

Mayor and Council of the Borough of Allendale
Regular Session Meeting Minutes
March 2, 2017

PRESENT: Mayor Elizabeth White and Councilmembers Ari Bernstein, Liz Homan, Jackie McSwiggan, Steve Sasso, Jim Strauch and Amy Wilczynski

ABSENT: None

ALSO PRESENT: Borough Attorney Ray Wiss
Municipal Clerk Anne Dodd

A Regular Session Meeting of the Mayor and Council of the Borough of Allendale was held in the Municipal Building at 500 West Crescent Avenue, Allendale, NJ on March 2, 2017. The meeting was called to order at 8:00 p.m. by Mayor White who asked that the Municipal Clerk read the open public meetings statement: "In compliance with the Open Public Meetings Act, the notice requirements have been satisfied. The meeting dates for the year are confirmed at the Annual Meeting, are posted on the public bulletin board in the Municipal Building, published in the Record within the first 10 days of the New Year, and copies are sent to the Ridgewood News and Star Ledger. Notice of this meeting by Resolution #17-70 has been sent to the Record, Ridgewood News, and Star Ledger and has been posted on the public bulletin board and Borough website."

The Mayor led those present in a salute to the flag.

Approval of Minutes:

Motion by Councilwoman McSwiggan, second by Councilwoman Homan, with Councilman Bernstein and Councilwoman Wilczynski abstaining and Councilman Strauch abstaining from the February 17, 2017 Emergency Meeting, and all other members present voting in favor,

BE IT RESOLVED that the Minutes of January 26, 2017 Work Session, January 26, 2017 Regular Session, and February 17, 2017 Emergency Meeting are approved.

Public Comment

No one came forward.

Resolutions

17-79/Approve 2017 Temporary Capital Budget

Motion by Councilman Bernstein, second by Councilwoman Wilczynski, that Resolution #17-79 be approved.

On a roll call, the vote on the Consent Agenda was recorded as follows:

Councilman Bernstein:	aye	Councilman Sasso:	aye
Councilwoman Homan:	aye	Councilman Strauch:	aye
Councilwoman McSwiggan:	aye	Councilwoman Wilczynski:	aye

Approve 2017 Temporary Capital Budget

WHEREAS, the Borough of Allendale desires to constitute the 2017 Temporary Capital Budget of said municipality by inserting therein the following projects.

NOW, THEREFORE BE IT RESOLVED by the Council of the Borough of Allendale as follows:

Section 1. The 2017 Temporary Capital Budget of the Borough of Allendale is hereby constituted by the adoption of the schedule to read as follows:

Temporary Capital Budget of the
Borough of Allendale
County of Bergen, New Jersey
Projects Scheduled for 2017
Method of Financing

<u>Project</u>	<u>Est. Costs</u>	<u>Grants</u>	<u>Other. Funds</u>	<u>Capital Imp. Fund</u>	<u>Bonds</u>	<u>Self-Liquidating Bonds</u>
Various Capital Improvements	924,500		224,500	35,000	665,000	

Section 2. The Clerk be and is authorized and directed to file a certified copy of this resolution with the Division of Local Government Services Department of Community Affairs, State of New Jersey, within three days after the adoption of this project for 2017 Temporary Capital Budget, to be included in the 2017 Permanent Capital Budget as adopted.

Public Hearings for Advertised Ordinances:

Ordinance 17-03

The Municipal Clerk read into the record:

The following ordinance published herewith was first read by title only on January 26, 2017 and posted on the bulletin board of the municipal building.

ORDINANCE 17-03 – AN ORDINANCE TO AMEND, SUPPLEMENT AND REVISE THE CODE OF THE BOROUGH OF ALLENDALE, ZONING, CHAPTER 270 AND LAND SUBDIVISION AND SITE PLAN REVIEW, CHAPTER 147

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Mayor White noted that correspondence was received from the Planning Board advising that this ordinance was reviewed and it was found to be substantially consistent with the Master Plan. As such, the Planning Board has recommended the adoption of this ordinance.

Public Comments on Ordinance 17-03

No one came forward.

Motion by Councilman Sasso, second by Councilwoman McSwiggan, that Ordinance 17-03 be passed on second and final reading and is hereby adopted and notice of same shall be published according to law.

On a roll call, the vote was recorded as follows:

Councilman Bernstein:	aye	Councilman Sasso:	aye
Councilwoman Homan:	aye	Councilman Strauch:	aye
Councilwoman McSwiggan:	aye	Councilwoman Wilczynski:	aye

(See Ordinance 17-03, attached and made a part hereof.)

Introduction of Ordinances

Motion by Councilwoman McSwiggan that the following ordinances be introduced and passed on first reading and setting March 23, 2017 at 8:00 p.m. or as soon thereafter as the as the matter can be heard as the date and time and the Council Chambers of the Allendale Municipal Building as the place for a hearing on said ordinances. Second by Councilman Sasso.

