

Regular Session Meeting  
Mayor and Council  
January 14, 2015

A Special Meeting of the Mayor and Council of the Borough of Allendale, was held in the Municipal Building at 500 West Crescent Avenue, Allendale, NJ on January 14, 2015. The meeting was called to order at 8:30 a.m. by Mayor White who announced that the requirements of the Open Public Meeting Act were met by the required posting and notices of publications. The Mayor led those present in a salute to the flag.

The following individuals answered roll call: Councilmembers Bernstein, Homan, McSwiggan, Sasso, Wilczynski and Mayor White. Mr. Valenzuela and Mr. Wiss were also present.

*Public Comments:* There were no public comments.

*Resolutions off Consent:*

**Resolution 15-47:** Appointment of Municipal Engineer

**Whereas**, N.J.S.A. 40A:9-140 provides that every Municipality, by Ordinance, shall provide for the appointment of a Municipal Engineer and fix his compensation in an annual salary or fixed fee basis, or at an hourly rate and based upon actual time and expenses agreed on prior to the rendering of the services; and

**Whereas**, the Borough of Allendale (“Allendale”) by adoption of Chapter 53 of the Borough Code, and more particularly, Sections 53-11 through 53-14, have complied with the statutory mandate; and

**Whereas**, there currently exists a vacancy in the position of Municipal Engineer; and

**Whereas**, Allendale, on an interim basis, wishes to engage Michael Vreeland of the firm of Guerin & Vreeland Engineering, Inc., to perform engineer services for Allendale on the terms and conditions recited herein; and

**Whereas**, Michael Vreeland of the firm of Guerin & Vreeland Engineering, Inc. has agreed to provide such services; and

**Now Therefore, Be It Resolved** by the Mayor and Council of the Borough of Allendale, as follows:

1. Michael Vreeland of the firm of Guerin & Vreeland Engineering, Inc. is hereby designated and appointed, on an interim basis, to provide such engineering services to the Borough of Allendale as are more specifically contemplated by Section 53-13 of the Borough Code of the Borough of Allendale.

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2. Those services rendered by Michael Vreeland and/or any engineer employed by the firm of Guerin & Vreeland Engineering, Inc. shall be billed at those rates specified in the Agreement for Engineering Services entered into between the parties and incorporated by reference hererin, and as otherwise provided for in the Annual Salary Ordinance of the Borough of Allendale.

**Now Therefore Be It Further Resolved** that the Mayor, the Borough Clerk, the Chief Financial Officer and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

Councilwoman McSwiggan made a motion to approve Resolution 15-47; seconded by Councilman Sasso.

On Roll Call: Aye – Bernstein, Homan, McSwiggan, Sasso, and Wilczynski.

**Resolution 15-48:** Appointment of Principal Public Works Manager

**Whereas**, Pursuant to N.J.S.A. 40A:9-154.6g(c), a Municipality may appoint, on an interim basis, an Acting Principal Public Works Manager; and

**Whereas**, there presently is a vacancy in the Borough of Allendale (“Allendale”) “in a position in which the duties of principal Public Works Manager”; and

**Whereas**, Allendale has determined that Ronald Kistner is qualified and experienced to be appointed to and hold such position on an interim basis pursuant to the referenced statute; and

**Whereas**, Allendale, by adoption of this Resolution wishes to appoint Ronald Kistner to the position of Interim Acting Principal Public Works Manager;

**Now Therefore Be It Resolved** by the Mayor and Council of the Borough of Allendale that Ronald Kistner be and hereby is appointed as Interim Acting Principal Public Works Manager to serve in such position from the date of adoption of this Resolution until December 31, 2015.

**Now Therefore Be It Further Resolved** that the Mayor, the Borough Clerk, the Chief Financial Officer and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

Councilman Sasso made a motion to approve Resolution 15-48; seconded by Councilwoman Wilczynski.

On Roll Call: Aye – Bernstein, Homan, McSwiggan, Sasso, and Wilczynski.

