

Mayor and Council of the Borough of Allendale
Regular Session Meeting Minutes
April 28, 2016

PRESENT: Mayor Elizabeth White and Council members Ari Bernstein, Liz Homan, Jackie McSwiggan, Steve Sasso, and Jim Strauch

ABSENT: Council member Amy Wilczynski

ALSO PRESENT: Borough Attorney Thomas Bouregy
Municipal Clerk Anne Dodd

A Regular Session Meeting of the Mayor and Council of the Borough of Allendale was held in the Municipal Building at 500 West Crescent Avenue, Allendale, NJ on April 28, 2016. The meeting was called to order at 8:03 p.m. by Mayor White who asked that the Municipal Clerk read the open public meetings statement: "In compliance with the Open Public Meetings Act, the notice requirements have been satisfied. The meeting dates for the year are confirmed at the Annual Meeting, are posted on the public bulletin board in the Municipal Building, published in the Record within the first 10 days of the New Year, and copies are sent to the Ridgewood News and Star Ledger."

The Mayor led those present in a salute to the flag.

Approval of Minutes:

Motion by Councilwoman McSwiggan, second by Councilman Sasso, that the Minutes of April 7, 2016 Work Session and April 7, 2016 Regular Session are approved.

Councilwoman Homan noted that as she came late to the Work Session, she is only voting on the portion for which she was present.

On a roll call, the vote was recorded as follows:

Councilman Bernstein:	aye	Councilman Sasso:	aye
Councilwoman Homan:	aye	Councilman Strauch:	aye
Councilwoman McSwiggan:	aye	Councilwoman Wilczynski:	absent

Public Comment

No one came forward.

Public Hearings for Advertised Ordinances:

Ordinances 16-11 – 16-17

The Municipal Clerk read into the record:

The following ordinances published herewith were first read by title only on April 7, 2016 and posted on the bulletin board of the municipal building.

ORDINANCE 16-11 – AN ORDINANCE TO ESTABLISH CHAPTER 205 OF THE CODE OF THE BOROUGH OF ALLENDALE ENTITLED "PUBLIC RECREATIONAL BATHING"

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ORDINANCE 16-12 – AN ORDINANCE TO ESTABLISH CHAPTER 267 OF THE CODE OF THE BOROUGH OF ALLENDALE ENTITLED “YOUTH CAMPS”

ORDINANCE 16-13 – AN ORDINANCE TO ESTABLISH CHAPTER 134 OF THE CODE OF THE BOROUGH OF ALLENDALE ENTITLED “GARAGE SALES”

ORDINANCE 16-14 – AN ORDINANCE TO AMEND, SUPPLEMENT AND REVISE THE CODE OF THE BOROUGH OF ALLENDALE, STREETS AND SIDEWALKS, CHAPTER 233

ORDINANCE 16-15 – AN ORDINANCE TO AMEND SUPPLEMENT AND REVISE THE CODE OF THE BOROUGH OF ALLENDALE, BOARDS, COMMITTEES AND COMMISSIONS, CHAPTER 6

ORDINANCE 16-16 – AN ORDINANCE TO AMEND, SUPPLEMENT AND REVISE THE CODE OF THE BOROUGH OF ALLENDALE, ANIMALS, CHAPTER 93

ORDINANCE 16-17 – AN ORDINANCE TO AMEND, SUPPLEMENT AND REVISE THE CODE OF THE BOROUGH OF ALLENDALE, PUBLIC PLACES, CHAPTER 203

Public Comments on Ordinance 16-11 through 16-17

No one came forward.

Motion by Councilman Sasso, second by Councilwoman McSwiggan, that Ordinances 16-11 through 16-17 be passed on second and final reading and are hereby adopted and notice of same shall be published according to law.

On a roll call, the vote was recorded as follows:

Councilman Bernstein:	aye	Councilman Sasso:	aye
Councilwoman Homan:	aye	Councilman Strauch:	aye
Councilwoman McSwiggan:	aye	Councilwoman Wilczynski:	absent

(See Ordinances 16-11 through 16-17, attached and made a part hereof.)

