

Mayor and Council of the Borough of Allendale  
Reorganization Meeting Minutes  
January 4, 2018

PRESENT: Mayor Elizabeth White and Councilmembers Ari Bernstein, Liz Homan, Edward O'Connell, Steve Sasso, Jim Strauch, and Amy Wilczynski

ABSENT: None

ALSO PRESENT: Borough Attorney Ray Wiss  
Municipal Clerk Anne Dodd

The annual Reorganization Meeting of the Mayor and Council of the Borough of Allendale was held in the Municipal Building at 500 West Crescent Avenue, Allendale, NJ on January 5, 2018. The meeting was called to order at 7:30 p.m. by Mayor White who asked that the Municipal Clerk read the open public meetings statement: "In compliance with the Open Public Meetings Act, the notice requirements have been satisfied. Notice of this meeting by Resolution #17-286 was sent to the Record, Ridgewood News and Star Ledger and has been posted on the public bulletin board in the Municipal Building and Borough website."

The Mayor led those present in a salute to the flag.

***Swearing In of Elected Officials:***

Mayor White welcomed Assemblyman Christopher DePhillips and advised that he will administer the Oath of Office to Council-Elect O'Connell. She commented that the governing body is so thrilled that Council-Elect O'Connell will be joining the Council as he will make an excellent addition.

Assemblyman DePhillips administered the Oath of Office to Council-Elect O'Connell who was joined by his family.

Mayor White commented that she has the privilege of swearing in her very dear friend this evening. She then administered the Oath of Office to Council-Elect Wilczynski who was joined by her family.

***Public Comment:***

No one came forward.

***Resolutions***

**18-01/Order of Voting**

Motion by Councilman Bernstein, second by Councilwoman Wilczynski, that Resolution #18-01 be approved.

On a roll call, the vote was recorded as follows:

Councilman Bernstein:	aye	Councilman Sasso:	aye
Councilwoman Homan:	aye	Councilman Strauch:	aye
Councilman O'Connell:	aye	Councilwoman Wilczynski:	aye

**Order of Voting**

**Be It Resolved** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that order of voting for the governing body in 2018 will be as follows:

Councilman Bernstein  
Councilwoman Homan  
Councilman O’Connell  
Councilman Sasso  
Councilman Strauch  
Councilwoman Wilczynski

**18-02/Election of Council President**

Motion by Councilman Strauch, second by Councilman Sasso, that Resolution #18-02 be approved.

On a roll call, the vote was recorded as follows:

Councilman Bernstein:	aye	Councilman Sasso:	aye
Councilwoman Homan:	aye	Councilman Strauch:	aye
Councilman O’Connell:	aye	Councilwoman Wilczynski:	aye

**Election of Council President**

**Be It Resolved** that Ari Bernstein is hereby elected President of the Borough Council for the year 2018.

**18-03/Time and Place of Mayor and Council Meetings for 2018**

Motion by Councilman Sasso, second by Councilwoman Homan, that Resolution #18-03 be approved.

On a roll call, the vote was recorded as follows:

Councilman Bernstein:	aye	Councilman Sasso:	aye
Councilwoman Homan:	aye	Councilman Strauch:	aye
Councilman O’Connell:	aye	Councilwoman Wilczynski:	aye

**Time & Place of Mayor and Council Meetings for 2018**

**Whereas**, the Open Public Meetings Act, NJSA 10-4-18 et seq. took effect on January 19, 1976; and,

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**Whereas**, the Borough Council desires to be in complete compliance with the requirements and spirit of that act.

**Now, Therefore, Be It Resolved** by the Governing Body as follows:

1. The schedule listed below of regular meetings of this public body is hereby adopted for the year 2018;
2. A copy of the schedule shall be:
  - a. Posted and maintained through the year on the bulletin board in the Allendale Borough Hall, 500 West Crescent Avenue, Allendale, New Jersey 07401
  - b. Mailed at no cost to the following newspapers: The Record and the Ridgewood News
  - c. Filed in the Office of the Borough Clerk
  - d. Mailed to those who have requested same and have prepaid the sum of \$10.00 fixed to cover the cost of providing such notice
  - e. Official action may be taken.

**Mayor and Council  
Calendar for 2018**

***Work Sessions will be held at 7:30 p.m. followed by the Regular Sessions at 8:00 p.m.***

January	Reorganization Meeting	Thursday, January 4 (7:30 p.m.) Thursday, January 11 Thursday, January 25
February		Thursday, February 15
March		Thursday, March 8 Thursday, March 22
April		Thursday, April 12 Thursday, April 26
May		Thursday, May 10 Thursday, May 24
June		Thursday, June 14 Thursday, June 28
July		Thursday, July 12 Thursday, July 26
August		Thursday, August 9 Thursday, August 23
September		Thursday, September 13 Thursday, September 27
October		Thursday, October 11 Thursday, October 25

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November	Thursday, November 15 Thursday, November 29
December	Thursday, December 13 Thursday, December 27

**18-04/Appointment of Borough Professionals**

Mayor White commented that the governing body is pleased to be reappointing Ray Wiss as Borough Attorney as they are grateful for his services.

Motion by Councilman Bernstein, second by Councilman Strauch, that Resolution #18-04 be approved.

On a roll call, the vote was recorded as follows:

Councilman Bernstein:	aye	Councilman Sasso:	aye
Councilwoman Homan:	aye	Councilman Strauch:	aye
Councilman O'Connell:	aye	Councilwoman Wilczynski:	aye

**Resolution 18-04**

**Appointment of Borough Professionals**

**Whereas**, the Borough of Allendale requires the service of professionals for the calendar year 2018; and,

**Whereas**, it is contemplated that the temporary and permanent budgets will contain the necessary appropriations estimated to be reasonably required for each such professional service; and,

**Whereas**, the professionals named herein will be required to execute a contract for the services to be rendered which shall set forth the compensation for such services therein; and,

**Whereas**, a Certification of availability of funds has been received from the Chief Financial Officer or that such funds will be encumbered by Purchase Order on an as-needed basis pursuant to the provisions of NJAC 5:30-5.4 et seq; and,

**Whereas**, in any instance where it is anticipated that the expenditure for each such professional service will exceed the sum of \$18,500 for said calendar year, the named professionals have completed, submitted and filed a Business Entity Certification Disclosure which certifies that the above named persons and/or entities have not made any reportable contributions to any political or candidate committee including (Republicans for Responsible Government, Allendale Republican Club, Allendale Democratic Club, Candidates for Allendale Municipal Government, Bergen County Democratic Organization, Bergen County Republican Organization) in the previous one (1) year, and that the contract will prohibit the above named professionals/business entities from making any reportable contributions through the term of the contract.

