

Mayor and Council of the Borough of Allendale
Regular Session Meeting Minutes
June 11, 2015

A Regular Session Meeting of the Mayor and Council of the Borough of Allendale was held in the Municipal Building at 500 West Crescent Avenue, Allendale, NJ on June 11, 2015. The meeting was called to order at 8:00 p.m. by Council President Ari Bernstein who read the following open public meetings statement:

This meeting is called pursuant to the provisions of the Open Public meetings Law. This meeting of June 11, 2015, was included in the list of meetings notice sent to the Record, Ridgewood News, Star Ledger on January 7, 2015 and advertised in said newspapers on January 10, 2015, posted on the bulletin board in the municipal building on January 7, 2015 and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.

The Council President led those present in a salute to the flag.

Roll Call:

The following individuals answered roll call: Council President Bernstein, Council Members Homan, McSwiggan, Sasso, and Strauch. Council President Bernstein chaired the meeting.

Absent: Mayor White and Councilwoman Wilczynski.

Raymond Wiss, Municipal Attorney, and Deborah Fehre, Interim Municipal Clerk, were also present.

Approval of Minutes

| | |
|----------------|-------------------------|
| March 12, 2015 | Work Session Minutes |
| March 12, 2015 | Regular Session Minutes |
| March 26, 2015 | Work Session Minutes |
| March 26, 2015 | Regular Session Minutes |
| April 9, 2015 | Work Session Minutes |
| May 14, 2015 | Regular Session Minutes |

On a motion by Councilman Strauch, seconded by Councilwoman Homan, all minutes listed were offered for approval.

On Roll Call: Aye - Bernstein, Homan, McSwiggan, Sasso, and Strauch with Councilwoman Homan abstaining on March 26, 2015 Work and Regular Sessions and Councilman Strauch abstaining on April 9, 2014 Work Session.

Absent – Wilczynski.

Public Comment on any agenda item:

There were no comments from the public

Mayor and Council of the Borough of Allendale
Regular Session Meeting Minutes
June 11, 2015

Resolutions:

Resolutions 15-193*, 15-194, 15-195, 15-196, 15-197, 15-198, 15-199, 15-200, and 15-201

On a motion by Councilwoman McSwiggan, seconded by Councilman Sasso, Resolutions 15-193 through 15-201 were offered for approval.

On Roll Call: Aye- Bernstein, Homan, McSwiggan, Sasso, Strauch.
Absent- Wilczynski.

****15-193 is a duplicate resolution number from the previous meeting. Resolution 15-193 Re: Bill List of 5-28-15 will be designated 15-193a and the following resolution will be designated 15-193b.***

Resolution 15-193b

Hire of Part-time Fill-in Dispatcher

Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that Brian M. Doughty, 12 Gilbert Ave. Paramus, NJ 07652 is hereby appointed a Part-time Fill-in Dispatcher as of June 12, 2015; and

Be it further resolved that the hourly wage shall be \$15.30 per hour.

Resolution 15-194

Hire of Part-time Fill-in Dispatcher

Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that Ryan J. Post, 2 Stevens Road, Wallington, NJ 07057 is hereby appointed a Part-time Fill-in Dispatcher as of June 12, 2015; and

Be it further resolved that the hourly wage shall be \$15.30 per hour.

Resolution 15-195

Borough of Allendale
Resolution Approving of Contract for Services with
Guerin & Vreeland Engineering, Inc. Relating To Resurfacing of
West Allendale Avenue (Section 5)
and Erie Plaza Including Allendale Park and Ride Lot

Mayor and Council of the Borough of Allendale
Regular Session Meeting Minutes
June 11, 2015

WHEREAS, the Borough of Allendale (“Allendale”) has been selected by the New Jersey Department of Transportation to receive funding from the Fiscal Year 2014 Municipal Aid Program for the resurfacing of West Allendale Avenue from West Crescent Avenue to Erie Plaza; Erie Plaza from Mallinson Street to Park Avenue; and the Park and Ride Lot along Erie Plaza (the “Project”); and

WHEREAS, professional design, plan and specification preparation services, as well as professional bidding and construction management services of a New Jersey licensed engineer are necessary to properly execute and complete the Project; and