The Municipal Clerk read the title of the ordinances into the record:

17-04 – AN ORDINANCE TO AMEND, SUPPLEMENT AND REVISE THE CODE OF THE BOROUGH OF ALLENDALE, PROPERTY MAINTENANCE, CHAPTER 199-12(J)

17-05 – BOND ORDINANCE TO AUTHORIZE THE MAKING OF VARIOUS PUBLIC IMPROVEMENTS AND THE ACQUISITION OF NEW ADDITIONAL OR REPLACEMENT EQUIPMENT AND MACHINERY, NEW INFORMATION TECHNOLOGY EQUIPMENT, NEW COMMUNICATION AND SIGNAL SYSTEMS EQUIPMENT AND A NEW AUTOMOTIVE VEHICLE, INCLUDING ORIGINAL APPARATUS AND EQUIPMENT, IN, BY AND FOR THE BOROUGH OF ALLENDALE, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$924,500 TO PAY THE COST THEREOF, TO APPROPRIATE VARIOUS GRANTS, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

17-06 – AN ORDINANCE TO AMEND, SUPPLEMENT AND REVISE THE CODE OF THE BOROUGH OF ALLENDALE, WATER CHARGES, CHAPTER 262-11

On a roll call, the vote was recorded as follows:

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Councilman Bernstein:	aye	Councilman Sasso:	aye
Councilwoman Homan:	aye	Councilman Strauch:	aye
Councilwoman McSwiggan:	aye	Councilwoman Wilczynski:	aye

(See Ordinances 17-04 – 17-06, attached and made a part hereof.)

Consent Agenda

- A. **17-80**/Approval of Bill List
- B. **17-81**/Authorize Continued Participation – Houston Galveston Cooperative Purchasing Program
- C. **17-82**/Authorize Contract for Supplying of Rock Salt – Mid-American Salt, LLC
- D. **17-83**/Authorize Refunds – 2016 County Board Judgments – Various Properties
- E. **17-84**/Authorize Refunds – Overpayment of 2016 Taxes – Various Properties
- F. **17-85**/Authorize Agreement – 2017 Turf Program – TruGreen Commercial
- G. **17-86**/Memorialize Hold Harmless Agreement
- H. **17-87**/Authorize Service Agreement – Bergen County Utilities Authority – Certified Recycling Professional Services
- I. **17-88**/Authorize Emergency Temporary Budget Appropriations
- J. **17-89**/Designate Additional Quasi-Public Entity for Coverage by JIF
- K. **17-90**/Appoint 9-1-1 System Coordinator – Detective Michael T. Dillon
- L. **17-91**/Appoint Part-Time Clerk Typist – Carol Savoy
- M. **17-92**/Approve 2017 Salaries – Non-Contractual Borough Employees
- N. **17-93**/Amend Fee Schedule – Field Use Permit
- O. **17-94**/Appoint Principal Public Works Manager – Michael Vreeland
- P. **17-95**/Authorize Continued Participation in Cranford Police Cooperative Pricing System
- Q. **17-96**/Authorize Consent Letter – Equipment Modification – T-Mobile
- R. **17-97**/Authorize Refunds – Overpayment of 2017 Taxes – Various Properties
- S. **17-98**/Authorize Refund – 2016 State Board Judgment – Block 1206 Lot 15
- T. **17-99**/Amend Special Event Permit Fee – Festival Day
- U. **17-100**/Confirm Endorsement of Community Development Project – Bergen County HOME Investment Partnerships – Allendale Veterans Housing #1
- V. **17-101**/Confirm Endorsement of Community Development Project – Bergen County HOME Investment Partnerships – Allendale Veterans Housing #2
- W. **17-102**/Authorize Contract for Supplying of Fuel Oil & Diesel Fuel – Rachles/Michele’s Oil, Inc.
- X. **17-103**/ Confirm Endorsement of Community Development Project – Bergen County HOME Investment Partnerships – Hamilton Home for Eastern Christian Children’s Retreat
- Y. **17-104**/Appoint Emergency Management Coordinator – Scott Zieber

Motion by Councilwoman Wilczynski, second by Councilwoman Homan, that the Consent Agenda be approved.

On a roll call, the vote on the Consent Agenda was recorded as follows:

Councilman Bernstein:	aye	Councilman Sasso:	aye, #17-96 abstain
Councilwoman Homan:	aye	Councilman Strauch:	aye
Councilwoman McSwiggan:	aye	Councilwoman Wilczynski:	aye

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All members present voting in favor, the Consent Agenda was approved.

Resolution 17-80

List of Bills

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated February 9, 2017 in the amounts of:

Current Fund	\$3,957,026.73
Payroll Account	\$161,943.13
General Capital	\$11,815.00
Animal Fund	\$0.00
COAH/Housing Trust	\$20,000.00
Improvement & Beautification	\$0.00
Unemployment Fund	\$0.00
Trust Fund	\$500.00
Water Operating	\$152,249.09
Water Capital	\$21,262.67
Total	\$4,324,796.62

Resolution 17-81

Authorization to Participate in
Houston Galveston Cooperative

Whereas, the Mayor and Council of the Borough of Allendale, pursuant to N.J.S.A. 52:34-6.2(b)3, may award contracts for goods and services through the use of nationally-recognized and accepted Cooperative Purchasing Agreements; and

Whereas, the Mayor and Council of the Borough of Allendale have the need on a timely basis to purchase goods or services utilizing nationally-recognized and accepted Cooperative Purchasing Agreements; and

Whereas, Resolution 13-398 authorized the enrollment of the Borough of Allendale in the H-GAC Cooperative Purchasing Program pursuant to all conditions of the National Intergovernmental Purchasing Program; and

Whereas, an Interlocal Contract for Cooperative Purchasing was entered into by the Borough of Allendale with H-GAC on November 14, 2013 and said contract automatically renews for each succeeding fiscal year; and

Whereas, the Borough of Allendale wishes to continue to participate in the H-GAC Cooperative Purchasing Program; and

Whereas, any purchase made by the Borough of Allendale made through this resolution shall be subject to the conditions applicable to the current National Cooperative.

