

Borough of Allendale

December 10, 2015

Resolution 15-329

List of Bills

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated December 10, 2015 in the amounts of:

Current Fund	\$834,819.09
Capital	\$961.00
Housing Trust	\$250.00
Trust Fund	\$2,640.00
Payroll	\$173,354.52
<b>TOTAL</b>	<b>\$1,012,024.61</b>

	Motion	Second	Yea	Nay	Absent	Abstain
Bernstein			✓			
Homan			✓			
McSwiggan			✓			
Sasso		✓	✓			
Strauch					✓	
Wilczynski	✓		✓			
White						

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on December 10, 2015



\_\_\_\_\_  
Mayor Elizabeth White



\_\_\_\_\_  
Michelle Ryan  
Deputy Municipal Clerk

Borough of Allendale

December 10, 2015

Resolution 15-330

Award of Bid for Ramsey Water Storage Tank Improvements  
to Allied Painting, Inc.

**WHEREAS**, the Mayor and Council of the Borough of Allendale have determined that there is a need for the Borough of Allendale to make improvements to the Ramsey Water Storage Tank; and

**WHEREAS**, under the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., the cost of such project requires that the contract for such services be obtained by way of public advertising for bids and bidding therefore; and

**WHEREAS**, the Mayor and Council of the Borough of Allendale authorized preparation and advertisement of such specifications and forms of bid, contract and bond requirements for the proposed work in compliance with New Jersey Local Public Contracts Law by Resolution 15-276 on September 23, 2015; and

**WHEREAS**, sealed bid packages for Base Bid and Alternate Bid were received and opened in the office of the Municipal Clerk of the Borough of Allendale on November 20, 2015 at 10:00am; and

**WHEREAS**, a total of three (3) bid proposals were submitted for Base Bid and a total of (3) bid proposals for Alternate Bid were submitted as shown on the attached Bid Tabulations; and

**WHEREAS**, Dewberry Engineers, Inc., on behalf of the Borough of Allendale, has reviewed and determined that Allied Painting, Inc., 4 Larwin Road, Cherry Hill, New Jersey 08034 was the lowest responsive, responsible bidder with a Base Bid in the amount of \$296,750.00 dollars; and

**WHEREAS**, Dewberry Engineers, Inc., on behalf of the Borough of Allendale, has reviewed and determined that Allied Painting, Inc., 4 Larwin Road, Cherry Hill, New Jersey 08034 was the lowest responsive, responsible bidder with an Alternate Bid in the amount of \$592,000.00 dollars; and

**WHEREAS**, based upon their review of all proposals submitted, Dewberry Engineers, Inc. has made a recommendation to award the Alternate Bid to Allied Painting, Inc.; and

**WHEREAS**, the CFO of the Borough of Allendale has certified that there are sufficient funds available for such services;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough

of Allendale, County of Bergen, State of New Jersey that a contract for Ramsey Water Storage Tank Improvements as per the Alternate Bid specifications be awarded to Allied Painting, Inc., 4 Larwin Road, Cherry Hill, New Jersey 08034 in the total amount of \$592,000.00 for the Alternate Bid; and

**BE IT FURTHER RESOLVED** that all of the documents pertaining to this bid will be kept on file along with the award of contract in the office of the Municipal Clerk Borough of Allendale and that the Mayor of the Borough of Allendale is authorized to execute said contract.

	Motion	Second	Yea	Nay	Absent	Abstain
Bernstein			✓			
Homan			✓			
McSwiggan			✓			
Sasso		✓	✓			
Strauch					✓	
Wilczynski	✓		✓			
White						

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 Mayor Elizabeth White

  
 Michelle Ryan  
 Deputy Municipal Clerk

Approval of Interlocal Court Agreement &  
 Authorization for Mayor to Sign  
 Interlocal Service Agreement

**Whereas**, there is a need for a Municipal Court Administrator in the Borough of Allendale; and

**Whereas**, N.J.S.A. 40:8-A-1 et seq., the Interlocal Services Act, authorizes agreements between municipalities for the provision of services by one to the other; and

**Whereas**, N.J.S.A. 2B-12-1c authorizes two or more municipalities to provide jointly for supplies and employees for their municipal courts without establishing a joint municipal court; and

**Whereas**, the Borough of Allendale seeks the services of a Municipal Court Administrator through the Municipal Court of Ho-Ho-Kus as set forth in the Interlocal Service Agreement; and

**Whereas**, the Chief Financial Officer has certified that sufficient funds will be available in the 2016 budget for this contract as set forth in the Interlocal Service Agreement;

**Now, Therefore, Be It Resolved** that the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, approve the Interlocal Service Agreement for Municipal Court Administrator services effective January 1, 2016 through December 31, 2016; and

**Be It Further Resolved** that the Mayor and Municipal Clerk be and are hereby authorized to sign said contract.

	Motion	Second	Yea	Nay	Absent	Abstain
Bernstein			✓			
Homan			✓			
McSwiggan			✓			
Sasso		✓	✓			
Strauch					✓	
Wilczynski	✓		✓			
White						

