

Mayor and Council of the Borough of Allendale
Work Session Meeting Minutes
October 11, 2018

PRESENT: Mayor Elizabeth White and Councilmembers Ari Bernstein, Liz Homan, Edward O'Connell, Steve Sasso, Jim Strauch and Amy Wilczynski

ABSENT: None.

ALSO PRESENT: Borough Attorney Raymond Wiss
Municipal Clerk Anne Dodd

A Work Session Meeting of the Mayor and Council of the Borough of Allendale was held in the Municipal Building at 500 West Crescent Avenue, Allendale, NJ on October 11, 2018. The meeting was called to order at 7:34 p.m. by Mayor Elizabeth White who asked that the Municipal Clerk read the open public meetings statement:

“In compliance with the Open Public Meetings Act, the notice requirements have been satisfied. The meeting dates for the year are confirmed at the Annual Meeting, are posted on the public bulletin board in the Municipal Building, published in the Record within the first 10 days of the New Year, and copies are sent to the Ridgewood News and Star Ledger.”

Presentations:

A. Proclamation – Susan Keane’s 106th Birthday

Mayor White commented that the governing body is thrilled to have Ms. Keane in attendance this evening and read the following into the record:

WHEREAS, longevity of life is a blessing for an individual and for a community which benefits from the knowledge and experiences that this individual brings to all; and

WHEREAS, Susan Keane will be celebrating her 106th birthday on October 14, 2018; and

WHEREAS, Susan was born in Long Island City, NY on October 14, 1912; and

WHEREAS, Susan married her loving husband, Peter L. Keane, on November 20, 1948 and they were married for nearly 60 years until Peter sadly passed away in 2008; and

WHEREAS, Susan and Peter moved to Stone Fence Road in Allendale in 1960 from Flushing, NY and raised two children together, Susan Keane Vogel of Franklin Lakes, NJ and Peter K. Keane of Lantana, FL; and

WHEREAS, Susan has five grandchildren, Erin, Kevin, Devon, Michael, and Nicole, and one great grandchild, Brett Leo; and

WHEREAS, Susan enjoys going to Allendale Hair Studio every Friday to have her hair and nails done; and

WHEREAS, Susan is a parishioner of Guardian Angel R.C. Church in Allendale; and

WHEREAS, Susan is an inspiration to all those who know her and the governing body of the Borough of Allendale is honored to help recognize and celebrate this milestone in her long and remarkable life.

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*NOW THEREFORE BE IT PROCLAIMED by the Mayor and Council of the Borough of Allendale that October 14, 2018 shall be designated as **Susan Keane Day** throughout the Borough of Allendale and warmest wishes are extended to her by all citizens in celebration of her life.*

Public Comment:

No one came forward.

Administration:

A. Agenda Review

Mayor White reviewed the Regular Session agenda. She advised that the September 27th Work and Regular Session Minutes are listed for approval. She noted that Ordinance 18-21, which establishes the salary ranges for the position of Assistant Fire Official, is listed for adoption. She explained that Ordinance 18-22, which is listed for introduction, includes minor revisions to Ordinance 18-13 which codified the Borough's affordable housing obligations.

Mayor White then reviewed the resolutions on the Consent Agenda. She noted that Resolutions #18-235 through #18-238 support the Borough's affordable housing plan.

B. Mayor's Report

Due to time constraints, this agenda item was carried to the Regular Session.

C. Council Reports

Councilman Strauch – Land Use and Construction Code

Councilman Strauch announced that the next Land Use and Construction Code Committee meeting is scheduled on October 15th at 7:30 a.m.

Councilwoman Homan - Water, Sewer and Public Utilities

Councilwoman Homan advised that water bills have been mailed and reminded residents to review this bill to ensure that it is not estimated. Delinquents notices have also gone out and shut off notices will be sent to those who are in significant arrears. A meeting was held with the Allendale Fire Department to review capital improvements that may be untaken. The next Water, Sewer and Public Utilities meeting is scheduled on October 16th.

Councilwoman Wilczynski – Facilities, Parks and Recreation

Councilwoman Wilczynski reported that she attended an ASA meeting and advised that the members were very complimentary of the fields as well as the DPW employees. The dugouts are almost completed, with installation of the fence, sprinklers and electric still outstanding. There will be a meeting with a representative from General Recreation Company who supplied the Borough's playground equipment, docks, and lightning detection system to review new items that are available. She noted that all items previously purchased through him were funded by open space grants. She advised that the CDBG grant application is upcoming and explained that they will be

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seeking funding to install additional mobi-mats at Crestwood Lake. She advised that an article appeared in today's newspaper which essentially reiterated the recycling discussion that took place during the October 11th Work Session. She commented that Allendale Festival Day was a great event, and as part of advocating for sustainability, reusable bags were distributed to those who attended this event.

Councilman O'Connell – Public Works

Councilman O'Connell announced that the new loader came in last week and the new Ford is being built. Preparations for snow removal are underway. Councilman O'Connell expressed appreciation to emergency services as well as the DPW for their role in Allendale Festival Day. The next Public Works Committee meeting is in the process of being scheduled.

Councilman Sasso – Public Safety

Councilman Sasso advised that the Public Safety Committee met this morning. The ordinance which established the No Knock Registry has been adopted. Residents will register at Borough Hall and the registry will be provided to the Police Chief to be given to solicitors who apply for a permit. He noted that there are exceptions to this ordinance which include solicitation for religious or political purposes.

Councilwoman Homan requested that a SwiftReach notification advising residents of this registry be sent.

Mayor White noted that implementation of this registry is still in progress. She expressed the hope that people will be able to register online once the new municipal management software is in place. She further advised that she has requested that the Police Chief work with the Municipal Clerk to make this list cloud-based so that it will not have to be emailed every month.

Councilman Sasso announced that there is a plan to close Dale Avenue to traffic from 2 p.m. until 6 or 6:30 p.m. on Halloween. Letters will be hand-delivered to residents on New Street, Ceely Court, and Dale Avenue to advise them of this closure. Councilman Sasso noted that there is a Project Medicine Drop Box located at the Police Department and encouraged residents to use this drop box to dispose of unused prescription medications. He advised that, to date, they have collected 380 pounds of medication. He reviewed the various training in which the officers have participated. The next Public Safety Committee meeting is on November 16th.

Councilman Bernstein – Administration, Finance and Human Resources

Councilman Bernstein advised that the Borough is open until 9 p.m. this evening and on October 16th for those who wish to obtain a compost permit. He advised that the cost to obtain a compost permit is \$30 and proof of residency is required. He further advised that the Borough Clerk's office will also be open until 9 p.m. for Late Night Voter Registration as this date is the deadline to register to vote in the General Election. He reminded residents that the Borough is also working with GovPilot to have this program in place in January and noted that it will automate many of the licenses that are issued. Online payments are also being investigated in order to make obtaining a permit more convenient for residents. The committee continues to work on the budget for next year. The next formal meeting of the Administration, Finance and Human Resources Committee is scheduled to take place on October 22nd.

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D. Staff Reports

Due to time constraints, this agenda item was carried to the Regular Session.

E. Correspondence

There were no correspondence items.

Adjournment

There being no further business to come before the Mayor and Council, on a motion by Councilwoman Wilczynski, second by Councilwoman Homan, and unanimously carried, to adjourn this meeting. The meeting was adjourned at 8:00 p.m.

Respectfully submitted

Anne Dodd, RMC
Municipal Clerk