

AGENDA
BOROUGH OF ALLENDALE
MAYOR AND COUNCIL
OCTOBER 12, 2017
8:00 P.M.

A Regular meeting of the Mayor and Council of the Borough of Allendale, will be held in the Municipal Building, 500 West Crescent Avenue, Allendale, NJ on October 12, 2017.

- I. CALL TO ORDER
 - A. Open Public Meetings Act Announcement
 - B. Salute to Flag
- II. ROLL CALL
- III. APPROVAL OF MINUTES
 - September 28, 2017 Work Session
 - September 28, 2017 Regular Session
- IV. PUBLIC COMMENT
- V. ORDINANCES FOR SECOND READING AND PUBLIC HEARING

The following ordinance published herewith was first read by title only on September 28, 2017 and posted on the bulletin board of the lobby of the municipal building.

**ORDINANCE 17-15 - AN ORDINANCE TO AMEND, SUPPLEMENT AND REVISE
THE CODE OF THE BOROUGH OF ALLENDALE, STREETS AND SIDEWALKS, CHAPTER 233**

- VII. CONSENT AGENDA

Matters listed below are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

 - A. **17-252**/Approval of Bill List
 - B. **17-253**/Authorize Refunds – Overpayment of 2017 Taxes – Various Properties
 - C. **17-254**/Waive Fire Permit Fee – Allendale Festival Day
 - D. **17-255**/Approve 2017-2018 Flu Program
 - E. **17-256**/Authorize Hires – Per Diem Dispatchers
 - F. **17-257**/Appoint School Crossing Guard – Ferrara
 - G. **17-258**/Authorize Contract for Supplying of Gasoline & Diesel Fuel – Rachles/Michele’s Oil, Inc.
 - H. **17-259**/Authorize Participation in the Educational Services Commission of New Jersey Cooperative Pricing System
- IX. UNFINISHED BUSINESS
- X. NEW BUSINESS
- XI. MAYOR’S REPORT
- XII. COMMITTEE REPORTS AND COMMENTS
- XIII. STAFF REPORTS

AGENDA
BOROUGH OF ALLENDALE
MAYOR AND COUNCIL
OCTOBER 12, 2017
8:00 P.M.

XIV. PUBLIC COMMENTS

XV. ADJOURNMENT

Bulletin Board
Borough Website

****AGENDA & AGENDA MATERIALS SUBJECT TO CHANGE****

**BOROUGH OF ALLENDALE
COUNTY OF BERGEN
STATE OF NEW JERSEY**

ORDINANCE 17-15

**AN ORDINANCE TO AMEND, SUPPLEMENT AND REVISE
THE CODE OF THE BOROUGH OF ALLENDALE,
STREETS AND SIDEWALKS, CHAPTER 233**

BE IT ORDAINED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that Chapter 233-31 of the Code of the Borough of Allendale, be and hereby is amended in its entirety to read as follows:

§233-31. Unlawful Acts.

It shall be unlawful to post or affix any sign, advertisement, notice, poster, paper, devise, or other matter or material of any kind to any public utility pole, shade tree, lamp post, curbstone, sidewalk, or upon any public structure or building, except as may be authorized or required by law. Notwithstanding the foregoing, the Chief of Police, or his or her designee, may authorize the temporary placement of signs or other written notices on any such public utility pole, shade tree, lamp post, curbstone, sidewalk, or upon any public structure or building as may, in the Chief of Police's discretion, be necessary or desirable for purposes of public safety.

BE IT FURTHER ORDAINED that, except as modified herein, all other provisions of Chapter 233 shall remain in full force and effect as previously adopted.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 10/12/2017

RESOLUTION# 17-252

Council	Motion	Second	Yes	No	Abstain	Absent
Bernstein						
Homan						
McSwiggan						
Sasso						
Strauch						
Wilczynski						
Mayor White	---	---				

List of Bills

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated October 12, 2017 in the amounts of:

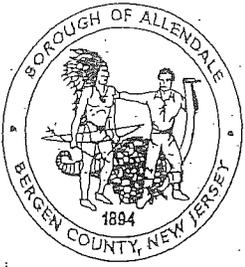
Current Fund	\$825,450.12
Payroll Account	\$173,524.85
General Capital	\$5,111.53
Animal Fund	\$4.80
Grant Fund	\$0.00
COAH/Housing Trust	\$750.00
Improvement & Beautification	\$0.00
Unemployment Fund	\$0.00
Trust Fund	\$0.00
Water Operating	\$0.00
Water Capital	\$500.00

TOTAL

\$1,005,341.30

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on October 12, 2017.

Anne Dodd, RMC
Municipal Clerk



Borough of Allendale

500 WEST CRESCENT AVENUE
ALLENDALE, NEW JERSEY 07401

OFFICE OF TAX COLLECTOR
OFFICE OF CHIEF FINANCIAL OFFICER

TEL: 201-818-4400 EXT 205
FAX 201-818-0193

I, M. Alissa Mayer, Chief Financial Officer of the Borough of Allendale, having reviewed the bill list for the Borough, do hereby certify that funds are available in the accounts so designated.