Now, Therefore, Be It Resolved that the Borough of Allendale authorizes the continued participation of the Borough of Allendale in H-GAC Cooperative Purchasing Program pursuant to all conditions of the National Intergovernmental Purchasing Alliance Cooperative; and

Be It Further Resolved, that the Municipal Clerk, Administrative Officer and Borough Counsel are authorized to take such other actions necessary to effectuate the foregoing.

Resolution 17-82

AUTHORIZING THE AWARD OF A CONTRACT FOR THE SUPPLYING OF ROCK SALT TO THE BOROUGH OF ALLENDALE

WHEREAS, The Borough of Allendale is hereby joined with the County of Bergen under the Cooperative Pricing System; and

WHEREAS, under the Bergen County Cooperative Pricing Agreement and Bergen County Bid Number 15-59 for the purchase of rock salt according to the provisions of law and N.J.A.C. 5:30-17, Allendale wishes to purchase rock salt; and

WHEREAS, the County of Bergen received sealed bids, after due notice and advertisement, for the supplying of rock salt for the County of Bergen and all participating municipal units; and

WHEREAS, Mid Atlantic Salt was one of the lowest qualified bidders for the supplying of rock salt for the County of Bergen and all participating local units, complying with all bid specifications and bid requirements; and

WHEREAS, the specifications and bids were for unit prices only with estimated quantities, thereby constituting an open contract, which does not obligate the Borough of Allendale to make any purchase thereby requiring certifications of availability of funds at this time.

NOW, THEREFORE, BE IT RESOLVED by the Borough of Allendale, in the County of Bergen as follows:

1. That the contract for the supplying of rock salt for the Borough of Allendale as one of the participating units be and hereby is awarded to Mid Atlantic Salt as with and pursuant to the bid proposal submitted by said company and the Specifications promulgated by the County.
2. That before any purchase be made pursuant to the within award a Certification must be obtained from the Chief Financial Officer of the Borough of Allendale certifying that sufficient funds are available at that time for that particular purchase and identifying the line item of the Borough Budget out of which said funds will be paid.
3. The Mayor and the Borough Attorney of the Borough of Allendale are hereby authorized to execute contracts for the aforementioned purpose on behalf of the Borough.
4. The specifications for this matter are hereby approved by the Borough.

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Resolution 17-83

County Board Judgment

BE IT RESOLVED by the Council of the Borough of Allendale that the Tax Collector is hereby authorized to reduce the 2016 tax levy and issue the following overpayments due to 2016 County Board Judgments on Added Assessments:

408/18	Lanzalotto, Christopher & Courtney 18 Albert Road Allendale, NJ 07401	\$966.05
1604/14	Correa, Juan Carlos & Sabrina 186 Brookside Avenue Allendale, NJ 07401	\$788.49
1709/18	Spiotti & Esposito, P.C. Attorney Trust Account 271 US Highway 46 Ste F105-106 Fairfield, NJ 07004-2471	\$223.38

Resolution 17-84

OVERPAYMENT

BE IT RESOLVED by the Council of the Borough of Allendale that the Tax Collector is hereby authorized to issue the following checks on the properties listed below and charge same to Overpayment of 2016 Taxes:

Block/ Lot	Name	Property Location	Amount
104/30	Trajkovic, Sasa & Christine 6 E. Elbrook Drive Allendale, NJ 07401	6 Elbrook Drive	\$1,628.23
201/14	Adler, Marc & Bridget 22 Bonnie Way Allendale, NJ 07401	22 Bonnie Way	\$20.00
301/16	Del Gatto, Gennaro & Anna 120 Woodland Avenue Allendale, NJ 07401	120 Woodland Avenue	\$1,011.22
410/3	Boyle, James & Dana 415 Canterbury Drive Ramsey, NJ 07446	415 Canterbury Drive	\$133.10
905/18	Couchenour, Bryan & Tarta, Kathryn 163 Myrtle Avenue	163 Myrtle Avenue	\$89.74

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Allendale, N 07401

1702/13	Kunisch, Christopher & Jean 175 Park Avenue Allendale, NJ 07401	175 Park Avenue	\$1,000.00
1710/8	Larkin, John & Judith 170 W Orchard Street Allendale, NJ 07401	170 W Orchard Street	\$84.77
TOTAL			\$3,967.06

Resolution 17-85

Authorize Agreement for 2017 Turf Program

Whereas, there is a need for landscaping services for the 2017 Turf Program; and

Whereas, an agreement was authorized via Resolution #16-125 with TruGreen Commercial for the 2016 Turf Program; and

Whereas, the Borough of Allendale wishes to extend the contract for a period of one year; and

Whereas, the Chief Financial Officer has advised that funding is available for this purchase.

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that an Agreement is hereby authorized for landscaping services for the 2017 Turf Program with TruGreen Commercial, 118 Route 17 North, Upper Saddle River, New Jersey 07458 in the amount of \$13,410.00; and

Be It Further Resolved that the Mayor, Borough Clerk and Borough Attorney are hereby authorized to such action as may be necessary to implement this Resolution, including the execution of an Agreement with TruGreen Commercial for the above services.

