

Mayor and Council of the Borough of Allendale
Regular Session Meeting Minutes
May 24, 2018

PRESENT: Mayor Elizabeth White and Councilmembers Ari Bernstein, Liz Homan, Edward O’Connell, Steve Sasso, Jim Strauch and Amy Wilczynski

ABSENT: None

ALSO PRESENT: Borough Attorney Raymond Wiss
Municipal Clerk Anne Dodd

A Regular Session Meeting of the Mayor and Council of the Borough of Allendale was held in the Municipal Building at 500 West Crescent Avenue, Allendale, NJ on May 24, 2018. The meeting was called to order at 8:00 p.m. by Mayor White who asked that the Municipal Clerk read the open public meetings statement: “In compliance with the Open Public Meetings Act, the notice requirements have been satisfied. The meeting dates for the year are confirmed at the Annual Meeting, are posted on the public bulletin board in the Municipal Building, published in the Record within the first 10 days of the New Year, and copies are sent to the Ridgewood News and Star Ledger.”

The Mayor led those present in a salute to the flag.

Approval of Minutes:

Motion by Councilman Bernstein, second by Councilman O’Connell, that the Minutes of May 10, 2018 Work Session and May 10, 2018 Regular Session are approved.

On a roll call, the vote was recorded as follows:

Councilman Bernstein:	aye	Councilman Sasso:	abstain
Councilwoman Homan:	abstain	Councilman Strauch:	aye
Councilman O’Connell:	aye	Councilwoman Wilczynski:	aye

Public Comment

Kristen Tsarnas, 74 Heights Road, inquired whether the Bergen County Open Space grant amount would cover the entire cost of the project if received.

Councilwoman Wilczynski advised that funding for this grant is 50/50, and as the total cost for this project is anticipated to be \$150,000, the Borough would be obligated to fund \$75,000.

Ms. Tsarnas questioned whether these funds have been placed into the budget.

Councilwoman Wilczynski explained that this money is placed into the following year’s capital budget as it takes approximately 8 months for the grant application to be approved.

Mayor White noted that the Borough has received over \$1 million in open space funding over the last eight years which has enabled the Borough to save this money when completing projects. She explained that the capital budget is usually kept to \$750,000, with the exception of last year when it was set at \$825,000, and she stated that the Borough does not deficit spend.

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Ms. Tsarnas inquired how this project was chosen in place of fixing playground equipment, mulching the playground, or fixing the Red Barn floors.

Mayor White explained that there has been a 10-year process of completing upgrades to Crestwood Lake which has included ADA bathrooms and the floor at the Red Barn. Councilwoman Wilczynski added that they look to address the needs of the community and feedback is obtained from residents when choosing projects.

Ron Kistner, Director of Operations, advised that specifications are currently being prepared to complete repairs to the Red Barn floor as a result of funding received from the 2016 Bergen County Open Space grant application and it is anticipated that this project will be completed in the fall. He further advised that an inspection of all Borough facilities was completed by the Joint Insurance Fund and all facilities passed inspection. He noted that mulch has been ordered for the playground area through the Borough's operating budget which will meet the JIF safety requirements.

Councilwoman Wilczynski commented that the playground was upgraded 4 to 5 years ago.

Mr. Kistner added that he will learn if the 2017 application which was to install a band shell at Crestwood Lake was approved on June 14th. The 2018 applications must be submitted by the end of June and it is hoped that it will be considered for approval by the end of this year.

Presentations

Proclamation – George Higbie

Mayor White commented that George Higbie had been a fixture in Allendale and he is being honored on Monday at the firehouse which will be renamed the George Higbie Firehouse. She then read the following proclamation into the record:

***Whereas,** George Higbie worked for the Allendale Department of Public Works for 47 years, serving in various positions, including as the DPW Superintendent during this time; and*

***Whereas,** George was a conscientious public servant who did what was necessary to get the job done and was respected by his staff, all municipal employees, and residents; and*

***Whereas,** George also volunteered for the Allendale Fire Department, giving 53 years of active service to this department; and*

***Whereas,** as a volunteer firefighter, he spent countless hours in training and worked tirelessly to protect residents' lives and the economic life of the community from the threat of destructive fire, knowingly and willingly risking his life to protect the lives of others; and*

