

September 12, 2013

A Regular meeting of the Borough Council was held in the Municipal Building on September 12, 2013. The meeting was called to order at 5:12 p.m. by Mr. Barra who announced that the requirements of the Open Public Meetings Act were met by the required posting and notice of publications.

The Mayor led those present in a salute to the flag.

The following Council members answered roll call: Mr. Bernstein, Ms. LaMonica, Mrs. McSwiggan, Mr. Strauch, Mrs. White, Mrs. Wilczynski and Mayor Barra. Also present were Mrs. McCarthy and Mr. Bole.

*Approval of Minutes*

Mrs. White moved, seconded by Ms. LaMonica to approve the Work and Regular Session minutes of August 22, 2013. On roll call, Mr. Bernstein, Ms. LaMonica, Mrs. McSwiggan, Mr. Strauch, Mrs. White and Mrs. Wilczynski voted in favor.

*Consent Agenda*

Resolution 13-362 – Introduced by Mrs. White, seconded by Ms. LaMonica

**Be It Resolved** that an Ordinance entitled 13-16 entitled, “An Ordinance to Amend Chapter 67 of the Code Entitled, ‘Wages and Compensation’ be passed upon second and final reading and that the Borough Clerk be and she is hereby authorized and directed to advertise the same according to law.

On roll call, all Council members voted in favor.

Resolution 13-363 – Introduced by Mrs. White, seconded by Ms. LaMonica

**Whereas**, the Borough of Allendale is requesting funding from the New Jersey Department of Transportation Municipal Aid Program.

**Now, Therefore, Be It Resolved** that Council of the Borough of Allendale formally approves the grant application for the above stated project.

**Be It Further Resolved** that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2014-Allendale Borough-00050 to the New Jersey Department of Transportation on behalf of the Borough of Allendale.

**Be It Further Resolved** that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Allendale and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

On roll call, all Council members voted in favor.

Resolution 13-364 – Introduced by Mrs. White, seconded by Ms. LaMonica

**Whereas**, the Division of Local Government Services requires the Chief Financial Officer to file a “Corrective Action Plan” outlining the actions to be taken relative to the findings and recommendations in the annual audit report; and

**Whereas**, the “Corrective Action Plan” shall be prepared by the Chief Financial Officer with the assistance of the departments affected by the audit finding and recommendations, and

**Whereas**, the Governing Body is required by resolution, to approve said “Corrective Action Plan” and shall be placed on file and made available for public inspection in the Office of the Municipal Clerk,

**Now, Therefore, Be It Resolved** that the Governing Body of the Borough of Allendale hereby approves the “Corrective Action Plan for the fiscal year 2012 Audit Report submitted by the Chief Financial Officer.

On roll call, all Council members voted in favor.

<u>Finding/Condition No. 1</u>	In some instances, purchases were made prior to approval of the purchase order.
<u>Recommendation</u>	That purchases be made only after approval of purchase orders.
<u>Explanation and Corrective Action</u>	A memo will be sent to all department heads to remind them of the proper purchasing procedures.
<u>Implementation Date</u>	September 9, 2013

Finding/Condition No. 2                      The analysis of *General Capital* fund cash includes cash deficits for ordinances over five years old.

Recommendation                      That the cash deficits for ordinances over five years old in the *General Capital Fund* be funded in future year's budgets.

Explanation and  
Corrective Action

All cash deficits for ordinances over five years old in the *General Capital Fund* will be funded in future year's budgets.

Implementation Date

Commencing with the 2014 Budget.

Resolution 13-365 – Introduced by Mrs. White, seconded by Ms. LaMonica

**Be It Resolved** by the Council of the Borough of Allendale that the Tax Collector is hereby authorized to reduce the 2013 tax levy due to County Board Judgments as follows:

101/31	Colangelo, Kenneth & Madeline	\$ 959.30
201/14	Messina, Robert & Susanne	\$ 636.39
204/5	Powell Jr., Robert A	\$ 1,489.62
301/4	Fenton, Timothy & Regina	\$ 176.78
301/18	Gallo, Nicholas & Dayna	\$ 1,237.43
604/1	Gosen III, George & Stacia	\$ 775.45
801/13	Herman, Richard & Sally	\$ 362.98
801/17	Wright, James & Finn, P	\$ 504.40
801/33	Ludewig, David & Kellian	\$ 2,993.39
1102/18	Convery, Bernard & Mary	\$ 667.03
1102/21	Coleman, Dennis & Terri	\$ 3,033.46
1203/11	Crean, Michael & Lisa	\$ 1,107.79
1302/3	Patel, Nimeet & Avani	\$ 1,228.00
1304/21	Kane, Michael & Lisa	\$ 619.89
1403/22	Parsells, George & Norma	\$ 516.18
1405/3	Zerrenner, Kyle & Melissa	\$ 907.45
1405/9	Gunhus, Gale	\$ 2,613.91
1407/9	Kudelka, Lioudmila	\$ 784.88
1501/13	Kim, Jung & Michelle	\$ 1,590.98
1503.01/9	Paulius, Robert & Sigita	\$ 4,450.02
1601/12	Wierzbicki, Dennis	\$ 707.10
1602/7	McDermott, Thomas & Debra	\$ 766.03
1604/22	Woessner, Kevin & Anne Marie	\$ 1,105.43
1702/16	Grosso, Paul & Cifuentes, Luz	\$ 197.99
1706/7	Saviello, Thomas & Betty Ann	\$ 879.16
1809/9	McDowell Family (Trust)	\$ 3,674.56
1809/11	Van Teyens, Christine	\$ 412.48
1901/5	Dalo, John & Regina	\$ 806.09
1901/8.01	Weber, Neil & Deborah	\$ 518.54
1905/7	Razon, Renato	\$ 2,934.47
2004/4	Bosco, Joseph & Jean	\$ 1,598.05
2103/27.02	Shi, Chu-Hong & Chan Li	\$ 271.06
2201/11	Glinzman, Adam & Viktoria	\$ 945.16