Resolutions

As the Borough Auditor had not yet arrived to present on the budget, this portion of the agenda was moved to later in the meeting.

Consent Agenda

Motion by Councilman Sasso, second by Councilwoman McSwiggan, and all members present voting in favor, to pull Resolution #16-145 from the Consent Agenda and conduct a separate vote.

- A. **16-135**/Approval of Bill List
- B. **16-136**/Award Contract – 2016 Road Resurfacing Program
- C. **16-137**/Approve Memorandum of Understanding – UPSEU
- D. **16-138**/Authorize Proposal – Ramsey Water Storage Tank Improvements – Task 2 Test & Implement Revised System Operating Plan

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- E. **16-139**/Hire Part-Time Clerk Typist
- F. **16-140**/Authorize NJDEP Grant Application – Recreational Trails Program
- G. **16-141**/Authorize 2016 Salaries – Crestwood Lake Swim Club
- H. **16-142**/Authorize Agreement – GIS Data Exchange
- I. **16-143**/Honor Bergen Volunteer Center – 50th Anniversary
- J. **16-144**/Appoint Hourly Seasonal Intern
- K. ~~**16-145**/ Authorize Consent Letter – AT&T Modification~~ *Voted on Separately*

Motion by Councilman Sasso, second by Councilwoman McSwiggan, that the Consent Agenda be approved as amended.

On a roll call, the vote was recorded as follows:

Councilman Bernstein:	aye	Councilman Sasso:	aye
Councilwoman Homan:	aye	Councilman Strauch:	aye
Councilwoman McSwiggan:	aye	Councilwoman Wilczynski:	absent

All members present voting in favor, the Consent Agenda was approved as amended.

Resolution 16-135

List of Bills

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated April 28, 2016 in the amounts of:

Current Fund	\$1,399,575.60
General Capital	\$17,228.67
Animal Fund	\$91.20
Housing Trust	\$844.80
Water Capital	\$40,697.34
Trust	\$7,119.00
Payroll	\$382,895.93
Water Operating	\$96,991.19
Water Operating Payroll	\$9,076.03
Total	\$1,954,519.76

Resolution 16-136

Award Bid for 2016 Road Resurfacing Program

Whereas, the Borough of Ramsey acting as the lead agency through the Northwest Bergen Corporative Pricing Program advertised for bids for the resurfacing of certain streets within the Boroughs of Allendale, Glen Rock, Ho-Ho-Kus, Midland Park, Ramsey, Saddle River, Waldwick, and Wyckoff; and,

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Whereas, a total of six (6) bids were accepted on April 7, 2016 and were reviewed by the appropriate recommending authorities; and,

Whereas, D&L Paving Contractors, Inc. 681 Franklin Avenue Nutley, New Jersey 07110 is the lowest responsible, responsive bidder;

Whereas, the Borough of Allendale's share of the resurfacing is Two Hundred Twenty-Five Thousand, One Hundred Ninety-Five Dollars and Twenty Cents (\$225,195.20); and,

Whereas, the Chief Financial Officer has attached a Certification that adequate funds have been duly budgeted and appropriated to pay for the contract.

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that the contract for resurfacing of designated streets in the Borough of Allendale is hereby awarded to D&L Paving Contractors, Inc. for the amount of Two Hundred Twenty-Five Thousand, One Hundred Ninety-Five Dollars and Twenty Cents (\$225,195.20); and,

Be It Further Resolved that the Mayor and Municipal Clerk are authorized to sign an agreement with D&L Paving Contractors, Inc. following legal review.