**Now, Therefore, Be It Resolved** by the Mayor and Council of the Borough of Allendale that the following appointments be and they are hereby made for the year:

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**Be It Further Resolved** that these contracts are being awarded as a non-fair and open contract, pursuant to the provisions of NJSA 19:44A-20.5;

**Be It Further Resolved** that the Business Disclosure Entity Certification and the determination of value be placed on file with this Resolution.

Animal Control	Tyco Animal Control Service
Appraisal Firms	Izenberg Appraisal Associates
	Associated Appraisal Group
Affordable Housing Consultant	Clarke Caton Hintz
Bond Counsel	Rogut McCarthy, LLC
Grant Writer	Capital Alternatives Corporation
Municipal & Labor Attorney	Wiss & Bouregy
Municipal Accountant	Ferraioli, Wielkocz, Cerullo & Cuva, P.A.
Planner	Burgis Associates
Risk Management Consultant	Chadler Solutions
Municipal Engineer	Michael Vreeland of the firm
	Guerin & Vreeland Engineering
Tax Appeal Attorney	JoAnn Riccardi of the firm
	Norton, Murphy, Sheehy & Corrubia, P.C.

The compensation for the aforesaid positions to be established by the salary ordinance or the contract for such services which shall be executed by each of the professionals named herein; and,

**Be It Further Resolved** that the aforesaid appointments were made without competitive bidding under the provisions of NJSA 40A:11-5(1)(a) which exempts from competitive bidding Professional Services rendered by persons authorized by law to practice a recognized profession and whose practice is regulated by law; and,

**Be It Further Resolved** that the appropriate Borough Officials be and they are hereby authorized to execute contracts with each of the professionals named herein for the services to be rendered; and,

**Be It Further Resolved** that the compensation to be paid for the professionals named herein shall not exceed the budget appropriation for such services unless properly ordained in accordance with law; and,

**Be It Further Resolved** that a copy of this resolution be filed with the Borough Clerk and made available for inspection and that a brief notice of the passage thereof be published in The Record within ten days of the passage as required by law.

### **18-05/Standing Committees**

Motion by Councilman Strauch, second by Councilwoman Wilczynski, that Resolution #18-05 be approved.

On a roll call, the vote was recorded as follows:

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Councilman Bernstein:	aye	Councilman Sasso:	aye
Councilwoman Homan:	aye	Councilman Strauch:	aye
Councilman O'Connell:	aye	Councilwoman Wilczynski:	aye

**Resolution 18-05**

**Standing Committees**

**Be It Resolved** that the following Standing Committees shall be appointed by the Mayor:

Administration, Finance and Human Resources

Water, Sewer and Public Utilities

Public Works

Facilities, Parks and Recreation

Land Use and Construction Code

Public Safety

**18-06/Appointments to Standing Committees**

Motion by Councilman Bernstein, second by Councilman Sasso, that Resolution #18-06 be approved.

On a roll call, the vote was recorded as follows:

Councilman Bernstein:	aye	Councilman Sasso:	aye
Councilwoman Homan:	aye	Councilman Strauch:	aye
Councilman O'Connell:	aye	Councilwoman Wilczynski:	aye

**Resolution 18-06**

**Appointments to Standing Committees**

**Be It Resolved** that the first named Council member shall act as Chair of the Committee:

Administration, Finance and Human Resources  
Councilman Bernstein and Councilwoman Wilczynski

Water, Sewer and Public Utilities  
Councilwoman Homan and Councilman O'Connell

Public Works  
Councilman O'Connell and Councilman Bernstein

Facilities, Parks and Recreation  
Councilwoman Wilczynski and Councilwoman Homan

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Land Use and Construction Code  
Councilman Strauch and Councilman Sasso

Public Safety  
Councilman Sasso and Councilman Strauch

**18-07/Appointment of Fire Chief and Asst. Fire Chief**

Motion by Councilwoman Homan, second by Councilman Sasso, that Resolution #18-07 be approved.

On a roll call, the vote was recorded as follows:

Councilman Bernstein:	aye	Councilman Sasso:	aye
Councilwoman Homan:	aye	Councilman Strauch:	aye
Councilman O’Connell:	aye	Councilwoman Wilczynski:	aye

**Resolution 18-07**

**Appointment of Fire Chief and Assistant Fire Chief**

**Be It Resolved** that the Mayor and Borough Council do hereby confirm the election of the following individuals for the term expiring December 31, 2018:

Ryan Shute	Fire Chief
John Rubino	Assistant Fire Chief

***Swearing In of Fire Department Officers***

Mayor White announced that the swearing in of the Fire Department Officers will be carried to the January 11, 2018 Regular Session as the members were unable to attend tonight due to inclement weather.

***Swearing In of Ambulance Corps Officers***

Mayor White stated that it is impossible to properly express the governing body’s gratitude for the volunteers who give their time and assist residents during times of need. She then administered the Oath of Office to the 2018 Officers of the Allendale Volunteer Ambulance Corps which are as follows:

Daryl E. D’Amore-Bottaro, Captain	Richard J. Savino, President
Lauren M. Morgan, Assistant Captain	Vincenzo A. Bottaro, Vice President
Stephanie M. Alvarez-Dominguez, 1 <sup>st</sup> Lt.	Karen P. Donohue-Garcia, Recording Sec.
Robert M. Oddo, 2 <sup>nd</sup> Lieutenant	Linda Morgan, Corresponding Secretary
Linda P. Newton, 3 <sup>rd</sup> Lieutenant	

***Mayor’s Appointments***

Mayor White announced that she will be making the following appointments:

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Library Board of Trustees

Jill Webb (5 year) 12/31/2022  
Elizabeth Simendinger (5 year) 12/31/2022

**Consent Agenda**

- A. **18-08**/Council Appointments –Various Boards
- B. **18-09**/Consent to Execution of Order of Provisional Authorization & Designation of Acting Municipal Court Administrator
- C. **18-10**/Appointment of PACO Officer, Personnel Officer and Anti-Sexual Harassment Officer
- D. **18-11**/Appointment of Continuing Disclosure Agent and Independent Registered Municipal Advisor
- E. **18-12**/Appointment of Assessment and Tax Search Officers
- F. **18-13**/Appointment of Fund Commissioner
- G. **18-14**/Appointment of Fire Official
- H. **18-15**/Appointment of Fire Inspectors
- I. **18-16**/Claims Account/Withdrawal of Borough Funds
- J. **18-17**/ADA Compliance Officer
- K. **18-18**/Adoption of By-Laws
- L. **18-19**/Official Newspapers
- M. **18-20**/Withdrawal of Water Utility Funds
- N. **18-21**/Official Depositories
- O. **18-22**/Payroll Account
- P. **18-23**/Payments Between Meeting Dates
- Q. **18-24**/Cash Management Plan
- R. **18-25**/Authorization for Telephone/Electronic Transfer of Funds
- S. **18-26**/Petty Cash Funds
- T. **18-27**/Interest on Delinquent Taxes
- U. **18-28**/Authorization to Conduct Tax Sale
- V. **18-29**/Fee for Returned Checks
- W. **18-30**/Continued Compensation for Borough Employees
- X. **18-31**/Insurance for Non-Profit Organizations
- Y. **18-32**/Coverage of Quasi-Public Entities by JIF
- Z. **18-33**/Appointment of Police Chaplain
- AA. **18-34**/Appointment of Zoning Officer
- BB. **18-35**/Appointment of Property Maintenance Officer
- CC. **18-36**/Volunteer Tuition Credit Program
- DD. **18-37**/Appointment of Administrative Officer
- EE. **18-38**/Appointment of Allendale Housing, Inc. Board of Trustees
- FF. **18-39**/Appointment of Qualified Purchasing Agent
- GG. **18-40**/Appointments to Allendale Senior Housing Board of Trustees
- HH. **18-41**/Appointment of Crestwood Lake Director
- II. **18-42**/Donation of Crestwood Lake Pass
- JJ. **18-43**/Appointment of Water Collector
- KK. **18-44**/Appointment of Licensed Water Operator
- LL. **18-45**/Appointment of Part-Time CCO Inspector
- MM. **18-46**/Appointment of Director of Operations
- NN. **18-47**/Appointment of Deputy Municipal Clerk
- OO. **18-48**/Appointment of Crew Chiefs for the DPW

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- PP. **18-49**/Appointment of Court Officials
- QQ. **18-50**/Appointment of 9-1-1 System Coordinator – Detective Michael T. Dillon
- RR. **18-51**/Approval of 2018 Temporary Budget
- SS. **18-52**/Authorize Participation in Mutual Aid & Rapid Deployment Force
- TT. **18-53**/Approve 2018 Salaries – Teamsters Local 11 Employees
- UU. **18-54**/Approve 2018 Salaries – UPSEU Employees
- VV. **18-55**/Approve 2018 Salary – Police Department Employee – Officer Vincent Rizzo

Motion by Councilwoman Wilczynski, second by Councilman Strauch, that the Consent Agenda be approved.

On a roll call, the vote on the Consent Agenda was recorded as follows:

Councilman Bernstein:	aye	Councilman Sasso:	aye
Councilwoman Homan:	aye	Councilman Strauch:	aye
Councilman O’Connell:	aye	Councilwoman Wilczynski:	aye

All members present voting in favor, the Consent Agenda was approved.

**Resolution 18-08**

**Council Appointments**

**Be It Resolved** that the following individuals are appointed to the named Board or Commission for the period specified:

<b>NAME AND BOARD OR COMMISSION</b>	<b>TERM EXPIRES</b>
<b><u>Board of Health</u></b>	
Maria Crean	12/31/2020
Susan Toron	12/31/2020
<b><u>Allendale Volunteer Goose Patrol</u></b>	
Trish Cellary	12/31/2018
Carlton Frost	12/31/2018
Jen Klemchalk Gill	12/31/2018
John Merchant	12/31/2018
Jim Strauch	12/31/2018
<b><u>Marsh Wardens</u></b>	
Mike Limatola	12/31/2018
Jim Wright	12/31/2018
<b><u>Sports Alliance</u></b>	
Peter Borzilleri	12/31/2018
Bridget Egan	12/31/2018
John Hottinger	12/31/2018
Rich LeBlanq	12/31/2018
Jim Mulanaphy	12/31/2018

**CONSENT & AGREEMENT  
TO THE EXECUTION OF AN ORDER OF PROVISIONAL AUTHORIZATION AND DESIGNATION  
OF AN ACTING MUNICIPAL COURT ADMINISTRATOR BETWEEN THE MUNICIPALITY OF  
ALLENDALE AND THE MUNICIPALITY OF UPPER SADDLE RIVER**

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**WHEREAS**, pursuant to N.J.S.A. 2B:12-10 the Municipality of Upper Saddle River and the Municipality of Allendale are required to provide for a Municipal Court Administrator; and

**WHEREAS**, pursuant to N.J.S.A. 40A:65-1 et. Seq., any municipality of the State of New Jersey may contract with any other municipality or municipalities to share services that any party to the agreement is empowered to provide within its own jurisdiction; and

**WHEREAS**, in accordance with N.J.S.A. 2B:12-1(c) the Municipality of Upper Saddle River and the Municipality of Allendale consent and agree to share the professional services of the Municipal Court Administrator on a provisional basis to undertake the duties of the absent Municipal Court Administrator during scheduled and/or unscheduled leaves, within the two respective municipalities; and

**WHEREAS**, as required by N.J.S.A. 2B:12-10(b), the pay rate is \$20 per hour, not to exceed \$2,000 annually.

**NOW THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Allendale that the Municipality of Allendale and the Municipality of Upper Saddle River consent to the agreement attached hereto and incorporated herein by reference.

**BE IT FURTHER RESOLVED**, that the Mayor and Municipal Clerk be and are hereby authorized to sign said agreement.

**Resolution 18-10**

**Appointment of PACO Officer, Personnel Officer  
And Anti-Sexual Harassment Officer**

**Be It Resolved** that Ron Kistner is hereby appointed as Affirmative Action Public Agency Compliance Officer (PACO) in accordance with P.L. 1975 C.127 (N.J.A.C. 18:27) for the year 2018; and,

**Be It Further Resolved** that Ron Kistner is hereby appointed Personnel Officer; and,

**Be It Further Resolved** that Anne Dodd is hereby appointed as the Anti-Sexual Harassment Officer.

**Resolution 18-11**

**Appointment of Continuing Disclosure Agent and  
Independent Registered Municipal Advisor**

**Whereas**, the Borough of Allendale is in need of a Continuing Disclosure Agent and Independent Registered Municipal Advisor; and

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**Whereas**, Phoenix Advisors, LLC satisfactorily performed these services in 2017; and

**Whereas**, Phoenix Advisors, LLC has submitted a proposal for services in 2018;

**Now, Therefore Be It Resolved** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that Phoenix Advisors, LLC is hereby appointed as the Continuing Disclosure Agent and Independent Registered Municipal Advisor for the Borough of Allendale for the year 2018;

**Resolution 18-12**

**Appointment of Assessment and Tax Search Officers**

**Be It Resolved** that Anne Dodd is hereby appointed as Assessment Search Officer of the Borough of Allendale; and,

**Be It Further Resolved** that Harold E. Laufeld III is hereby appointed as Tax Search Officer of the Borough of Allendale.

**Resolution 18-13**

**Appointment of Fund Commissioner**

**Be It Resolved** that the following individual is appointed as Fund Commissioner of the Bergen County Municipal Joint Insurance Fund for the year 2018:

Fund Commissioner Ronald Kistner

**Be It Further Resolved** that Elizabeth White is appointed as the Alternate of the Bergen County Municipal Joint Insurance Fund for the year 2018.