2201.01/1.02	Fabrycy, B H & Blausten, F	\$ 221.56
2201.01/2	Gianfredi, Richard	\$ 1,058.29
2201.01/8	Xu, Hanping & Jun Lu	\$ 942.80

**TOTAL                   \$ 43,694.10**

Resolution 13-366 – Introduced by Mrs. White, seconded by Ms. LaMonica

**Be It Resolved** by the Council of the Borough of Allendale that the Tax Collector is hereby authorized to issue the following check on the property listed below and charge same to Overpayment of 2013 Taxes:

<b>Block/ Lot</b>	<b>Name</b>	<b>Property Location</b>	<b>Amount</b>
702/17	LPR Allendale Owner LLC C/O Lorico R/E Investment Services, Inc 220 East 42 <sup>nd</sup> Street, 29 <sup>th</sup> Floor New York, NY 10017	75 Commerce Dr	\$74,632.54

On roll call, all Council members voted in favor.

Resolution 13-367 – Introduced by Mrs. White, seconded by Ms. LaMonica

**Whereas**, Chapter 199 of the Borough Code of Allendale, Property Maintenance, provides that if a property is not being maintained to the standards of the Property Maintenance Code, the Property Maintenance Officer may secure compliance; and

**Whereas**, in the event that any person or entity refuses or neglects to abate, remove or resolve any violation after notice thereof, the Governing Body, by Resolution, may abate a nuisance as defined therein, correct a defect or put the premises in proper condition so as to comply with the requirements of the Code at the cost of the owner or lessor and may expend municipal funds for such purpose and charge the same against the premises; and

**Whereas**, the Property Maintenance Officer has deemed that certain work was required to be performed since the person or entity, after proper notice thereof, neglected to abate, remove or resolve the violation; and

**Now, Therefore, Be It Resolved** by the Mayor and Council of the Borough of Allendale that the following work performed at 200 West Crescent Avenue, Allendale, New Jersey and expenditures incurred are authorized, ratified and confirmed:

<u>Amount</u>	<u>Date</u>	<u>Work Description</u>
\$132.00	7/25/2013	As per attached invoice

**Be It Further Resolved** that the total expenditure of \$132.00 shall be certified by the Chief Financial Officer and filed with the Tax Collector and shall be charged to and become a lien against the premises, collectible as provided by law; and

**Be It Further Resolved** that a true copy of this Resolution shall be sent by certified mail, return receipt requested to the owner of said premises,

On roll call, all Council members voted in favor.

Resolution 13-368 – Introduced by Mrs. White, seconded by Ms. LaMonica

**Now, Therefore, Be It Resolved** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that the following individuals are hereby appointed as school guards:

Name	Hire Date	Hourly Rate	Regular or Relief
Traci Merop	Sept. 6, 2013	\$18.00/hour	Regular
Thomas Scott	Sept. 6, 2013	\$18.00/hour	Regular
Paul Tuzzio	Sept. 6, 2013	\$18.00/hour	Regular

On roll call, all Council members voted in favor.

Resolution 13-369 – Introduced by Mrs. White, seconded by Ms. LaMonica

**Now, Therefore, Be It Resolved** by the Governing Body that the Municipal Clerk is hereby authorized to advertise for bids for the Ivers Road Project in The Record in accordance with law.

On roll call, all Council members voted in favor.

Resolution 13-370 – Introduced by Mrs. White, seconded by Ms. LaMonica

**Now, Therefore, Be It Resolved** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby appoints the following individual as a part-time employee not to exceed twenty-four working hours a week.

Name	Department	Effective Date	Rate of Pay
Sean Posposal	Department of Public Works	September 16, 2013	\$12.50/hour

On roll call, all Council members voted in favor.

*Public Comments*

Mayor Barra opened the meeting to the public for comments on agenda items.

There were none.

### *Committee Reports*

#### Water and Sewer

Mrs. McSwiggan did not have a report.

#### Public Safety

Mr. Bernstein did not have a report.

#### Land Use and Construction Code

Mr. Strauch did not have a report.

#### Public Works

Mrs. White expressed her thanks to the Department of Public Works for the outstanding job they did in preparing the September 11<sup>th</sup> memorial site for the observances held there earlier this week.

#### Personnel, Finance and Human Resources

Ms. LaMonica did not have a report.

#### Facilities, Parks and Recreation

Mrs. Wilczynski thanked the Department of Public Works for their help in the days before September 11<sup>th</sup>. In addition, she thanked Mayor Barra for all the planning he did in preparation for that day's events and his excellent program presentation.

#### Municipal Attorney

Mr. Bole did not have a report.

#### Municipal Clerk

Mrs. McCarthy stated that Allendale hosted last week's manager's meeting. All but one of the thirteen towns in our area were present. Mayor Barra welcomed the visiting municipalities to the Borough.

### *Public Comments*

Mr. Barra opened the meeting to the public for comments on any topic.