Resolution 16-137

Resolution Approving Memorandum of Understanding with
UPSEU (White Collar Unit)

WHEREAS, the Collective Bargaining Agreement ("CBA") between the Borough of Allendale ("Allendale") and the UPSEU (White Collar Unit ("Union")) expires on December 31, 2015; and

WHEREAS, Allendale and the Union engaged in ongoing negotiations to discuss and agree upon the terms and conditions of a successor CBA; and

WHEREAS, as part of the negotiations for a successor CBA, a Memorandum of Understanding ("MOU") between Allendale and the Union was agreed to and approved between the parties for the term January 1, 2016 through December 31, 2019; and

WHEREAS, the Union has indicated its approval of the terms and provisions of the MOU by executing the same; and

WHEREAS, Allendale wishes to memorialize its approval of the terms and provisions of the MOU by adoption of this Resolution; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale that the Memorandum of Understanding as between the Borough of Allendale and the UPSEU (White Collar Unit) for the term January 1, 2016 through December 31, 2019, be and hereby is **APPROVED**; and

BE IT FURTHER RESOLVED that the Mayor, the Chief Financial Officer and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

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Resolution 16-138

WHEREAS, the Borough of Allendale has a need to acquire professional services to maintain certain water system operations as a Non-Fair and Open Contract, pursuant to provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Chief Financial Officer has determined that the value of the Contract hereinafter mentioned is anticipated to exceed \$17,500; and

WHEREAS, Hatch, Mott & MacDonald (HMM) are water and sewer engineers, duly qualified, available and interested to perform the required services; and

WHEREAS, HMM has submitted a proposal dated March 30, 2016 (“the proposal”) incorporated herein by reference for the project identified as “Ramsey Water Storage Tank Improvements”; and

WHEREAS, the business entity named herein has completed, submitted and filed the business entity’s Certification Disclosure which certifies that the entity set forth herein has not made any reportable contribution to any political or candidate committee in the Borough of Allendale in the previous one (1) year and that the Contract will prohibit the named business entity from making any reportable contribution through the term of the contract; and

WHEREAS, the business entity named herein has further certified that it has not made a political contribution in violation of Section 197-2 of the Allendale Borough Code; and

WHEREAS, the Chief Financial Officer has attached hereto a Certification that adequate funds to pay for the Contract have been duly budgeted and appropriated; and

WHEREAS, the Water and Sewer Committee of the Borough Council has reviewed the proposal and has recommended that the Borough accept and cause to be implemented Task 2 “Test and Implement Revised System Operating Plan”;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body that the proposal of HMM be authorized and approved for the amount of \$24,600; and

BE IT FURTHER RESOLVED, that the Mayor and Municipal Clerk are authorized to sign an appropriate Contract or proposal to implement the foregoing.

BE IT FURTHER RESOLVED, that the Business Entity Certification Disclosure and Determination of Value be placed on file with this Resolution; and

BE IT FURTHER RESOLVED, that a copy of this Resolution be filed with the Municipal Clerk and be made available for inspection and that a brief notice of the passage thereof be published in the record within ten (10) days of passage as required by law.

Resolution 16-139

Hire of Part-Time As-Needed Clerk Typist

Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that the following individual be hired at the corresponding hourly rate effective April 18, 2016:

Name/Address	Rate
Hedy Abad 85 South 5 th Street Park Ridge, NJ 07656	\$19.00 per hour

Resolution 16-140

AUTHORIZING THE BOROUGH OF ALLENDALE TO APPLY TO THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR RECREATIONAL TRAILS FEDERAL AID PROGRAM FUNDING

WHEREAS, the Borough of Allendale, County of Bergen, State of New Jersey desires to apply to the New Jersey Department of Environmental Protection (NJDEP) for grant funding under the Recreational Trails Program; and

WHEREAS, the Crestwood Lake Park Trails project meets all the criteria necessary to receive funding under the Recreational Trails Program; and

WHEREAS, the Crestwood Lake Park Trails project will promote hiking, cross country paths and physical fitness for the residents of Allendale Borough and surrounding communities and schools; and

WHEREAS, the Borough of Allendale agrees to assume a commitment for maintenance of the project after construction is completed; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey fully supports the Crestwood Lake Park Trails project; and

FURTHER, BE IT RESOLVED, that the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey authorizes the Mayor to submit a grant application to the NJDEP for funding under the Recreational Trails Program for the Crestwood Lake Park Trails project.