***Whereas,** for many of the years that George served on the Allendale Fire Department, he responded to the highest percentage of calls and was selected as Allendale's Volunteer of the Year in 1999; and*

***Whereas,** George was born in Clifton but grew up in Allendale and lived on Woodland Avenue as a child; and*

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Whereas, *George attended Ramsey High School, and shortly after graduating, he joined the United States Navy and served during the Korean Conflict; and*

Whereas, *George met his loving wife Nancy in a coffee shop where she was a waitress with five young children; and*

Whereas, *George and Nancy moved to Ramsey after getting married and he lived there until he sadly passed away three years ago; and*

Whereas, *George and Nancy raised six children together, Art, Jeff, Sandy, Dennis, Rick, and Debbie; and*

Whereas, *George and Nancy had four grandchildren and 8 great grandchildren with one more on the way in January; and*

Whereas, *in honor of George's memory and his many dedicated years of service to the Borough of Allendale, the Allendale Fire Department has decided to dedicate the Allendale Firehouse to him.*

Now, Therefore Be It Resolved, *that the Mayor and Council of the Borough of Allendale, along with his friends, family, and the residents of Allendale, thank George for his dedicated service to the Borough of Allendale, and as a tribute to his many years of service to the Allendale Fire Department, do hereby proclaim that the firehouse shall now be known as the George Higbie Firehouse.*

Resolutions

Bergen County Open Space Grant Application – Crestwood Park Cross Country Trail Circuit

Public comments on Grant Application

No one came forward.

18-136/Authorize Submission of Bergen County Open Space Trust Fund Municipal Program Park Improvement Application – Crestwood Park Cross Country Trail Circuit

Motion by Councilwoman Wilczynski, second by Councilman Sasso, that Resolution #18-136 be approved.

On a roll call, the vote was recorded as follows:

Councilman Bernstein:	aye	Councilman Sasso:	aye
Councilwoman Homan:	aye	Councilman Strauch:	aye
Councilman O'Connell:	aye	Councilwoman Wilczynski:	aye

**AUTHORIZING THE SUBMISSION BERGEN
COUNTY OPEN SPACE GRANT FUNDS**

WHEREAS, the Bergen County Open Space, Recreation, Floodplain Protection, Farmland & Historic Preservation Trust fund (“County Trust Fund”), provides matching grants to municipal governments and to nonprofit organizations for assistance in the development or redevelopment of outdoor municipal recreation facilities; and

WHEREAS, the Borough of Allendale desires to further the public interest by obtaining a matching grant of \$75,000.00 from the County Trust Fund to fund the following project: Crestwood Park Cross Country Trail Circuit; and,

WHEREAS, the governing body has reviewed the County Trust Fund Program Statement, and the Trust Fund Municipal Program Park Improvement application and instructions and desires to make an application for such a matching grant and provide application information and furnish such documents as may be required; and,

WHEREAS, as part of the application process, the governing body held the required Public Hearing to receive public comments on the proposed park improvements in the application on May 24, 2018; and

WHEREAS, the County of Bergen shall determine whether the application is complete and in conformance with the scope and intent of the County Trust fund; and,

WHEREAS, the applicant is willing to use the County Trust Fund in accordance with such rules, regulations and applicable statutes, and is willing to enter into an agreement with the County of Bergen for the above names project and ensure its completion on or about the project contract expiration date.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale:

1. That it is hereby authorized to submit the above completed project application to the County by the deadline of June 18, 2018, as established by the County; and,
2. That, in the event of a County Trust Fund award that may be less than the grant amount requested above, the Mayor and Council has, or will secure, the balance of funding necessary to complete the project, or modify the project as necessary; and,
3. That the Mayor and Council is committed to providing a dollar for dollar cash match for the project; and,
4. That only those park improvements identified and approved in the project application, its Trust Fund contract, or other documentation will be considered eligible for reimbursement.
5. That the Mayor and Council agrees to comply with all applicable federal, state, and local laws, rules, and regulations in its performance of the project; and,
6. That this resolution shall take effect immediately.