**Resolution 18-14**

**Appointment of Fire Official**

**Be It Resolved** that the following individual be and is hereby appointed by the Mayor and Council as Fire Official for the Borough of Allendale for the year 2018.

Fire Official – Ernest W. Cassidy. Jr.

**Resolution 18-15**

**Appointment of Fire Inspectors**

**Be It Resolved** that the following individuals listed below are appointed by the Mayor and Council as Fire Inspectors for the Borough of Allendale for the year 2018:

Steven Cameron #124453  
Ernest Cassidy Jr. #124467

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Pierre Gauthier #116445  
James Moritz #139921  
James Schultz #180149

**Resolution 18-16**

**Claims Account and Withdrawal of Borough Funds**

**Now, Therefore, Be It Resolved** that the Chief Financial Officer is hereby authorized and directed to maintain in the official depository an account designated as the Borough of Allendale Claims Account; and,

**Be It Further Resolved** that all funds deposited in the account must be withdrawn by proper warrants of the Borough signed by two of the following: the Mayor, the Chief Financial Officer, the Municipal Clerk or Finance Committee Member.

**Resolution 18-18**

**Appointment of ADA Compliance Officer**

**Be It Resolved** that Ron Kistner is hereby appointed as ADA Compliance Officer for the Borough of Allendale for the year 2018.

**Resolution 18-18**

**Adoption of By Laws**

**Whereas**, pursuant to the Code of the Borough of Allendale, By-laws, Chapter A276 need to be adopted annually.

**Now, Therefore, Be It Resolved** that the By-laws recorded in the Code of the Borough of Allendale be and they are hereby adopted for the year 2018.

**Resolution 18-19**

**Designation of Official Newspapers**

**Be It Resolved** that The Record and The Star Ledger be and are hereby designated as the official newspapers of the Borough of Allendale for the year 2018.

**Be It Further Resolved** that notice will also be sent to the Ridgewood News, posted on the Borough's official website and posted on the bulletin board in Borough Hall.

**Resolution 18-20**

**Withdrawal of Water Utility Funds**

**Be It Resolved** that all funds of the Water Account or Water Utility deposited in the official depositories may be withdrawn by proper warrants of the Borough signed by two of the following: the

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Mayor, Chief Financial Officer, the Municipal Clerk, and a member of the Finance Committee except as provided in Resolution 18-22.

**Resolution 18-21**

**Official Depositories**

**Be It Resolved** that Lakeland Bank, J.P. Morgan Chase Bank, Bank of America, and New Jersey Cash Management be designated as official depositories for the Borough funds for the year 2018.

**Resolution 18-22**

**Payroll Account**

**Be It Resolved** that the Chief Financial Officer be and she is hereby authorized and directed to maintain in the official depository an account designated as the Borough of Allendale Payroll Account; and,

**Be It Further Resolved** that all funds of the Borough deposited in the account be withdrawn by proper warrants of the Borough signed by the Chief Financial Officer.

**Resolution 18-23**

**Payments Between Meeting Dates**

**Whereas**, it becomes necessary at times to issue checks for certain fixed charges which are due on periodic dates, such as County Taxes, Payroll and other miscellaneous items, which dates frequently occur between Council meetings.

**Now, Therefore, Be It Resolved** that the proper Borough Officials be and are hereby authorized to issue and sign checks for payment when such payments become due for ratification at the next following meeting.

**Resolution 18-24**

**Cash Management Plan**

**Whereas**, it is in the best interest of the Borough of Allendale to earn additional revenue through the investment and prudent management of its cash receipts; and,

**Whereas**, P.L. 1983, Chapter 8 and P.L. 1997, Chapter 148, is an act concerning the Local Fiscal Affairs Law and amends N.J.S.A. 40A:5-2 and N.J.S.A. 40A:5-14; and,

**Whereas**, the law requires that each local unit shall adopt a cash management plan.

**Now, Therefore, Be It Resolved** that the following shall constitute the Cash Management Plan for the Borough of Allendale and the Chief Financial Officer shall deposit and manage its funds pursuant to this plan.

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Cash Management Plan  
Borough of Allendale  
YEAR 2018

**Purpose:**

It is in the best interest of the Borough of Allendale to earn additional revenue through the investment and prudent management of its cash receipts. Public Law 1983, Chapter 8, revised as Public Laws 1997, Chapter 148 is an act concerning the Local Fiscal Affairs Law and amends NJSA 40A:5-14. This law requires that each local unit shall adopt a Cash Management Plan.

The following shall constitute the Cash Management Plan for the Borough of Allendale, which shall deposit and manage its funds pursuant to this Plan.

**Definitions:**

1. Chief Financial Officer shall mean the Chief Financial Officer of the Borough of Allendale.
2. Fiscal Year shall mean the twelve month period ending December thirty first.
3. Cash Management Plan shall mean that Plan as approved by resolution of the Governing Body of the Borough of Allendale.

**Designation of Depositories:**

At least once each fiscal year at its reorganization meeting, the Governing Body shall by resolution, designate the depositories in accordance with NJSA 40A:5-14.

The official depositories for the Borough of Allendale are as follows:

Lakeland Bank, JP Morgan Chase, Bank of America, and NJCM (New Jersey Cash Management).

**Audit Requirement:**

The Cash Management Plan shall be subject to the annual audit conducted pursuant to NJSA 40A:5-14.

**Authority to Invest-Effect Telephone Transfers and Withdrawal:**

1. The Chief Financial Officer shall make and be responsible for all municipal deposits and investments.
2. The Chief Financial Officer is hereby authorized to effect telephone or electronic transfers for renewal of notes or investments into or out of authorized Borough and Water Utility Accounts.
3. All Borough and Water Utility Warrants shall be signed by two of four of the following: the CFO, the Mayor, Municipal Clerk and a member of the Finance committee.
4. The Chief Financial Officer is authorized and directed to maintain an account designated as the Borough of Allendale Payroll Account, and all funds are withdrawn by proper warrants of the Borough signed by the Chief Financial Officer.

**Investment Instrument**

The Chief Financial Officer shall invest at her discretion in any investments as approved by the State of New Jersey, Department of Community Affairs, Division of Local Government Services and in accordance with NJSA 40A:5-15.1. The Borough of Allendale is currently receiving the best investment rates at Lakeland Bank and with Certificates of Deposits.

**Records and Reports**

1. The Chief Financial Officer shall report all investments in accordance with NJSA 40A:5-15.2.
2. At a minimum, the Chief Financial Officer shall:
  - a. Keep a record of all investments.
  - b. Keep a cash position record which reveals, on a daily basis, the status of the Borough's cash in its bank accounts.
  - c. Report investments to the Mayor and Council at regularly scheduled meetings of the Governing Body.
  - d. Report monthly to the Mayor and Council as to the status of cash balances, revenue collection, interest rates and interest earned.

