

Mayor and Council of the Borough of Allendale
Regular Session Meeting Minutes
October 12 2017

PRESENT: Council members Ari Bernstein, Jackie McSwiggan, Steve Sasso, and Amy Wilczynski

ABSENT: Mayor White and Council member Jim Strauch

ALSO PRESENT: Borough Attorney Ray Wiss
Municipal Clerk Anne Dodd

A Regular Session Meeting of the Mayor and Council of the Borough of Allendale was held in the Municipal Building at 500 West Crescent Avenue, Allendale, NJ on October 12, 2017. The meeting was called to order at 8:00 p.m. by Councilwoman McSwiggan who asked that the Municipal Clerk read the open public meetings statement: "In compliance with the Open Public Meetings Act, the notice requirements have been satisfied. The meeting dates for the year are confirmed at the Annual Meeting, are posted on the public bulletin board in the Municipal Building, published in the Record within the first 10 days of the New Year, and copies are sent to the Ridgewood News and Star Ledger."

Councilwoman McSwiggan led those present in a salute to the flag.

Approval of Minutes:

Motion by Councilwoman Wilczynski, second by Councilman Bernstein, that the Minutes of September 28, 2017 Work Session and September 28, 2017 Regular Session are approved.

On a roll call, the vote was recorded as follows:

Councilman Bernstein:	aye	Councilman Sasso:	aye
Councilwoman Homan:	aye	Councilman Strauch:	absent
Councilwoman McSwiggan:	aye	Councilwoman Wilczynski:	aye

Public Comment

No one came forward.

Public Hearings for Advertised Ordinances:

Ordinances 17-15

The Municipal Clerk read into the record:

The following ordinance published herewith was first read by title only on September 28, 2017 and posted on the bulletin board of the municipal building.

ORDINANCE 17-15 - AN ORDINANCE TO AMEND, SUPPLEMENT AND REVISE
THE CODE OF THE BOROUGH OF ALLENDALE, STREETS AND SIDEWALKS, CHAPTER 233

Public Comments on Ordinance 17-15

No one came forward.

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Motion by Councilman Sasso, second Councilwoman Homan, that Ordinance 17-15 be passed on second and final reading and is hereby adopted and notice of same shall be published according to law.

On a roll call, the vote was recorded as follows:

Councilman Bernstein:	aye	Councilman Sasso:	aye
Councilwoman Homan:	aye	Councilman Strauch:	absent
Councilwoman McSwiggan:	aye	Councilwoman Wilczynski:	aye

(See Ordinance 17-15, attached and made a part hereof.)

Consent Agenda

- A. **17-252**/Approval of Bill List
- B. **17-253**/Authorize Refunds – Overpayment of 2017 Taxes – Various Properties
- C. **17-254**/Waive Fire Permit Fee – Allendale Festival Day
- D. **17-255**/Approve 2017-2018 Flu Program
- E. **17-256**/Authorize Hires – Per Diem Dispatchers
- F. **17-257**/Appoint School Crossing Guard – Ferrara
- G. **17-258**/Authorize Contract for Supplying of Gasoline & Diesel Fuel – Rachles/Michele’s Oil, Inc.
- H. **17-259**/Authorize Participation in the Educational Services Commission of New Jersey Cooperative Pricing System

Motion by Councilwoman Wilczynski, second by Councilman Sasso, that the Consent Agenda be approved.

On a roll call, the vote on the Consent Agenda was recorded as follows:

Councilman Bernstein:	aye	Councilman Sasso:	aye
Councilwoman Homan:	aye	Councilman Strauch:	absent
Councilwoman McSwiggan:	aye	Councilwoman Wilczynski:	aye

All members present voting in favor, the Consent Agenda was approved.

Resolution 17-252

List of Bills

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated October 12, 2017 in the amounts of:

Current Fund	\$825,450.12
Payroll Account	\$173,524.85
General Capital	\$5,111.53
Animal Fund	\$4.80
Grant Fund	\$0.00
COAH/Housing Trust	\$750.00

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Improvement & Beautification	\$0.00
Unemployment Fund	\$0.00
Trust Fund	\$0.00
Water Operating	\$0.00
Water Capital	\$500.00

TOTAL **\$1,005,341.30**

Resolution 17-253

OVERPAYMENT OF 2017 TAXES

BE IT RESOLVED by the Council of the Borough of Allendale that the Tax Collector is hereby authorized to issue the following check on the property listed below and charge same to Overpayment of 2017 Taxes:

Block/ Lot	Name	Property Location	Amount
102/7	Mario, Sean & Jennifer 27 Elbrook Drive Allendale, NJ 07401	27 Elbrook Drive N	\$28.05
301/39.02	Blondin, Joseph & Barbara 220 Bush Lane Mahwah, NJ 07430	127 Crescent Place	\$4,271.28
410/7	Zoccoli, Charles C. 299 Lakeside Drive Ramsey, NJ 07446	431 Canterbury Drive	\$819.89
605/12	Chan, Lai Sze 35 Gloria Drive Allendale, NJ 07401	35 Gloria Drive	\$111.61
702/4 C0005	Hogan, Maureen 5 Rio Vista Drive Allendale, NJ 07401	5 Rio Vista Drive	\$16.72
908/7	Ameri, Mina 67 Talman Place Allendale, NJ 07401	67 Talman Place	\$63.45
TOTAL			\$5,311.00

Waive Fire Permit Fee – Allendale Festival Day

WHEREAS N.J.A.C. 5:70-2.7(a) sets forth activities for which a permit is required to be obtained from the fire official; and

WHEREAS, the Governing Body of the Borough of Allendale wishes to waive the fee for said permits applied for in connection with “Festival Day” held in the Borough of Allendale on October 7, 2017; and

WHEREAS, such modification to the fee for a fire permit shall only be applicable to fire permits applied for in connection with Festival Day held on October 7, 2017.

