

Mayor and Council of the Borough of Allendale
Regular Session Meeting Minutes
June 14, 2018

PRESENT: Mayor Elizabeth White and Councilmembers Ari Bernstein, Liz Homan, Edward O'Connell, Steve Sasso, Jim Strauch and Amy Wilczynski

ABSENT: None

ALSO PRESENT: Borough Attorney Ray Wiss
Municipal Clerk Anne Dodd

A Regular Session Meeting of the Mayor and Council of the Borough of Allendale was held in the Municipal Building at 500 West Crescent Avenue, Allendale, NJ on June 14, 2018. The meeting was called to order at 8:00 p.m. by Mayor White who asked that the Municipal Clerk read the open public meetings statement: "In compliance with the Open Public Meetings Act, the notice requirements have been satisfied. The meeting dates for the year are confirmed at the Annual Meeting, are posted on the public bulletin board in the Municipal Building, published in the Record within the first 10 days of the New Year, and copies are sent to the Ridgewood News and Star Ledger."

The Mayor led those present in a salute to the flag.

Approval of Minutes:

Motion by Councilman O'Connell, second by Councilman Strauch, with Councilwoman Homan and Councilman O'Connell abstaining on the Minutes of the May 16, 2018 Special Work Session, and all other members voting in favor, that the Minutes of May 16, 2018 Special Work Session, May 24, 2018 Work Session and May 24, 2018 Regular Session and May 24, 2018 Closed Executive Session (not to be released) are hereby approved.

Public Comment:

Brian Murphy, 35 Oak Street, advised that an OPRA request was submitted to seek copies of appraisals that were completed in advance of the purchase of the Black Millwork property and the response was that there are no records. He expressed his surprise as an appraiser was appointed on June 9, 2016 and it was noted in Closed Session Minutes that there was a pending appraisal awaited. He inquired whether an appraisal exists, and if so, if a copy can be obtained.

Borough Attorney Wiss noted that an appraiser was commissioned in the course of having served an eminent domain notice on the property owner. He explained that the expert, in the course of reviewing the comparable sales, advised the Borough that if he were to finalize his appraisal, he would have valued this property significantly higher than the purchase price. Borough Attorney Wiss confirmed that the Borough Clerk was correct when she responded that there were no records to provide as the Borough followed the recommendation of the appraiser when he advised against preparing an appraisal report.

Introduction of Ordinances

Mayor White advised that the following ordinances have been pulled from the agenda:

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ORDINANCE 18-13 – AN ORDINANCE OF THE BOROUGH OF ALLENDALE, COUNTY OF BERGEN AND STATE OF NEW JERSEY ADDING CHAPTER 81 "AFFORDABLE HOUSING" TO THE CODE OF THE BOROUGH OF ALLENDALE TO ADDRESS THE REQUIREMENTS OF THE NJ SUPERIOR COURT

ORDINANCE 18-14 – AN ORDINANCE OF THE BOROUGH OF ALLENDALE TO AMEND CHAPTER 270, "ZONING" OF THE BOROUGH CODE, TO CREATE THE ALLENDALE CORPORATE CENTER INCLUSIONARY OVERLAY RESIDENTIAL ZONE DISTRICT, ALSO KNOWN AS MFRO-3

ORDINANCE 18-15 – AN ORDINANCE OF THE BOROUGH OF ALLENDALE TO AMEND CHAPTER 270, "ZONING" OF THE BOROUGH CODE, TO CREATE THE FRANKLIN TURNPIKE INCLUSIONARY OVERLAY RESIDENTIAL ZONE DISTRICT, ALSO KNOWN AS MFRO-4

ORDINANCE 18-16 – AN ORDINANCE OF THE BOROUGH OF ALLENDALE TO AMEND CHAPTER 270, "ZONING" OF THE BOROUGH CODE, TO CREATE THE RAMSEY GOLF COURSE INCLUSIONARY OVERLAY RESIDENTIAL ZONE DISTRICT, ALSO KNOWN AS MFRO-2