Resolution 16-141

2016 Crestwood Lake Salary Resolution

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that the following salaries are hereby approved for the Crestwood Lake Swim Club 2016 Season as follows:

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Director		
First Name	Last Name	Salary
Tom	Viscardi	\$17,086.00
Assistant Directors		
First Name	Last Name	Salary
Leighton	Yates	\$9,775.00
Kevin	Hughes	\$9,775.00
Head Guard		
Tierney	Benvenuto	\$3,000.00
Emma	Bonan	\$3,000.00
Swim/Dive Team Coach		
First Name	Last Name	Salary
Maggie	Mulder	\$500.00
Eric	Macksoud	\$400.00

Assistant Swim/Dive Team Coach		
First Name	Last Name	Salary
Francis	Biagioli	\$300.00
Ryan	Grady	\$300.00
Isabella	Biagioli	\$300.00

Gate People		
First Name	Last Name	Salary
Kylie	Bouregy	\$9.00
Ryan	Grady	\$8.75
Samantha	Yates	\$8.75
Madeline	Wolf	\$8.75
Carly	Hamrah	\$8.65
Substitute Gate People		
First Name	Last Name	Salary
Brianna	Cheringal	\$8.40

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Charlotte	Martin	\$8.40
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Lifeguards		
First Name	Last Name	Salary
Sean	Alfonso	\$8.50
Isabella	Biagioli	\$8.75
Francis	Biagioli	\$8.75
Katrina	Brauer	\$8.75
Emma	Bussetti	\$9.00
Rachel	Cary	\$8.50
Kayla	Corbett	\$8.75
Eric	Dworkin	\$9.00
Sam	Finkelstein	\$9.50
Mike	Florio	\$8.50
Connor	Flynn	\$9.00
Alexa	Groome	\$9.00
Tommy	Hart	\$9.00
Alexandra	Kelly	\$8.75
Eric	Macksoud	\$9.25
Peter	McFarren	\$8.75
Dan	Mecca	\$8.50
Vincent	Messina	\$9.50
Jake	Paparozzi	\$8.50
Natalie	Petrus	\$9.75
Amanda	Pook	\$8.75
Sam	Redling	\$8.50
Lauren	Richardson	\$10.50
Jonathan	Tengi	\$9.25
Robert	Tengi	\$8.50
Aras	Ural	\$8.50
Joshua	Widawsky	\$8.50
Kyle	Wilczynski	\$9.50
Liam	Wilczynski	\$8.75

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Charlie	Zoeller	\$8.75
William	Zoeller	\$11.25

Substitute Lifeguards		
First Name	Last Name	Salary
Mike	Schmidt	\$8.50
Stefan	Ballaera	\$8.50
Sebastian	Fritsch	\$8.50
Karina	North	\$8.50
Brendan	Routh	\$8.50
Caroline	Quinn	\$8.50
Emma	Westbrook	\$8.50
Kevin	Grady	\$8.50
Thomas	Hamrah	\$8.50
Sophia	Pereira	\$8.50
Patrick	Shea	\$8.50
John	McFarren	\$8.50
Nicole	Moodie	\$8.50
Kristi	Moodie	\$8.50
Greg	Dworkin	\$9.50

Resolution 16-142

Resolution Authorizing Execution of Agreement for GIS Data Exchange

WHEREAS, the Borough of Allendale (the “Borough”) has determined that the exchange and sharing of Geographical Information System Data (hereinafter referred to as “GIS Data”) serves a public purpose by facilitating the development of geographic information systems for the mutual aid and public safety of parties sharing and exchanging GIS Data; and

WHEREAS, the Borough, the Township of Mahwah (“Mahwah”) and the County of Bergen (the “County”) have agreed to the exchanging and sharing of GIS Data among themselves for the mutual aid and public safety of said parties; and

