

AGENDA
BOROUGH OF ALLENDALE
MAYOR AND COUNCIL
OCTOBER 26, 2017
8:00 P.M.

A Regular meeting of the Mayor and Council of the Borough of Allendale, will be held in the Municipal Building, 500 West Crescent Avenue, Allendale, NJ on October 26, 2017.

- I. CALL TO ORDER
 - A. Open Public Meetings Act Announcement
 - B. Salute to Flag

- II. ROLL CALL

- III. APPROVAL OF MINUTES
 - October 12, 2017 Work Session
 - October 12, 2017 Regular Session

- IV. PUBLIC COMMENT

- V. CONSENT AGENDA

Matters listed below are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

 - A. **17-260**/Approval of Bill List
 - B. **17-261**/Authorize Refund – Overpayment of 2017 Taxes – Block 1206 Lot 5
 - C. **17-262**/Approve Submission of Grant Application & Execution of Grant Agreement – NJDOT – Donny Brook Drive (Section 2) Project
 - D. **17-263**/Authorize Capital Alternatives Corporation to Submit Application to NJ DOT – 2018 LAIF (Discretionary Aid) Project – Donny Brook Drive (Section 2)
 - E. **17-264**/Authorize Contract for Supplying of Rock Salt – Cargill, Inc. – Deicing Technology Business
 - F. **17-265**/Establish Halloween Curfew
 - G. **17-266**/Approve Shared Service Agreement – Sanitary Sewer Services
 - H. **17-267**/Approve Agreement – Installation of Additional Street Lighting on Public Roadways & Billing of the Lighting System – Allendale Heights
 - I. **17-268**/ Appoint Interim Fire Chief

- VI. UNFINISHED BUSINESS

- VII. NEW BUSINESS

- VIII. MAYOR'S REPORT

- IX. COMMITTEE REPORTS AND COMMENTS

- X. STAFF REPORTS

- XI. PUBLIC COMMENTS

- XII. ADJOURNMENT

AGENDA
BOROUGH OF ALLENDALE
MAYOR AND COUNCIL
OCTOBER 26, 2017
8:00 P.M.

Bulletin Board
Borough Website

****AGENDA & AGENDA MATERIALS SUBJECT TO CHANGE****

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 10/26/2017

RESOLUTION# 17-260

Council	Motion	Second	Yes	No	Abstain	Absent
Bernstein						
Homan						
McSwiggan						
Sasso						
Strauch						
Wilczynski						
Mayor White	---	---				

List of Bills

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated October 26, 2017 in the amounts of:

Current Fund	\$2,915,316.33
Payroll Account	\$238,256.14
General Capital	\$55,075.52
Animal Fund	\$0.00
Grant Fund	\$0.00
COAH/Housing Trust	\$1,981.82
Improvement & Beautification	\$0.00
Unemployment Fund	\$0.00
Trust Fund	\$3,634.98
Water Operating	\$53,633.13
Water Capital	\$4,194.18
TOTAL	\$3,272,092.10

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on October 26, 2017.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 10/26/2017

RESOLUTION# 17-261

Council	Motion	Second	Yes	No	Abstain	Absent
Bernstein						
Homan						
McSwiggan						
Sasso						
Strauch						
Wilczynski						
Mayor White	---	---				

OVERPAYMENT

BE IT RESOLVED by the Council of the Borough of Allendale that the Tax Collector is hereby authorized to issue the following check on the property listed below and charge same to Overpayment of 2017 Taxes:

Block/ Lot	Name	Property Location	Amount
1206/5	Glasheen, John J & Janine 58 Forest Road Allendale, NJ 07401	58 Forest Road	\$3,802.49

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on October 26, 2017.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 10/26/2017

RESOLUTION# 17-262

Council	Motion	Second	Yes	No	Abstain	Absent
Bernstein						
Homan						
McSwiggan						
Sasso						
Strauch						
Wilczynski						
Mayor White						

Approval to submit a grant application and execute a grant agreement with the New Jersey Department of Transportation for the Donny Brook Drive (Section 2) project.

