

Mayor and Council of the Borough of Allendale  
Regular Session Meeting Minutes  
July 12, 2018

PRESENT: Mayor Elizabeth White and Councilmembers Ari Bernstein, Liz Homan, Edward O'Connell, Steve Sasso, Jim Strauch and Amy Wilczynski

ABSENT: None

ALSO PRESENT: Borough Attorney Raymond Wiss  
Municipal Clerk Anne Dodd

A Regular Session Meeting of the Mayor and Council of the Borough of Allendale was held in the Municipal Building at 500 West Crescent Avenue, Allendale, NJ on July 12, 2018. The meeting was called to order at 8:00 p.m. by Mayor White.

The Mayor led those present in a salute to the flag.

Mayor White asked that the Municipal Clerk read the open public meetings statement: "In compliance with the Open Public Meetings Act, the notice requirements have been satisfied. The meeting dates for the year are confirmed at the Annual Meeting, are posted on the public bulletin board in the Municipal Building, published in the Record within the first 10 days of the New Year, and copies are sent to the Ridgewood News and Star Ledger."

As Council wished to conclude reviewing the Work Session agenda, on a motion by Councilman Bernstein, second by Councilwoman Wilczynski, and unanimously carried, the meeting was adjourned at 8:01 p.m. Council will resume reviewing the balance of items on the Regular Session agenda upon conclusion of the Work Session.

The Regular Session was reopened at 9:09 p.m.

**Approval of Minutes:**

Motion by Councilman Strauch, second by Councilwoman Homan, that the Minutes of June 28, 2018 Work Session and June 28, 2018 Regular Session are approved.

On a roll call, the vote was recorded as follows:

|                       |     |                          |     |
|-----------------------|-----|--------------------------|-----|
| Councilman Bernstein: | aye | Councilman Sasso:        | aye |
| Councilwoman Homan:   | aye | Councilman Strauch:      | aye |
| Councilman O'Connell: | aye | Councilwoman Wilczynski: | aye |

**Public Comment**

James Thomas, 30 Arlton Avenue, noted that he recently requested that the provisions of Planning Board Resolution #16-05 be reviewed in light of the maintenance issue at 165 West Crescent.

Borough Attorney Wiss advised that he has looked at this issue but expressed his opinion that it is not appropriate to discuss what could be a litigation position in an open forum.

Mayor White stated that an appointment will be scheduled for her, Borough Attorney Wiss, and a Planning Board member to discuss this issue with Mr. Thomas.

Mayor and Council of the Borough of Allendale  
Regular Session Meeting Minutes  
July 12, 2018

**Public Hearings for Advertised Ordinances:**

**Ordinances 18-17**

The Municipal Clerk read into the record:

The following ordinance published herewith was first read by title only on June 28, 2018 and posted on the bulletin board of the municipal building.

ORDINANCE 18-17 – AN ORDINANCE TO AMEND, SUPPLEMENT AND REVISE THE CODE OF THE BOROUGH OF ALLENDALE, WATER SUPPLY, CHAPTER 262-9 AND 262-18

Public Comments on Ordinance 18-17

No one came forward.

Motion by Councilwoman Homan, second by Councilman O’Connell, that Ordinance 18-17 be passed on second and final reading and is hereby adopted and notice of same shall be published according to law.

On a roll call, the vote was recorded as follows:

|                       |     |                          |     |
|-----------------------|-----|--------------------------|-----|
| Councilman Bernstein: | aye | Councilman Sasso:        | aye |
| Councilwoman Homan:   | aye | Councilman Strauch:      | aye |
| Councilman O’Connell: | aye | Councilwoman Wilczynski: | aye |

(See Ordinance 18-17, attached and made a part hereof.)

**Consent Agenda**

Mayor White advised that although she was not able to conduct Agenda Review during the Work Session, she did want to point out that Resolution #18-180 authorizes the reappointment of Anne Dodd as Municipal Clerk which means that Ms. Dodd will become a tenured employee as per State statute. She noted that Ms. Dodd ensures that the Council does everything in accordance with the law and thanked her for all that she does for the Borough.

- A. **18-177**/Approval of Bill List
- B. **18-178**/Authorize Refund – Overpayment of 2017 Taxes – Block 2206 Lot 3
- C. **18-179**/Authorize Refund – 2017 State Board Judgment – Block 1902 Lot 13
- D. **18-180**/Reappoint Municipal Clerk
- E. **18-181**/Approve Adjustment – 2018 Crestwood Lake Membership Fees
- F. **18-182**/Authorize Refunds – 2018 Crestwood Lake Membership Fees

Motion by Councilman Strauch, second by Councilwoman Homan, that the Consent Agenda be approved.