WHEREAS, the Borough, Mahwah and the County desire to enter into a written agreement setting forth the terms and conditions upon which they shall share and exchange GIS Data; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body that the Borough be, and hereby is, authorized to enter into a written agreement among the Borough, Mahwah and the

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County, in substantially the form annexed to this Resolution, setting forth the terms and conditions upon which said parties shall share and exchange GIS Data; and

BE IT FURTHER RESOLVED, that the Mayor, Municipal Clerk and Municipal Attorney be and hereby are authorized to take such actions as are necessary and proper to effectuate the foregoing, including but not limited to the execution of a written agreement by the Mayor and Municipal Clerk in substantially the form annexed hereto.

Resolution 16-143

**RESOLUTION HONORING THE BERGEN VOLUNTEER
CENTER ON ITS 50TH ANNIVERSARY**

WHEREAS, the Bergen Volunteer Center was founded in 1966 to meet community needs through the power of volunteers. Its direct service programs organize volunteers to provide invaluable support to some of Bergen County's most vulnerable citizens. The Mentoring Youth program has recruited, trained and supervised volunteer mentors for children who have been abused or neglected; since 1978 Mentoring Youth has provided a trusted mentor to more than 3,700 children. The Mentoring Moms program recruits, trains and supervises mentors for mothers whose children are at-risk for abuse or neglect; since 1995 more than 500 mothers have been matched with a mentor. The Chore Service provides home safety repairs for senior citizens and the disabled free of charge through the volunteer efforts of senior citizens. The Business Volunteer Council organizes corporations to help eliminate hunger and illiteracy; and

WHEREAS, the Bergen Volunteer Center ensures that Bergen County has a pipeline of committed, civic leaders through its training programs: Bergen LEADS for adults and Teen LEADS and Ready-Set-Serve for young people. They also strengthen the nonprofit community by maintaining a database of volunteer opportunities, providing volunteer managers' training and the Expert Exchange workshops and webinars; and

WHEREAS, the Borough of Allendale has benefitted from the efforts of the Bergen Volunteer Center since 2010.

WHEREAS, residents of the Borough of Allendale have supported the Bergen Volunteer Center since 2010.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Allendale, County of Bergen, hereby honors the Bergen Volunteer Center for its 50 years of turning caring into action and knowing that the Bergen Volunteer Center is not getting old, it is just getting started.

Resolution 16-144

Appointment of an Hourly Seasonal Intern

Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that Elizabeth Davis be appointed as an hourly, part-time, seasonal intern effective May 2, 2016 at a rate of \$12.00 per hour; and,

Be It Further Resolved that this appointment shall expire September 5, 2016.

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16-145/ Authorize Consent Letter – AT&T Modification

Motion by Councilwoman McSwiggan, second by Councilman Strauch, that Resolution #16-145 be approved.

On a roll call, the vote was recorded as follows:

Councilman Bernstein:	aye	Councilman Sasso:	abstain
Councilwoman Homan:	aye	Councilman Strauch:	aye
Councilwoman McSwiggan:	aye	Councilwoman Wilczynski:	absent

Resolution 16-145

WHEREAS, the Borough of Allendale and Crown Atlantic Company, LLC, (Crown Atlantic) previously executed a Lease Agreement dated August 31, 1995 (the Lease), pursuant to which property was leased from the Borough located at 300 West Crescent Avenue, Allendale, New Jersey and being described as a portion of the property known as Lot 6, Block 1003 and Lots 9 and 10 of Block 201 (the property) for the construction of a monopole and installation/ maintenance of utility wires, poles, cable, conduits and pipes; and

WHEREAS four (4) Amendments to the Lease Agreement have been signed; and

WHEREAS, Crown Atlantic, on behalf of AT&T, seeks to replace six (6) existing antennas, replace three (3) remote radio heads (“RRH’s”), add three (3) RRH’s and associated equipment; and