Certified October 12, 2017

M. Alissa Mayer
M. Alissa Mayer, CMFO
Chief Financial Officer

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 10/12/2017

RESOLUTION# 17-253

Council	Motion	Second	Yes	No	Abstain	Absent
Bernstein						
Homan						
McSwiggan						
Sasso						
Strauch						
Wilczynski						
Mayor White	---	---				

OVERPAYMENT OF 2017 TAXES

BE IT RESOLVED by the Council of the Borough of Allendale that the Tax Collector is hereby authorized to issue the following check on the property listed below and charge same to Overpayment of 2017 Taxes:

Block/ Lot	Name	Property Location	Amount
102/7	Mario, Sean & Jennifer 27 Elbrook Drive Allendale, NJ 07401	27 Elbrook Drive N	\$28.05
301/39.02	Blondin, Joseph & Barbara 220 Bush Lane Mahwah, NJ 07430	127 Crescent Place	\$4,271.28
410/7	Zocoli, Charles C. 299 Lakeside Drive Ramsey, NJ 07446	431 Canterbury Drive	\$819.89
605/12	Chan, Lai Sze 35 Gloria Drive Allendale, NJ 07401	35 Gloria Drive	\$111.61
702/4 C0005	Hogan, Maureen 5 Rio Vista Drive Allendale, NJ 07401	5 Rio Vista Drive	\$16.72
908/7	Ameri, Mina 67 Talman Place Allendale, NJ 07401	67 Talman Place	\$63.45
TOTAL			\$5,311.00

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on October 12, 2017.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 10/12/2017

RESOLUTION# 17-254

Council	Motion	Second	Yes	No	Abstain	Absent
Bernstein						
Homan						
McSwiggan						
Sasso						
Strauch						
Wilczynski						
Mayor White						

Waive Fire Permit Fee – Allendale Festival Day

WHEREAS N.J.A.C. 5:70-2.7(a) sets forth activities for which a permit is required to be obtained from the fire official; and

WHEREAS, the Governing Body of the Borough of Allendale wishes to waive the fee for said permits applied for in connection with “Festival Day” held in the Borough of Allendale on October 7, 2017; and

WHEREAS, such modification to the fee for a fire permit shall only be applicable to fire permits applied for in connection with Festival Day held on October 7, 2017.

NOW, THEREFORE, BE IT RESOLVED by the Borough of Allendale, in the County of Bergen, as follows:

1. The fee to be charged by the Borough of Allendale for any fire permit applied for in connection with Festival Day held on October 7, 2017 shall be waived; and
2. Except as set forth in Paragraph 1 hereinabove, the fee for a fire permit shall be as provided for in N.J.A.C. 5:70-2.9(c)1.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on October 12, 2017.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 10/12/2017

RESOLUTION# 17-255

Council	Motion	Second	Yes	No	Abstain	Absent
Bernstein						
Homan						
McSwiggan						
Sasso						
Strauch						
Wilczynski						
Mayor White	---	---				

Approval of Flu Program

Whereas, there is a need for a flu program in the Borough of Allendale, and

Whereas, the County of Bergen will provide this program under the Department of Health Services, and

Whereas, the County of Bergen provides flu vaccine at a cost of \$175.00 per ten dose vial, and

Whereas, the Allendale Board of Health has a need for six (6) vials of flu vaccine, and

Whereas, the Chief Financial Officer has certified that there are funds for this agreement;

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approved the agreement between the Borough of Allendale and the County of Bergen for the flu vaccination program;

Be It Further Resolved that the Mayor is hereby authorized to sign said agreement.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on October 12, 2017.

Anne Dodd, RMC
Municipal Clerk

Certification of Availability of Funds

This is to certify to the of the Borough of Allendale that funds for the following resolutions are available.

Contract Amount: 1,050.00
Resolution Date: 10/12/17
Resolution Number: R17-244

Vendor: B0047 BERGEN CO DEPT HEALTH SERVICES
ONE BERGEN COUNTY PLAZA
4TH FLOOR
HACKENSACK, NJ 07601

Contract: C1700019 Flu Clinic Program

Account Number	Amount	Department Description
7-01-27-330-174	1,050.00	BOARD OF HEALTH
Total	1,050.00	

Only amounts for the 2017 Budget Year have been certified. Amounts for future years are contingent upon sufficient funds being appropriated.