Consent Agenda

- A. **18-145**/Approval of Bill List
- B. **18-146**/Authorize Contract – Beyer Ford – DPW Ford F-250 Pickup Truck
- C. **18-147**/Appoint Board of Health Member - Askin
- D. **18-148**/Authorize Renewal of Plenary Retail Distribution License Pursuant to Special Ruling – Acme Markets, Inc.
- E. **18-149**/Authorize Liquor License Renewals – 2018-2019 Term
- F. **18-150**/Authorize Execution of Letter of Participation – Turn the Towns Teal Campaign
- 18-151**/Approve 2018 July 4th Celebration
- G. **18-152**/Waive 2018 Red Barn & West Beach Fees – Allendale Non-Profit Organizations
- H. **18-153**/Approve Adjustment – 2018 Crestwood Lake Membership
- I. **18-154**/Appoint Construction Code Official
- J. **18-155**/Appoint Building Subcode Official
- K. **18-156**/Appoint Zoning Official
- L. **18-157**/ Approve Notice of Intent to Award a Contract Under a National Cooperative Purchasing Agreement – Purchase of John Deere Wheel Loader
- M. **18-158**/Award Contract – Purchase of Two (2) Dugouts for Grandstand Park
- N. **18-159**/Award Contract – Installation of Two (2) Dugouts at Grandstand Park
- O. **18-160**/Authorize Refunds – Crestwood Lake Membership Fees
- P. **18-161**/Authorize Refunds – Overpayment of Taxes – State Board Judgments
- Q. **18-162**/Award Contract – Purchase of Picnic Tables
- R. **18-163**/Authorize Proposal – Neglia Engineering Associates – ADA Ramp Design for Various Locations
- S. **18-164**/Appoint Acting Zoning Official

Motion by Councilman Sasso, second by Councilman Bernstein, that the Consent Agenda be approved.

On a roll call, the vote on the Consent Agenda was recorded as follows:

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Councilman Bernstein:	aye	Councilman Sasso:	aye
Councilwoman Homan:	aye	Councilman Strauch:	aye
Councilman O'Connell:	aye	Councilwoman Wilczynski:	aye

All members present voting in favor, the Consent Agenda was approved.

Resolution 18-145

List of Bills

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated June 14, 2018 in the amounts of:

Current Fund	\$1,111,825.08
Payroll Account	\$426,972.46
General Capital	\$23,300.00
Animal Fund	\$0.00
Grant Fund	\$441.00
COAH/Housing Trust	\$4,139.47
Improvement & Beautification	\$2,000.00
Unemployment Fund	\$0.00
Trust Fund	\$3,936.60
Water Operating	\$0.00
Water Capital	\$0.00
Total	\$1,572,614.61

Resolution 18-146

WHEREAS, the Department of Public Works is in need of purchasing a 2019 Ford F-250 pickup truck; and

WHEREAS, the Borough of Allendale as a Local Government Unit, may without advertising for bids, purchase any goods or services under any contract for such goods or services entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury pursuant to the provision of N.J.S.A. 40A: 11 -12; and

WHEREAS, the State Division of Purchase and Property has awarded a contract To Beyer Ford, 170 Ridgedale Avenue, Morristown, New Jersey 07936 for various vehicles and trucks; and

WHEREAS, the Borough of Allendale desires to authorize the purchase of a 2019 Ford F-250 SRW XL with F450 options as described in the State of New Jersey Contract #A88727 for a total cost of \$28,566.00.

WHEREAS, the Chief Financial Officer has advised that funding is available for this purchase.

NOW THEREFORE BE IT RESOLVED that the purchase of a 2019 Ford F-250 SRW XL in the

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amount of \$28,566.00 from Beyer-Ford, having its principal office at 170 Ridgedale Avenue in Morristown, NJ 07936, is hereby authorized based on quote obtained via the State of New Jersey Contract #A88727 attached hereto and incorporated herein by reference.

Resolution 18-147

Council Appointments

Be It Resolved that the following individual is appointed to the named Board or Commission for the period specified:

NAME AND BOARD OR COMMISSION

TERM EXPIRES

Board of Health

Heidi Askin

12/31/2018 (unexpired Beck)

Resolution 18-148

WHEREAS, Acme Markets, Inc., owner of License No. 0201-44-005-005, currently in “pocket” status, has petitioned the Division of Alcoholic Beverage Control for a Special Ruling to extend the period of time for which said “pocket” license may remain inactive; and

WHEREAS, Acme Markets, Inc. has paid the appropriate municipal and state fees for the renewal period which began July 1, 2018 and expires on June 30, 2019; and

WHEREAS, the Director of the Division of Alcoholic Beverage Control, in a Special Ruling dated May 23, 2018, granted permission for the renewal of said liquor license for the 2018 – 2019 and 2019 – 2020 license terms, a copy of which was forwarded to the Borough Clerk of the Borough of Allendale and is attached hereto and made a part hereof.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, that License No. 0201-44-005-005, held by Acme Markets, Inc., is hereby renewed for the license term which begins July 1, 2018 and expires on June 30, 2019, all in accordance with the law and the Special Ruling issued by the Director of the Division of Alcoholic Beverage Control.