WHEREAS, Crown Atlantic, on behalf of AT&T, seeks the Borough’s consent under the terms and conditions of the Lease;

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body that it does hereby consent to the foregoing modification and the Mayor is hereby authorized to execute a consent letter for modification subject, however, to the following conditions:

1. Crown Atlantic or AT&T, shall make application for appropriate building permits and shall pay all fees in connection with those permits;
2. Crown Atlantic or AT&T, shall comply with any and all land use requirements and pay any fees associated therewith;
3. Crown Atlantic or AT&T, shall provide for a professional escrow deposit, if required, for review of its application in accordance with law.

Proclamations:

Mayor White read the following proclamation into the record:

***Proclamation
in Honor of
Patricia Mullen***

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WHEREAS, according to the U.S. Department of Labor, there are more than 4.1 million administrative assistants, secretaries, executive assistants and office managers working in our nation today; and

WHEREAS, because of their discipline and organizational skills, administrative professionals contribute to the overall efficiency and effectiveness of any office environment; and

WHEREAS, since 1952, Administrative Professionals Day has been officially recognized and celebrated and is one of the largest workplace observances in the U.S.; and

WHEREAS, during this this day, we recognize the many contributions of Allendale's governmental administrative professionals, thanking them for their outstanding service to borough departments and agencies; and

WHEREAS, Patricia Mullen, known to most as Patty, has been employed by the Borough of Allendale as a Police Administrative Assistant since 1991; and

WHEREAS, Patty has announced her intention to retire effective May 1st, and should be recognized for her service to the employees and residents of the borough for over 25 years; and

WHEREAS, Patty has lived in Allendale for almost 38 years with her husband Ray; and

WHEREAS, Patty and Ray will celebrate 40 years of marriage this June and have raised three children together, Brian, Tracey, and Danielle; and

WHEREAS, Patty is a proud grandmother to three grandchildren, Matthew, Téa, and Brody.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Allendale do hereby proclaim Wednesday, April 27, 2016 as Administrative Professionals Day in the Borough of Allendale and honor Patricia Mullen for her 25 years of service as an Administrative Assistant in the Allendale Police Department and congratulate her on her retirement.

Unfinished Business:

There was no unfinished business.

New Business:

There was no new business.

Council Committee Reports and Comments

Although this agenda item was addressed during the Work Session, Mayor White announced that she along with Councilman Bernstein and Councilwoman Wilczynski sat down with the team at Northern Highlands Regional High School regarding their budget. They will also be meeting with the Allendale School District on Monday to review their budget. She thanked them for their openness.

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Staff Reports:

Thomas Bouregy, Municipal Attorney, deferred his report to Closed Session.

Anne Dodd, Municipal Clerk, advised that her office is still busy issuing compost permits. She further advised that registration for Crestwood Lake has begun.

Mayor White noted that the deadline to file Financial Disclosure Statements is this Saturday.

Ron Kistner, Director of Operations, reported that the Boy Scouts will be taking a tour of the Recycling Center facility tomorrow morning at 8 a.m. He advised that signs regarding dog restrictions will be posted next week at Crestwood Lake. He will be driving through the downtown after this meeting to check for lights that are out. He advised that the hanging baskets are being prepared and American flags will be put up next week. There will be a demonstration on the hot box next Monday which will be used to repair potholes. He attended a meeting given by the FAA on the proposed change to the flightpath pattern and has forwarded the report that was received.

As Charles Ferraioli, Borough Auditor, arrived, motion by Councilwoman McSwiggan, second by Councilman Sasso, and all other members present voting in favor, the meeting was adjourned to the Work Session at 8:15 p.m.

The Public Meeting was reopened at 8:21 p.m.

Resolutions

2016 Municipal Budget

16-132/Self-Examination of 2016 Municipal Budget

Motion by Councilman Bernstein, second by Councilman Strauch, that Resolution #16-132 be approved.

