

Mayor and Council of the Borough of Allendale
Regular Session Meeting Minutes
October 27, 2016

PRESENT: Mayor Elizabeth White and Councilmembers Ari Bernstein, Liz Homan, Jackie McSwiggan, Steve Sasso, Jim Strauch and Amy Wilczynski

ABSENT: None

ALSO PRESENT: Borough Attorney Ray Wiss
Municipal Clerk Anne Dodd

A Regular Session Meeting of the Mayor and Council of the Borough of Allendale was held in the Municipal Building at 500 West Crescent Avenue, Allendale, NJ on October 27, 2016. The meeting was called to order at 8:00 p.m. by Mayor White who asked that the Municipal Clerk read the open public meetings statement: "In compliance with the Open Public Meetings Act, the notice requirements have been satisfied. The meeting dates for the year are confirmed at the Annual Meeting, are posted on the public bulletin board in the Municipal Building, published in the Record within the first 10 days of the New Year, and copies are sent to the Ridgewood News and Star Ledger."

The Mayor led those present in a salute to the flag.

Approval of Minutes:

Motion by Councilwoman McSwiggan, second by Councilwoman Homan, that the Minutes of October 13, 2016 Work Session and October 13, 2016 Regular Session are approved.

On a roll call, the vote was recorded as follows:

| | | | |
|-------------------------|-----|--------------------------|-----|
| Councilman Bernstein: | aye | Councilman Sasso: | aye |
| Councilwoman Homan: | aye | Councilman Strauch: | aye |
| Councilwoman McSwiggan: | aye | Councilwoman Wilczynski: | aye |

Motion by Councilman Sasso, second by Councilman Strauch, that the Minutes of October 13, 2016 Closed Session (not to be released) be pulled from the agenda.

On a roll call, the vote was recorded as follows:

| | | | |
|-------------------------|-----|--------------------------|-----|
| Councilman Bernstein: | aye | Councilman Sasso: | aye |
| Councilwoman Homan: | aye | Councilman Strauch: | aye |
| Councilwoman McSwiggan: | aye | Councilwoman Wilczynski: | aye |

Public Comment

No one came forward.

Introduction of Ordinances

Motion by Councilman Strauch that the following ordinance be introduced and passed on first reading and setting November 10, 2016 at 8:00 p.m. or as soon thereafter as the as the matter can

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be heard as the date and time and the Council Chambers of the Allendale Municipal Building as the place for a hearing on said ordinance. Second by Councilwoman McSwiggan.

The Municipal Clerk read the title of the ordinance into the record:

ORDINANCE 16-27 – AN ORDINANCE TO AMEND, SUPPLEMENT AND REVISE THE CODE OF THE BOROUGH OF ALLENDALE, VEHICLES AND TRAFFIC, CHAPTER 252-24

On a roll call, the vote was recorded as follows:

| | | | |
|-------------------------|-----|--------------------------|-----|
| Councilman Bernstein: | aye | Councilman Sasso: | aye |
| Councilwoman Homan: | aye | Councilman Strauch: | aye |
| Councilwoman McSwiggan: | aye | Councilwoman Wilczynski: | aye |

(See Ordinances 16-27, attached and made a part hereof.)

Consent Agenda

- A. **16-262**/Approval of Bill List
- B. **16-263**/ Authorize Refund – 2014 State Board Judgment
- C. **16-264**/Authorize Refund – Overpayment of 2016 Taxes
- D. **16-265**/ Authorize Grant Agreement – Community Development Block Grant – Handicapped Accessible Bathroom at Crestwood Lake
- E. **16-266**/Authorize Shared Service Agreement – TV Inspection
- F. **16-267**/ Authorize Hires – Per Diem Dispatchers

Motion by Councilwoman Wilczynski, second by Councilwoman McSwiggan, that the Consent Agenda be approved.

On a roll call, the vote on the Consent Agenda was recorded as follows:

| | | | |
|-------------------------|-----|--------------------------|-----|
| Councilman Bernstein: | aye | Councilman Sasso: | aye |
| Councilwoman Homan: | aye | Councilman Strauch: | aye |
| Councilwoman McSwiggan: | aye | Councilwoman Wilczynski: | aye |

All members present voting in favor, the Consent Agenda was approved.