BE IT FURTHER RESOLVED a certified copy of this resolution will be forwarded to the Division of Alcoholic Beverage Control and to Acme Markets, Inc.

Resolution 18-149

Renewal of ABC Liquor Licenses for 2018-2019

Whereas, all Plenary Retail Consumption, Retail Distribution, Limited Distribution and Club Licenses will expire on June 30, 2018; and,

Whereas, the following applicants have complied with the provisions of the Act of the Legislature entitled, “An Act Concerning Alcoholic Beverages”, being Chapter 436 of the Laws of 1933, its supplements and amendments, and with the Rules and Regulations issued or to be promulgated by the State Commissioner of Alcoholic Beverage Control applicable.

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Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that the Borough Clerk be and is hereby authorized to issue licenses to expire June 30, 2019, to the following:

PLENARY RETAIL DISTRIBUTION LICENSES - \$2,500.00

<u>LICENSE#</u>	<u>LICENSEE</u>	<u>LICENSED PREMISES</u>
0201-44-003-005	Allendale Liquors, Inc. t/a Allendale Wine Shoppe	101 West Allendale Avenue Allendale, NJ 07401
0201-44-004-003	Thrift Drug, Inc. t/a Rite Aid #10404	44 West Allendale Avenue Allendale, NJ 07401

Resolution 18-150

Authorize Borough Clerk to Sign Participation Letter

Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that the Borough Clerk is hereby authorized to sign the Letter of Participation for the Allendale Woman's Club to participate in the Turn The Towns Teal campaign in support of National Ovarian Cancer Month in September 2018; and

Be It Further Resolved that a Hold Harmless Agreement will be obtained for the event.

Resolution 18-151

Approval of 2018 July 4th Celebration

Be It Resolved that Crestwood Park will close at 5:00 p.m. on July 4, 2018; and,

Be It Further Resolved that the Holiday Observers are hereby authorized to conduct a fireworks display and celebration at Crestwood Lake commencing at dusk on Wednesday, July 4, 2018 with a rain date of Saturday, July 7, 2018; and,

Be It Further Resolved that the fireworks display is subject to appropriate review and approval of insurance and the receipt of a permit from the Allendale Bureau of Fire Prevention.

Resolution 18-152

Approval of Waiver of Red Barn and West Beach Fees

Whereas, the Borough of Allendale, from time to time, permits use of public facilities, including Red Barn and West Beach, for certain activities by Allendale non-profit organizations; and

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Whereas, the Borough of Allendale recognizes the significant contributions that these organizations make to the community at large; and

Whereas, the Borough wishes to waive the fees associated with the use of Red Barn and/or West Beach by these organizations for the year 2018.

Now, Therefore, Be It Resolved by the Governing Body that it does hereby agree to waive the 2018 Red Barn and West Beach fees for the following organizations:

Allendale Board of Education
Allendale Boy Scouts
Allendale CERT
Allendale Civic Association
Allendale Fire Department
Allendale Girl Scouts
Allendale Housing, Inc.
Allendale Recreation Commission
Allendale Senior Housing, Inc.
Allendale Travel Softball
Allendale Volunteer Ambulance Corps
Allendale Woman's Club
Camp Acorn
Crestwood Cruisers
Hemophilia Walk
Hope & Healing After an Addiction Death
Veterans of Foreign Wars – Allendale Post 10181

Resolution 18-153

Financial Hardship Discounts for 2018 Season Crestwood Lake Membership

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves a discount for Family Membership at Crestwood Lake for the 2018 Season to the following families for financial hardship reasons:

1. The Neely-Gorin Family
53 East Allendale Avenue
Allendale, New Jersey 07401
Membership Account Number: 335111
Resident Rates (before May 29th): \$690.00
Discount: Fifteen (15%) Percent
Amount Paid: \$586.50
2. The Hoffer Family
1 East Elbrook Avenue
Allendale, New Jersey 07401
Membership Account Number: 247217
Resident Rates (after May 29th) & Cruisers (7+) Swim Only: \$445
Discount: One Hundred (100%) Percent

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Resolution 18-154

WHEREAS, there currently exists a vacancy in the Office of Construction Code Official for the Borough of Allendale;

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body that it does hereby appoint Anthony Hackett as Construction Code Official of the Borough of Allendale effective June 4, 2018 for a four (4) year term until June 3, 2022 on a part time basis of 25 hours per week; and

BE IT FURTHER RESOLVED, that the annual salary of the Construction Code Official shall be \$54,987 pro rated for the balance of the 2018 year; and

BE IT FURTHER RESOLVED, that there are no medical benefits associated with this employment.

Resolution 18-155

WHEREAS, there currently exists a vacancy in the Office of Building Subcode Official of the Borough of Allendale;

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body that it does hereby appoint Anthony Hackett as Building Subcode Official effective June 4, 2018 on a part time basis for a four (4) year term until June 3, 2022; and

BE IT FURTHER RESOLVED, that the annual salary for the Building Subcode Official shall be \$1,840 pro rated for the year 2018.

Resolution 18-156

WHEREAS, there currently exists a vacancy in the Office of Zoning Official of the Borough of Allendale;

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body that it does hereby appoint Gino Tessaro as Zoning Official on a part time basis, not to exceed twelve (12) hours per week, effective June 4, 2018 until December 31, 2018; and

BE IT FURTHER RESOLVED, that the annual salary for the Zoning Official shall be \$4,872 pro rated for the balance of the 2018 year.

Resolution 18-157

Approving Notice of Intent to Award a Contract
Under a National Cooperative Purchasing Agreement

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Whereas, the Borough of Allendale intends to participate in the National Joint Powers Alliance Cooperative contract to purchase a John Deere Wheel Loader Model #544Kll for the Department of Public Works; and,

Whereas, information regarding the contract may be found at Allendale Borough Hall during regular business hours, as well as on the Borough of Allendale's website at: www.allendalenj.gov; and,

Whereas, the Borough of Allendale is a member of NJPA Cooperative Purchasing System; and,

Whereas, the NJPA contract term is January 1, 2018 through December 31, 2018; and,

Whereas, it is the intent of the Borough of Allendale to make a contract award to Jesco Inc. pursuant to the proposal submitted in response to the Borough's specifications; and;

Whereas, the Borough of Allendale is permitted to join nation cooperative purchasing agreements under the authority of N.J.S.A. 52:34-6.2(b)(3).

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that the Municipal Clerk is hereby directed to publish the forgoing, enumerated "Notice of Intent to Award a Contract Under a National Cooperative Purchasing Agreement" in the legal newspaper of the Borough of Allendale with a comment period to end at the close of business hours on Tuesday, June 26, 2018.

Resolution 18-158

Authorize Agreement for Purchase of Dugouts

Whereas, a need exists to purchase two (2) model AS-SS0624 dugouts for Grandstand Park in the Borough of Allendale; and

Whereas, the Borough of Allendale authorized participation in the Educational Services Commission of New Jersey Cooperative Pricing System (ESCNJ) via Resolution 17-259 on October 12, 2017; and

Whereas, the Borough was approved as a member of the ESCNJ Cooperative Pricing System on December 4, 2017; and

Whereas, the ESCNJ offers competitively-bid contracts for its members to purchase from on an as-needed basis; and

Whereas, MRC, Inc. is an approved vendor offering dugouts through the ESCNJ via NJ State Approved Co-op #65MCESCCPS, RFP# ESCNJ 17/18-20 Bid Term: 07/01/2017 – 06/30/2019; and

Whereas, the Chief Financial Officer has attached hereto a certification that adequate funds have been or will be duly budgeted and appropriated to pay for the contract.

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that an Agreement is hereby authorized for the purchase of two (2) model AS-SS0624 dugouts from RCP Shelters, Inc c/o MRC, Inc. in the amount of \$17,860.50; and

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Be It Further Resolved that the Mayor, Borough Clerk and Borough Attorney are hereby authorized to take such action as may be necessary to implement this Resolution, including the execution of an Agreement or Proposal for the above services.