Consent Agenda

- A. **18-137**/Approval of Bill List

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- B. **18-138**/Authorize Refund – Overpayment of 2017 Taxes – Block 509 Lot 15
- C. **18-139**/Approve Rugby Event – Upper Field at Crestwood Park – May 28, 2018
- D. **18-140**/Approve Tax Appeal Settlement – Mark Sinclair v. Borough of Allendale
- E. **18-141**/Authorize Tax Collector to Prepare & Mail Estimated Tax Bills
- A. **18-142**/Authorize Liquor License Renewals – 2018-2019 Term
- F. **18-143**/Approve Adjustment – 2018 Crestwood Lake Membership

Motion by Councilman Strauch, second by Councilman O’Connell, that the Consent Agenda be approved.

On a roll call, the vote on the Consent Agenda was recorded as follows:

Councilman Bernstein: aye	Councilman Sasso: aye
Councilwoman Homan: aye	Councilman Strauch: aye
Councilman O’Connell: aye	Councilwoman Wilczynski: aye

All members present voting in favor, the Consent Agenda was approved.

Resolution 18-137

List of Bills

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated May 24, 2018 in the amounts of:

Current Fund	\$1,428,563.42
Payroll Account	\$234,792.09
General Capital	\$12,543.19
Animal Fund	\$0.00
Grant Fund	\$0.00
COAH/Housing Trust	\$2,010.95
Improvement & Beautification	\$0.00
Unemployment Fund	\$1,817.24
Trust Fund	\$1,400.00
Water Operating	\$213,444.04
Water Capital	\$10,530.83
Total	\$1,905,101.76

Resolution 18-138

OVERPAYMENT

BE IT RESOLVED by the Council of the Borough of Allendale that the Tax Collector is hereby authorized to issue the following check on the property listed below and charge same to Overpayment of 2017 Taxes:

Block/ Lot	Name	Property Location	Amount
509/15	Hansen, Gary & Karen	11 Wilton Drive	\$3,304.03

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23 Pendleton Road
Searspoint, ME 04974

Resolution 18-139

Approval of Rugby Event

Now, Therefore, Be It Resolved that the Mayor and Council of the Borough of Allendale does hereby grant permission to the Allendale Recreation Commission to conduct a Rugby Game on Monday, May 28, 2018 at 1:00 p.m. at the Upper Field at Crestwood Park.

Resolution 18-140

Mark Sinclair v. Allendale Tax Appeal Settlement

WHEREAS, the tax payer, Mark Sinclair, appealed the assessment levied on Block 1902, Lot 13 for the tax year 2017; and

WHEREAS, the subject property is located at 139 Arcadia Road; and

WHEREAS, the Plaintiff was represented by counsel in this matter; and

WHEREAS, the Assessor has agreed to compromise the appeal as follows: the 2017 Assessed Value will be reduced from \$1,507,700 to \$1,450,800.

WHEREAS, there are sufficient funds available in the reserve for tax appeals account to satisfy the 2017 tax refund; and

WHEREAS, the assessor is of the opinion that the valuation of the subject property is consistent with true value of the property.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that:

The proposed settlement for the tax appeal encaptioned Mark Sinclair v. Borough of Allendale as hereinbefore set forth is approved and the Borough Tax Attorney or a member of his firm is authorized to execute all documents necessary to effectuate its terms.

Resolution 18-141

RESOLUTION AUTHORIZING THE BOROUGH OF ALLENDALE
TAX COLLECTOR TO PREPARE AND MAIL ESTIMATED TAX
BILLS IN ACCORDANCE WITH P.L. 1994, C.72

WHEREAS, due to the County Board of Taxation unable to certify a tax rate due to various issues at the state level and the Municipal Tax Collector will be unable to mail the tax bills on a timely basis, it has become necessary to issue estimated tax bills for the 3rd Quarter of 2018 and;

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WHEREAS, the Municipal Tax Collector in consultation with the Municipal Chief Financial Officer has computed an estimated tax levy in accordance with N.J.S.A. 54:4-66.3, and they have signed a certification showing the tax levies for the previous year, the tax rates and the range of permitted estimated levies;

NOW, THEREFORE BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF ALLENDALE, IN THE COUNTY OF BERGEN AND STATE OF NEW JERSEY ON 24 TH DAY OF MAY 2018 AS FOLLOWS:

1. The Borough of Allendale Tax Collector is hereby authorized and directed to prepare and issue estimated tax bills for the Borough for the third installment of 2018 taxes. The Tax Collector shall proceed and take such actions as necessary.
2. The entire estimated levy for 2018 is hereby set at \$ 38,990,826.00 for an estimated tax rate of \$ 2.307.
3. In accordance with law the third installment of 2018 shall not be subject to interest until the later of August 10, 2018. Any payment received after August 10, 2018 shall have interest calculated from August 1, 2018.