Resolution 16-262

List of Bills

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated October 27, 2016 in the amounts of:

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| | |
|------------------------------|-----------------------|
| Current Fund | \$1,407,677.27 |
| General Capital | \$42,707.48 |
| COAH/Housing Trust | \$7,551.56 |
| Water Operating | \$82,255.75 |
| Water Capital | \$0.00 |
| Trust Fund | \$2,160.00 |
| Payroll | \$229,082.66 |
| Improvement & Beautification | \$0.00 |
| Animal Fund | \$0.00 |
| Unemployment Fund | \$0.00 |
| Total | \$1,771,434.72 |

Resolution 16-263

State Board Judgment

BE IT RESOLVED, by the Council of the Borough of Allendale that the Tax Collector is hereby authorized to issue the following overpayment check due to a State Board Judgment for the tax year 2014:

| <u>Block/Lot</u> 2014 | Name | Amount |
|--|---|---------------|
| 1902/13 | Jeffrey T. Carney, Esq. 4 Banta Place Suite 4 Hackensack, NJ 07601 | \$2,383.00 |

Resolution 16-264

OVERPAYMENT

BE IT RESOLVED by the Council of the Borough of Allendale that the Tax Collector is hereby authorized to issue the following check on the property listed below and charge same to Overpayment of 2016 Taxes:

| Block/ Lot | Name | Property Location | Amount |
|-------------------|--|--------------------------|---------------|
| 1404/2 | Miller, Loren Venturi & Jamie R 7 Newton Place Allendale, NJ 07401 | 7 Newton Place | \$6,653.47 |

Resolution 16-265

BE IT RESOLVED, that the Mayor and Council of the Borough of Allendale wishes to enter into a grant agreement with the County of Bergen for the purpose of using \$30,000 in 2016 Community

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Development Block Grant funds for Handicapped Accessible Bathroom at Crestwood Lake located at West Crescent Avenue, Allendale, NJ.

BE IT FURTHER RESOLVED, that the Mayor and Council hereby authorize Mayor Elizabeth White to be a signatory for the aforesaid grant agreement; and

BE IT FURTHER RESOLVED, that the Mayor and Council hereby authorizes M. Alissa Mayer, Chief Financial Officer, to sign all County vouchers submitted in connection with aforesaid project; and

BE IT FURTHER RESOLVED, that the Mayor and Council recognizes that the Borough of Allendale is liable for any funds not spent in accordance with the Grant Agreement; and that liability of the Mayor and Council is in accordance with HUD requirements.

Resolution 16-266

Authorize Mayor to Sign Agreement
Shared Service Agreement
For TV Inspection

Be It Resolved that the Mayor is hereby authorized to sign a Shared Service Agreement for TV Inspection with the Northwest Bergen County Utilities Authority for the years 2017 and 2018.

Resolution 16-267

Hire of Per-Diem Police Dispatchers

Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that the following Two (2) per-diem Police dispatchers be hired at the corresponding hourly rate effective October 28, 2016:

| Name/Address | Rate |
|--|------------------|
| Nicholas Biondi 33 Dater Lane Saddle River, NJ 07458 | \$15.30 per hour |
| Matthew Myhr 373 Cottonwood Way Mahwah, NJ 07430 | \$15.30 per hour |

Unfinished Business:

There was no unfinished business

New Business:

There was no new business

Council Committee Reports and Comments

This agenda item was addressed during the Work Session.

Staff Reports:

Ray Wiss, Municipal Attorney, deferred his report to Closed Session.

Anne Dodd, Municipal Clerk, reported that Late Night Voter Registration was held on October 18th and seven new registrations were received. The voting machines were delivered yesterday. Vote by Mail applications must be received by November 1st if sent by mail and by 3 p.m. on November 7th if submitted in person. The ballot must be received by the close of polls on Election Day which is on Tuesday, November 8th. Polls will be open from 6 a.m. to 8 p.m.

Alissa Mayer, CFO, advised that the tax lien sale is being held on December 8th. She noted that there are fewer this year than in previous years.

Public Comment on any issue:

No one came forward.

Closed Session:

Mayor White read into the record Resolution 16-268.

BE IT RESOLVED in compliance with N.J.S.A. 10:4-12, the Mayor and Council of the Borough of Allendale entered into Closed Executive Session to discuss the following matters:

A. Pending & Prospective Litigation

Minutes will be taken of the meeting and released to the public at the time that the matter is resolved. After Closed Executive Session, the Mayor and Council will reconvene in the Council Chambers to adjourn this work session.

There being no further business to come before the Council, on a motion from Councilman Strauch, seconded by Councilman Bernstein, and all present voting in favor, the meeting was adjourned to the Closed Executive Session in the Council Chambers at 8:07 p.m.

Adjournment:

There being no further business to come before the Mayor and Council, on a motion by Councilman Strauch, second by Councilwoman McSwiggan, and unanimously carried, to adjourn this meeting. The meeting was adjourned at 8:42 p.m.

Respectfully submitted,

Anne Dodd, RMC
Municipal Clerk