Resolution 18-159

**Award of Contract for Installation of Two (2)
Dugouts at Grandstand Park**

Whereas, the Borough of Allendale wishes to install two (2) dugouts at Grandstand Park; and

Whereas, quotations and pricing were sought by the Borough's Director of Operations; and

Whereas, the Chief Financial Officer has attached a Certification that adequate funds have been duly budgeted and appropriated to pay for the contract.

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that a contract for the installation of two (2) model #AS-SS0624 dugouts be awarded to Conquest Construction Inc., 20 Carver Avenue, Westwood, New Jersey 07675 in the amount of \$15,200.00.

Be It Further Resolved that the solicitation of quotes record be kept on file with the award of contract in the Municipal Clerk's office and that the Mayor is authorized to execute said contract or proposal with Conquest Construction Inc.

Resolution 18-160

Crestwood Lake Membership Fee Adjustments

Whereas, the Crestwood Lake members listed below have been found to have overpaid their 2018 Season Crestwood Lake membership fees by the amount shown; and

Whereas, said adjustments are in accordance with fees authorized on Resolution #18-128.

Now, Therefore, Be It Resolved by the Council of the Borough of Allendale that said adjustments be granted, with a refund, to the following Crestwood Lake members for the reasons stated:

Name/Address	Crestwood ID Number	Amount
Nicole Sardo 968 Franklin Turnpike Allendale, NJ 07401 Reason: Registered for Wrong Membership Category (Crestwood Lake Membership Employee Prior to May 29 th at \$200, should have been Crestwood Lake 2 nd Family Membership Resident Rate Prior to May 29 th at \$130)	921710	\$70.00
Margaret Onesios 133 West Crescent Avenue	612797	\$30.00

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2103/23 Chiesa Shahinian & Giantomasi \$13,384.69
Trust Acct-Attn: John R. Lloyd, Esq
One Boland Drive
West Orange, NJ 07052

2014

2103/23 Chiesa Shahinian & Giantomasi \$305.02
Trust Acct-Attn: John R. Lloyd, Esq
One Boland Drive
West Orange, NJ 07052

Resolution 18-162

Authorize Agreement for Purchase of Picnic Tables

Whereas, a need exists to purchase four (4) UltraSite – 8’ Double-sided ADA Heavy Duty Tables and ten (10) UltraSite – 6’ Heavy Duty Tables; and

Whereas, the Borough of Allendale authorized participation in the Educational Services Commission of New Jersey Cooperative Pricing System (ESCNJ) via Resolution 17-259 on October 12, 2017; and

Whereas, the Borough was approved as a member of the ESCNJ Cooperative Pricing System on December 4, 2017; and

Whereas, the ESCNJ offers competitively-bid contracts for its members to purchase from on an as-needed basis; and

Whereas, MRC, Inc. is an approved vendor offering picnic tables through the ESCNJ via NJ State Approved Co-op #65MCESCCPS, RFP# ESCNJ 17/18-20 Bid Term: 07/01/2017 – 06/30/2019; and

Whereas, the Chief Financial Officer has attached hereto a certification that adequate funds have been or will be duly budgeted and appropriated to pay for the contract.

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that an Agreement is hereby authorized for the purchase of four (4) UltraSite – 8’ Double-sided ADA Heavy Duty Tables and ten (10) UltraSite – 6’ Heavy Duty Tables from UltraPlay c/o MRC, Inc. in the amount of \$12,643.18; and

Be It Further Resolved that the Mayor, Borough Clerk and Borough Attorney are hereby authorized to take such action as may be necessary to implement this Resolution, including the execution of an Agreement or Proposal for the above services.

