

Dear Red Barn Patrons,

Prior to issuance of the permit, a current insurance policy must be on file. Below are the requirements for your reference. Please do not hesitate to contact MichelleRyan@allendalenj.gov or 201-818-4400 x216 with any questions.

For resident events with 100 or more people (having alcohol):

- Declaration page of homeowner's policy showing the coverage dates and limits
- Signed Hold Harmless Agreement
- Event Insurance Policy or TULIP insurance. For more info on TULIP, visit <http://www.onebeaconentertainment.com/> and see TULIP instructions at www.allendalenj.gov/forms. The Borough of Allendale, 500 West Crescent Ave, Allendale, NJ 07401 needs to be the Certificate Holder and an Additional Insured. Minimum coverage required is \$1,000,000 and policy must include host liquor liability coverage.

For all other resident events:

- Declaration page of homeowner's policy showing the coverage dates and limits
- Signed Hold Harmless Agreement

For businesses (not having alcohol):

- Company's Certificate of Insurance showing \$1,000,000 minimum of general liability coverage as well as automobile and worker's compensation coverage
- The Borough of Allendale, 500 West Crescent Avenue, Allendale, New Jersey 07401 must be named as the Certificate Holder and an Additional Insured
- Signed Hold Harmless Agreement

For businesses (having alcohol):

- Company's Certificate of Insurance showing \$1,000,000 minimum of general liability coverage as well as automobile and worker's compensation coverage
- The Borough of Allendale, 500 West Crescent Avenue, Allendale, New Jersey 07401 must be named as the Certificate Holder and an Additional Insured
- Liquor Liability coverage
- Signed Hold Harmless Agreement

*****For events having any caterers, entertainment or other vendors, the Borough of Allendale also requires the following from EACH vendor:**

- Company's Certificate of Insurance showing \$1,000,000 minimum of general liability coverage as well as automobile and worker's compensation coverage
- The Borough of Allendale, 500 West Crescent Avenue, Allendale, New Jersey 07401 must be named as the Certificate Holder and an Additional Insured
- Liquor Liability coverage (if applicable)
- Signed Hold Harmless Agreement