WHEREAS, the engineering firm of Guerin & Vreeland Engineering, Inc. (“G & V”) has submitted a proposal dated April 30, 2015 to Allendale for the foregoing engineering services for the Project (the “Proposal”); and

WHEREAS, the New Jersey Public Contracts have, N.J.S.A. 40A:11-1 et seq. (“NJPCCL”) provides under N.J.S.A. 40A:11-5 that contracts for professional services may be negotiated and awarded by the governing body without public advertising and bidding therefore; and

WHEREAS, Allendale, by this resolution wishes to memorialize its acceptance of G & V’s Proposal and authorize a contract to be entered into with G & V whereby G & V will perform those engineering services for the Project, the total cost of which will not exceed \$27,500;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale that (1) Allendale contract with G & V for those services and expenses on the terms and conditions set forth in G & V’s Proposal of April 30, 2015; (2) the cost and expense to be paid by Allendale for such services by G & V shall not exceed \$27,500; and (3) Allendale’s Mayor, Interim Borough Clerk and Borough Attorney are authorized to take all appropriate actions to implement this Resolution.

Resolution 15-196

Borough of Allendale
Resolution Approving of Contract for Services with Guerin & Vreeland Engineering, Inc.
Relating to Resurfacing of Boroline Road

WHEREAS, the Borough of Allendale (“Allendale”) and the Borough of Saddle River (“Saddle River”) have been selected by the New Jersey Department of Transportation to receive funding from the Fiscal Year 2015 Municipal Aid Program/Local Aid Infrastructure Trust Fund for the resurfacing of Boroline Road and the construction of a new sidewalk along a section of such roadway (the “Project”); and

Mayor and Council of the Borough of Allendale
Regular Session Meeting Minutes
June 11, 2015

WHEREAS, professional design, plan and specification preparation services, as well as professional bidding and construction management services of a New Jersey licensed engineer are necessary to properly execute and complete the Project; and

WHEREAS, Allendale and Saddle River have agreed that each municipality shall pay fifty (50%) percent of the engineering fees incurred in connection with the Project; and

WHEREAS, the engineering firm of Guerin & Vreeland Engineering, Inc. (“G & V”) has submitted a proposal dated April 24, 2015 to Allendale for the foregoing engineering services for the Project (the “Proposal”); and

WHEREAS, the New Jersey Public Contracts have, N.J.S.A. 40A:11-1 et seq. (“NJPCCL”) provides under N.J.S.A. 40A:11-5 that contracts for professional services may be negotiated and awarded by the governing body without public advertising and bidding therefore; and

WHEREAS, Allendale, by this resolution wishes to memorialize its acceptance of G & V’s Proposal and authorize a contract to be entered into with G & V whereby G & V will perform those engineering services for the Project, the total cost of which will not exceed \$27,500 and whereby Allendale’s share of such cost for G & V’s service shall be no greater than fifty (50%) of such total cost, or \$13,750;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale that (1) Allendale contract with G & V for those services and expenses on the terms and conditions set forth in G & V’s Proposal of April 24, 2015; and on the condition that Saddle River agree to pay for fifty (50%) percent of the total cost for such service and expenses; (2) Allendale’s fifty (50%) percent share of the cost and expense of such services by G & V shall not exceed \$13,750; and (3) Allendale’s Mayor, Interim Borough Clerk and Borough Attorney are authorized to take all appropriate actions to implement this Resolution.

Resolution 15-197

Dedication by Rider
Outside Employment of Off-Duty Municipal Officers

Whereas, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonably accurate estimates in advance; and

Whereas, NJSA 40A:5-29 provides for a fee to be collected by the municipality to provide for the operating costs to administer this act; and

Whereas, NJSA 40A:4-39 provides the dedicated revenues anticipated from “Utility and Private Companies” account entitled “Police Outside Duty Trust” are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other

Mayor and Council of the Borough of Allendale
Regular Session Meeting Minutes
June 11, 2015

legal requirement:

Now, Therefore, Be It Resolved by the Borough Council of the Borough of Allendale, County of Bergen, State of New Jersey, as follows:

1. The Borough Council does hereby request permission of the Director of the Division of Local Government Services to pay expenditures of the “Utility and Private Companies” account entitled “Police Outside Duty Trust”.
2. The Borough Clerk of the Borough of Allendale is hereby directed to forward two certified copies of this resolution to the Director of the Division of Local Government Services.