WHEREAS, the Borough of Allendale is requesting funding from the New Jersey Department of Transportation Local Aid Infrastructure Fund Program.

NOW, THEREFORE, BE IT RESOLVED that Council of the Borough of Allendale formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as LAIF-2018-Donny Brook Drive (Section 2)-00044 for Allendale Borough to the New Jersey Department of Transportation on behalf of the Borough of Allendale.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Allendale and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on October 26, 2017.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 10/26/2017

RESOLUTION# 17-263

Council	Motion	Second	Yes	No	Abstain	Absent
Bernstein						
Homan						
McSwiggan						
Sasso						
Strauch						
Wilczynski						
Mayor White						

BE IT RESOLVED by the Mayor and Council of the municipality of ALLENDALE that application is made to the Commissioner of Transportation for aid under the 2018 Local Aid Infrastructure Fund Program for the Donny Brook Drive (Section 2) project; and

WHEREAS, the Council has determined that such application(s) should be prepared by Capital Alternatives Corporation, the grants specialists engaged by the municipality for assistance in such matters.

RESOLVED, that Capital Alternatives Corporation is authorized to prepare, assemble, and submit the necessary documentation on behalf of the municipality of ALLENDALE for the stated project(s).

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on October 26, 2017.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 10/26/2017

RESOLUTION# 17-264

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Bernstein						
Homan						
McSwiggan						
Sasso						
Strauch						
Wilczynski						
Mayor White	---	---				

AUTHORIZING THE AWARD OF A CONTRACT FOR THE SUPPLYING OF ROCK SALT TO THE BOROUGH OF ALLENDALE

WHEREAS, The Borough of Allendale is hereby joined with the County of Bergen under the Cooperative Pricing System; and

WHEREAS, under the Bergen County Cooperative Pricing Agreement and Bergen County Bid Number 17-32 for the purchase of rock salt according to the provisions of law and N.J.A.C. 5:30-17, Allendale wishes to purchase rock salt; and

WHEREAS, the County of Bergen received sealed bids, after due notice and advertisement, for the supplying of rock salt for the County of Bergen and all participating municipal units; and

WHEREAS, Cargill, Inc. – Deicing Technology Business was one of the lowest qualified bidders for the supplying of rock salt for the County of Bergen and all participating local units, complying with all bid specifications and bid requirements; and

WHEREAS, the specifications and bids were for unit prices only with estimated quantities, thereby constituting an open contract, which does not obligate the Borough of Allendale to make any purchase thereby requiring certifications of availability of funds at this time.

NOW, THEREFORE, BE IT RESOLVED by the Borough of Allendale, in the County of Bergen as follows:

1. That the contract for the supplying of rock salt for the Borough of Allendale as one of the participating units be and hereby is awarded to Cargill, Inc. – Deicing Technology Business as with and pursuant to the bid proposal submitted by said company and the Specifications promulgated by the County.

**RESOLUTION
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BERGEN COUNTY, NJ**

DATE: 10/26/2017

RESOLUTION# 17-264

2. That before any purchase be made pursuant to the within award a Certification must be obtained from the Chief Financial Officer of the Borough of Allendale certifying that sufficient funds are available at that time for that particular purchase and identifying the line item of the Borough Budget out of which said funds will be paid.

3. The Mayor and the Borough Attorney of the Borough of Allendale are hereby authorized to execute contracts for the aforementioned purpose on behalf of the Borough.

4. The specifications for this matter are hereby approved by the Borough.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on October 26, 2017.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 10/26/2017

RESOLUTION# 17-265

Council	Motion	Second	Yes	No	Abstain	Absent
Bernstein						
Homan						
McSwiggan						
Sasso						
Strauch						
Wilczynski						
Mayor White	---	---				

Halloween Curfew

Whereas, the Police Chief has requested a Halloween Curfew for children under the age of eighteen for the purpose of maintaining order beginning October 30th and extending through October 31st, 2017 to be put into effect starting at 8:00 p.m. until sunrise.

Whereas, the Governing Body believes that this curfew is in the best interest of the Borough.