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 Mayor Elizabeth White

  
 Michelle Ryan  
 Deputy Municipal Clerk

Borough of Allendale

December 10, 2015

Resolution 15-332

Approval of 2016 Animal Control Contract

Whereas, there is a need for animal control services in the Borough of Allendale, and

Whereas, TYCO Animal Control Services has available such services as are needed; and

Whereas, TYCO Animal Control Services has agreed to provide mandated and additional services in the amount of \$9,000.00 and other services in accordance with the fee schedule that has been provided; and

Whereas, the Chief Financial Officer has certified that sufficient funds will be made available in the 2016 budget for this contract;

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the contract between the Borough of Allendale and TYCO Animal Control Services; and

Be It Further Resolved, that the Mayor and Municipal Clerk be and are hereby authorized to sign said contract.

	Motion	Second	Yea	Nay	Absent	Abstain
Bernstein			✓			
Homan			✓			
McSwiggan			✓			
Sasso		✓	✓			
Strauch					✓	
Wilczynski	✓		✓			
White						

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\_\_\_\_\_  
Mayor Elizabeth White

  
Michelle Ryan  
Deputy Municipal Clerk

Borough of Allendale

December 10, 2015

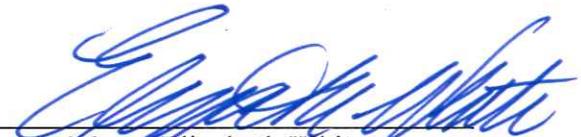
Resolution 15-333

Accepting the Resignation of Patty Durso from the  
Lee Memorial Library Board of Trustees

**Be It Resolved** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that it hereby accepts the resignation of Patty Durso from the Lee Memorial Library Board of Trustees effective December 1, 2015.

	Motion	Second	Yea	Nay	Absent	Abstain
Bernstein			✓			
Homan			✓			
McSwiggan			✓			
Sasso		✓	✓			
Strauch			✓		✓	
Wilezynski	✓		✓			
White						

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\_\_\_\_\_  
Mayor Elizabeth White

  
\_\_\_\_\_  
Michelle Ryan  
Deputy Municipal Clerk

Borough of Allendale

December 10, 2015

Resolution 15-334

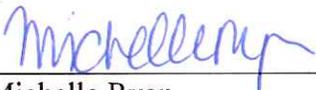
Accepting the Resignation of Administrative Assistant

**Be It Resolved** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that it hereby accepts the resignation of Hedy Abad, Administrative Assistant, effective December 22, 2015.

	Motion	Second	Yea	Nay	Absent	Abstain
Bernstein			✓			
Homan			✓			
McSwiggan			✓			
Sasso		✓	✓			
Strauch					✓	
Wilczynski	✓		✓			
White						

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Mayor Elizabeth White

  
Michelle Ryan  
Deputy Municipal Clerk

Borough of Allendale

December 10, 2015

Resolution 15-335

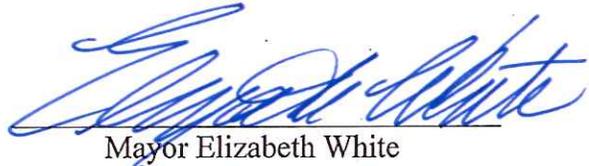
Appointment of Tyler Yaccarino as Webmaster

**BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that Tyler Yaccarino be appointed as an hourly, part-time, Webmaster effective December 23, 2015 at a rate of \$1,500.00 annually; and

**BE IT FURTHER RESOLVED** that the Mayor, the Chief Financial Officer, Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

	Motion	Second	Yea	Nay	Absent	Abstain
Bernstein			✓			
Homan			✓			
McSwiggan			✓			
Sasso		✓	✓			
Strauch					✓	
Wilczynski	✓		✓			
White						

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Mayor Elizabeth White



Michelle Ryan  
Deputy Municipal Clerk

December 10, 2015

Resolution 15-336

Appointment of Michelle Ryan as Full-Time Deputy Municipal Clerk

WHEREAS, Michelle Ryan was appointed to the position of Deputy Municipal Clerk as set forth in Resolution 15-304; and

WHEREAS, the effective date of this appointment was November 9, 2015 as set forth in Resolution 15-309; and

WHEREAS, there is a need for the Deputy Municipal Clerk to work additional hours;

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Allendale that Michelle Ryan become the full-time Deputy Municipal Clerk, without health benefits, effective December 7, 2015 to December 31, 2015; and

BE IT FURTHER RESOLVED that the Mayor, the Chief Financial Officer, Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

	Motion	Second	Yea	Nay	Absent	Abstain
Bernstein			✓			
Homan			✓			
McSwiggan			✓			
Sasso		✓	✓			
Strauch					✓	
Wilczynski	✓		✓			
White						