Resolution 18-163

WHEREAS, the Borough requires engineering services for ADA Ramp Design for various locations; and

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WHEREAS, Neglia Engineering Associates has submitted a proposal for such services dated June 11, 2018, which the Public Works Committee finds acceptable and which has been recommended to the Governing Body; and

WHEREAS, Neglia Engineering Associates is duly qualified and is available to perform such services; and

WHEREAS, the Chief Financial Officer has attached hereto a Certification pursuant to NJAC 5:30-5.4 that adequate funds are available to pay for the Contract;

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body that it does hereby award a Contract to Neglia Engineering Associates of Lyndhurst, New Jersey in the amount not to exceed \$6,000.00; and

BE IT FURTHER RESOLVED, that the Mayor and Municipal Clerk are authorized to sign the proposal or an appropriate agreement to reflect these services; and

Resolution 18-164

WHEREAS, there currently exists a vacancy in the Office of Zoning Official of the Borough of Allendale;

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body that it does hereby appoint Anthony Hackett as Acting Zoning Official on a part time basis, not to exceed twelve (12) hours per week, effective June 4, 2018 until December 31, 2018; and

BE IT FURTHER RESOLVED, that the annual salary for the Acting Zoning Official shall be \$4,872 pro rated for the balance of the 2018 year.

Resolutions

18-165/Certify 2017 Audit

Motion by Councilman Bernstein, second by Councilwoman Wilczynski, that Resolution #18-165 be approved.

On a roll call, the vote was recorded as follows:

Councilman Bernstein:	aye	Councilman Sasso:	aye
Councilwoman Homan:	aye	Councilman Strauch:	aye
Councilman O'Connell:	aye	Councilwoman Wilczynski:	aye

Resolution 18-165

Review of Annual Audit

Whereas, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and,

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Whereas, the Annual Report of Audit for the year 2017 has been filed by a Registered Municipal Accountant with the Municipal Clerk as per the requirements of N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and,

Whereas, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 52:27BB-334; and,

Whereas, the Local Finance Board has promulgated NJAC 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, at a minimum, the sections of the annual audit entitled “Comments and Recommendations”; and,

Whereas, the members of the governing body have personally reviewed at a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled “Comments and Recommendations”, as evidenced by the group affidavit form of the governing body attached hereto; and,

Whereas, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to NJAC 5:30-6.5; and,

Whereas, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and,

Whereas, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52 – to wit:

R.S. 52:27BB-52 – “A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.”

Now, Therefore Be It Resolved, that the Mayor and Council of the Borough of Allendale, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

18-166/Approve “Corrective Action Plan” – Fiscal Year 2017 Audit Report

Motion by Councilman Bernstein, second by Councilwoman Homan, that Resolution #18-166 be approved.

On a roll call, the vote was recorded as follows:

Councilman Bernstein:	aye	Councilman Sasso:	aye
Councilwoman Homan:	aye	Councilman Strauch:	aye
Councilman O’Connell:	aye	Councilwoman Wilczynski:	aye

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Resolution 18-166

Approval of Corrective Action Plan

Whereas, the Division of Local Government Services requires the Chief Financial Officer to file a “Corrective Action Plan” outlining the actions to be taken relative to the findings and recommendations in the annual audit report; and

Whereas, the “Corrective Action Plan” shall be prepared by the Chief Financial Officer with the assistance of the departments affected by the audit finding and recommendations, and

Whereas, the Governing Body is required by resolution, to approve said “Corrective Action Plan” and shall be placed on file and made available for public inspection in the Office of the Municipal Clerk,

Now, Therefore, Be It Resolved that the Governing Body of the Borough of Allendale hereby approves the “Corrective Action Plan” for the fiscal year 2017 Audit Report submitted by the Chief Financial Officer.

18-167/Authorize Execution of Hold Harmless & Indemnification Agreement – Borough of Ramsey

Motion by Councilman Sasso, second by Councilman Strauch, that Resolution #18-166 be approved.

On a roll call, the vote was recorded as follows:

Councilman Bernstein:	aye	Councilman Sasso:	aye
Councilwoman Homan:	aye	Councilman Strauch:	aye
Councilman O’Connell:	aye	Councilwoman Wilczynski:	aye

Resolution 18-167

WHEREAS, via Resolution #17-245, the Borough of Allendale entered into an agreement with the Borough of Ramsey for use of an existing monopole antenna structure (the “Monopole”) located behind the Ramsey Borough Garage at Erie Plaza, and for the use of equipment upon and at the base of the Monopole for the purpose of facilitating emergency communications and interoperability between the Allendale and Ramsey Police Departments; and

WHEREAS, Allendale, as part of this agreement, agreed to indemnify and hold Ramsey harmless from any damages caused during site work, installation, and maintenance of the Allendale equipment which is to be placed at the Biscayne Water Tank.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Allendale that the Mayor is hereby authorized to sign a Hold Harmless and Indemnification Agreement, in a form to be approved by Borough Counsel, with the Borough of Ramsey.