Resolution 18-142

Renewal of ABC Liquor Licenses for 2018-2019

Whereas, all Plenary Retail Consumption, Retail Distribution, Limited Distribution and Club Licenses will expire on June 30, 2018; and,

Whereas, the following applicants have complied with the provisions of the Act of the Legislature entitled, "An Act Concerning Alcoholic Beverages", being Chapter 436 of the Laws of 1933, its supplements and amendments, and with the Rules and Regulations issued or to be promulgated by the State Commissioner of Alcoholic Beverage Control applicable.

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that the Borough Clerk be and is hereby authorized to issue licenses to expire June 30, 2019, to the following:

PLENARY RETAIL CONSUMPTION LICENSES - \$2,500.00

<u>LICENSE#</u>	<u>LICENSEE</u>	<u>LICENSED PREMISES</u>
0201-33-001-002	Allendale Bar & Grill, Inc. t/a Allendale Bar & Grill	67 West Allendale Avenue Allendale, NJ 07401
0201-33-006-007	Savini Restaurant LLC t/a Savini Restaurant	168 West Crescent Avenue Allendale, NJ 07401

Financial Hardship Discount for 2018 Season Crestwood Lake Membership

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves a free Family Membership at Crestwood Lake for the 2018 Season to the following families for financial hardship reasons:

1. The Ader-Backhaus Family
2 Boroline Road
Allendale, New Jersey 07401
Resident Rates – Parent & Child (before May 29th): \$330.00
2. The Peare Family
477 Hillside Avenue
Allendale, New Jersey 07401
Resident Rates – Parents & Child (before May 29th): \$390.00

Unfinished Business:

There was no unfinished business.

New Business:

There was no new business.

Council Committee Reports and Comments

Councilman O’Connell – Public Works

Councilman O’Connell reported that the DPW is continuing to complete pothole repairs to Borough roads and the County is addressing potholes on County roads. The department is also busy preparing for Memorial Day as well as the opening of Crestwood Lake. The cleanup of storm debris from the May 15th storm is in the process of being completed.

Councilman Sasso – Public Safety

Councilman Sasso advised that he along with the Police Chief, a detective, and Father Allen attended the Clergy & Community Breakfast during which the Bergen County Prosecutor’s office gave a presentation on the opioid crisis. He advised that a meeting was held with all emergency service agencies. The Click It or Ticket campaign began this past Monday and will continue until June 3rd. Three checkpoints were set up with 36 vehicles being stopped and 16 summonses issued. Ryan Berger, Police Dispatcher, has submitted his resignation and his replacement has been identified and her resume is being sent to the committee for review. Tomorrow at 4 p.m. the Bicycle Helmet Safety campaign begins during which gift certificates to local businesses will be awarded to those who are wearing a helmet. Three interns have been identified, and once background checks are completed, the resumes will be sent to the Public Safety Committee for review and approval. The Fire Department is preparing for Memorial Day. The new ladder truck is ready and a celebration will be held in August. Councilman Sasso noted that both the old firetruck and new firetruck will be together for the only time downtown during the parade. The Allendale Volunteer Ambulance Corps

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is hosting a blood drive this Saturday from 9 a.m. to 1 p.m. for a child in Ridgewood who is in need. A meeting will be held next week to plan for the July 4th celebration.

Councilman Bernstein – Administration, Finance and Human Resources

Councilman Bernstein announced that the Administration, Finance and Human Resources Committee met on May 15th. There was discussion regarding how the Borough will address new legislation pertaining to paid sick leave which will take effect on October 29th. State and Local Tax (SALT) deductions were also discussed and the CFO has advised that the current feeling is that these deductions would not pass muster with the IRS. The Borough will await further information before any action is taken.

