

## **ALLENDALE**

### **Minutes of the Board of Health**

**December 1, 2016**

**ROLL CALL:** A regular meeting of the Allendale Board of Health was held in the Municipal Building on the above date. The meeting was called to order at 8:00 p.m. by Bruce Beck.

The following members were present. Maria Crean, Linda Morgan, Nadine Benoit, Susan Toron, Robin Iversen, Christopher Martin and Bruce Beck.

#### **APPROVAL OF MINUTES**

The November 2016 Minutes were accepted with a motion to approve by Robin Iversen and seconded by Nadine Benoit.

#### **SECRETARY/REGISTRAR'S REPORT**

**Adult Health Clinic** – No Adult Health Clinic was held.

**Child Health Clinic** – No children attended the Child Health Clinic.

**Vital Statistics** - 0 Births 3 Deaths 1 Marriage

**Receipts** - \$28.00 Marriage Licenses, \$300.00 Retail Food Licenses, \$30.00 Certified Copies, totaling \$358.00.

#### **COMMUNICATIONS/CORRESPONDENCE**

**West Bergen Mental Healthcare – “Insights”**

**-CHIP Community Health Improvement Partnership** – Emails were sent to Board members regarding the upcoming 2016 Annual meeting to be held Tuesday, December 13, 2016 at Englewood Hospital & Medical Center. Mayor White and Ron Kistner, Administrative Officer will be attending.

#### **HEALTH OFFICER/SANITARY REPORTS**

-Reinspected the Allendale Nursing's Home indirect waste disposal which was newly installed.

-Toscana Pizza was satisfactory. However, it was necessary to reinspect them because no one on site had their food manager's certificate and they had a storage problem as well. All issues have been abated.

-A question was raised regarding what the risk types are for food establishments and how they are determined –

1. Risk One – was packaged goods.
2. Risk Two – was school cafeterias.
3. Risk Three – Foods that were prepared and then reheated.
4. Risk Four – Sushi.

### **OLD/NEW BUSINESS**

-Review of the Board of Health budget.

-Kaitlyn Tanis is in charge of the adult programming for the library. She emailed me to find out if anyone would like to come and give a presentation. I have called the County and they will be in contact with her directly to set something up. Tyco will be called as well.

-The Free Rabies Clinic held on Saturday, November 5<sup>th</sup>, 2016 and we immunized 43 Dogs and 9 Cats.

-The Retail Food Licenses have been sent out to Allendale's Food Establishments.

### **PRESIDENT'S REPORT**

-Nothing new to report.

### **MEETING OPENED TO THE PUBLIC**

-No one came forward.

**A motion to adjourn was made by Nadine Benoit and seconded by Susan Toron. The meeting adjourned at 8:30 p.m.**

Respectfully submitted,

Jean Manus, Secretary  
Allendale Board of Health