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**Resolution 15-49:** Appointment of Director of Operations

**Whereas**, the Borough of Allendale (“Allendale”) by adoption of Chapter 53 of the Borough Code and more particularly Sections 53-53 through 53-56 has established the office of Director of Operations and enumerated the powers and duties of such office, and the matter in which the holder of such office is to be compensated; and

**Whereas**, there presently exists a vacancy in the position of Director of Operations; and  
**Whereas**, Allendale has determined that Ronald Kistner is qualified and experienced to be appointed to and hold such position; and

**Whereas**, Allendale, by adoption of this Resolution wishes to appoint Ronald Kistner to the position of Director of Operations; and

**Now Therefore Be It Resolved** by the Mayor and Council of the Borough of Allendale that Ronald Kistner be and hereby is appointed as Director of Operations to serve at the pleasure of the Governing Body effective on January 26, 2015 with compensation to be fixed pursuant to the Annual Salary Ordinance and any implementing resolutions which may be hereafter adopted.

**Now Therefore Be It Further Resolved** that the Mayor, the Acting Borough Clerk, the Chief Financial Officer and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

Councilwoman Wilczynski made a motion to approve Resolution 15-49; seconded by Councilman Sasso.

On Roll Call: Aye – Bernstein, Homan, McSwiggan, Sasso, and Wilczynski.

**Resolution 15-63:** Approval of Contract with Allendale PBA

**Whereas**, the Collective Bargaining Agreement (“CBA”) between the Borough of Allendale (“Allendale”) and the Allendale Policemen’s Benevolent Association Local No. 217 (“PBA”) expired on December 31, 2014; and

**Whereas**, Allendale and the PBA engaged in ongoing negotiations to discuss and agree upon the terms and conditions of a successor CBA; and

**Whereas**, Allendale and the PBA wish to memorialize their approval of the terms and conditions of the agreed-upon CBA.

**Now, Therefore, Be It Resolved** by the Mayor and Council of the Borough of Allendale that the Collective Bargaining Agreement as between the Borough of Allendale and the Allendale

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Policemen's Benevolent Association Local No. 217 for the term January 1, 2015 through December 31, 2017, be and hereby is **APPROVED**; and

**Be It Further Resolved** that the Mayor, the Acting Borough Clerk, the Chief Financial Officer, and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

Councilman Bernstein made a motion to approve Resolution 15-63; seconded by Councilwoman Wilczynski.

On Roll Call: Aye – Bernstein, Homan, McSwiggan, Sasso, and Wilczynski.

**Resolution 15-64:** Appointment of Library Board Trustee

**Be It Resolved** that the following individual is appointed to the Lee Memorial Library Board for the period specified:

| <u>Library Board</u> | <u>Term</u>          |
|----------------------|----------------------|
| Audrey Landau-Flynn  | 1/14/2015-12/31/2018 |

Councilwoman McSwiggan made a motion to Resolution 15-64; seconded by Councilman Wilczynski.

On Roll Call: Aye – Bernstein, Homan, McSwiggan, Sasso, and Wilczynski. Absent - Strauch

**Resolution 15-65:** Introduction of Ordinance 15-02

**Be It Resolved that Ordinance 15-2, AN ORDINANCE TO AMEND THE SALARY ORDINANCE OF THE BOROUGH OF ALLENDALE FOR THE YEARS 2015, 2016 AND 2017 FOR MEMBERS OF THE ALLENDALE POLICE DEPARTMENT**", is introduced, and does now pass on first reading, and that said ordinance be further considered for final passage at a meeting to be held on the 12<sup>th</sup> Day of February 2015, at 8:00 p.m. or as soon thereafter, at Allendale Borough Hall, Council Chambers, and that at such time and place all persons interested be given an opportunity to be heard concerning said ordinance.

Councilman Bernstein made a motion to approve Resolution 15-65, Ordinance 15-02; seconded by Councilman Wilczynski.

On Roll Call: Aye – Bernstein, Homan, McSwiggan, Sasso, and Wilczynski. Absent - Strauch

*Public Comments:* There were no public comments.

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*Adjournment:*

On a motion by Councilwoman Sasso, seconded by Councilwoman McSwiggan, the Council voted unanimously to adjourn at 8:45 a.m.

Respectfully submitted,

Frank Valenzuela  
Acting Municipal Clerk