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Unfinished Business:

There was no unfinished business.

New Business:

There was no new business.

Council Committee Reports and Comments

Councilman Bernstein – Administration, Finance and Human Resource

Councilman Bernstein advised that the monthly budget comparisons were distributed and he requested that all committees review their numbers to ensure that they are in line with the budgeted amounts. He noted that there was just one minor comment received with respect to the 2017 Audit. He advised that the next Administration, Finance and Human Resources Committee meeting is next Tuesday and he will have more to report at the next meeting.

Councilman Bernstein advised that he and Councilwoman Homan had the pleasure of attending the Eagle Scout Ceremony. He expressed that he is in awe of the troop's accomplishments every time that he attends one of these ceremonies.

Councilwoman Homan announced that she also attended the Gold Award Ceremony for the Girl Scouts. She commented that many of the Scout projects address the needs of the community.

Councilman Sasso – Public Safety

Councilman Sasso reported that the Public Safety Committee is scheduled to meet on June 22nd at 7:30 a.m. There was a meeting with the Holiday Observers regarding the July 4th celebration planning. He noted that bag checks and traffic blockades will be implemented again this year.

Councilman O'Connell – Public Works

Councilman O'Connell thanked the governing body for adopting the resolutions regarding the two DPW vehicles as they are needed and will serve the town well. He commended Dan Richards, DPW Crew Chief, for the work that he did in securing the generators through the Federal surplus program as the only costs to the Borough were those associated with the delivery. Mr. Kistner advised that they are already connected and operational. The monthly street sweeping has started and will be completed next week. Pothole repairs are being completed as needed on Borough roads and the County is addressing potholes on County roads.

Mayor's Report:

Mayor White advised that she chaired the Northwest Bergen Mayors' meeting this past Saturday which was attended by representatives from Rockland Electric to discuss the subpar performance during the March storms. Although they advised that they will step up during future storms, Mayor White commented that the mayors will continue their efforts to push Rockland Electric to be more responsive during emergency situations. She advised that she has a direct link to the President and

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a request has been made that a representative be present in each town to coordinate during an emergency.

Mayor White attended the Bergen County League of Municipalities Mayors' BBQ. She also attended the Allendale Woman's Club 100th Anniversary Celebration at the Fell House. Mayor White advised that this organization will be asked to attend a meeting in the fall at which a proclamation will be presented to them in honor of this milestone.

Mayor White reported that she and Councilwoman Homan visited the campers who attended the Mother-Daughter Camping event at Crestwood Lake.

Staff Reports:

Ray Wiss, Municipal Attorney, advised that he has been working to resolve some resident and property maintenance issues. He further advised that time was also spent on the statewide challenge to the municipal solicitation ordinances, noting that a temporary resolution has been reached with the challenger. A significant amount of time was devoted to addressing the Borough's affordable housing and redevelopment issues. Borough Attorney Wiss advised that, with respect to the ordinances that were deferred, the Borough has a compliance date of August 8th and the governing body is still on track for July action on those ordinances. He further advised that there will be two presentations at the Land Use Board meeting which are precursors to action being taken at the next Mayor and Council meeting.

Anne Dodd, Municipal Clerk, advised that 18 OPRA requests have been received so far this month and 213 requests have been received to date this year. The Primary Election was held on June 5th and the day went smoothly. The results for County Committee have been certified and sent to the County Clerk. The office has also been busy with Crestwood Lake registrations as well as issuing compost and garage sale permits.

Ron Kistner, Administrative Officer/Director of Operations, advised that he has no report.

Public Comment on any issue:

Kristen Tsarnas, 74 Heights Road, inquired whether there was an update on the property maintenance issue at 47 Heights Road.

Mayor White advised that the property maintenance team has been working with the family and the builder to ensure that the Borough Code is enforced.

Adjournment:

There being no further business to come before the Mayor and Council, on a motion by Councilman Strauch, second by Councilman Bernstein, and unanimously carried, to adjourn this meeting. The meeting was adjourned at 8:24 p.m.

Respectfully submitted,

Anne Dodd, RMC
Municipal Clerk