

## **ALLENDALE**

### **Minutes of the Board of Health**

**November 2, 2017**

**ROLL CALL:** A regular meeting of the Allendale Board of Health was held in the Municipal Building on the above date. The meeting was called to order at 8:00 p.m. by Bruce Beck.

The following members were present: Maria Crean, Robin Iversen, Susan Toron Linda Morgan and Bruce Beck. Absent was Christopher Martin and Nadine Benoit. Also present was Karen Alelis, the Bergen County Department of Health's Assistant Health Officer.

#### **APPROVAL OF MINUTES:**

The October 2016 Minutes were accepted with a motion to approve by Robin Iversen and Susan Toron.

#### **SECRETARY/REGISTRAR'S REPORT**

Adult Health Clinic – No Clinic was held during October.  
Child health Clinic -No children attended the Child Health Clinic.  
Vital Statistics – 4 Deaths, 0 Marriages, 5 Births  
Receipts - \$28.00 in Marriage Licenses, \$210.00 in Certified Copies, \$10.00 in  
- Retail Food, \$40.00 in Miscellaneous, totalling \$288.00.

#### **COMMUNICATIONS/CORRESPONDENCE**

- An ordinance establishing the Bergen County Animal Shelter Adoption Fees.
- Copy of an article regarding the Drug Free Community Mentoring Grant that has been awarded to Allendale and Upper Saddle River.
- The New Jersey Local Boards of Health Associations Public Health Awards Dinner.
- October 2017 Health Statistics for Allendale.

Karen Alelis, assistant manager to our Health Officer, Hansel Asmar, attended our meeting. She stated that on June 12 and 13, the State Health Department of Local Public Health conducted their State audit and was proud to mention that they had a satisfying meeting regarding the Public Health Practices Title 8 Chapter 52 Standards that we must abide by. There were some recommendations made by the State and one of them was that the County Health Officer has to attend at least one annual Board of Health meeting per year to share

information, resources, and talk about some of our services.

She mentioned that Board of Health members should take the “on line” recertification training course. Evidently, the auditor asked if the County kept training records on site. The response from the County was that they did not keep records and it is the responsibility of the local Boards of Health to maintain those records. Ms. Alelis is requesting a copy of those records to keep on file should the State decide to audit them again for follow up. Other recommendations were internal, within their department, i.e. a continuous quality improvement plan, a work force development program and cultural diversity training.

Ms. Alelis gave us “The Community Health Needs Assessment Book” for members to review, which shows the needs in Bergen County together with improvement plans. There are over 900,000 people in Bergen County. The results of their findings were based on a survey of 1% of the population by gender, age and ethnicity.

The top three Chip Focus Areas for 2017-2019 are –

Obesity Fitness, Nutrition and Chronic Disease  
Mental Health and Substance Abuse  
Access to Care.

We mentioned that one of Allendale’s most pressing needs is transportation for our senior citizens. Some of our residents do not have relatives living close by, are on limited incomes, and need transportation to doctors appointments. We have called County transportation often times, but their appointments do not coincide with the schedule available. I mentioned that I have a book full of numbers and when called there are always exceptions. The County offers very few programs that our senior citizens can take advantage of. I will contact Marla Klein to see what programs can be set up for our XYZ Club. Also, I will, see if we can arrange to have someone speak at Northern Highlands High School on Mental Health and Substance Abuse.

## **HEALTH OFFICER/SANITARY REPORTS**

-Performed a Chapter 24 inspection at Hillside and Brookside Schools and they were satisfactory.

-Inspected Starbucks at the Acme Supermarket and they were satisfactory.

-Allendale Day’s special event -inspected vendors were they were approved to operate.

- Inspected Trinity Church for their upcoming Oktoberfest and were satisfactory.
- Performed a site inspection at Bernie's Bagels and were satisfactory.
- Inspected Allendale Eats, Asian Cuisine and they were satisfactory.
- No. Highlands High School cafeteria was inspected and satisfactory.
- Performed a pre-opening inspection at the Fino Restaurant who tentatively plan to open December 1<sup>st</sup>. Spoke with the building department and owner.
- Rohsler's Nursery had a temporary event and were satisfactory.

### **OLD/NEW BUSINESS**

-Our Flu Clinic was held today and 39 vaccines were given – 16 Employees, 2 Volunteers and 21 Seniors.

- Nostramana closed.
- Pastafino is reopening. Their new name is Fino Restaurant and will be opening December 1<sup>st</sup>, 2017.
- Café Mon Cher is closed and a Health Spa/Message Parlor will open in its place.

### **PRESIDENT'S REPORT**

- Bruce Beck reported that he talked to Detective Mike Dillion regarding the Drug Free Community Mentoring Grant and advised him that the Board of Health is interested in taking part in this program and that he will be the Board of Health's contact person.

### **MEETING OPENED TO THE PUBLIC**

- No one came forward.

**A motion to adjourn was made by Maria Crean and seconded by Robin Iversen. The meeting adjourned at 8:45 p.m.**

Respectfully submitted,

Jean Manus  
Board of Health Secretary