**Cash Flow:**

1. The Chief Financial Officer shall ensure that the Borough's accounting system provides regular information concerning the Borough's cash position and investment performance.
2. All monies shall be turned over to the Chief Financial Officer and deposited in accordance with NJSA 40A:5-15.
3. The Chief Financial Officer is authorized and directed to invest funds of the Borough as the availability of funds permit. In addition, it shall be the responsibility of the Chief Financial Officer to minimize the possibility of idle cash by depositing the Borough's monies in interest bearing accounts wherever practical and in the best interest of the Borough of Allendale.

**Resolution 18-25**

**Authorization for Telephone Transfer/Electronic Transfer of Funds**

**Be It Resolved** that M. Alissa Mayer, Chief Financial Officer, is hereby authorized on behalf of the Borough of Allendale to effect telephone/electronic transfers of funds for renewal of notes or investments into or out of authorized Borough and Water Utility Accounts.

**Resolution 18-26**

**Petty Cash Funds**

**Be It Resolved** that the Chief Financial Officer is hereby authorized to draw current account checks for petty cash to the following individuals in the amounts stated:

George Scherb (Police Department)	\$150
Tatiana Marquis (Dept. of Public Works)	\$150
M. Alissa Mayer (Finance Department)	\$250
Diane Vander Wende (Mayor and Council)	\$250

**Resolution 18-27**

**Interest on Delinquent Taxes**

**Be It Resolved** that interest will be charged at the rate of eight (8%) per cent per annum on the first \$1,500 of all delinquent taxes, assessments and Borough charges and eighteen (18%) per cent of any amounts over \$1,500 delinquency, except that no interest will be charged on taxes for the current quarter if the said taxes are paid within the tenth calendar day following the date upon which the same became payable; and,

**Be It Further Resolved** that the interest rates shall revert to the percentages as aforesaid from the first day of any current quarter unless taxes for the same quarter are paid during the first ten days of such quarter; and,

**Be It Further Resolved** that a certified copy of this resolution be transmitted to the Collector of Taxes forthwith.

**Resolution 18-28**

**Authorization to Conduct Tax Sale**

**Be It Resolved** that the Governing Body of the Borough of Allendale, County of Bergen, State of New Jersey hereby authorizes the Tax Collector to conduct the annual tax sale for delinquent property taxes and any other municipal charges.

**Resolution 18-29**

**Fee for Returned Checks**

**Whereas**, NJSA 40:5-18 provides for the imposition of a service charge to be added to any amount owing to the municipality if payment tendered on the account was tendered by a check which was returned for insufficient funds.

**Now, Therefore, Be It Resolved** by the Council of the Borough of Allendale that the Chief Financial Officer is hereby authorized to impose a \$28.00 fee for all returned checks to any General Fund Account and Water Utility Account of the Municipality.

**Resolution 18-30**

**Continued Compensation for Borough Employees**

**Be It Resolved** that the Chief Financial Officer be and she is authorized and directed to continue the compensation of Borough employees at previously authorized levels until such time as a resolution is adopted or as stated in a contractual agreement by the Governing Body of the Borough of Allendale setting forth the salaries of Borough employees for the year 2018.

**Resolution 18-31**

**Insurance for Non-profit Organizations**

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**Whereas**, the Borough of Allendale, from time to time, authorizes use of public facilities for certain non-profit organizations which do not have insurance coverage; and,

**Whereas**, the Borough is willing to permit use of its public facilities to such organizations provided that such use is consistent with the underwriting guidelines of the Borough's insurer.

**Now, Therefore, Be It Resolved** by the Governing Body that it does hereby agree to waive insurance for the following not-for-profit organizations:

Republican Club  
Democratic Club  
American Legion  
Veterans of Foreign Wars  
Allendale Civic Association  
Allendale Housing, Inc.  
Allendale Senior Housing, Inc.

**Be It Further Resolved** that the waiver of insurance herein shall extend for a period of one (1) year only and must be renewed annually.

**Resolution 18-32**

**Coverage of Quasi-Public Entities by JIF**

**Whereas**, the Borough of Allendale is a participating member of the Bergen County Municipal Joint Insurance Fund relative to General Liability and other coverage; and

**Whereas**, the "Fund" has adopted certain criteria to distinguish between bona fide municipal activities and other quasi-public entities not sponsored by the municipality and therefore, not subject to coverage by the "Fund", and

**Whereas**, it has been determined that in order to be covered by the "Fund" an organization or activity meet the test that its function is of the type that historically municipalities have undertaken themselves or have provided with insurance coverage and/or is one which advances a bona fide local public purpose on a non-profit basis typically met by local government, the benefits of which are available to the municipality in general; and

**Whereas**, the Borough has asked the "Fund" to extend General Liability and non-owned Automobile Liability Coverage to the following entities:

Class I – Allendale Firemen's Relief Association  
Class I – Allendale Volunteer Firemen's Association  
Class I – Allendale Exempt Firemen's Association  
Class I – Allendale Junior Fire Association  
Class I – Allendale Community Emergency Response Team  
Class III – XYZ Senior Citizens  
Class III – Friends of the Library  
Class III – Allendale Historical Society  
Class III – Holiday Observers  
Class III- Allendale Garden Club

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Class III – Allendale Volunteer Goose Patrol  
Class IV – Allendale Recreation Committee  
Class IV – Crestwood Lake Swim Team  
Class IV – Aleoop  
Class IV – Allendale Sports Alliance  
Class IV – Fell House – Concerned Citizens of Allendale

**Whereas**, the Borough wishes to list the following sports program activities that are covered under the Allendale Recreation Committee:

Soccer – 5 years  
Soccer – 13 to 15  
Soccer – 12 & Under  
Basketball – 13 to 15  
Basketball – 12 & Under  
Kickball – 12 & Under  
T-Ball – 12 & Under  
Softball – 12 & Under  
Softball – 13 to 15  
Baseball – 12 & Under  
Baseball – 13 to 15  
Volleyball – 12 & Under  
Volleyball – 13 to 15  
Traveling Softball – 13 to 15  
Traveling Softball – 12 & Under

**Now, Therefore, Be It Resolved** by the Borough Council of the Borough of Allendale as follows:

It is hereby certified that the above listed organizations exist within the Borough of Allendale as a bona fide charitable, educational, or recreational activity of the municipality and is, in fact an organization that supports and/or provides services to the municipality in general and as such is sponsored or subsidized directly or indirectly by the municipality.

The Borough of Allendale does hereby request that this organization described herein be named as an additional insured for General Liability and Non-owned Automobile Liability Coverage in accordance with the applicable limits and restrictions.

**Resolution 18-33**

#### **Appointment of Police Chaplain**

**Be It Resolved** that Father Raphael Iannone of Saint Joseph’s Church in New Paltz, New York and Father Michael Allen of Trinity Episcopal Church in Allendale, New Jersey be and are hereby appointed as Police Chaplains of the Borough of Allendale for the year 2018.