On a roll call, the vote was recorded as follows:

Councilman Bernstein:	aye	Councilman Sasso:	aye
Councilwoman Homan:	aye	Councilman Strauch:	aye
Councilwoman McSwiggan:	aye	Councilwoman Wilczynski:	absent

Resolution 16-132

Self-Examination of 2016 Municipal Budget

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination, and

WHEREAS N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997, and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 thru 7.5 the Borough of Allendale has been

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declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial Officer has determined that the Borough of Allendale meets the necessary conditions to participate in the program for the 2016 budget year, so now therefore

BE IT RESOLVED, by the Borough Council of the Borough of Allendale that in accordance with N.J.A.C. 5:30-7.6a & b and based upon the Chief Financial Officer's certification. The governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at 40A:4-45.3 et seq. are fully met (complies with the "CAP" law).
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
 - a. All estimates of revenue are reasonable, accurate, and correctly stated.
 - b. Items of appropriation are properly set forth
 - c. In itemization, form, arrangement, and content the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced, publicly advertised, and in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED, THAT A COPY OF THIS RESOLUTION BE FORWARDED TO THE Director of the Division of Local Government Services.

16-133/Read Budget by Title Only

Motion by Councilman Bernstein, second by Councilwoman McSwiggan, that Resolution #16-133 be approved.

On a roll call, the vote was recorded as follows:

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Councilman Bernstein:	aye	Councilman Sasso:	aye
Councilwoman Homan:	aye	Councilman Strauch:	aye
Councilwoman McSwiggan:	aye	Councilwoman Wilczynski:	absent

Resolution 16-133

Municipal Budget to be Read by Title Only

Whereas, the Budget, as advertised, shall be read in full, or it may be read by title, if the following conditions have been met:

1. At least one week prior to the hearing date, copies of the approved budget shall be distributed to the municipal library.
2. At least one week prior to the date of the hearing, a complete copy of the approved budget shall be made available to each person requesting the same, and
3. The governing body shall, by resolution passed by not less than a majority of the full membership, determine that the budget shall be read by title only.

Now, Therefore Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that the aforementioned conditions have been met, and the 2016 Municipal Budget may be read by title only.

Public Comments on Adoption of 2016 Local Municipal Budget

No one came forward.

16-134/Adopt 2016 Local Municipal Budget

Motion by Councilman Bernstein, second by Councilwoman McSwiggan, that Resolution #16-134 be approved.

On a roll call, the vote was recorded as follows:

Councilman Bernstein:	aye	Councilman Sasso:	aye
Councilwoman Homan:	aye	Councilman Strauch:	aye
Councilwoman McSwiggan:	aye	Councilwoman Wilczynski:	absent

Resolution 16-134

Resolution to Adopt the 2016 Municipal Budget

Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of \$8,723,210.00 for Municipal Purposes, \$83,421.00 for Open Space Trust Fund Levy and \$564,798.00 for Minimum Library Levy.

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Public Comment on any issue:

No one came forward.

Closed Session:

Mayor White read into the record Resolution 16-146.

BE IT RESOLVED in compliance with N.J.S.A. 10:4-12, the Mayor and Council of the Borough of Allendale entered into Closed Executive Session to discuss the following matters:

A. Pending & Prospective Litigation

Minutes will be taken of the meeting and released to the public at the time that the matter is resolved. After Closed Executive Session, the Mayor and Council will reconvene in the Council Chambers to adjourn this public meeting.

There being no further business to come before the Council, on a motion from Councilwoman McSwiggan, seconded by Councilman Sasso, and all present voting in favor, the meeting was adjourned to the Closed Executive Session in the Council Chambers at 8:25 p.m.

Adjournment:

There being no further business to come before the Mayor and Council, on a motion by Councilman Strauch, second by Councilwoman Homan, and unanimously carried, to adjourn this meeting. The meeting was adjourned at 8:35 p.m.

Respectfully submitted,

Anne Dodd, RMC
Municipal Clerk