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Mayor Elizabeth White

  
Michelle Ryan  
Deputy Municipal Clerk

Borough of Allendale

December 10, 2015

Resolution 15-337

Appointment of Joe Burns as a DPW Seasonal Employee

**Now, Therefore, Be It Resolved** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that Joe Burns be appointed as a Seasonal Employee with the Department of Public Works at a salary of \$11.75/hour effective December 15, 2015 to February 1, 2016; and

**Be It Further Resolved** that the Mayor, the Chief Financial Officer, Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

	Motion	Second	Yea	Nay	Absent	Abstain
Bernstein			✓			
Homan			✓			
McSwiggan			✓			
Sasso		✓	✓			
Strauch					✓	
Wilczynski	✓		✓			
White						

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\_\_\_\_\_  
Mayor Elizabeth White

  
\_\_\_\_\_  
Michelle Ryan  
Deputy Municipal Clerk

Borough of Allendale

December 10, 2015

Resolution 15-338

Budget Transfers

**WHEREAS**, Budget Transfers are permitted during the last two months of the current year and the first three months of the following year;

**NOW THEREFORE, BE IT RESOLVED, BY THE Mayor & Council of the** Borough of Allendale that the following transfers be made between the 2015. Budget Appropriations:

DEPARTMENT	FROM	TO
Electrical Inspector, S&W		\$810
Salary & Wage Adjustment	\$810	
<b>Totals</b>	<b>\$810</b>	<b>\$810</b>

	Motion	Second	Yea	Nay	Absent	Abstain
Bernstein			✓			
Homan			✓			
McSwiggan			✓			
Sasso		✓	✓			
Strauch					✓	
Wilczynski	✓		✓			
White						

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on December 10, 2015

  
 Mayor Elizabeth White

  
 Michelle Ryan  
 Deputy Municipal Clerk

Borough of Allendale

December 10, 2015

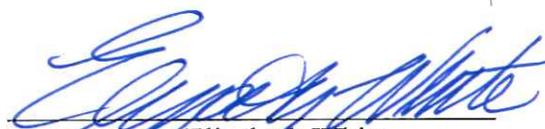
Resolution 15-339

Appointment of Library Board Trustee

**Be It Resolved** that Lisa Jill Webb is hereby appointed as a Trustee to the Lee Memorial Library Board effective 12/11/15 to 12/31/17

	Motion	Second	Yea	Nay	Absent	Abstain
Bernstein			✓			
Homan			✓			
McSwiggan			✓			
Sasso		✓	✓			
Strauch					✓	
Wilczynski	✓		✓			
White						

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on December 10, 2015

  
Mayor Elizabeth White

  
Michelle Ryan  
Deputy Municipal Clerk

Borough of Allendale

December 10, 2015

Resolution 15-340

Appointment of Consultant to Deputy Municipal Clerk

Whereas, the Borough of Allendale has a need for a Consultant to the Deputy Municipal Clerk; and

Whereas, Neil Grant is duly qualified to perform such services; and

Whereas, the Chief Financial Officer has certified that sufficient funds are available in the 2015 budget and that sufficient funds will be made available in the 2016 budget;

Now, Therefore, Be It Resolved, by the Governing Body of the Borough of Allendale, County of Bergen, State of New Jersey, that it does hereby appoint Neil Grant as a Consultant to the Deputy Municipal Clerk effective from December 11, 2015 to January 31, 2016; and

Be It Further Resolved that the compensation for such duties shall be set at the rate of Fifty-Five (\$55.00) Dollars per hour, not to exceed \$6,000; and

Be It Further Resolved that the Mayor, the Chief Financial Officer, Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

	Motion	Second	Yea	Nay	Absent	Abstain
Bernstein			✓			
Homan			✓			
McSwiggan			✓			
Sasso		✓	✓			
Strauch					✓	
Wilczynski	✓		✓			
White						

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Mayor Elizabeth White

  
Michelle Ryan  
Deputy Municipal Clerk

December 10, 2015

Borough of Allendale  
Closed Executive Session

Resolution 15-341

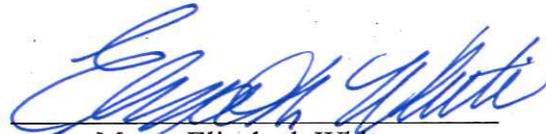
**BE IT RESOLVED** in compliance with N.J.S.A. 10:4-12, the Mayor and Council of the Borough of Allendale entered into Closed Executive Session to discuss the following matters:

A. Pending & Prospective Litigation

Minutes will be taken of the meeting and released to the public at the time that the matter is resolved.

	Motion	Second	Yea	Nay	Absent	Abstain
Bernstein		✓	✓			
Homan			✓			
McSwiggan	✓		✓			
Sasso			✓			
Strauch					✓	
Wilczynski			✓			
White						

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\_\_\_\_\_  
Mayor Elizabeth White

  
\_\_\_\_\_  
Michelle Ryan  
Deputy Municipal Clerk