On a roll call, the vote on the Consent Agenda was recorded as follows:

Mayor and Council of the Borough of Allendale  
 Regular Session Meeting Minutes  
 July 12, 2018

|                       |     |                          |     |
|-----------------------|-----|--------------------------|-----|
| Councilman Bernstein: | aye | Councilman Sasso:        | aye |
| Councilwoman Homan:   | aye | Councilman Strauch:      | aye |
| Councilman O'Connell: | aye | Councilwoman Wilczynski: | aye |

All members present voting in favor, the Consent Agenda was approved.

**Resolution 18-177**

**List of Bills**

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated July 12, 2018 in the amounts of:

|                              |                       |
|------------------------------|-----------------------|
| Current Fund                 | \$1,029,613.96        |
| Payroll Account              | \$255,712.77          |
| General Capital              | \$173,463.05          |
| Animal Fund                  | \$10.80               |
| Grant Fund                   | \$0.00                |
| COAH/Housing Trust           | \$0.00                |
| Improvement & Beautification | \$995.01              |
| Unemployment Fund            | \$0.00                |
| Trust Fund                   | \$22,378.14           |
| Water Operating              | \$0.00                |
| Water Capital                | \$0.00                |
| <b>Total</b>                 | <b>\$1,482,173.73</b> |

**Resolution 18-178**

OVERPAYMENT

BE IT RESOLVED by the Council of the Borough of Allendale that the Tax Collector is hereby authorized to issue the following check on the property listed below and charge same to Overpayment of 2017 Taxes:

| <b>Block/ Lot</b> | <b>Name</b>   | <b>Property Location</b> | <b>Amount</b> |
|-------------------|---|--------------------------|---------------|
| 2206/3            | Fortune, Kent & Elizabeth<br>258 Park Avenue<br>Allendale, NJ 07401 | 258 Park Ave             | \$3,823.11    |

Mayor and Council of the Borough of Allendale  
Regular Session Meeting Minutes  
July 12, 2018

**Resolution 18-179**

State Board Judgment

BE IT RESOLVED, by the Council of the Borough of Allendale that the Tax Collector is hereby authorized to issue the following overpayment check due to State Board Judgments for the tax year 2017:

| <b>Block/Lot</b> | <b>Name</b>   | <b>Amount</b> |
|------------------|---|---------------|
| 1902/13          | Jeffrey T. Carney, Esq.<br>4 Banta Place, Suite 4<br>Hackensack, NJ 07601 | \$1,301.87    |

**Resolution 18-180**

Reappointment of Municipal Clerk

WHEREAS, in accordance with NJSA 40A:9-133.a, via Resolution #15-229, the Mayor and Council appointed Anne Dodd to the position of Municipal Clerk effective July 27, 2015; and

WHEREAS, the initial term of a Municipal Clerk is three-years and said term is set to expire on July 26, 2018.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, that Anne Dodd is hereby reappointed to the position of Municipal Clerk in the Borough of Allendale in accordance with NJSA 40A:9-133.b, et. seq.

**Resolution 18-181**

**Hardship Discounts for 2018 Season Crestwood Lake Membership**

**Now, Therefore, Be It Resolved** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the listed discounts for membership at Crestwood Lake for the 2018 Season to the following accounts for hardship reasons:

1. Naisha Silvey  
9 West Allendale Avenue, 2<sup>nd</sup> Floor  
Allendale, New Jersey 07401  
Membership Account Number: 230379  
Discount: Twenty Five (25%) Percent
2. The Levine Family  
15 Oak Street  
Allendale, New Jersey 07401  
Membership Account Number: 515003  
Family Resident Rates (after May 29<sup>th</sup>): \$490.00  
Discount: One Hundred (100%) Percent

Mayor and Council of the Borough of Allendale  
Regular Session Meeting Minutes  
July 12, 2018

**Resolution 18-182**

Crestwood Lake Membership Fee Adjustments

**Whereas**, the Crestwood Lake members listed below have been found to have overpaid their 2018 Season Crestwood Lake membership fees by the amount shown; and

**Whereas**, said adjustments are in accordance with fees authorized on Resolution #18-128.

**Now, Therefore, Be It Resolved** by the Council of the Borough of Allendale that said adjustments be granted, with a refund, to the following Crestwood Lake members for the reasons stated:

| <b>Name/Address</b>  | <b>Crestwood ID Number</b> | <b>Amount</b> |
|--|----------------------------|---------------|
| Adam Glinzman<br>9 Oakwood Road<br>Allendale, NJ 07401<br>Reason: Paid \$360.00 on 5/29/18 for Family Membership Resident Rates. System did not apply the early registration discount. Should have only paid \$330.00              | 515843                     | \$30.00       |
| Yolanda Vozzolo Cafiero<br>100 Elbrook Drive<br>Allendale, NJ 07401<br>Reason: Paid \$490.00 on 5/29/18 for Family Membership Resident Rates. System did not apply the early registration discount. Should have only paid \$450.00 | 243219                     | \$40.00       |
| Fred Knight<br>525 Hillside Avenue<br>Allendale, NJ 07401<br>Reason: Paid \$555.00 on 5/29/18 for Family Membership Resident Rates. System did not apply the early registration discount. Should have only paid \$510.00           | 766378                     | \$45.00       |
| Courtney Cagney<br>320 Park Avenue<br>Allendale, NJ 07401<br>Reason: Paid \$215.00 on 5/29/18 for Family Membership Resident Rates. System did not apply the early registration discount. Should have only paid \$200.00           | 937054                     | \$15.00       |
| David Heeb<br>67 Powell Road<br>Allendale, NJ 07401<br>Reason: Paid \$215.00 on 5/29/18 for Family Membership Resident Rates. System did not apply the early registration discount. Should have only paid \$200.00                 | 234285                     | \$40.00       |
| Mitzi Knapp<br>69 Canaan Place<br>Allendale, NJ 07401<br>Reason: Paid \$705.00 on 5/29/18 for Family Membership Resident Rates. System did not apply the early registration discount. Should have only paid \$655.00               | 227892                     | \$50.00       |



Mayor and Council of the Borough of Allendale  
Regular Session Meeting Minutes  
July 12, 2018

**Councilwoman Wilczynski** – Facilities, Parks and Recreation

Councilwoman Wilczynski commented that the Crestwood Lake season is going well with some great band nights coming up. She advised that there will be a biathlon on Saturday with Midlife Crisis performing at night. Pricing is being sought for the band shell at Crestwood Lake. Through funding from the prior year's grant, improvements are being completed at the Red Barn and the backstops at Field 2 will be installed next month.

**Councilwoman Homan** – Water, Sewer and Public Utilities

Councilwoman Homan reminded residents to continue to check their water bills and urged them to contact Suez if their bill is estimated. She announced that the next monthly Water, Sewer and Public Utilities Committee meeting is on July 17<sup>th</sup> but advised that there has been a lot of activity in trying to wrap up the operations and management agreement with Suez.

**Councilman Strauch** – Land Use and Construction Code

Councilman Strauch advised that he is looking to schedule the next Land Use and Construction Code Committee meeting on July 20<sup>th</sup> at 7:30 a.m.

***Mayor's Report:***

Mayor White announced that Marilyn Tackaberry passed away, commenting that her passing is a loss for Allendale and noting her great work at the Fell House.

She thanked Tom Robbins, President of the Holiday Observers, as this group put on an unbelievable show on the 4<sup>th</sup> of July.

Mayor White expressed that she cannot thank the Fire Department enough for their role in the water rescue. She also recognized the Police Department who also assisted in this rescue. She noted that there were comments online regarding the gates and explained that all three officers on duty were busy answering emergency calls as a result of the storm. The Police Chief was right behind the victim on his way to close the gates when this incident occurred. She pointed out that there are markings in that area to warn drivers of the water level.

Mayor White thanked Councilwoman Homan and Councilwoman Wilczynski as well as members of the Police Department as an agreement has been reached to settle the PBA contract with a 1.7% salary increase. This agreement will be listed on the July 26<sup>th</sup> agenda for approval.

***Staff Reports:***

Ray Wiss, Municipal Attorney, advised that there were some property enforcement issues and contract matters including the Suez matter in which his office has been involved. There has also been ongoing work with the COAH Planner.

Anne Dodd, Municipal Clerk, thanked the governing body for reappointing her this evening. She commented that it has been a pleasure to serve this community over the past three years and she stated that she looks forward to continuing to serve Allendale for many years to come. She advised

Mayor and Council of the Borough of Allendale  
Regular Session Meeting Minutes  
July 12, 2018

that 17 OPRA requests have been received so far this month and 250 requests have been received to date this year.

George Scherb, Police Chief, advised that he has no report.

Ron Kistner, Administrative Officer/Director of Operations, expressed his opinion that the volunteer groups do a lot of great work for the town and he commented that it is a pleasure to work with them.

***Public Comment on any issue:***

Mark Savastano, 22 Vreeland Place, expressed his interest in becoming involved in the community with respect to recycling and public safety.

Councilman Sasso encouraged Mr. Savastano to contact him with his thoughts and ideas regarding public safety.

***Adjournment:***

There being no further business to come before the Mayor and Council, on a motion by Councilman Strauch, second by Councilwoman Homan, and unanimously carried, to adjourn this meeting. The meeting was adjourned at 9:27 p.m.

Respectfully submitted,

Anne Dodd, RMC  
Municipal Clerk