Resolution 17-86

MEMORIALIZATION OF HOLD HARMLESS AGREEMENT

WHEREAS, the Borough of Allendale permits individuals and organizations to use Borough facilities upon request and in compliance with application requirements, and

WHEREAS, the Borough of Allendale contracts with vendors to perform services on behalf of the Borough both on Borough property and offsite, and

WHEREAS, the Borough of Allendale is a member of the Bergen Joint Insurance Fund (JIF), and

WHEREAS, JIF requires a Hold Harmless Agreement to be signed which protects the member town from any liability which may occur during the time the facilities are being used, and

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WHEREAS, JIF has an approved Hold Harmless Agreement which it recommends be reviewed by Borough Counsel, and

WHEREAS, JIF encourages that the Hold Harmless Agreement to be utilized by a municipality be memorialized by resolution by the Mayor and Council, and

WHEREAS, the Borough Attorney of the Borough of Allendale has reviewed JIF's approved Hold Harmless Agreement and, with certain modifications made to same recommended by the Borough Attorney and incorporated in the Hold Harmless Agreement attached hereto, has determined same to be satisfactory and appropriate,

NOW THEREFORE, BE IT RESOLVED, by the Mayor & Council of the Borough of Allendale that the Hold Harmless Agreement, attached hereto, is approved.

Resolution 17-87

Authorize Service Agreement with BCUA for CRP Services

WHEREAS, commencing in 2012, the Borough of Allendale is required by the New Jersey Recycling Enhancement Act, P.L. 2008, Chapter 6, to have a mandatory Annual Recycling Tonnage Report approved by a Certified Recycling Professional ("CRP"); and

WHEREAS, the annual Recycling Tonnage Report must be submitted to the New Jersey Department of Environmental Protection on or before April 30th of each year;

WHEREAS, pursuant to N.J.S.A. 40A:11-1, the Borough is authorized and permitted to enter into a Service Agreement with the Bergen County Utilities Authority for services without bidding pursuant to N.J.S.A. 40A:11-5(2); and

WHEREAS, the Borough of Allendale desires to enter into a Service Agreement for retaining and providing CRP services from the BCUA for signing of the Annual Recycling Tonnage Report; and

WHEREAS, the Director of Operations has reviewed the Service Agreement for a Certified Recycling Professional to prepare the Annual Recycling Tonnage Report between the Borough of Allendale and the Bergen County Utilities Authority attached hereto and incorporated herein by reference and approves of same; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Allendale, County of Bergen, and State of New Jersey that the Service Agreement for a Certified Recycling Professional to prepare the Annual Recycling Tonnage Report between the Borough of Allendale and the Bergen County Utilities Authority attached hereto and incorporated herein by reference be and is hereby approved; and

BE IT FURTHER RESOLVED, that the Director of Operations is hereby authorized and directed to execute the attached Service Agreement on behalf of the Borough; and

BE IT FURTHER RESOLVED, that the Director of Operations be and he is hereby authorized and directed to forward the attached Service Agreement to the Bergen County Utilities Authority for signature.

Authorizing Emergency Temporary Budget Appropriations

WHEREAS, an emergent condition has arisen with respect to certain budget appropriations and no adequate provision has been made in the 2017 Temporary Budget, and N.J.S.A. 40A: 4-20 provides for the creation of emergency temporary appropriations for said purpose; and

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Allendale that in accordance with the provisions of N.J.S.A. 40A: 4-20;

1. An emergency temporary appropriation be and the same is hereby made in the total amount of:

Current Fund	
Construction, O.E.	\$2,000
Property Maintenance, O.E.	\$2,000
TOTAL	\$4,000

2. That said emergency temporary appropriation will be provided in the 2017 budget;
3. That one certified copy of this resolution be filed with the Director of Local Government Services.

Coverage of Quasi-Public Entities by JIF

Whereas, the Borough of Allendale is a participating member of the Bergen County Municipal Joint Insurance Fund relative to General Liability and other coverage; and

Whereas, the “Fund” has adopted certain criteria to distinguish between bona fide municipal activities and other quasi-public entities not sponsored by the municipality and therefore, not subject to coverage by the “Fund”, and

Whereas, it has been determined that in order to be covered by the “Fund” an organization or activity meet the test that its function is of the type that historically municipalities have undertaken themselves or have provided with insurance coverage and/or is one which advances a bona fide local public purpose on a non-profit basis typically met by local government, the benefits of which are available to the municipality in general; and

Whereas, via Resolution #17-32, the Borough has asked the “Fund” to extend General Liability and non-owned Automobile Liability Coverage to certain entities as specified within said Resolution; and

Whereas, the Borough wishes to amend this list to include the following additional entities:

Class I – Allendale Community Emergency Response Team

Now, Therefore, Be It Resolved by the Borough Council of the Borough of Allendale as follows:

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In addition to those organizations listed in Resolution #17-32, it is hereby certified that the above listed organizations exist within the Borough of Allendale as a bona fide charitable, educational, or recreational activity of the municipality and is, in fact an organization that supports and/or provides services to the municipality in general and as such is sponsored or subsidized directly or indirectly by the municipality.

Nothing herein is intended to remove any of the organizations previously listed in Resolution #17-32 and same are incorporated by reference.

The Borough of Allendale does hereby request that this organization described herein be named as an additional insured for General Liability and Non-owned Automobile Liability Coverage in accordance with the applicable limits and restrictions.