Now, Therefore, Be It Resolved that a curfew shall be in place from October 30th through October 31st, 2017.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on October 26, 2017.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 10/26/2017

RESOLUTION# 17-266

Council	Motion	Second	Yes	No	Abstain	Absent
Bernstein						
Homan						
McSwiggan						
Sasso						
Strauch						
Wilczynski						
Mayor White	---	---				

WHEREAS, the Borough is in need of a NJ Licensed Collection System Operator and certain sanitary sewer services; and

WHEREAS, Northwest Bergen County Utilities Authority (NBCUA), has submitted a shared services proposal for such services dated October 18, 2017, which the Water, Sewer, and Public Utilities Committee finds acceptable and which has been recommended to the Governing Body; and

WHEREAS, NBCUA is duly qualified and is available to perform such services; and

WHEREAS, the Chief Financial Officer has attached hereto a Certification that adequate funds are or will be duly budgeted to pay for this agreement.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body that it does hereby authorize the Mayor and Municipal Clerk to sign the Shared Services Proposal or an appropriate agreement to reflect these services for 2018.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on October 26, 2017.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 10/26/2017

RESOLUTION# 17-267

Council	Motion	Second	Yes	No	Abstain	Absent
Bernstein						
Homan						
McSwiggan						
Sasso						
Strauch						
Wilczynski						
Mayor White	---	---				

**Approve Agreement for Installation of Additional Street
Lighting on Public Roadways & Billing of the Lighting System**

WHEREAS, the Allendale Planning Board approved a Preliminary and Final Major Subdivision application, also known as “Allendale Heights”, by Chamberlain Developers for 221 East Crescent Avenue, Borough of Allendale, County of Bergen, State of New Jersey 07401 (Block 506, Lot 4 on the Allendale Tax Assessment Map) on June 16, 2016; and

WHEREAS, as a condition of the Planning Board’s approval and in accordance with the terms of the executed Developers Agreement, the developer is required at its own expense to make certain public improvements, including but not limited to construction of a new public roadway for access to said new development; and

WHEREAS, street lighting will properly illuminate the new public roadway; and

WHEREAS, Orange and Rockland Utilities, Inc. and/or their subsidiaries provide electric service and install street lighting in the Borough of Allendale; and

WHEREAS, Rockland Electric Company (RECO) has done a survey and made a proposal dated October 4, 2017 for installation of street lighting for said development, the cost of which installation shall be paid solely by the Developer and not the Borough; and

WHEREAS, the Borough of Allendale pays for electricity for all other streetlights on public roadways within the Borough.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body that it does hereby authorize the Mayor and Municipal Clerk to sign said Proposal or an appropriate agreement in accordance with the terms contained in the Proposal dated October 4, 2017.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on October 26, 2017.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 10/26/2017

RESOLUTION# 17-268

Council	Motion	Second	Yes	No	Abstain	Absent
Bernstein						
Homan						
McSwiggan						
Sasso						
Strauch						
Wilczynski						
Mayor White	---	---				

Appointment of Interim Fire Chief

WHEREAS, Ryan Shute and John Rubino were elected Fire Chief and Assistant Fire Chief, respectively, by the membership of the Allendale Volunteer Fire Department for the term expiring December 31, 2017; and

WHEREAS, the Mayor and Council, by way of Resolution 17-08 at their Reorganization Meeting on January 5, 2017, confirmed said elections and appointed Ryan Shute as Fire Chief and John Rubino as Assistant Fire Chief for the term expiring December 31, 2017; and

WHEREAS, Chief Shute, Assistant Chief Rubino and Captain Smith will be out of state from October 28 through October 29, 2017 attending to business related to their duties as officers of the Allendale Volunteer Fire Department; and

WHEREAS, Chief Shute recommends that ex-Chief Chris Stricker be appointed as Interim Fire Chief to serve in his absence and to be in charge of the Allendale Fire Department along with Captain Shinnick during this period.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council hereby appoint Chris Stricker as Interim Fire Chief from October 28, 2017 at 3:00am until October 29, 2017 at 5:30pm or such time that Chief Shute returns.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on October 26, 2017.

Michelle Ryan
Deputy Municipal Clerk