**Resolution 18-34**

#### **Appointment of Zoning Officer**

**Whereas**, the Borough of Allendale is in need of the services of a Zoning Officer.

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**Now, Therefore, Be It Resolved** that Kevin Burnette is hereby appointed to the aforementioned position to be effective January 1, 2018 for a term to expire December 31, 2018.

**Be It Further Resolved** that the Mayor, the Chief Financial Officer, Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

**Resolution 18-35**

**Appointment of Property Maintenance Officer**

**Whereas**, the Borough of Allendale is in need of the services of a Property Maintenance Officer.

**Now, Therefore, Be It Resolved** that Michael Limatola is hereby appointed to the aforementioned position to be effective January 1, 2018 for a term to expire December 31, 2018.

**Be It Further Resolved** that the Mayor, the Chief Financial Officer, Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

**Resolution 18-36**

**Volunteer Tuition Credit Program**

**Whereas**, the Mayor and Council of the Borough of Allendale in the County of Bergen, deems it appropriate to enhance the recruitment of volunteer firefighters and emergency medical volunteers in the Borough of Allendale, and

**Whereas**, the State of New Jersey has enacted P.L. 1998, c. 145 which permits municipal governments to allow their firefighting and emergency medical volunteers to take advantage of the Volunteer Tuition Credit Program at no cost to the municipal government.

**Now, Therefore, Be It Resolved** by the Mayor and Council of the Borough of Allendale in the County of Bergen that the Volunteer Tuition Credit Program as set forth in P.L. 1998, c. 145 is herewith adopted for volunteer firefighters and emergency medical volunteers in the municipality, and

**Be It Further Resolved** that the Municipal Clerk is herewith delegated the responsibility to administer the program and is authorized to enter into all agreements and to maintain files of all documents as may be required under the P.L. 1998, c. 145, a copy of which is herewith made part of this resolution.

**Resolution 18-37**

**Appointment of Administrative Officer**

**Whereas**, Ron Kistner was appointed Administrative Officer of the Borough of Allendale on August 27, 2015 by Resolution 15-251; and,

**Whereas**, Ron Kistner has performed all of the necessary functions of the Administrative Officer;

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**Now, Therefore, Be It Resolved**, by the Mayor and Council of the Borough of Allendale that Ron Kistner is hereby re-appointed Administrative Officer of Allendale pursuant to Code Section 53-48 et. seq. for the one year term of January 1, 2018 to December 31, 2018; and,

**Be It Further Resolved** that the annual salary for the position of Administrative Officer shall be commensurate with the 2018 Salary Ordinance; and

**Be it Further Resolved** that the Mayor, Chief Financial Officer, Municipal Attorney and Municipal Clerk are authorized to take all appropriate actions so as to implement this resolution.

**Resolution 18-38**

**Appointment of Board of Trustees  
Allendale Housing, Inc.**

**Whereas**, Allendale Housing, Inc. has been incorporated since September 12, 2008; and,

**Whereas**, it is necessary to appoint a Board of Trustees; and,

**Whereas**, there shall be seven (7) Trustees; six (6) Trustees from the general public and one (1) Trustee from the Council of the Borough of Allendale.

**Now, Therefore, Be It Resolved**, that Mayor Liz White is appointed as Trustee representing the Municipal Council for a term ending December 31, 2018.

**Resolution 18-39**

**Appointment of Qualified Purchasing Agent**

**Be It Resolved** by the Governing Body that Joseph Citro is hereby appointed as Qualified Purchasing Agent effective until December 31, 2018 at an annual compensation of \$3,500.00.

**Be It Further Resolved** that the Mayor, the Chief Financial Officer, Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

**Resolution 18-40**

**Appointments to Allendale Senior Housing Board of Trustees**

**Be It Resolved** that the following individuals are hereby appointed as representatives to Allendale Senior Housing for the period specified:

NAME		TERM EXPIRES
Liz White	Allendale Senior Housing	December 31, 2018
Ari Bernstein	Allendale Senior Housing	December 31, 2018

**Resolution 18-41**

**Appointment of Crestwood Lake Director**

**Now, Therefore, Be It Resolved** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves Tom Viscardi as the Lake Director for Crestwood Lake for the 2018 swim season.

**Resolution 18-42**

**Donation of Crestwood Lake Season Pass  
To Allendale Foundation for Educational Excellence**

**Now, Therefore, Be It Resolved** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the donation of a family (parents and children) Crestwood Lake 2018 Season Pass to the Allendale Foundation for Educational Excellence.

**Resolution 18-43**

**Appointment of Water Collector**

**Whereas**, the Borough of Allendale is in need of the services of a Water Collector.

**Now, Therefore, Be It Resolved** that M. Alissa Mayer is hereby appointed to the aforementioned position to be effective January 1, 2018 for a term to expire December 31, 2018.

**Be It Further Resolved** that the Mayor, the Chief Financial Officer, Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

**Resolution 18-44**

**Appointment of Licensed Water Operator  
of the Sewer Department**

**Be It Resolved and Noted** that pursuant to the current contract with Suez Water (formerly known as United Water), Suez Water has appointed Anthony Bruno as the licensed Water operator of the Water Department.

**Resolution 18-45**

**Authorization to Hire and Appointment of Part-Time CCO Inspector**

**Whereas**, a need for a part-time CCO Inspector exists in the Borough; and

**Whereas**, Fred W. Depkin is qualified for said position;

**Now, Therefore Be It Resolved** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that Fred W. Depkin is hereby hired and appointed a part-time CCO Inspector for the year 2018; and

**Be it Further Resolved** that the annual salary be \$5,202.

**Resolution 18-46**

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**Appointment of Director of Operations**

**Whereas**, there is a need to appoint a Director of Operations for the Borough of Allendale.

**Now, Therefore, Be It Resolved** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it does hereby appoint Ron Kistner as Director of Operations.

**Be It Further Resolved** that the Mayor, the Chief Financial Officer, Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

**Resolution 18-47**

**Appointment of Deputy Municipal Clerk**

**Whereas**, pursuant to Chapter 53-52.1 of the Code of the Borough of Allendale a Deputy Municipal Clerk shall be appointed for a term of one year commencing on January 1 and terminating December 31.

**Now, Therefore, Be It Resolved** that Michelle Ryan is hereby appointed to the position of Deputy Municipal Clerk effective January 1, 2018 for a term to expire December 31, 2018.

**Be It Further Resolved** that the Mayor, the Chief Financial Officer, Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

**Resolution 18-48**

**Appointment of Crew Chiefs  
for the Department of Public Works**

**Now, Therefore, Be It Resolved** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that the following appointments and corresponding salaries be made:

Dan Richards	Crew Chief	\$8,000 annually
Dan Davis	Crew Chief	\$4,000 annually
John Pasquino	Crew Chief	\$3,000 annually

**Be It Further Resolved** that the foregoing appointment and accompanying compensation be made effective as of January 1, 2018, and expire on December 31, 2018.