Resolution 17-90

**APPOINTING A COORDINATOR FOR THE
BOROUGH'S EMERGENCY TELEPHONE SYSTEM**

WHEREAS, the Borough of Allendale is required pursuant to State law and the regulations of the State Department of Treasury to appoint a coordinator for the Borough's emergency telephone 9-1-1 System; and

WHEREAS, the municipal coordinator of the 9-1-1 System is responsible for maintaining a plan for enhanced emergency services throughout the Borough and for developing such revisions to the plan as may be necessary for review by the Mayor and Council of the Borough; and

WHEREAS, the Borough is empowered by law to appoint and employ professionals, technical advisors and experts as the Borough may determine to be necessary for its efficient operation; and

WHEREAS, the Borough has received a written recommendation from George Scherb, Chief of Police of the Allendale Police Department, requesting the appointment of Detective Michael T. Dillon as the municipal coordinator of the 9-1-1 System; and

WHEREAS, the Mayor and Council of the Borough are desirous of appointing Detective Michael T. Dillon to serve as municipal coordinator for the 9-1-1 System in accordance with the requirements and procedures mandated under N.J.S.A. 52: 17C-1 et seq., and N.J.A.C. 17:24-5.1 et seq.,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, as follows:

1. That Detective Michael T. Dillon of the Allendale Police Department is hereby appointed to serve as the municipal coordinator for the Borough's 9-1-1 System.
2. That Detective Michael T. Dillon shall perform all such duties and carry out all of the responsibilities as set forth in the existing plan for enhanced emergency services throughout the Borough and in accordance with the requirements and procedures mandated under N.J.S.A. 52: 17C-1 et seq., and N.J.A.C. 17:24-5.1 et seq.,
3. That no further action of the Borough shall be required.

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Resolution 17-91

Appointment of a
Part-Time Clerk Typist

Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that Carol Savoy is hereby appointed as a Part-Time Clerk Typist of the Borough of Allendale effective February 13, 2017 at the hourly rate of \$19.00 per hour.

Resolution 17-92

SALARY RESOLUTION

Be It Resolved that the following are the salaries for Borough employees for the year 2017. All salaries are retroactive to January 1, 2017.

Anne Dodd, Municipal Clerk	\$83,000
Michelle Ryan, Deputy Municipal Clerk	\$38,760
Michelle Ryan, Planning & Zoning Secretary, Part-time Salary	\$6,120
Christina Montanye, Recording Secretary, Planning Board, Per meeting	\$250
Christina Montanye, Recording Secretary, Zoning Board of Adjustment, per meeting	\$125
M. Alissa Mayer, Chief Financial Officer	\$84,429
M. Alissa Mayer, Water Collector	\$19,062
Harold Laufeld, Tax Collector, Part-time	\$8,359
Angela Mattaice, Tax Assessor, Part-time	\$45,374
Joe Citro, Qualified Purchasing Agent	\$3,500
Ron Kistner, Director of Operations	\$114,444
Ron Kistner, Administrative Officer	\$20,400
Kevin Burnette, Construction Code Official, Part-time	\$53,909
Kevin Burnette, Building Sub Code Official, Part-time	\$1,804
Kevin Burnette, Zoning Officer	\$4,776
Michael Dalessio, Electrical Sub Code Official, Part-time	\$13,104
Fred W. Depken, CCO Inspector, Part-time Salary	\$5,100
James Zaconie, Plumbing Sub Code Official, Part-time	\$11,361
Michael Limatola, Property Maintenance Official, Part-time Hourly	\$20.40
Robert Connell, Fire Sub Code Official, Part-time	\$11,361
Ernest Cassidy, Jr. , Fire Prevention Official, Part-time	\$4,624
Bernard Blide, Fire Inspector, Hourly	\$15.58
Steven Cameron, Fire Inspector, Hourly	\$15.58
Ernest Cassidy, Jr., Fire Inspector, Hourly	\$18.60
Pierre Gauthier, Fire Inspector, Hourly	\$18.60
James Moritz, Fire Inspector, Hourly	\$15.89
James Schultz, Fire Inspector, Hourly	\$15.27
George Scherb, Chief of Police	\$155,243
Christopher Carey, Radio Police Dispatcher, Part-time Hourly	\$15.30
Richard Tarleton, Radio Police Dispatcher, Part-time Hourly	\$15.30
Nicholes Biondi, Radio Police Dispatcher, Part-time Hourly	\$15.30
Matthew Myhr, Radio Police Dispatcher, Part-time Hourly	\$15.30
Brendan Sterbinsky, Radio Police Dispatcher, Part-time Hourly	\$16.87

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Peggy Timony, Radio Police Dispatcher, Part-time Hourly	\$17.96
Scott Zieber, Radio Police Dispatcher, Part-time Hourly	\$16.87
Scott Zieber, Emergency Management Official, Part-time Salary	\$3,570
Harry Norton, Municipal Magistrate	\$13,911
Richard Rosa, Municipal Prosecutor	\$5,312
Crossing Guards, Part-time Hourly	\$18.00
Recycling Coordinator, Tatiana Marquis	\$2,000

Resolution 17-93

Rental Fees for the Use of Ball Fields

Whereas, the Governing Body by Resolution 08-389 on December 29, 2008 adopted the Athletic Fields and Recreational Facilities Use Policy, as well as Rules and Regulations for Athletic Field and Facilities to be effective January 1, 2009;

Whereas, Code Section 203-20A provides that the Governing Body shall, annually, by resolution, establish fees to be charged for the use of recreational facilities and participation in recreation programs;

Now, Therefore, Be It Resolved by the Governing Body that the fee to be charged for the rental of a ball field shall be \$300 per field per use for Category 3A and 3B users and \$500 per field per day for Category 3C users, checks to be made payable to the Borough of Allendale effective immediately until further order of the Borough Council by appropriate resolution.