Resolution 15-198

2015 Crestwood Lake Salary Resolution – Supplement Two

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby hires the following individuals at the corresponding rates of pay for the Crestwood Lake Swim Club 2015 Season as follows:

| | | |
|-----------------|-----------|------------------|
| Jad Groome | Lifeguard | \$10.50 per hour |
| Anthony Messina | Lifeguard | \$9.75 per hour |
| Greg Dworkin | Lifeguard | \$9.25 per hour |

Resolution 15-199

OVERPAYMENT

BE IT RESOLVED by the Council of the Borough of Allendale that the Tax Collector is hereby authorized to issue the following check on the property listed below and charge same to Overpayment of 2015 Taxes:

| Block/ Lot | Name | Property Location | Amount |
|-------------------|---|--------------------------|---------------|
| 103/4 | TRG Settlement Services, LLP 3001 Leadenhall Road Mount Laurel, NJ 08054 Giakouminakis | 370 Hillside Ave | \$4,456.21 |

Resolution 15-200

Authorize Acknowledgement of 20th Annual Bergen Bike Tour

Mayor and Council of the Borough of Allendale
Regular Session Meeting Minutes
June 11, 2015

Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that the 20th Annual Bergen Bike Tour by the Volunteer Center of Bergen County is hereby recognized; and

Be It Further Resolved that the Police Chief, Fire Chief, Borough Clerk, and emergency medical personnel shall each sign the acknowledgement form provided by the Volunteer center and return it to the Volunteer Center of Bergen County for the purpose of the Volunteer Center to secure insurance for the day.

Resolution 15-201

Change Order Number One and Payment Number One
First Estimate
George Street and Wehner Place
Drainage and Roadway Improvements - Alternates
JTG Construction Inc.

Whereas, the Municipal Engineer has requested that certain changes are needed in the George Street and Wehner Place contract, and

Whereas, Change Order No. 1 represents an increase of \$3,043.50 in the contract amount, therefore the new contract amount will be \$41,743.50. Change order No. 1 accounts for the following:

- Actual quantities of work measured and performed, and

Whereas, with the approval of Change Order No. 1 and Payment No. 1 in the amount of \$40,908.63 is approved, and

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that Change Order Number One resulting in an increase of \$3,043.50 **and**,

Therefore, be it Further Resolved, the original contracted amount of \$38,700.00 has been increased by \$3,043.50 or 9.8%, resulting in a new contract amount of \$41,743.50. Payment No. 1 in the amount of \$40,908.63 shall be made to JTG Construction, Inc. 188 Jefferson Street, Suite 387 Newark, New Jersey, NJ 07032 for work accepted complete through May 14, 2015.

Introduction of Ordinances

Introducing Resolution 15-202 for Ordinance 15-19

Resolution 15-202

Be It Resolved that Ordinance 15-19, “AN ORDINANCE TO AMEND AND SUPPLEMENT THE 2015 SALARY ORDINANCE, ORDINANCE 15-01 ENTITLED AN ORDINANCE TO AMEND CHAPTER 53 OF THE CODE OF THE BOROUGH OF ALLENDALE TO FIX THE SALARIES, WAGES AND COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE BOROUGH OF ALLENDALE FOR THE YEAR 2015” is introduced, and does now pass on first reading, and that said ordinance be further considered for final passage at a meeting to be held on the 25th day of June, 2015, at 8:00 p.m. or as soon thereafter, at Allendale Borough Hall, Council Chambers, and at that such time and place all persons interested be given an opportunity to be heard concerning said ordinance.

ORDINANCE 15-19

AN ORDINANCE TO AMEND AND SUPPLEMENT THE 2015 SALARY ORDINANCE, ORDINANCE 15-01 ENTITLED AN ORDINANCE TO AMEND CHAPTER 53 OF THE CODE OF THE BOROUGH OF ALLENDALE TO FIX THE SALARIES, WAGES AND COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE BOROUGH OF ALLENDALE FOR THE YEAR 2015

On a motion by Councilman Strauch, seconded by Councilman Sasso, Introducing Resolution 15-202 for Ordinance 15-19 was offered for approval.