**Be It Further Resolved** that the Mayor, the Chief Financial Officer, Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

**Resolution 18-49**

**Appointment of Court Officials**

**Whereas**, the Borough of Allendale requires the professional services of a Judge, Prosecutor, Alternate Prosecutor, Public Defender and Alternate Public Defender for the calendar year 2018; and,

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**Whereas**, it is anticipated that the expenditure for each of such professional services will not exceed the sum of \$18,500 in said calendar year and therefore, the “Pay to Play” Statute and Regulations do not apply to these appointments; and,

**Whereas**, the Chief Financial Officer in accordance with the Local Public Contracts Law has duly certified that adequate funds have been or will be appropriated in the 2018 temporary or permanent budget for fees reasonably required by each of such professionals in the appropriate line items in said budget(s).

**Now, Therefore, Be It Resolved** by the Governing Body of the Borough of Allendale that the following appointments are hereby made:

Municipal Prosecutor: Richard Rosa, Esq., for a term of one year commencing January 1, 2018 until December 31, 2018 and until a successor is appointed and qualified pursuant to NJSA 2B:25-4a;

Alternate Prosecutor: John Guerin, Esq., for a term of one year commencing January 1, 2018 until December 31, 2018;

Public Defender: Robert Metzdorf, Esq., for a term of one year commencing January 1, 2018 until December 31, 2018 and until a successor is appointed and qualified pursuant to NJSA 2B:24-4a;

Alternate Public Defender: Matthew Miller, Esq., for a term of one year commencing January 1, 2018 until December 31, 2018;

**Be It Further Resolved** that the Mayor and Borough Clerk are authorized to execute contracts with each of the said professionals and to take all of the steps necessary to carry this resolution into effect; and,

**Be It Further Resolved** that the foregoing appointments are made without competitive bidding under the provisions of the Local Public Contracts Law which exempts from competitive bidding “professional services” rendered by persons authorized by law to practice a recognized profession and whose practice is regulated by law; and,

**Be It Further Resolved** that a copy of this resolution be published in a legal newspaper of the Borough within ten (10) days after its passage as required by law.

**Resolution 18-50**

**APPOINTING A COORDINATOR FOR THE  
BOROUGH’S EMERGENCY TELEPHONE SYSTEM**

**WHEREAS**, the Borough of Allendale is required pursuant to State law and the regulations of the State Department of Treasury to appoint a coordinator for the Borough’s emergency telephone 9-1-1 System; and

**WHEREAS**, the municipal coordinator of the 9-1-1 System is responsible for maintaining a plan for enhanced emergency services throughout the Borough and for developing such revisions to the plan as may be necessary for review by the Mayor and Council of the Borough; and

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**WHEREAS**, the Borough is empowered by law to appoint and employ professionals, technical advisors and experts as the Borough may determine to be necessary for its efficient operation; and

**WHEREAS**, the Borough has received a written recommendation from George Scherb, Chief of Police of the Allendale Police Department, requesting the appointment of Detective Michael T. Dillon as the municipal coordinator of the 9-1-1 System; and

**WHEREAS**, the Mayor and Council of the Borough are desirous of appointing Detective Michael T. Dillon to serve as municipal coordinator for the 9-1-1 System in accordance with the requirements and procedures mandated under N.J.S.A. 52: 17C-1 et seq., and N.J.A.C. 17:24-5.1 et seq.,

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale, as follows:

1. That Detective Michael T. Dillon of the Allendale Police Department is hereby appointed to serve as the municipal coordinator for the Borough's 9-1-1 System.
2. That Detective Michael T. Dillon shall perform all such duties and carry out all of the responsibilities as set forth in the existing plan for enhanced emergency services throughout the Borough and in accordance with the requirements and procedures mandated under N.J.S.A. 52: 17C-1 et seq., and N.J.A.C. 17:24-5.1 et seq.,
3. That no further action of the Borough shall be required.

**Resolution 18-51**

**Approval of 2018 Temporary Budget**

**Whereas**, 40A:4-19 Local Budget Act provides that (where any contracts, commitments or payments are to be made prior to the final adoption of the 2018 budget) temporary appropriations be made for the purposes and amounts required in the manner and time therein provided; and,

**Whereas**, the date of this resolution is within the first thirty days of 2018; and,

**Whereas**, the total appropriations in the 2017 Budget, less appropriations made for capital improvement fund, debt service and relief of the poor (public assistance) are as follows:

General	\$11,443,104.00
Water Utility	\$ 1,411,822.00

**Whereas**, 26.25 percent of the total appropriations in the 2017 Budget, less appropriations for capital improvement fund, debt service and relief of the poor (public assistance) in the said 2017 Budget is as follows:

General	\$ 3,003,815.00
Water Utility	\$ 370,603.00

**Now, Therefore, Be It Resolved** by the Mayor and Borough Council of the Borough of Allendale, County of Bergen, that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for her records.

**WHEREAS**, the police departments in Bergen County have a day to day responsibility to provide for the security of lives and property, for the maintenance and preservation of the public peace and order, and

**WHEREAS**, Law Enforcement Officials also have a responsibility to provide for preparedness against natural emergencies, such as floods, hurricanes, earthquakes, major storms, etc., man-made causes, civil unrest, and civil disobedience such as riot, strikes, jail or prison riots, train wrecks, aircraft crashes, major fires, ethnic disorders, riots, terrorist incidents and bombings, state and national emergencies, and

**WHEREAS**, the Bergen County Police Chief's Association has proposed a Mutual Aid Plan and Rapid Deployment Force to deal with these emergencies, and

**WHEREAS**, this Plan is adopted in accordance with the provisions of N.J.S.A. 40A:14-156, N.J.S.A. 40A:14-156.1, N.J.S.A. 40A:14-156.4 and N.J.S.A. App. A:9-40.6, and

**WHEREAS**, this Plan will provide a uniform procedure for the coordination of the requesting, dispatching, and utilization of law enforcement personnel and equipment whenever a local law enforcement agency requires mutual aid assistance from any other jurisdiction, both contiguous and non-contiguous, in the event of an emergency, riot or disorder, in order to protect life and property, and

**WHEREAS**, it is also recognized that the Allendale Chief of Police, in accordance with the provisions of N.J.S.A. 40A:14-118 and under the authority of the Bergen County Prosecutor, has the authority to assign officers to a Task Force, Rapid Deployment Team, or Regional SWAT Team operated in conjunction with the Bergen County Prosecutor's Office, and

**WHEREAS**, it is the desire of the Mayor and Council of the Borough of Allendale to participate in a Mutual Aid Plan and Rapid Deployment Force in accordance with the Plan as submitted by the Bergen County Police Chief's Association.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale that the police Department of the Borough of Allendale under the direction of the Chief of Police, cooperate with the Bergen County Police Chief's Association to create an Interlocal Services Agreement with all municipalities in the County of Bergen in order to put into place the Mutual Aid Plan and Rapid Deployment Force, and

**BE IT FURTHER RESOLVED** that a copy of the Resolution be forwarded to the County Executive, the Board of Chosen Freeholders, the County Prosecutor, and all municipalities in the County of Bergen.