Resolution 17-94

Appointment of Principal Public Works Manager

Whereas, there is a need to appoint a Principal Public Works Manager for the Borough of Allendale; and

Whereas, Michael Vreeland currently serves as the Municipal Engineer and holds a public works manager certificate.

Now, Therefore, Be It Resolved that Michael Vreeland is appointed as Principal Public Works Manager effective February 16, 2017.

Be It Further Resolved that the Mayor, the Chief Financial Officer, Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

Resolution 17-95

Authorization to Join the Cranford Police
Cooperative Pricing System

Whereas, the Cranford Police Cooperative Pricing System (ID # 47-CPCPS), hereinafter referred to as the "Lead Agency" has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

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Whereas, on November 19, 2012, the governing body of the Borough of Allendale, County of Bergen, State of New Jersey authorized participation in a Cooperative Pricing System for the provision and performance of goods and services via Resolution #12-292;

Whereas, the Borough of Allendale wishes to continue to participate in the Cranford Police Cooperative Pricing System.

Now, Therefore, Be It Resolved that the Mayor and Council of the Borough of Allendale hereby authorize continued participation in the Cranford Police Cooperative Pricing System as per the Cooperative Pricing Agreement with the Lead Agency dated November 20, 2012.

Be It Further Resolved that the Lead Agency shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

Be It Further Resolved that this resolution shall take effect immediately upon passage.

Resolution 17-96

WHEREAS, the Borough of Allendale and Crown Atlantic Company, LLC, (Crown Atlantic) previously executed a Lease Agreement dated August 31, 1995 (the Lease), pursuant to which property was leased from the Borough located at 300 West Crescent Avenue, Allendale, New Jersey and being described as a portion of the property known as Lot 6, Block 1003 and Lots 9 and 10 of Block 201 (the property) for the construction of a monopole and installation/ maintenance of utility wires, poles, cable, conduits and pipes; and

WHEREAS four (4) Amendments to the Lease Agreement have been signed; and

WHEREAS, Crown Atlantic, on behalf of T-Mobile, seeks to update/add antennas to the monopole, and other work associated with same as more specifically referenced in Crown Castle JDE Job Number 399566; Crown Castle Work Order Number 1326231, and Crown Castle Application Number 363493 Rev. 9; and

WHEREAS, Crown Atlantic, on behalf of T-Mobile, seeks the Borough's consent under the terms and conditions of the Lease;

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body that it does hereby consent to the foregoing modification and the Mayor is hereby authorized to execute a consent letter for modification subject, however, to the following conditions:

1. Crown Atlantic or T-Mobile, shall make application for appropriate building permits and shall pay all fees in connection with those permits;
2. Crown Atlantic or T-Mobile, shall comply with any and all land use requirements and pay any fees associated therewith;
3. Crown Atlantic or T-Mobile, shall provide for a professional escrow deposit, if required, for review of its application in accordance with law.

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Resolution 17-97

OVERPAYMENT

BE IT RESOLVED by the Council of the Borough of Allendale that the Tax Collector is hereby authorized to issue the following checks on the properties listed below and charge same to Overpayment of 2017 Taxes:

Block/ Lot	Name	Property Location	Amount
102/7	Mario, Sean & Jennifer 27 Elbrook Drive Allendale, NJ 07401	2 Elbrook Dr N	\$5,352.93
910/3	Columbia Bank Attn: Rose Mary Belen 19-01 Route 208 North Fairlawn, NJ 07410	135 W Crescent Ave	\$1,576.78
1809/11	Van Teyens, Christine 38 Elm Street Allendale, NJ 07401	38 Elm St	\$2,939.36
TOTAL			\$9,869.07

Resolution 17-98

State Board Judgment

BE IT RESOLVED, by the Council of the Borough of Allendale that the Tax Collector is hereby authorized to issue the following overpayment check due to a State Board Judgment for the tax year 2016:

Block/Lot	Name	Amount
1206/15	Jennifer Jacobus, Esq. 201 Littleton Road-1 st Floor Morris Plains, NJ 07950	\$1,333.36

Resolution 17-99

WHEREAS, Section 210-2 of the Code of the Borough of Allendale (the "Code") provides for a fee of \$50 for a special event food permit; and

WHEREAS, the Governing Body of the Borough of Allendale wishes to amend such fee from \$50 to \$10 for any special event food permits applied for in connection with "Festival Day" to be held in the Borough of Allendale on or about October 2017; and

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WHEREAS, such modification to the fee for a special event food permit shall only be applicable to special event food permits applied for in connect with Festival Day to be held in 2017.

NOW, THEREFORE, BE IT RESOLVED by the Borough of Allendale, in the County of Bergen, as follows:

1. The fee to be charged by the Borough of Allendale for any special event food permit applied for in connection with Festival Day to be held on or about October 2017 shall be \$10, rather than \$50 as provided for in Section 210-2 of the Code; and
2. Except as set forth in Paragraph 1 hereinabove, the fee for a special event food permit shall be \$50 as provided for in Section 210-2 of the Code.