On Roll Call: Aye: Bernstein, Homan, McSwiggan, Sasso, and Strauch.
Absent: Wilczynski.

Introducing Resolution 15-203 for Ordinance 15-20

Resolution 15-203

Be It Resolved that Ordinance 15-20, “CRIMINAL HISTORY RECORD BACKGROUND CHECKS” is introduced, and does now pass on first reading, and that said ordinance be further considered for final passage at a meeting to be held on the 25th day of June, 2015, at 8:00 p.m. or as soon thereafter, at Allendale Borough Hall, Council Chambers, and at that such time and place all persons interested be given an opportunity to be heard concerning said ordinance.

ORDINANCE 15-20

CRIMINAL HISTORY RECORD BACKGROUND CHECKS

On a motion by Councilwoman Homan, seconded by Councilman Bernstein, Introducing Resolution 15-203 for Ordinance 15-20 was offered for approval.

On Roll Call: Aye: Bernstein, Homan, McSwiggan, Sasso, and Strauch.
Absent: Wilczynski.

Mayor and Council of the Borough of Allendale
Regular Session Meeting Minutes
June 11, 2015

Authorization to Pay Bills

Resolution 15-204

On a motion by Councilwoman McSwiggan, seconded by Councilwoman Homan, Resolution 15-204 was offered for approval.

On Roll Call: Aye: Bernstein, Homan, McSwiggan, Sasso, and Strauch.
Absent: Wilczynski.

Resolution 15-204

List of Bills

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated May June 11, 2015 in the amount of: \$912,663.51

Unfinished Business:

There was no unfinished business

New Business:

There was no new business

Council Committee Reports and Comments

Councilwoman McSwiggan – Water, Sewer and Public Utilities

The Water and Sewer committee will be meeting next Wednesday, we have a number of ongoing capital projects we are monitoring and will be moving forward. More information will follow.

Councilman Strauch - Land Use and Construction Code

The next Land Use committee meeting will be Monday July 6th.

Councilman Bernstein – Administration, Finance and Human Resources

The next Administration, Finance and Human Resource meeting will be on June 24th. Nothing new to report since the last meeting.

Councilwoman Homan – Public Safety

Public Safety is a great group, we met last Friday, it was a very productive meeting. She was unable to attend the July 6th meeting, due to attending a Girl Scout Bridging Ceremony. Council President Bernstein complimented Councilwoman Homan on how she chaired the Public Safety meeting. She was very detailed, there is a lot going on in a very short period of time. Councilwoman Homan credited the team.

Mayor and Council of the Borough of Allendale
Regular Session Meeting Minutes
June 11, 2015

Councilman Sasso - Public Works

Crestwood Lake looks great, a lot of events are planned, we received good feedback regarding game night, and movie night is coming up. We have good sign up for beach party, it will be a great fundraiser with U2Nation Band at a cost of \$50.00 per ticket. We have a legitimate Nashville country star coming on July 11th, which is free and open to all.

For Public Works to the reporter in audience; the Councilman thanked the town journal for the recycling article, it helped a lot. The curbside pick-up is enhanced, not just starting, it keeps people from having to go to the recycling center.

Staff Reports:

Debbie Fehre, Interim Municipal Clerk, all is well, most Borough offices were open this evening until 6:30 for tax payments and other business such as signing up for the lake etc.

George Scherb, Police Chief, 27 people came out in response to the medicine cabinet collection, they collected ten pounds of medication. They gave out 10 gift certificates to Dairy Queen.

Raymond Wiss, Municipal Attorney, they are working on various contracts, resolutions, ordinances, zoning matters, and COAH filing. He then noted that he was the father of an Eagle Scout and that it is a lifelong credential. He encouraged the scout in the audience to keep pursuing his scouting.

Public Comment on any issue:

There were no comments from the public

Adjournment:

On a motion by Councilwoman McSwiggan, seconded by Councilman Strauch, the Council voted unanimously to adjourn at 8:24 p.m.

Respectfully submitted

Deborah Fehre, RMC
Interim Municipal Clerk