Mayor White advised that the Northwest Bergen Mayors have submitted a letter to the IRS to seek clarification on this matter.

Councilman Bernstein remarked that the committee will continue to keep residents informed with respect to this issue as information is received. The implementation of Box within the Borough is in the process of being rolled out. The next Administration, Finance and Human Resources Committee meeting is scheduled on June 20th.

Councilman Bernstein reported that he had the honor of delivering the proclamation in honor of National Skilled Care Nursing Week to the Allendale Nursing Home. He and Councilwoman Homan attended an event at the Suez facility in Haworth on Tuesday during which they received a tour of the facility. He thanked Suez for the invitation as it was very informative.

Councilwoman Wilczynski – Facilities, Parks and Recreation

Councilwoman Wilczynski reported that the Facilities, Parks and Recreation Committee has been busy preparing for Crestwood Lake to open this weekend. She advised that residents can obtain their badges on Saturday from 1 p.m. to 4 p.m. She noted that the firetruck will be there to shoot water into the lake. She commented that the sand rake is doing a great job and has lead to a savings in sand purchases. There have been a lot of registrations for the 2018 Crestwood Lake session and revenue is up. Preparations in the downtown have been completed for the Memorial Day parade. Councilwoman Wilczynski commended the DPW staff for the great job that they have done on the fields. The annual rugby game will be held on Monday.

Councilwoman Homan – Water, Sewer and Public Utilities

Councilwoman Homan advised that there were several water main breaks due to the difficult winter and she thanked Mr. Kistner for his work with Suez to address these issues. She advised that when she and Councilman Bernstein visited the Suez facility, they witnessed how the water is monitored and there are a lot of checks and balances. The Water, Sewer and Public Utilities Committee is currently reviewing the maintenance and operation agreement with Suez and a meeting was held with Suez at their Hackensack facility this morning. She acknowledged the work of former Councilwoman McSwiggan to ensure that the Borough's concerns were clearly stated and noted that Suez is working to address these concerns. She advised that she, together with Ron Kistner and Mike Vreeland, Borough Engineer, met with the NJ DEP on May 1st to discuss plans for the Borough's water system as well as plans to meet the requirements of the Clean Water Act. She commented that it was a great meeting and the NJ DEP seemed pleased that the Borough was being proactive in ensuring that the two entities are working hand-in-hand with one another.

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Mayor White explained that the Borough has been holding this annual meeting with the NJ DEP for the past six years to ensure that there is an open line of communication.

Councilwoman Homan announced that the annual fire hydrant flushing will begin in June with Zone 1. She requested that residents continue to monitor their water bills to ensure that there is not an estimated reading as this may mean that there is an issue with their meter. The next Water, Sewer and Public Utilities meeting will be held on June 19th.

Councilman Strauch – Land Use and Construction Code

Councilman Strauch commented that he was saddened to see that Allendale Eats went out of business.

Mayor White noted that this establishment had given a lot back to this community and she wished the owners success in future endeavors.

Councilman Strauch reported that half of the vests have been delivered to members of the Allendale Volunteer Goose Patrol. He noted that the vest color has been coordinated to match the color of the compost permits to make current members easily identifiable. He expressed his hope that the patrol may participate in future Memorial Day parades. He noted that next Wednesday is Walk to School Day and he will be participating in this event.

The next Land Use and Construction Code Committee meeting will be held on June 1st at 7:30 a.m.

Staff Reports:

Ray Wiss, Municipal Attorney, advised that he worked with Mr. Kistner and Mr. Vreeland on a few land use enforcement issues which appear to have been addressed. He reported that he also been working with the Borough Clerk to address OPRA requests which are numerous and are being received from all different avenues which include public inquiries as well as a business solicitation tool. A lot of time has also been spent working on the implementation of the Borough's affordable housing plan with a telephone conference being held earlier this evening with Mary Beth Lonergan, the Affordable Housing Consultant. There has also been work completed with respect to zoning matters pertaining to 220 and 230 West Crescent Avenue. Borough Attorney Wiss noted that he has been made aware of a challenge that is being launched by a door-to-door solicitor to ordinances throughout both Bergen County and the State with regard to background checks and limitations on hours. The argument is being made that these requirements are too onerous and constitute a restraint on trade. This situation is being monitored as the governing body's interest lies with safeguarding residents. Borough Attorney Wiss expressed his opinion that responding to this matter may be a collective effort among many Bergen County municipalities who will face the same issue. He noted that there is legislation pending to limit payouts on accrued sick leave to \$7,500 for public employees.