Resolution 17-100

CONFIRM ENDORSEMENT OF
COMMUNITY DEVELOPMENT PROJECT

WHEREAS, a Bergen County HOME Investment Partnerships application of \$247,708 has been proposed by BCUW/Madeline Housing Partners for Allendale Veterans Housing #1 in the municipality of Allendale, and

WHEREAS, pursuant to the State Interlocal Services Act, HOME funds may not be spent in a municipality without authorization by the Mayor and Council, and

WHEREAS, the aforesaid project is in the best interest of the people of Allendale, and

WHEREAS, this resolution does not obligate the financial resources of the municipality and is intended solely to expedite expenditure of the aforesaid HOME application,

Now, Therefore, Be It Resolved, that the Mayor and Council of Allendale hereby confirm endorsement of the aforesaid project, and

Be It Further Resolved, that a copy of this resolution shall be sent to the Director of the Bergen County Division of Community Development so that implementation of the aforesaid project may be expedited.

Resolution 17-101

CONFIRM ENDORSEMENT OF
COMMUNITY DEVELOPMENT PROJECTS

WHEREAS, a Bergen County HOME Investment Partnerships application of \$247,708 has been proposed by BCUW/Madeline Housing Partners for Allendale Veterans Housing #2 in the municipality of Allendale, and

WHEREAS, pursuant to the State Interlocal Services Act, HOME funds may not be spent in a municipality without authorization by the Mayor and Council, and

WHEREAS, the aforesaid project is in the best interest of the people of Allendale, and

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WHEREAS, this resolution does not obligate the financial resources of the municipality and is intended solely to expedite expenditure of the aforesaid HOME application,

Now, Therefore, Be It Resolved, that the Mayor and Council of Allendale hereby confirm endorsement of the aforesaid project, and

Be It Further Resolved, that a copy of this resolution shall be sent to the Director of the Bergen County Division of Community Development so that implementation of the aforesaid project may be expedited.

Resolution 17-102

AUTHORIZING THE AWARD OF A CONTRACT FOR THE SUPPLYING OF FUEL OIL AND DIESEL FUEL TO THE BOROUGH OF ALLENDALE

WHEREAS, The Borough of Allendale is hereby joined with the County of Bergen under the Cooperative Pricing System; and

WHEREAS, under the Bergen County Cooperative Pricing Agreement and Bergen County Bid Number 15-66 for the purchase of fuel oil and Bergen County Bid Number 15-64 for the purchase of diesel fuel according to the provisions of law and N.J.A.C. 5:30-17, Allendale wishes to purchase fuel oil and diesel fuel; and

WHEREAS, the County of Bergen received sealed bids, after due notice and advertisement, for the supplying of fuel oil and diesel fuel for the County of Bergen and all participating municipal units; and

WHEREAS, Rachles/Michele's Oil, Inc. was one of the lowest qualified bidders for the supplying of fuel oil and diesel fuel for the County of Bergen and all participating local units, complying with all bid specifications and bid requirements; and

WHEREAS, the specifications and bids were for unit prices only with estimated quantities, thereby constituting an open contract, which does not obligate the Borough of Allendale to make any purchase thereby requiring certifications of availability of funds at this time.

NOW, THEREFORE, BE IT RESOLVED by the Borough of Allendale, in the County of Bergen as follows:

1. That the contract for the supplying of fuel oil and diesel fuel for the Borough of Allendale as one of the participating units be and hereby is awarded to Rachles/Michele's Oil as with and pursuant to the bid proposal submitted by said company and the Specifications promulgated by the County.

2. That before any purchase be made pursuant to the within award a Certification must be obtained from the Chief Financial Officer of the Borough of Allendale certifying that sufficient funds are available at that time for that particular purchase and identifying the line item of the Borough Budget out of which said funds will be paid.

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3. The Mayor and the Borough Attorney of the Borough of Allendale are hereby authorized to execute contracts for the aforementioned purpose on behalf of the Borough.

4. The specifications for this matter are hereby approved by the Borough.

Resolution 17-103

Confirm Endorsement of Community Development Project

Whereas, a Bergen County HOME Investment Partner application of \$100,000 had been previously proposed by the Hamilton Home for the Eastern Christian Children’s Retreat in the municipality of Allendale and endorsement of aforesaid project had previously been confirmed via Borough Resolution #16-303 adopted on December 8, 2016; and

Whereas, the grant amount being sought in the aforesaid application has been increased to \$200,000; and

Whereas, pursuant to the State Interlocal Services Act, HOME funds may not be spent in a municipality without authorization by the Mayor and Council; and

Whereas, the aforesaid project in the best interest of the people of the Borough of Allendale; and

Whereas, this resolution does not obligate the financial resources of the municipality and is intended solely to expedite expenditure of the aforesaid HOME application.

Now, Therefore, Be It Resolved that the Mayor and Council of the Borough of Allendale hereby confirm endorsement of aforesaid project; and

Be It Further Resolved, that a copy of this resolution shall be sent to the Director of the Bergen County Division of Community Development so that implementation of the aforesaid project may be expedited.

Resolution 17-104

Appointment of Emergency Management Coordinator

Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that Scott Zieber is appointed Emergency Management Coordinator for a term of three (3) years pursuant to N.J.S.A App.A:9-40.1 with an annual stipend of \$3,570.

Unfinished Business:

There was no unfinished business.

New Business:

There was no new business.

Council Committee Reports and Comments

Councilwoman Wilczynski – Facilities, Parks and Recreation

Councilwoman Wilczynski reported that the Facilities, Parks and Recreation Committee is gearing up for Crestwood. New ladders have been installed and a new roof will be installed on the chlorine building, concession stand, and guard building. The fields are being prepared and a generator has been installed at the Fire House.

