-230	\$5,000	
Total Transfers		\$25,000	\$25,000

Resolution 18-266

Approval of Interlocal Court Agreement &
 Authorization for Mayor to Sign
 Interlocal Service Agreement

Whereas, there is a need for a Municipal Court Administrator in the Borough of Allendale; and

Whereas, N.J.S.A. 40:8-A-1 et seq., the Interlocal Services Act, authorizes agreements between municipalities for the provision of services by one to the other; and

Whereas, N.J.S.A. 2B-12-1c authorizes two or more municipalities to provide jointly for supplies and employees for their municipal courts without establishing a joint municipal court; and

Whereas, the Borough of Allendale seeks the services of a Municipal Court Administrator through the Municipal Court of Ho-Ho-Kus as set forth in the Interlocal Service Agreement; and

Whereas, the Chief Financial Officer has certified that sufficient funds will be available in the 2019 budget for this contract as set forth in the Interlocal Service Agreement;

Now, Therefore, Be It Resolved that the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, approve the Interlocal Service Agreement for Municipal Court Administrator services effective January 1, 2019 through December 31, 2019; and

Be It Further Resolved that the Mayor and Municipal Clerk be and are hereby authorized to sign said contract.

Unfinished Business:

There was no unfinished business.

New Business:

There was no new business.

Council Committee Reports and Comments

This agenda item was addressed during the Work Session.

Mayor's Report:

Mayor White announced that the Library is conducting a survey which has been circulated via SwiftReach, Facebook, and through the Library's distribution list. She explained that the Library is looking to obtain input from residents on their wants and needs in order to plan for the future. She advised that there will be grant money available for Library improvements and expansions, and as part of the process, commitment and input from the community is required.

She echoed Councilman Bernstein's comments regarding the Holiday Walk as she too had a great time and felt it was a fabulous event.

Staff Reports:

Ray Wiss, Municipal Attorney, advised that he has engaged in numerous discussions with members of the governing body regarding implementation of the COAH plan as well as 220 and 230 W. Crescent Avenue. He noted that those efforts are ongoing.

Anne Dodd, Municipal Clerk, reported that 16 OPRA requests have been received since her last report and 438 total requests have been received to date in 2018. As Councilman Bernstein reported, she advised that she and Mr. Kistner met with representatives from GovPilot and reviewed the licenses and permits which will need to be implemented first as this program will be rolled out in stages.

Alissa Mayer, CFO, advised that she has no report.

Ron, Kistner, Administrative Officer/Director of Operations, reported that he met with a representative regarding the purchase of the band shell. He advised that he will begin to prepare specs and obtain cost estimates for this project. He also met with the engineer regarding the streetscape project. There was a JIF meeting this morning regarding winter weather and prevention. He conducted DPW employee evaluations this week and will be conducting evaluations on the Administrative employees with Ms. Dodd next week as well as assisting Anthony Hackett, Construction Official, with conducting the Building Department evaluations.

Tyler Yaccarino, Borough Webmaster, advised that he will be looking into how to best implement GovPilot on the Borough website.

Public Comment on any issue:

No one came forward.

Adjournment:

There being no further business to come before the Mayor and Council, on a motion by Councilman Strauch, second by Councilman Bernstein, and unanimously carried, to adjourn this meeting. The meeting was adjourned at 8:19 p.m.

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Respectfully submitted,

Anne Dodd, RMC
Municipal Clerk