Mayor White advised that the Borough eliminated the ability to carry sick leave many years ago.

Borough Attorney Wiss commented that the legislation sponsored by Congressman Gottheimer regarding SALT deductions emanates from a model that is being used in the South. He noted that as the IRS has permitted this method to be used in the South, the decision of whether SALT deductions in NJ will pass muster with the IRS may affect the South.

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Anne Dodd, Municipal Clerk, advised that 37 OPRA requests have been received so far this month and 189 requests have been received to date this year.

Mayor White inquired how this number compares to the number of requests received last year.

Ms. Dodd advised that there was a total of 295 requests received in total last year. Her office has been busy issuing compost permits and garage sales as well as registering residents for Crestwood Lake. Her office has also been preparing for the Primary Election on June 5th. The polls will be open from 6 a.m. to 8 p.m. Voting machines were delivered this past Tuesday. She reminded residents that, as of last year's Primary Election, Districts 2 and 4 now vote in Borough Hall, with District 2 being located in Council Chambers and District 4 in the Quilt Room.

Mayor's Report:

Mayor White reminded residents that the Memorial Day parade will be held on Monday. Participants will line up on Myrtle Avenue by Talman and will end at Memorial Park with festivities at the Allendale Firehouse to follow.

There will be ceremonies for both the Girl Scout Gold Awards and Boy Scout Eagle Scout Awards on June 10th. She congratulated all scouts who have achieved this honor.

The Northern Highlands Regional High School Senior Awards Ceremony will take place on June 7th.

Public Comment on any issue:

James Thomas, 30 Arlton Avenue, expressed concern that the face wall was not put in by the subcontractor nor was the cleaning of the wetlands completed with respect to the project located at 165 W. Crescent.

Mr. Kistner advised that he and Mr. Vreeland met with the developer and reviewed all items that are in need of addressing. He noted that several of the issues that were discussed have been addressed this week.

Mr. Thomas requested that the Borough Attorney review the January 21, 2016 Planning Board Minutes as the maintenance issue was addressed.

Borough Attorney Wiss will review the minutes referenced by Mr. Thomas.

Closed Executive Session:

Mayor White read into the record Resolution 18-144.

BE IT RESOLVED in compliance with N.J.S.A. 10:4-12, the Mayor and Council of the Borough of Allendale entered into Closed Executive Session to discuss the following matters:

- A. Personnel
 - 1. Building Department Personnel Matter

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Minutes will be taken of the meeting and released to the public at the time that the matter is resolved. After Closed Executive Session, the Mayor and Council will reconvene in the Council Chambers to adjourn this public meeting.

There being no further business to come before the Council, on a motion from Councilman Strauch, seconded by Councilwoman Wilczynski, and all present voting in favor, the meeting was adjourned to the Closed Executive Session in the Council Chambers at 8:58 p.m.

The Regular Session was reopened at 9:07 p.m.

Motion by Councilman Bernstein, second by Councilman Strauch, to accept the recommendation of the Administration, Finance and Human Resources Committee for the nonrenewal of the appointment of Kevin Burnette as Construction Code Official, Building Subcode Official, and Zoning Official and to honor all financial commitments through the term expiration of each appointment.

On a roll call, the vote was recorded as follows:

Councilman Bernstein:	aye	Councilman Sasso:	aye
Councilwoman Homan:	aye	Councilman Strauch:	aye
Councilman O'Connell:	aye	Councilwoman Wilczynski:	aye

Adjournment:

There being no further business to come before the Mayor and Council, on a motion by Councilman O'Connell, second by Councilman Sasso, and unanimously carried, to adjourn this meeting. The meeting was adjourned at 9:09 p.m.

Respectfully submitted,

Anne Dodd, RMC
Municipal Clerk