Councilwoman McSwiggan – Water, Sewer and Public Utilities

Councilwoman McSwiggan advised that the Water, Sewer and Public Utilities Committee met this week. The Ramsey Water Tank Renovation is essentially finished with only some landscaping left to complete. The installation of the Fairhaven Booster Station pump has been going well. The current focus is the integration of the SCADA system with Suez, which is the electronic system controlling the wells within the Borough. The committee has learned that some batteries on residential meters are in need of replacement. Councilwoman McSwiggan asked that residents call either Borough Hall or Suez if they notice no reading on their monthly bill. She advised that she will be meeting with the DEP in April to discuss the Borough's water usage.

Councilman Sasso - Land Use and Construction Code

Councilman Sasso announced that the Land Use and Construction Code Committee will be meeting tomorrow morning at 8 a.m. He noted that they will be focusing on Construction Code and Zoning.

Councilman Bernstein – Administration, Finance, and Human Resources

Councilman Bernstein advised that the Administration, Finance and Human Resources Committee met on February 8th. As it is budget season, the committee has been focused on pulling this year's budget together. The budget introduction has been scheduled for March 23rd and adoption on April 27th. In an effort to be forward thinking, the committee is looking to implement a document management system. He further advised that they are looking to place documents into the cloud for access by the Council and Department Heads to help eliminate paper as well as to streamline the process of sharing of documents. The committee is scheduled to meet on March 6th at 4:30 p.m.

Staff Reports:

Ray Wiss, Municipal Attorney, noted that he continues to work with the Borough Clerk on responses to the large number of OPRA requests that she is fielding, noting that these requests continue to be a time consumer for all Borough Hall staff and particularly the Clerk's office. He advised that he will be attending a Land Use meeting tomorrow from 8 a.m. to 10 a.m. and will then be meeting with the Police Department. Borough Attorney Wiss reported that he attended the four-hour meeting to discuss COAH. He explained that there is statewide litigation taking place that will ultimately shape the affordable housing number to which the Borough will be obligated. In the meantime, they are devising a plan for approval by the court. A mediation is scheduled in April and the Borough's immunity period is set to expire on April 30th. Title issues, environmental concerns, and financial matters are being addressed in order to close in April on the property located at 220 and 230 West Crescent Avenue. With respect to Ordinance 17-03 which pertains to lighting on the athletic fields, he expressed that the Borough was hopeful that a settlement agreement between the two parties would be fully negotiated by this evening. The attorneys for both sides continue to work

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to get this issue resolved. He expressed his hope that this last component will be in place shortly and noted that the ordinance has been adopted and will become effective upon publication.

Anne Dodd, Municipal Clerk, advised that official notification was received from Guardian Angel Church that the auditorium will no longer be available to use as a polling place. She visited the Ambulance Corps Building as a possible site to relocate the two districts housed in the auditorium and believes that it can accommodate one of the districts. She will be recommending to the Board of Elections that the other district be moved into the Quilt Room at Borough Hall, explaining that the Board of Elections will need to inspect both locations to determine whether they are ADA compliant. She further advised that an election meeting was held at the County last week. She received petitions to run for Council. The petitions have been distributed to the chairs of each County Committee and the deadline to submit these petitions to her office is April 3rd by 4 p.m.

Lissa Mayer, Chief Financial Officer, advised that she has no report.

Ron Kistner, Director of Operations, reported that the salter will be moved off the mason truck tomorrow and patching will begin Monday on Pearl Court. Materials have been ordered for the repair of catch basins and storm drains. He is in the process of negotiating with the Northwest Bergen Utilities Authority to have them vacuum leaves out of the catch basins. He is also working on getting the fields ready for the spring.

Mayor White advised that she, along with Mr. Kistner and Mr. Vreeland, met with the County Engineering Department and received positive feedback on some ongoing issues which included flooding on Franklin Turnpike.

Mayor White noted that Bud Blide, a longtime Allendale resident, recently moved to Atlanta and she commented that she is sorry to see him go as he and his wife, Janice, were wonderful members of this community. She further advised that Tony Ward, a former Councilman and good friend of the governing body, is also moving. She wished him the best and remarked that he will truly be missed.

Public Comment on any issue:

Chris Nardone, Saddle River resident and President of the Northern Highlands Sports Association, detailed the governing body's role in resolving the lighting issue at the athletic fields at Northern Highlands. He noted throughout the process, the Borough has been transparent with both parties and operated with the highest degree of integrity. He expressed his opinion that the final product is fair and represents what is in the best interest of the entire community. He noted that by adopting this ordinance, it has put an end to decades of litigation, stopped the spending of tax dollars that could otherwise be spent on educational and/or municipal purposes, and allowed the Board of Education to provide safe and sufficient opportunities for all student athletes.

Barbara Garand, President of the Board of Education, echoed Mr. Nardone's comments. On behalf of the Board of Education, administration, coaching staff, and students, she thanked the governing body, particularly Councilman Bernstein and Mayor White, as well as Borough Attorney Wiss for all of the hours spent in resolving this matter. She expressed that they are thrilled that both current and future students will have the same competitive advantage as athletes throughout the state and the nation. She finished by thanking Bill Strasser for his patience and persistence in making this day a reality.

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Adjournment:

There being no further business to come before the Mayor and Council, on a motion by Councilwoman McSwiggan, second by Councilwoman Homan, and unanimously carried, to adjourn this meeting. The meeting was adjourned at 8:23 p.m.

Respectfully submitted,

Anne Dodd, RMC
Municipal Clerk