**TEAMSTERS SALARY RESOLUTION**

**Be It Resolved** that the following are the salaries for Borough employees for the year 2018. All salaries are retroactive to January 1, 2018.

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Steve Cameron, DPW Laborer	\$59,687
Dan Davis, DPW Laborer	\$59,687
Dan Davis, Crew Chief	\$4,000
Ray Frazier, DPW Laborer	\$59,687
Richard McDowell, DPW Laborer	\$59,687
Jim Moritz, DPW Laborer	\$59,687
John Pasquino, DPW Laborer	\$47,298
John Pasquino, Crew Chief	\$3,000
Dan Richards, DPW Laborer, Mechanic	\$59,687
Dan Richards, Crew Chief	\$8,000
Layne Simon, DPW Laborer	\$67,570
Layne Simon, Water Projects Coordinator	\$2,000
Lonnie Simon, DPW Laborer	\$56,308
Standby, Weekly	\$300

**Resolution 18-54**

**SALARY RESOLUTION**

**Be It Resolved** that the following are the salaries for Borough employees for the year 2018. All salaries are retroactive to January 1, 2018.

Jean Manus, Board of Health/Registrar/Tax Assessor Clerk	\$48,999
Carol Savoy, Bookkeeper	\$43,000
Nancy Donnelly, Tax/Finance Clerk	\$54,141
Diana Bradley, Administrative Secretary, Police	\$37,142
Michael, Schell, Radio Police Dispatcher, Full-time	\$36,000
Anthony Iacovo, Radio Police Dispatcher, Full-time	\$36,525
Shafeq Zariff, Radio Police Dispatcher, Full-time	\$36,000
Ryan Berger, Radio Police Dispatcher, Full-time	\$36,000
Melissa Daly, Technical Assistant to Borough Engineer, P/T Hourly	\$27.06
Stephanie Geisler, Building Department Technical Assistant, P/T Hourly	\$26.01
Diane Vander Wende, Administrative Assistant, P/T Hourly	\$20.16
Tyler Yaccarino, Clerk Typist, P/T Hourly	\$15.61
Tyler Yaccarino, Webmaster	\$1,500
Tatiana Marquis, DPW Clerk, P/T Hourly	\$20.16

**Resolution 18-55**

**POLICE SALARY RESOLUTION**

**Be It Resolved** that the 2018 salary for Vincent Rizzo, Police Officer, is \$103,017.

**Be it Further Resolved that** the 2018 salary is retroactive to January 1, 2018.

***Unfinished Business:***

There was no unfinished business.

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***New Business:***

There was no new business.

***Council Committee Reports and Comments***

**Councilman Strauch** – Land Use and Construction Code

Councilman Strauch expressed appreciation for being appointed as the Chair of the Land Use and Construction Code Committee and commented that he is excited to be back on this committee. He advised that the first committee meeting is scheduled for tomorrow morning at 9:30 a.m.

**Councilwoman Homan** - Water, Sewer and Public Utilities

Councilwoman Homan stated that it was a pleasure to work on the Public Safety Committee for three years, noting that the committee had many accomplishments during this time. She thanked all emergency services for their service to the community. She expressed her excitement to serve as Chair of the Water, Sewer and Public Utilities Committee as well as to work with Councilwoman Wilczynski on the Facilities, Parks and Recreation Committee.

**Councilwoman Wilczynski** – Facilities, Parks and Recreation

Councilwoman Wilczynski commented that she is honored to serve for another three years on Council for her 4<sup>th</sup> term. She expressed that she is looking forward to working with Councilwoman Homan this year on Facilities, Parks and Recreation. She welcomed Councilman O'Connell to the governing body and stated that she is looking forward to working with the members of the governing body as well as Borough Attorney Wiss. She congratulated Councilman Bernstein on his appointment as Council President.

**Councilman Bernstein** – Administration, Finance and Human Resources

Councilman Bernstein stated that he is honored to chair the Administration, Finance and Human Resources Committee once again. He noted that he is proud of the work that the committee has done and stated that he is looking forward to working with the members of this committee again. He explained that this committee strives to be fiscally conservative while maintaining services. The next committee meeting is scheduled on January 25<sup>th</sup>. He thanked Councilwoman Wilczynski for her willingness to serve again and Councilman O'Connell for joining the governing body. He commented that Mayor White has done a phenomenal job as Mayor and expressed his opinion that Allendale is a better place as a result of her service.

**Councilman Sasso** – Public Safety

Councilman Sasso expressed his appreciation for being kept on as a member of the Land Use and Construction Code Committee and commented that he is looking forward to working with Councilman Strauch on this committee. He expressed his excitement to chair Public Safety. He advised that in the Land Use meeting tomorrow, they will be discussing possible dates to hold the town hall meeting with NJ DEP on wildlife management, specifically white-tailed deer.

**Councilman O'Connell** – Public Works

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Councilman O'Connell stated that he is looking forward to working with everyone. He thanked his family and friends for their support and the residents for entrusting him this responsibility, commenting that he is very honored and humbled.

***Mayor's Report:***

Mayor White noted that Ron Kistner, Administrative Officer/Director of Operations, is in the audience and advised that he has been leading the charge with the DPW staff in handling snow removal. She thanked the entire DPW staff and expressed her opinion that they are doing a fabulous job. She noted that Chief Scherb and Alissa Mayer, CFO, are both in the audience and thanked them for attending tonight.

***Staff Reports:***

Anne Dodd, Municipal Clerk, advised that she had no report.

Mayor White thanked Borough Clerk Dodd and her staff for all of their hard work in pulling the agenda materials together for tonight's meeting. She noted that it is a large task and they did a wonderful job.

Ray Wiss, Municipal Attorney, congratulated Councilwoman Wilczynski and Councilman O'Connell on commencing their terms as well as Councilman Bernstein on his appointment as Council President. He also wished everyone a happy new year and thanked the governing body for his reappointment, commenting that he looks forward to working with them in 2018.

***Public Comment on any issue:***

No one came forward.

***Adjournment:***

There being no further business to come before the Mayor and Council, on a motion by Councilwoman Homan, second by Councilwoman Wilczynski, and unanimously carried, to adjourn this meeting. The meeting was adjourned at 7:57 p.m.

Respectfully submitted,

Anne Dodd, RMC  
Municipal Clerk