NOW, THEREFORE, BE IT RESOLVED by the Borough of Allendale, in the County of Bergen, as follows:

1. The fee to be charged by the Borough of Allendale for any fire permit applied for in connection with Festival Day held on October 7, 2017 shall be waived; and
2. Except as set forth in Paragraph 1 hereinabove, the fee for a fire permit shall be as provided for in N.J.A.C. 5:70-2.9(c)1.

Resolution 17-255

Approval of Flu Program

Whereas, there is a need for a flu program in the Borough of Allendale, and

Whereas, the County of Bergen will provide this program under the Department of Health Services, and

Whereas, the County of Bergen provides flu vaccine at a cost of \$175.00 per ten dose vial, and

Whereas, the Allendale Board of Health has a need for six (6) vials of flu vaccine, and

Whereas, the Chief Financial Officer has certified that there are funds for this agreement;

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approved the agreement between the Borough of Allendale and the County of Bergen for the flu vaccination program;

Be It Further Resolved that the Mayor is hereby authorized to sign said agreement.

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Resolution17-256

Hire of Per-Diem Police Dispatchers

Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that the following Two (2) part-time Police dispatchers be hired at the corresponding hourly rate effective October 12, 2017:

Name/Address	Rate
Gregory P. Pink 14 Cottage Lane Upper Saddle River, NJ	\$15.30 per hour
William Pettit 74 Burma Road Wyckoff, NJ	\$15.30 per hour

Resolution17-257

Appointment of School Guard

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that the following individual is hereby appointed as a school guard:

Name	Hire Date	Hourly Rate	Regular or Relief
Sal T. Ferrara	October 12, 2017	\$18.00/hour	Relief

Resolution17-258

AUTHORIZING THE AWARD OF A CONTRACT FOR THE SUPPLYING OF GASOLINE AND DIESEL FUEL TO THE BOROUGH OF ALLENDALE

WHEREAS, The Borough of Allendale is hereby joined with the County of Bergen under the Cooperative Pricing System; and

WHEREAS, under the Bergen County Cooperative Pricing Agreement and Bergen County Bid Number 17-41 for the purchase of gasoline and Bergen County Bid Number 17-42 for the purchase of diesel fuel according to the provisions of law and N.J.A.C. 5:30-17, Allendale wishes to purchase gasoline and diesel fuel; and

WHEREAS, the County of Bergen received sealed bids, after due notice and advertisement, for the supplying of gasoline and diesel fuel for the County of Bergen and all participating municipal units; and

WHEREAS, Rachles/Michele's Oil, Inc. was one of the lowest qualified bidders for the supplying of gasoline and diesel fuel for the County of Bergen and all participating local units, complying with all bid specifications and bid requirements; and

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WHEREAS, the specifications and bids were for unit prices only with estimated quantities, thereby constituting an open contract, which does not obligate the Borough of Allendale to make any purchase thereby requiring certifications of availability of funds at this time.

NOW, THEREFORE, BE IT RESOLVED by the Borough of Allendale, in the County of Bergen as follows:

1. That the contract for the supplying of gasoline and diesel fuel for the Borough of Allendale as one of the participating units be and hereby is awarded to Rachles/Michele's Oil as with and pursuant to the bid proposal submitted by said company and the Specifications promulgated by the County.
2. That before any purchase be made pursuant to the within award a Certification must be obtained from the Chief Financial Officer of the Borough of Allendale certifying that sufficient funds are available at that time for that particular purchase and identifying the line item of the Borough Budget out of which said funds will be paid.
3. The Mayor and the Borough Attorney of the Borough of Allendale are hereby authorized to execute contracts for the aforementioned purpose on behalf of the Borough.
4. The specifications for this matter are hereby approved by the Borough.

Resolution 17-259

**AUTHORIZATION TO PARTICIPATE IN
EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY COOPERATIVE**

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Mayor and Council of the Borough of Allendale have the need on a timely basis to purchase goods or services utilizing state and nationally-recognized and accepted Cooperative Purchasing Agreements; and

WHEREAS, the Educational Services Commission of New Jersey Cooperative, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services; and

WHEREAS, the governing body of the Borough of Allendale, County of Bergen, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services; and

WHEREAS, the Borough of Allendale wishes to participate in the Educational Services Commission of New Jersey Cooperative; and

WHEREAS, any purchase made by the Borough of Allendale through this resolution shall be pursuant to all the conditions of the Educational Services Commission of New Jersey Cooperative Pricing System; and

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WHEREAS, the Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

NOW, THEREFORE, BE IT RESOLVED that the Borough of Allendale authorizes participation by the Borough of Allendale in the Educational Services Commission of New Jersey Cooperative to all their conditions; and

BE IT RESOLVED, that this Resolution shall be known and may be cited as the Cooperative Pricing Resolution of the Borough of Allendale; and

BE IT FURTHER RESOLVED, the Municipal Clerk, Administrative Officer and Borough Counsel are authorized to take such other actions necessary to effectuate the foregoing.

Unfinished Business:

There was no unfinished business.

New Business:

There was no new business.

Council Committee Reports and Comments

This agenda item was addressed during the Work Session.

Staff Reports:

This agenda item was addressed during the Work Session.

Public Comment on any issue:

No one came forward.

Adjournment:

There being no further business to come before the Mayor and Council, on a motion by Councilman Bernstein, second by Councilwoman Homan, and unanimously carried, to adjourn this meeting. The meeting was adjourned at 8:03 p.m.

Respectfully submitted,

Anne Dodd, RMC
Municipal Clerk