Chief Financial Officer

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 10/12/2017

RESOLUTION# 17-256

Council	Motion	Second	Yes	No	Abstain	Absent
Bernstein						
Homan						
McSwiggan						
Sasso						
Strauch						
Wilczynski						
Mayor White	---	---				

Hire of Per-Diem Police Dispatchers

Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that the following Two (2) part-time Police dispatchers be hired at the corresponding hourly rate effective October 12, 2017:

Name/Address	Rate
Gregory P. Pink 14 Cottage Lane Upper Saddle River, NJ	\$15.30 per hour
William Pettit 74 Burma Road Wyckoff, NJ	\$15.30 per hour

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on October 12, 2017.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 10/12/2017

RESOLUTION# 17-257

Council	Motion	Second	Yes	No	Abstain	Absent
Bernstein						
Homan						
McSwiggan						
Sasso						
Strauch						
Wilczynski						
Mayor White	---	---				

Appointment of School Guard

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that the following individual is hereby appointed as a school guard:

Name	Hire Date	Hourly Rate	Regular or Relief
Sal T. Ferrara	October 12, 2017	\$18.00/hour	Relief

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on October 12, 2017.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 10/12/2017

RESOLUTION# 17-258

Council	Motion	Second	Yes	No	Abstain	Absent
Bernstein						
Homan						
McSwiggan						
Sasso						
Strauch						
Wilczynski						
Mayor White	---	---				

**AUTHORIZING THE AWARD OF A CONTRACT FOR THE SUPPLYING OF
GASOLINE AND DIESEL FUEL TO THE BOROUGH OF ALLENDALE**

WHEREAS, The Borough of Allendale is hereby joined with the County of Bergen under the Cooperative Pricing System; and

WHEREAS, under the Bergen County Cooperative Pricing Agreement and Bergen County Bid Number 17-41 for the purchase of gasoline and Bergen County Bid Number 17-42 for the purchase of diesel fuel according to the provisions of law and N.J.A.C. 5:30-17, Allendale wishes to purchase gasoline and diesel fuel; and

WHEREAS, the County of Bergen received sealed bids, after due notice and advertisement, for the supplying of gasoline and diesel fuel for the County of Bergen and all participating municipal units; and

WHEREAS, Rachles/Michele’s Oil, Inc. was one of the lowest qualified bidders for the supplying of gasoline and diesel fuel for the County of Bergen and all participating local units, complying with all bid specifications and bid requirements; and

WHEREAS, the specifications and bids were for unit prices only with estimated quantities, thereby constituting an open contract, which does not obligate the Borough of Allendale to make any purchase thereby requiring certifications of availability of funds at this time.

NOW, THEREFORE, BE IT RESOLVED by the Borough of Allendale, in the County of Bergen as follows:

1. That the contract for the supplying of gasoline and diesel fuel for the Borough of Allendale as one of the participating units be and hereby is awarded to Rachles/Michele’s Oil as with and pursuant to the bid proposal submitted by said company and the Specifications promulgated by the County.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 10/12/2017

RESOLUTION# 17-258

2. That before any purchase be made pursuant to the within award a Certification must be obtained from the Chief Financial Officer of the Borough of Allendale certifying that sufficient funds are available at that time for that particular purchase and identifying the line item of the Borough Budget out of which said funds will be paid.

3. The Mayor and the Borough Attorney of the Borough of Allendale are hereby authorized to execute contracts for the aforementioned purpose on behalf of the Borough.

4. The specifications for this matter are hereby approved by the Borough.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on October 12, 2017.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 10/12/2017

RESOLUTION# 17-259

Council	Motion	Second	Yes	No	Abstain	Absent
Bernstein						
Homan						
McSwiggan						
Sasso						
Strauch						
Wilczynski						
Mayor White	---	---				

**AUTHORIZATION TO PARTICIPATE IN
EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY COOPERATIVE**

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Mayor and Council of the Borough of Allendale have the need on a timely basis to purchase goods or services utilizing state and nationally-recognized and accepted Cooperative Purchasing Agreements; and

WHEREAS, the Educational Services Commission of New Jersey Cooperative, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services; and

WHEREAS, the governing body of the Borough of Allendale, County of Bergen, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services; and

WHEREAS, the Borough of Allendale wishes to participate in the Educational Services Commission of New Jersey Cooperative; and

WHEREAS, any purchase made by the Borough of Allendale through this resolution shall be pursuant to all the conditions of the Educational Services Commission of New Jersey Cooperative Pricing System; and

WHEREAS, the Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

NOW, THEREFORE, BE IT RESOLVED that the Borough of Allendale authorizes participation by the Borough of Allendale in the Educational Services Commission of New Jersey Cooperative to all their conditions; and

BE IT RESOLVED, that this Resolution shall be known and may be cited as the Cooperative Pricing Resolution of the Borough of Allendale; and

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 10/12/2017

RESOLUTION# 17-259

BE IT FURTHER RESOLVED, the Municipal Clerk, Administrative Officer and Borough Counsel are authorized to take such other actions necessary to effectuate the foregoing.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on October 12, 2017.

Anne Dodd, RMC
Municipal Clerk

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